

INTERNATIONAL INSTITUTE OF NOISE CONTROL ENGINEERING

MINUTES OF THE 43rd MEETING OF THE GENERAL ASSEMBLY

SUNDAY, 2017 August 27, 13.00 to 15.30

Hong Kong, China

1. Opening:

The 43rd meeting of the General Assembly of the International Institute of Noise Control Engineering was convened at 13:00 on Sunday, 2017 August 27 by Marion Burgess at the Hong Kong Convention and Exhibition Center (CCH), Hong Kong, China.

2. Roll Call of Delegates:

The roll call of the Member's Societies Delegates was conducted by the Secretary General, Paul Donovan. Attendance of representatives of Member Societies was recorded from verbal responses as follows:

| Country | Member Society | Present Yes/No |
|----------------|---|-------------------|
| Australia | Australian Acoustical Society | Yes |
| Austria | Österreichische Arbeitsring für Lärmbekämpfung | Yes |
| Belgium | Association Belge des Acousticiens / Belgische Akoestische Vereniging | Yes |
| Brazil | Sociedade Brasileira de Acustica | No |
| Brazil | Pro Acustica | Yes |
| Canada | Canadian Acoustical Association. | Yes |
| China | Acoustical Society of China | Yes |
| Croatia | Hrvatsko akusticko društvo | No |
| Czech Republic | Czech Acoustical Society | No |
| Denmark | Danish Acoustical Society | No |
| Finland | Acoustical Society of Finland | No |
| France | Societe Francaise d' Acoustique | No |
| Germany | Deutsche Gesellschaft für Akustik | Yes |
| Germany | NALS im DIN und VDI | Yes |
| Hong Kong | Hong Kong Institute of Acoustics | Yes |
| Hungary | OPAKFI | No |
| Italy | Associazione Italiana de Acustica | Yes |
| Japan | Acoustical Society of Japan | Yes |
| Japan | INCE/Japan | Yes |
| Korea | Acoustical Society of Korea | No |
| Korea | Korean Society for Noise and Vibration Engineering | Yes |
| Lithuania | Lithuanian Acoustical Society | No |
| Netherlands | Nederlands Akoestisch Genootschap | Yes |
| New Zealand | New Zealand Acoustical Society | No |
| Norway | Acoustical Society of Norway | Yes |
| Poland | Committee on Acoustics - Polish Academy of Sciences | Yes |
| Portugal | Sociedade Portuguesa de Acustica | Yes |
| Romania | Academia Romana Comisia d' Acoustica | No |
| Singapore | The Environmental Engineering. Society of Singapore | No |
| Slovakia | Slovak Acoustical Society | Yes |

| | | |
|----------------|---|-----|
| Slovenia | Slovenian Acoustical Society | No |
| Spain | Sociedad Espanola de Acustica | Yes |
| Sweden | Swedish Acoustical Society | No |
| Switzerland | Schweizerische Gesellschaft Fur Akustic (SGA-SSA) | Yes |
| Turkey | Turkish Acoustical Society | No |
| United Kingdom | Institute of Acoustics | Yes |
| United States | Acoustical Society of America | Yes |
| United States | Institute of Noise Control Engineering of the USA | Yes |
| United States | ASME Noise Control and Acoustics Division | Yes |

Observers

| | | |
|--------------|---|----|
| Argentina | Asociación de Acústicos Argentinos - AdAA | No |
| Chile | SOCHA | No |
| Europe | INCE/Europe | No |
| FIA | Ibero-American Federation of Acoustics (FIA) | No |
| India | Acoustical Society of India | No |
| Iran | Iranian Society of Acoustics and Vibration - ISAV | No |
| Nigeria | Acoustical Society of Nigeria | No |
| Russia | Russian Acoustical Association | No |
| South Africa | Southern Africa Acoustics Institute | No |
| Yugoslavia | Acoustical Society of Yugoslavia | No |

3. Adoption of the Agenda:

The Secretary General, Paul Donavan, presented the agenda of the meeting and asked if there were any additional items for the agenda (Attachment 1). President Burgess noted that there will be an election of a Director-at- Large under the under item 5, the President's Report and specifically, under the composition of 2018 Board of Directors. This item will be moved back in the agenda. There were no further modifications of the Agenda.

4. Approval of the minutes of the 42nd Meeting held in Hamburg, Germany, 2016 August 21

The Secretary General asked for any comments or suggestions for the Minutes of the 2016 General Assembly meeting which had been circulated. Hearing none, the Minutes were approved as written.

5. Report of the President

President Burgess presented a short overview of the activities of I-INCE (Attachment 2). Marion started by thanking recent Past President Scheuren for his excellent advice in the transition of the Presidency over the past year. She reported that I-INCE is in a quite stable position regarding membership and a number of organizations are looking to join I-INCE. In general, she noted that I-INCE appears to be doing well in supporting the field of Noise Control Engineering based on the participation of recent I-INCE Congresses. Marion presented a table of future INTER-NOISE Congresses (see Attachment 2) and noted that there were two proposals for INTER-NOISE 2020 in the Asia/Pacific Region and that the selected proposal will be announced after the Congress agreement is signed.

Marion reported that I-INCE is well on the way to resolve the issues surrounding the organization's legal status as discussed during the previous General Assembly Meeting in 2016. The final issue is tax requirements and legal advice will be obtained to resolve this in the coming year. Before the next General Assemble Meeting, it is expected that I-INCE will be formally and legally constituted and paying its required taxes.

Marion Burgess presented the report of the nominating committee (Attachment 3). (This report took place after agenda item 10.) The Officers and Directors for 2018 are:

| | |
|--|------------------------------------|
| President | Marion Burgess (2017 - 2019) |
| President-elect | Robert Bernhard (2017 - 2019) |
| Immediate Past President | Joachim Scheuren (2017 - 2019) |
| Secretary General | Paul Donavan (2016 - 2019) |
| Treasurer | Doug Manvell (2016 - 2019) |
| Vice President, Europe-Africa | Dick Botteldooren (2016 - 2018) |
| Vice President, Asia Pacific | Yeon June Kang (2018 - 2020) |
| Vice President, Pan America | Steve Hambric (2016 - 2018) |
| Vice President, Development & Outreach | Luigi Maffei (2016 - 2018) |
| Vice President, Technical Activities | Patricia Davies (2018 - 2020) |
| Vice President, Rules & Governance | David Holger (2016 - 2018) |
| VP for Communication and Webmaster | Joe Cuschieri (2018 – 2020) |
| Vice President, Membership | Samir Gerges (2016 – 2018) |
| Director, INTER-NOISE 2015 | Yang-Hann Kim (2016 - 2018) |
| Director, INTER-NOISE 2016 | Otto von Estorff (2017 - 2019) |
| Director, INTER-NOISE 2017 | Li Cheng (2018-2020) |
| Director-at-large, Asia Pacific | Kohei Yamamoto (2015 - 2019) |
| Director-at-large, Europe-Africa | <i>To be elected</i> (2018 - 2020) |
| Director-at-large, Pan America | Davi Akkerman (2015 - 2018) |
| Distinguished Board Member | Gilles Daigle (2018) |
| Distinguished Board Member | Raj Singh (2018) |

Marion thanked those retiring from the board for their services to I-INCE: Ichiro Yamada, Vice President Asia Pacific and Director, INTER-NOISE 2013, Raj Singh, Director, Vice President Technical Activities, Norm Broner, Director, INTER-NOISE 2010 and welcomed Li Cheng who has agreed to serve as Director, INTER-NOISE 2017 for a three-year term. Other new Board members included Yeon June Kang, Vice President Asia Pacific and Patricia Davies, Vice President Technical Activities. Joe Cuschieri will continue to serve a second term as Vice President, Communication and Webmaster. Gilles Daigle has agreed to continue to serve as a Distinguished Board Member for 2018. Raj Singh will also serve as a Distinguished Board Member for 2018 to support Patricia in the transition of the Vice President, Technical Activities. Marion noted that to conform with the newly approved Bylaws, the terms of the Director-at-Large were required to change so that one Director per year per region would be elected instead of all three at one time. To meet this requirement, the term of Kohei Yamamoto will be extended to 2019 and the term of Davi Akkerman extended to 2020. The position of Director-at-Large, Europe-Africa then needed to be filled by the General Assembly at this meeting. Requests for nominations had been sent to each Member Society in the Europe-Africa region, this had been followed up by Vice President, Europe-Africa. Only one nomination was received, that of André Fiebig. André's biographical information is also included in Attachment 3. The Member Societies from Europe-Africa voted to approve this nomination. André will serve as Director-at-Large, Europe-Africa for the term of 2018 to 2020.

6. Report of the Secretary General

The Secretary General, Paul Donavan reported that has been one application for membership submitted and approved by the I-INCE Board of Directors for consideration by the General Assembly. This was by the Israeli Acoustical Association and their application and summary of their bylaws were reviewed (Attachment 4 and 5). The application was approved with no dissenting votes or discussion.

7. Report of the Treasurer:

The I-INCE Treasurer, Doug Manvell, reported that the Member Society from Hungry, the Scientific Society for Optics, Acoustics, Motion Pictures and Theatre Technology (OPAKFI) approached I-INCE regarding re-instating their membership status. Their dues payments lapsed in 2012 due to financial issues. OPAKI has expressed a strong interest in becoming active in I-INCE once again. To re-instate their member status, OPAKI has agreed to pay their dues for 2016 and then for successive years. Their payments for 2016 and for 2017 have been received. Re-instatement now will effectively waive their fees to I-INCE for years between 2012 and 2015. President Burgess noted that this proposal was discussed at the Board of Directors meeting and that is recommended by the Board that this agreement be approved by the General Assembly. The agreement was approved.

Doug Manvell presented the Treasurer's Report for 2017 as shown in Attachment 6. He stated that the format of the financial report has been modified and simplified. In addition to the figures for income and expense, a column has been added to the right of the report which provides relevant notes on each line item. In the audited report for 2016, he noted that compared to budgeted income, the actual income was slightly less than expected as membership dues were slightly lower and the member fees for the conference database were suspended for the year. Further, bank account interest was less than estimated. Expenses for scientific support were considerably lower than budgeted for a variety of reasons. NNI payment was lower for 2016 due to the when the INCE/USA budget year falls relative to I-INCE. In the near future, the expense for NNI will remain capped at 15,000€ TSG support was also lower than budgeted as was the expense for the conference database. It was also noted that the ICA expense was much larger than budgeted due to 5,000€ for the Year of Sound contribution that was originally planned for payment in 2017 but paid in 2016. Functional costs were lower than budgeted due to less expenditure for I-INCE treasurership and secretariat. Overall the income exceeded expenses by almost 15,000€ For the 2016 balance sheet, Doug noted that some Member Societies had not paid their dues for 2016. Following I-INCE rules, representatives from these Member Societies would not be able to vote in the General Assembly if they were present. The 2016 financial report was accepted as presented with no questions or comments.

Doug reviewed the income and expenses for 2017 through August and noted that dues had not been received yet from 11 Member Societies which are now overdue. Through August, both the income and expenses are about half of what was budgeted and it was concluded that the budget is currently tracking well.

Doug reviewed the 2018 budget submitted by the Board of Directors. It was noted that I-INCE is prepared to now make the conference database available to all Member Societies without charge resulting in an I-INCE expense of 10,000€ Also, no funds were allocated for an I-INCE symposium in 2018 due to a lack of proposals. As a result, the 5,000€ normally available for symposia will fund two new technical initiatives, the I-INCE Lectures and a pilot "Practice School". Legal costs are still expected in 2018 to complete the determination of taxation requirements as discussed under the Report of the President. Overall, the budget indicates a deficit of almost 11,000€ which could be covered by the invested reserve if necessary. There were no comments or questions and 2018 was approved.

8. Membership of the Congress Selection Committee (CSC)

The Chairman of the Congress Selection Committee, Bob Bernhard reported on the proposed composition of the CSC for 2018. Every year one regional member from each of the three regions needs to be elected to serve on the committee. The terms are for three years and there are 3 members from each region. Membership is restricted to two terms. Candidates are identified and nominated by the three I-INCE

regional Vice Presidents and the committee Chair. For 2018, the following candidates were nominated for the three-year terms:

- Asia Pacific Region – Ichiro Yamada was nominated. Ichiro has been a CSC committee member and served as the CSC Secretary for the last three years. He was also the Chair of INTER-NOISE 2011. He would be replacing Kohei Yamamoto who is completing his second term.
- Europe/Africa Region – Ondrej Jiricek is completing a partial term and is nominated to continue on the CSC for a three-year term. Ondrej was the Technical Program Chair for INTER-NOISE 2004 and currently serves on the I-INCE Board of Directors as a Member-at-Large.
- Pan America – Jim Thompson is completing his first term on the CSC and is nominated to continue for a second term. Jim is the past editor of NNI and current editor of NCEJ and has considerable experience in organizing conferences for INCE/USA and the Society of Automotive Engineers.

These nominations were accepted without comment or further discussion.

9. Report on INTER-NOISE 2017, Hong Kong

Tom Ho, Congress Co-President, summarized the information provided in Attachment 7 on the INTER-NOISE 2017 being held 2017 August 27-30 in Hong Kong.

10. Report on planning for INTER-NOISE 2018 (Chicago) and INTER-NOISE 2019 (Madrid)

Congress Co-President, Joe Cuschieri, gave a report on preparations for INTER-NOISE 2018 to be held in Chicago 2018 August 26-29. Information is available in Attachment 8 and at the website www.internoise2018.org.

Antonio Pérez-López, the President of INTER-NOISE 2019 reported on the plans for the Congress to be held in 2019 Madrid 16-19 June (Attachment 9). More information can be found on the Congress website, www.internoise2019.org.

11. I-INCE Governance

Dave Holger, Vice President, Rules & Governance, reported on the revision of the Bylaws that have been approved by the I-INCE Board. Implementing the revised Bylaws does not require approval by the General Assembly and the revisions are summarized in Attachment 10 for the review of the General Assembly. Dave then reviewed the changes proposed to the I-INCE Rules which do require General Assembly Approval. These are also included in Attachment 11. The changes were circulated to Member Societies prior to the General Assembly meeting. There were no comments or discussion of the changes to the Rules and these were approved unanimously.

12. Report of the Vice President for Technical Activities

Vice President for Technical Activities, Raj Singh, reported on the technical activities of the I-INCE. His presentation is appended as Attachment 12. Marion thanked Raj for all of his contributions to I-INCE and particularly in facilitating the participation of young professionals.

13. Report of the I-INCE Vice President for Communications and Webpage

Joe Cuschieri, Vice President for Communication and Webmaster, reported on the activities relating to communications and the web page, Noise Control Engineering Journal, and Noise News international. His report on the I-INCE web site is given in Attachment 13. Joe noted that the Digital Library of all INTER-NOISE and similar INCE/USA conference papers dating back to 1972 is available through a link on the I-INCE website with individual access available from I-INCE Member Societies for their members. Joe then reported on NNI and noted that there is a new managing editor, Eoin King, who will

be emphasizing social media. Jim Thompson, the editor of NCEJ, discussed the current status of the Journal and reviewed the information presented in Attachment 14.

14. Other Business

No other business was noted.

15. Next Meeting

The 2018 meeting of the General Assembly of I-INCE is tentatively planned for 2018 August 26 at 1300, prior to the opening of INTER-NOISE 2018 in Chicago. The location will be determined and announced when available.

16. Close

The meeting was adjourned at 15.30 by President Burgess.

Respectfully submitted,

Paul Donovan

Secretary General

Approved: 2018 August XX

List of Attachments to the Minutes of the 43rd Meeting of the I-INCE General Assembly

1. Agenda of the 43rd Meeting of the I-INCE General Assembly
2. Report of the President
3. Report of the I-INCE Nominating Committee
4. Application for the Israeli Acoustical Association
5. Bylaw Summary for the Israeli Acoustical Association
6. Report of the Treasurer
7. Report on INTER-NOISE 2017
8. Report on INTER-NOISE 2018
9. Report on INTER-NOISE 2019
10. Summary of the I-INCE Bylaws Revisions and Summary of Proposed Rules Revisions
11. Proposed Changes to the I-INCE Bylaws
12. Report of I-INCE Vice President - Technical Activities
13. Report on the I-INCE Web Site
14. Report on NNI
15. Report on NCEJ



INTERNATIONAL INSTITUTE OF NOISE CONTROL ENGINEERING

Agenda
2017 General Assembly Meeting

Place: Convention Hall C, Level 1
Hong Kong Convention and Exhibition Center
Hong Kong, China

2017 August 27
Time: 13.00-15.30

1. Call to order by the President.
2. Roll call of delegates. (Donavan)
3. Adoption of the Agenda. (Donavan)
4. Approval of the minutes of the Forty-Second Meeting held in Hamburg, Germany, 2016 August 21 (The draft minutes are posted on the I-INCE web site at <http://i-ince.org/files/assembly/2016%20minutes%20draft.pdf>) (Donavan)
5. Report of the President. (Burgess)
 - Recent activities and developments
 - Current state and perspectives of I-INCE
 - The composition of 2018 Board of Directors
 - Planning for future INTER-NOISE congresses 2018 - 2022
 - Other news of I-INCE
6. Report of the Secretary-General on the affairs of I-INCE. (Donavan)
 - Report of the Secretariat
 - Matters relating to I-INCE membership
7. Report of the Treasurer of I-INCE (Manvell)
 - Review of the audited account for fiscal year 2016.
 - Report on the budget for 2017.
 - Consideration of preliminary budget for 2018.
8. Membership of the Congress Selection Committee (CSC). (Bernhard)

According to the procedures of the CSC (I-INCE Rules, Part 3) as posted on the I-INCE web site, the General Assembly shall appoint members who shall serve for a three-year term. The membership of the current CSC is

| | |
|-------------------------------------|-----------|
| President-Elect: Robert Bernhard | 2017-2019 |
| VP Asia/Pacific: Ichiro Yamada | 2015-2017 |
| VP Europe/Africa: Dick Botteldooren | 2016-2018 |
| VP Pan America: Steve Hambric | 2016-2018 |

| | |
|--------------------|----------------------------|
| President: | Marion. Burgess, Australia |
| Secretary General: | Paul. Donovan, USA |

Attachment 1: Draft Agenda

Europe/Africa

| | |
|-------------------|-----------|
| Ondrej Jiricek | 2016-2017 |
| Zerhan Yüksel Can | 2016-2018 |
| Antonino Di Bella | 2017-2019 |

Pan America

| | |
|----------------|-----------|
| Jim Thompson | 2015-2017 |
| Steve Conlon | 2016-2018 |
| Davii Akkerman | 2017-2019 |

Asia-Pacific

| | |
|----------------|-----------|
| Kohei Yamamoto | 2012-2017 |
| M Yeung | 2016-2018 |
| Jun Yang | 2014-2019 |

The CSC Nominating Committee comprised of the Regional Vice Presidents and the Chair of the CSC will present a slate of candidates for the positions of those whose terms expire in 2017.

9. Report on INTER-NOISE 2017 (Hong Kong) by a member of the Congress Organizing Committee.
10. Report on planning for INTER-NOISE 2018 (Chicago) and INTER-NOISE 2019 (Madrid) by a member of the Congress Organizing Committee.
11. Changes in I-INCE Governance (Holger)
 - review of changed by-laws
 - approval of amendments to the rules
12. Report on status of current I-INCE technical activities by the Vice President for Technical Activities. (Singh)
 - Technical Study Groups
 - Future Congress Technical Planners (FCTP) meetings
 - Young Professionals grants and workshop
 - I-INCE Seminars
 - Initiatives
13. Report of the I-INCE Vice President for Communications & Webmaster (Cuschieri)
 - Webpage updates
 - Member access to the data base of papers
 - Noise News International
14. Other business.
15. Time and place of the next meeting.
16. Closing of the meeting.

Paul R. Donavan
Secretary General

5. **Report of the President.** (Burgess)

- Recent activities and developments
- Current state and perspectives of the International Institute of Noise Control Engineering
- Report of the Nominating Committee and election of the 2017 Board of Directors
- Planning for INTER-NOISE 2018, INTER-NOISE 2019, INTER-NOISE 2020, INTER-NOISE 2021 and INTER-NOISE 2022
- Other news of I-INCE – legal status

INTER-NOISE 2018 – Chicago USA August 26-29

INTER-NOISE 2019 – Madrid Spain June 16-19

INTER-NOISE 2020 – Asia Pacific – 2 strong proposals
recommendation from the Congress Selection Committee

INTER-NOISE 2021 – Preliminary proposal for a congress in
Washington – 50 years anniversary of the first Internoise
in Washington – joint proposal involving Pro Acustica and
Sobrac

INTER-NOISE 2022 – Preliminary proposals to be sought
Europe

Status of the I-INCE Board

Report of the I-INCE Nominating Committee 2017

Attachment 3: Report of the Nominating Committee

2017 IINCE Officers and Directors

| | | |
|--|-------------------|-------------|
| President | Marion Burgess | 2017 - 2019 |
| President-elect | Robert Bernhard | 2017 - 2019 |
| Immediate Past President | Joachim Scheuren | 2017 - 2019 |
| Secretary General | Paul Donavan | 2016 - 2019 |
| Treasurer | Doug Manvell | 2016 - 2019 |
| Vice President, Asia Pacific | Ichiro Yamada | 2015 - 2017 |
| Vice President, Europe-Africa | Dick Botteldooren | 2016 - 2018 |
| Vice President, Pan America | Steve Hambric | 2014 - 2018 |
| Vice President, Development & Outreach | Luigi Maffei | 2016 - 2018 |
| Vice President, Technical Activities | Raj Singh | 2009 - 2017 |
| Vice President, Rules & Governance | David Holger | 2016 - 2018 |
| VP, Communication & Webmaster | Joe Cuschieri | 2016 - 2017 |
| Vice President, New Membership | Samir Gerges | 2013 - 2018 |
| Director, INTER-NOISE 2011 | Ichiro Yamada | 2012 - 2017 |
| Director, INTER-NOISE 2014 | Norm Broner | 2015 - 2017 |
| Director, INTER-NOISE 2015 | Yang-Hann Kim | 2016 - 2018 |
| Director, INTER-NOISE 2016 | Otto von Estorff | 2017 - 2019 |
| Director-at-large, Asia Pacific | Kohei Yamamoto | 2015 - 2017 |
| Director-at-large, Europe-Africa | Ondrej Jiricek | 2016 - 2017 |
| Director-at-large, Pan America | Davi Akkerman | 2015 - 2017 |
| Distinguished Board Member | Bill Lang | 2017 |
| Distinguished Board Member | Tor Kihlman | 2017 |
| Distinguished Board Member | Gilles Daigle | 2017 |

Attachment 3: Report of the Nominating Committee

2018 I-INCE Officers and Directors -

| | | |
|--|-------------------|-------------|
| President | Marion Burgess | 2017 - 2019 |
| President-elect | Robert Bernhard | 2017 - 2019 |
| Immediate Past President | Joachim Scheuren | 2017 - 2019 |
| Secretary General | Paul Donovan | 2016 - 2019 |
| Treasurer | Doug Manvell | 2016 - 2019 |
| Vice President, Asia Pacific | Yeon June Kang | 2018 - 2020 |
| Vice President, Europe-Africa | Dick Botteldooren | 2016 - 2018 |
| Vice President, Pan America | Steve Hambric | 2014 - 2018 |
| Vice President, Development & Outreach | Luigi Maffei | 2016 - 2018 |
| Vice President, Technical Activities | Patricia Davies | 2018 - 2020 |
| Vice President, Rules & Governance | David Holger | 2016 - 2018 |
| VP, Communication & Webmaster | Joe Cuschieri | 2018 - 2020 |
| Vice President, New Membership | Samir Gerges | 2013 - 2018 |
| Director, INTER-NOISE 2015 | Yang-Hann Kim | 2016 - 2018 |
| Director, INTER-NOISE 2016 | Otto von Estorff | 2017 - 2019 |
| Director, INTER-NOISE 2017 | Li Cheng | 2018 - 2020 |
| Distinguished Board Member | Gilles Daigle | 2018 |
| Distinguished Board Member | Raj Singh | 2018 |

Attachment 3: Report of the Nominating Committee

| | | |
|----------------------------------|----------------|-------------|
| Director-at-large, Asia Pacific | Kohei Yamamoto | 2015 - 2017 |
| Director-at-large, Europe-Africa | Ondrej Jiricek | 2016 - 2017 |
| Director-at-large, Pan America | Davi Akkerman | 2015 - 2017 |

- Election of one Director-at-Large each year on a rotating geographic basis instead of three every three years

| | | |
|----------------------------------|---------------------|-------------|
| Director-at-large, Asia Pacific | Kohei Yamamoto | 2015 - 2019 |
| Director-at-large, Europe-Africa | to be elected by GA | 2018 - 2020 |
| Director-at-large, Pan America | Davi Akkerman | 2015 - 2018 |

Attachment 3: Report of the Nominating Committee

André Fiebig, PhD



Attachment 3: Report of the Nominating Committee

André Fiebig is born in Potsdam, Germany. He obtained his Magister Artium degree in communication science, acoustics and sociology and his Ph.D. in the scope of psychoacoustics at the Technical University of Berlin.

Since 2005 he is working for HEAD acoustics GmbH where he is now leading a group concerned with developing test procedures for sound quality applications within different areas. He is involved in national and international standardization working groups (DIN, ISO), and has contributed to several international research projects investigating the impact of environmental noise on humans and measures for reducing road traffic noise. He was Convenor of the I-INCE TSG 9, which dealt with alternatives to A-weighting for environmental noise assessment. He was editor of the German journal on noise control. He is member of the Acoustical Society of America and the Acoustical Society of Germany (DEGA) and is currently chairing the German technical committee "Noise: effects and protection". He has authored more than 60 scientific publications including book chapters about metric development, jury testing methods and soundscape research.

His special research interest lies in the field of cognitive stimulus integration of streams of auditory sensations, soundscapes and psychoacoustics.

Attachment 4: Israeli Acoustical Association Application



The International Institute of Noise Control Engineering (I-INCE) was founded in 1974. It is a worldwide consortium of organizations concerned with noise control, acoustics and vibration. The primary focus of the Institute is on unwanted sounds and on vibrations producing such sounds when transduced. I-INCE is the sponsor of the INTER-NOISE Series of International Congresses on Noise Control Engineering held annually in leading cities of the world. I-INCE also co-sponsors symposia on specialized topics within the I-INCE field of interest. The quarterly magazine Noise/News International is jointly published by I-INCE and the Institute of Noise Control Engineering of the USA (INCE/USA). I-INCE instituted a program to undertake technical initiatives on critically-important issues of international concern within the I-INCE field of interest. This initiative has resulted in several reports and a number of active Technical Study Groups.

I-INCE actively promotes participation by young noise control professionals. I-INCE has allocated funds to support between ten and twelve Young Scientists Conference Attendance Grants ([YS Grants](#)) to assist young scientists/engineers in attending the I-INCE sponsored International Congresses on Noise Control Engineering. The notification of this prestigious YS Grant may be used to obtain additional funding from other sources. In order to meet the expanding needs of the field of noise control engineering, I-INCE has now also established a Symposium Series. Finally, I-INCE is assuming leadership role in formulating global noise policies; this includes an ongoing collaboration with [CAETS](#) (International Council of Academies of Engineering and Technological Sciences).

There are three main forms of membership of I-INCE

Member Societies: Not-for-profit professional societies having goals and objectives that are consistent with those of the Institute, provided the societies in turn are open to membership by individual persons.

Institutional Members: Not-for-profit educational institutions and research organizations whose goals and objectives are consistent with those of the Institute.

Sustaining Members: Any organization, corporation, company, or person interested in the work of the Institute.

All applications for membership by professional societies and for changes in membership status by Member Societies shall be reviewed by the Institute's Board of Directors and approved by the General Assembly



Membership Application Form June 2017

1. What is the complete name of your professional society?

2. When was the society chartered or registered?

3. Is the society a not-for-profit organization? Yes No

4. Does the society have individual members (as opposed to company and organizational memberships)? Yes No

5. How many members does your society have?.

6. What fraction of your members work in the noise control engineering field?

7. In what city is the headquarters of the society located?

8. What is the complete mailing address.

9. What is the telephone and fax number for the society?.

Attachment 4: Israeli Acoustical Association Application

11. Who are the current officers of the society (President, Vice President, Secretary, Treasurer, and what are their email address?

12. Which one of the officers is responsible for this application (at least one of the current officers should stand for the application)?

13. Date of this Application

Please send a copy of your bay-law along with this application to
SecretaryGeneral@i-ince.org

Attachment 5: Israeli Acoustical Association Bylaws

Bylaws Summary

August 20, 2017

Name of Society: Israeli Acoustical Association (IAA).

Summary of statutes: This document is available on the IAA website, but only in Hebrew. Here is a summary of the main points:

- The IAA is a non-profit organization, with the aim of promoting acoustics in Israel.
- The IAA institutes are the general assembly, the board, and the audit committee.
- The general assembly meets at least once a year and is where decisions are taken through voting.
- The board is composed of seven members and is responsible for managing the IAA. The board is elected every two years.
- The audit committee is composed of three members and is responsible for supervising the IAA activities, including financial auditing.
- Membership requires applications to the IAA. Members are expected to have their main activity in the area of acoustics, including industry; academia; government; and more.
- There is also the possibility to become an associate member.

Summary on the status of the membership of the Society

The Israeli Acoustical Association (IAA) was founded in 2001, with the aim of promoting acoustics in Israel. The IAA has currently about 110 members from all areas of acoustics in Israel, including consultancy, industry, government organizations, and academia. The IAA holds two meetings a year, at which IAA administration is discussed, and several technical presentations are scheduled. Twenty-four meetings have been held to date, with numerous technical and scientific presentations. The IAA has consultancy and electro-acoustics working groups, holding professional meetings including a strong involvement in standardization and legislation.

Treasurers Report

I-INCE General Assembly

2016

| Final financial report 2016 (profit-loss) at 2016-12-31 | | € | # | € | € |
|---|--------|--------|----|-------------|-------------|
| Revenues | | | | 2016 budget | 2016 actual |
| Expected membership dues | | | | | |
| | small | 300,00 | 15 | 4.500,00 | 4.200,00 |
| | medium | 600,00 | 15 | 9.000,00 | 9.600,00 |

14 registered members
16 registered members

| Final financial report 2016 (profit-loss) at 2016-12-31 | | € | # | € | € |
|---|--------|--------|------|-------------|-------------|
| Revenues | | | | 2016 budget | 2016 actual |
| Expected membership dues | | | | | |
| | small | 300,00 | 15 | 4.500,00 | 4.200,00 |
| | medium | 600,00 | 15 | 9.000,00 | 9.600,00 |
| | large | 900,00 | 9 | 8.100,00 | 8.100,00 |
| Sustaining membership | | 550,00 | 3 | 4.400,00 | 3.850,00 |
| Institutional membership | | 90,00 | 2 | 180,00 | 180,00 |
| Total membership dues | | | | 26.180,00 | 25.930,00 |
| conference database (specific member societies) | | | | 2.400,00 | 825,00 |
| Estimated bank account interest | | | | 1.000,00 | 123,41 |
| Income Inter.Noise 2016 | | 20 | 1000 | 20.000,00 | 20.900,00 |
| Total | | | | 49.580,00 | 47.778,41 |

14 registered members
16 registered members
9 registered members
7 registered members
2 registered members

| Expenses | | | | | |
|---|--|--|--|-----------|-----------|
| NNI support 2016 | | | | 15.000,00 | 4.111,00 |
| ICA 2014 subscription | | | | 500,00 | 5.500,00 |
| different costs TSG's | | | | 2.000,00 | 562,14 |
| support to young participants | | | | 10.000,00 | 10.503,21 |
| I-INCE symposium 2016 | | | | 5.000,00 | 5.000,00 |
| conference database (specific member societies) | | | | 2.400,00 | 900,00 |
| Total scientific support | | | | 34.900,00 | 26.576,35 |

NB NNI 2015 (paid Jan 2017), NNI 2016 to be paid 2017
Including Year of Sound preparation
562,14 € requested for payment in 2017
Exchange fee difference
Symposium 2016, Symposium 2015 also paid

| | | | | | |
|---|--|--|--|-----------|----------|
| cost treasurership incl transfer | | | | 3.000,00 | 3,40 |
| cost secretariat incl transfer | | | | 3.000,00 | 0,00 |
| special costs President (2 000)+ travel support (1 500) | | | | 3.500,00 | 2.878,47 |
| website renewal (done in 2012) + running costs | | | | 200,00 | 0,00 |
| transfer & bank costs | | | | 300,00 | 0,00 |
| lawyer support | | | | 1.500,00 | 2.015,22 |
| Bill Lang Memorial (new post since budget) | | | | | 235,00 |
| Losses written off (new post since budget) | | | | | 0,00 |
| Total functional costs | | | | 11.500,00 | 5132,09 |

Postage only
No requests for funding
Internoise 2016 expenses paid for by Innoise
No requests for funding. Annual cost to be determined

| | | | | | |
|-------|--|--|--|-----------|-----------|
| Total | | | | 46.400,00 | 31.708,44 |
|-------|--|--|--|-----------|-----------|

| | | | | | |
|-----------------------|--|--|--|----------|-----------|
| results at 2016-12-31 | | | | 3.180,00 | 16.069,97 |
|-----------------------|--|--|--|----------|-----------|

arorementioned statements present fairly the financial position of the International Institute of Noise Control Engineering, and the results of its operations and changes in its financial position for the year then ended, in conformity with the general accepted accounting principles applied on a consistent basis.

Vught, 2017-6-30

2016

| | | |
|---------------------------------------|--------------|------------------------------------|
| Final I-INCE BALANCE 2016 | EURO | |
| Assets 2016 | | State of accounts on 2016-12-31 |
| Transfer of credit balance 2016-01-01 | 153.757,85 € | Current BE 431 0072711 28 219,20 € |

| | | |
|---|--------------|--|
| Final I-INCE BALANCE 2016 | EURO | |
| Assets 2016 | | State of accounts on 2016-12-31 |
| Transfer of credit balance 2016-01-01 | 153.757,85 € | Current BE 431 0072711 28 219,20 € |
| 2016 Net Revenues-Expenses | 44.195,35 € | Deposit BE 431 0072719 36 197.734,00 € |
| State of accounts on 2016-12-31 | 197.953,20 € | Deposit HVB DE 71 70020270 0015527884 0,00 € |
| Credit | | |
| Membership fees outstanding: 2016 | 4.540,00 € | Notes |
| Membership fees outstanding: 2013-2015 | 5.300,00 € | See Financial Report document |
| TOTAL CREDIT | 9.840,00 € | |
| Liabilities | | |
| Conference database (member societies later payments) | -75,00 € | |
| Duplicate income source (INCE-USA) | -879,68 € | |
| TSG 2016 | -562,14 € | |
| Bill Lang Memorial | -235,00 € | |
| TOTAL LIABILITIES | -1.751,82 € | |
| CREDIT-LIABILITIES | 8.088,18 € | |
| EQUITY | 206.041,38 € | |

the financial position of the International Institute of Noise Control Engineering , and the results of its operations and changes in its financial position for the year then ended, in conformity with the general accepted accounting principles applied on a consistent basis.

Vught, 2017-6-30,

(signed)



2017

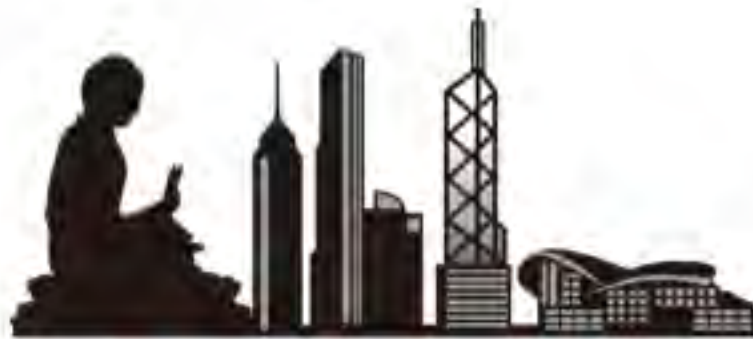
| Approved budget for 2017 | | | | | € | # | € | € | # | € | |
|--|--------|--------|----|----------|---------|-----------|----------------------|------------------|-----------|---|-------------------------------|
| | | | | | 2017 | | 2017 | | 2017 | | |
| Revenues | | | | | budget | | | | Status | | |
| Expected membership dues | | | | | | | | | | | |
| | small | 300,00 | 15 | 4.500,00 | | | 300,00 | 10 | 3.000,00 | | |
| | medium | 600,00 | 16 | 9.600,00 | | | 600,00 | 10 | 6.000,00 | | |
| | large | 900,00 | 9 | 8.100,00 | | | 900,00 | 10 | 9.000,00 | | |
| Sustaining membership | | | | | | | 550,00 | 7 | 3.850,00 | | |
| Institutional membership | | | | | | | 90,00 | 2 | 180,00 | | |
| Total membership dues | | | | | | 26.230,00 | | | 22.400,00 | | 22373 € received |
| conference database (specific member societies) | | | | | | 5.500,00 | | | 2.550,00 | | Similar to 2016 Subscriptions |
| Estimated bank account interest | | | | | | 500,00 | Lower interest rates | | 62,30 | | |
| Estimated income Inter.Noise 2017 (1000 X 20) | | | | | 20,00 | 1000 | 20.000,00 | 20,00 | 0,00 | | |
| Total Revenues | | | | | | 52.230,00 | | | 25.012,30 | | |
| Expenses | | | | | | | | | | | |
| NNI support 2017 | | | | | | 15.000,00 | | | 0,00 | | NB NNI 2016 |
| Year of Sound (Seed funding expenses - transfer in 2016?) | | | | | | 5.000,00 | new expenses (once) | | 5.000,00 | | NB transferred in 2016 |
| ICA subscription 2017 | | | | | | 500,00 | | | 650,00 | | Increased fees |
| different costs TSG's | | | | | | 2.000,00 | scientific support | | 0,00 | | scientific support |
| support to young participants | | | | | | 13.000,00 | 46.000,00 | | 13.000,00 | | 22.650,00 |
| I-INCE symposium 2017 | | | | | | 5.000,00 | | | 4.000,00 | | |
| conference database (specific member societies) | | | | | | 5.500,00 | (recurrent) | | 0,00 | | (recurrent) |
| Total scientific support | | | | | | 46.000,00 | | | 22.650,00 | | |
| cost admin treasurership and secretariat (costs incurred, mailing etc) | | | | | 1000,00 | 2 | 2.000,00 | functional costs | 1000,00 | 2 | 0,00 |
| special costs President (2 000)+ travel support (1 500) | | | | | | | 3.500,00 | functional costs | | | 0,00 |
| website renewal (done in 2012) + running costs | | | | | | | 200,00 | 9.000,00 | | | 0,00 |
| transfer & bank costs | | | | | | | 300,00 | | | | 153,05 |
| Lawyer support | | | | | | | 3000,00 | TBC | | | 240,00 |
| Other activities (eg conference database after evaluation report?) | | | | | | | 0,00 | | | | 0,00 |
| Total functional costs | | | | | | 9000,00 | | | 393,05 | | |
| Total Expenses | | | | | | 55.000,00 | | | 23.043,05 | | |
| expected result | | | | | | -2.770,00 | we have reserves | | 1.969,25 | | |

Attachment 6: Report of the Treasurer

2018

| Proposed budget for 2018 | | € | # | € | |
|---|------------|---------|------|---------------------|---|
| | | 2018 | | 2018 | |
| Revenues | | | | Board Budget | For presentation to GA |
| Expected membership dues | | | | | |
| | small | 300,00 | 14 | 4.200,00 | |
| | medium | 600,00 | 14 | 8.400,00 | |
| | large | 900,00 | 10 | 9.000,00 | |
| Sustaining membership | | 550,00 | 8 | 4.400,00 | |
| Institutional membership | | 90,00 | 2 | 180,00 | |
| Total membership dues | | | | 26.180,00 | |
| conference database (specific member societies) | | | | 0,00 | See below |
| Estimated bank account interest | | | | 250,00 | Lower interest rates |
| Estimated income Inter.Noise 2018 (1000 X 20) | | 20,00 | 1000 | 20.000,00 | |
| Total Revenues | | | | 46.430,00 | |
| | | | | | |
| Expenses | | | | | |
| NNI support 2017 | | | | 15.000,00 | No scope change proposals |
| ICA subscription 2018 | | | | 650,00 | |
| different costs TSG's | | | | 500,00 | Buy Quiet Programs almost complete, new scope |
| support to young participants | | | | 13.000,00 | Approved 2016 |
| I-INCE symposium 2018 | | | | 0,00 | 5000 approved 2016, no proposals received |
| Conference database (specific member societies or all societies) | | | | 10.000,00 | See notes |
| I-INCE Lectures | | | | 2.500,00 | See notes |
| "Practice School" pilot project (new) | | | | 2.500,00 | See VP Technical Activities Report |
| Total scientific support | | | | 44.150,00 | |
| | | | | | |
| Cost admin treasurership and secretariat (costs incurred, mailing, tools etc) | | 2000,00 | 2 | 4.000,00 | See notes |
| Board Meeting (2 000) + travel support (1 500) | | | | 3.500,00 | |
| website renewal (done in 2012) + running costs | | | | 200,00 | |
| transfer & bank costs | | | | 300,00 | |
| Lawyer support | | | | 5000,00 | Moved from 2017 |
| Total functional costs | | | | 13000,00 | |
| | | | | | |
| Total Expenses | | | | 57.150,00 | |
| | | | | | |
| Expected result | | | | -10.720,00 | |
| | | | | | |
| Equity | 31-12-2016 | | | 206.041,38 | 5% |
| Coverage factor equity (cash reserves) vs expenses (years) | | | | | 3,61 |

Attachment 6: Report of the Treasurer



inter.noise

27-30 AUGUST 2017
HONG KONG

46TH INTERNATIONAL CONGRESS AND EXPOSITION
ON NOISE CONTROL ENGINEERING

Report for IN17

Technical Sessions

✓ 5 Keynotes

✓ 16 Parallel Sessions

- ✓ 112 Sessions
- ✓ 975 abstracts
- ✓ 789 papers (45 peer-assessed):
 - 702 oral presentations
 - 87 poster presentations

Attachment 7: Report on
INTER-NOISE 2017

27 August 2017 (Sunday)

| | Room | 1300 | 1530 | 1600 | 1700 | 1800 |
|---------|------------|------------------------|------|------------------|----------------------|-------------------|
| Level 1 | Hall A & B | | | Opening Ceremony | Keynote 1: Xin Zhang | Opening Reception |
| | Hall C | LINCE General Assembly | | | | |

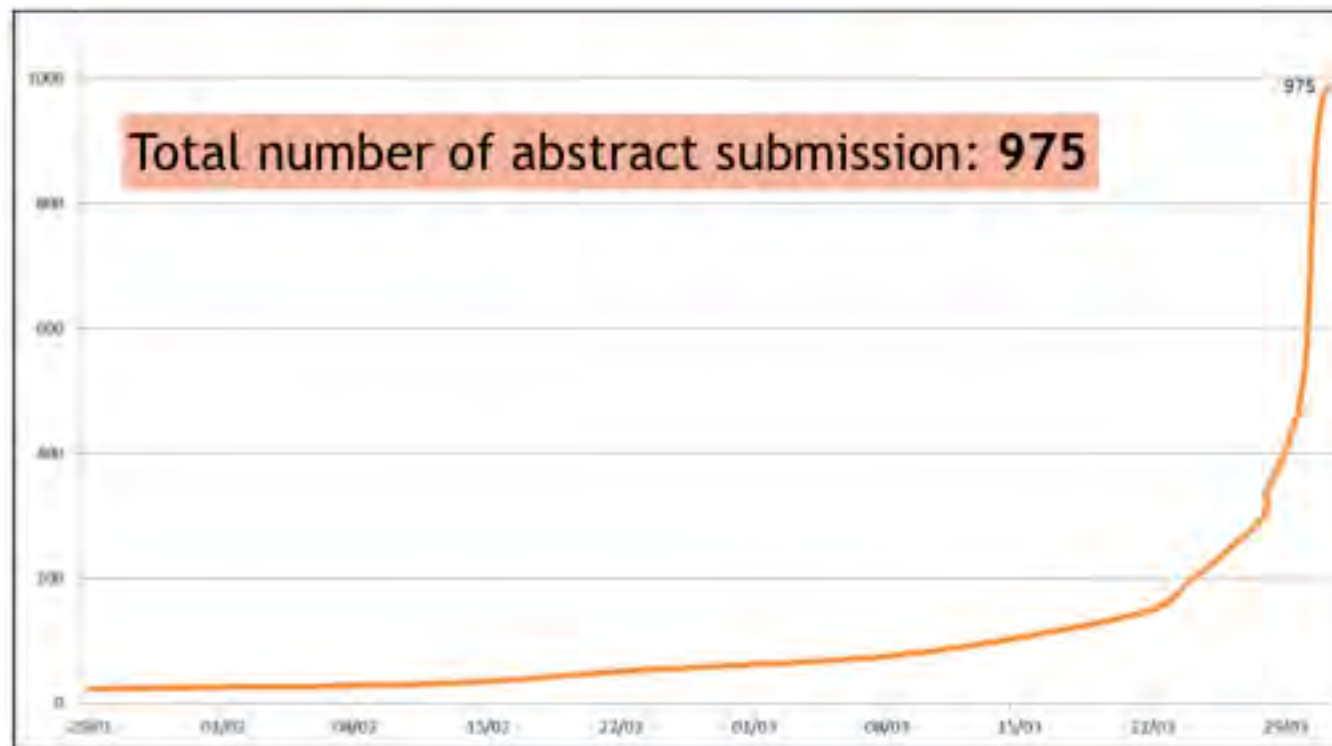
28 August 2017 (Monday)

| | Room | 0800 | 0820 | 0840 | 0900 | 0920 | 0940 | 1000 | 1020 | | |
|---------|------------|--|------|------|--|---|------|------|------|-----------|--------------------------------------|
| Level 1 | Hall A & B | T14.1 Soundscape in architecture, urban planning and landscape | | | | | | | | 1100-1200 | Keynote 2: Brigitte Schulte-Fortkamp |
| | Hall C | T4.11 Computational techniques in room and building acoustics | | | | | | | | | |
| | Theatre 1 | T7.2 Outdoor sound propagation | | | | | | | | | |
| | Theatre 2 | T17.2 Generation and modelling of tyre/road noise | | | | | | | | | |
| Level 2 | S221 | T1.1 Active vibration control | | | | | | | | 1040-1100 | Tea Break |
| | S224-5 | | | | T20.4 Stochastic vibroacoustic problems: method and applications | | | | | | |
| | S226-7 | T4.10 Sound absorption | | | | | | | | | |
| | S228 | T7.4 Noise barriers, absorptive claddings and diffractive barrier tops | | | | | | | | | |
| Level 4 | S421 | T8.2 Duct acoustics | | | | | | | | 1200-1300 | Lunch on your own |
| | S423 | | | | | T4.8 Sound transmission in buildings & control | | | | | |
| | S424 | | | | | T9.2 Power plants, chemical/refinery plants and industrial noises | | | | | |
| | S425 | T18.S1 Modelling, measurement and mitigation | | | | | | | | | |
| | S426 | T7.S1 Inducing "Buy Quiet" purchasing attitudes through simplified product | | | | | | | | | |

Attachment 7: Report on
INTER-NOISE 2017

| | | |
|------|--|----------|
| S426 | T7.S1 Inducing "Buy Quiet" purchasing attitudes through simplified product | duration |
| S427 | T4.S1 Light weight construction | |
| S428 | T7.3 Construction noise, its management & control | |

Abstract Submission



Attachment 7: Report on
INTER-NOISE 2017

Abstract Submission

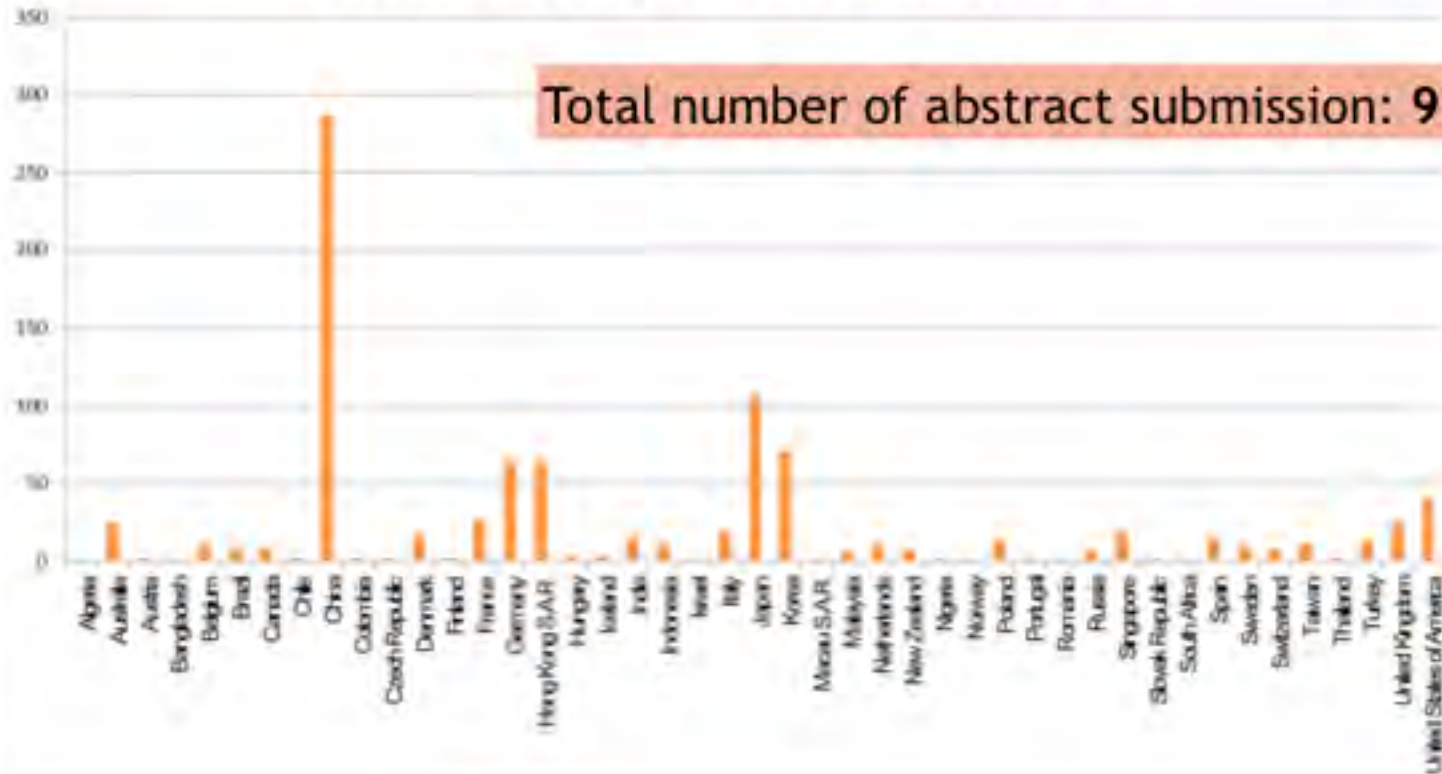
Attachment 7: Report on
INTER-NOISE 2017

Abstract Submission

Attachment 7: Report on
INTER-NOISE 2017

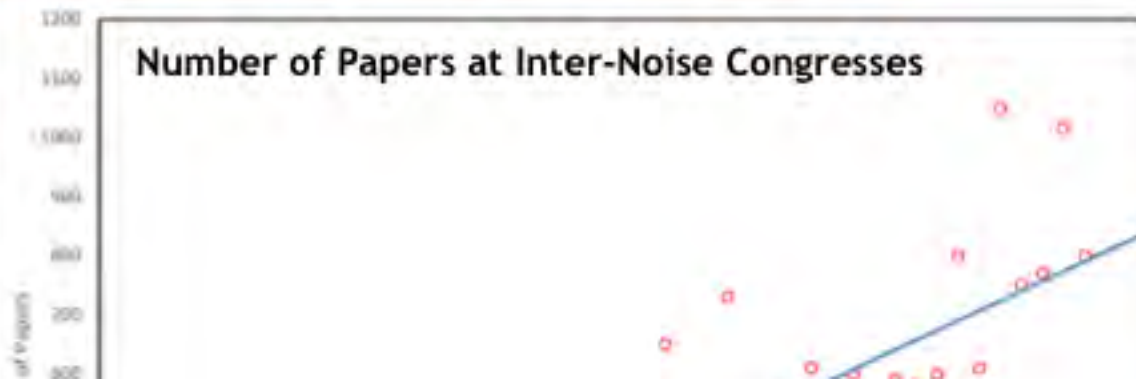
INTER-NOISE 2017 - Abstract Country Breakdown

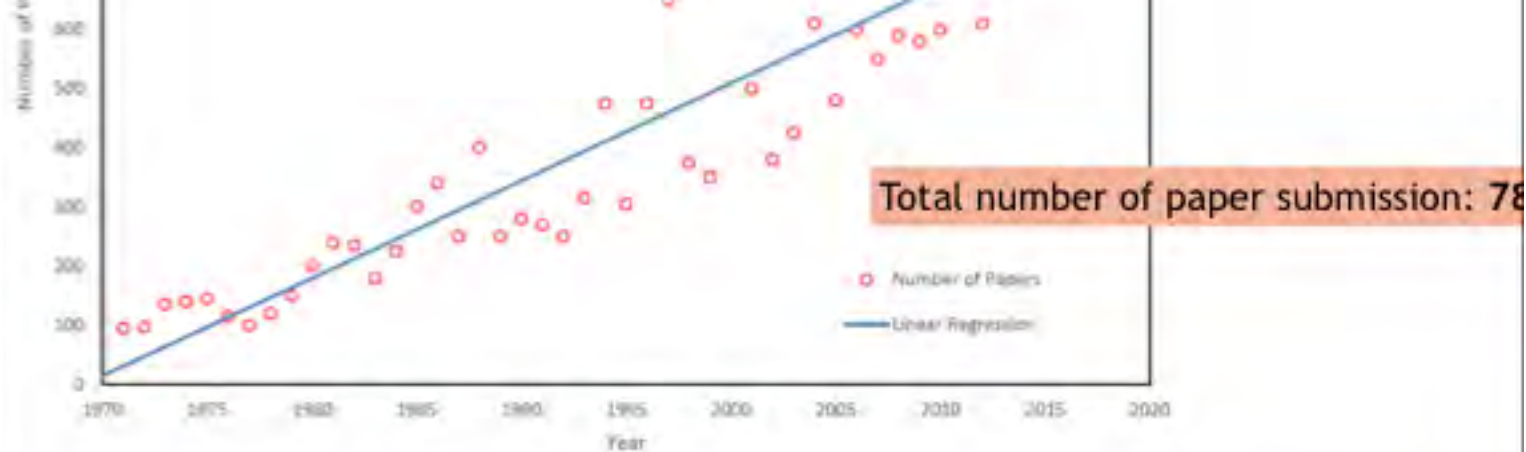
Total number of abstract submission: 975



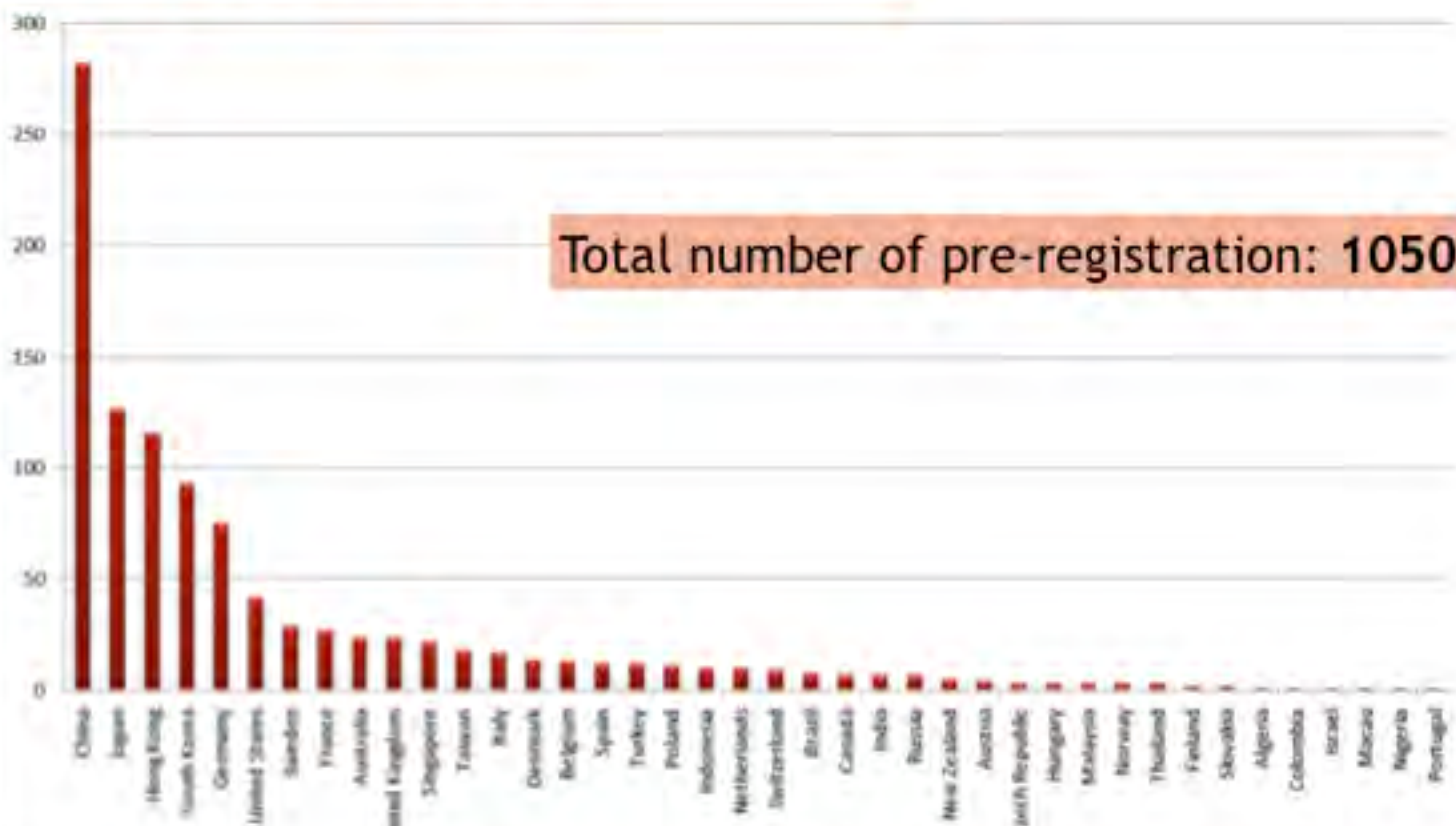
Paper Submission

Number of Papers at Inter-Noise Congresses





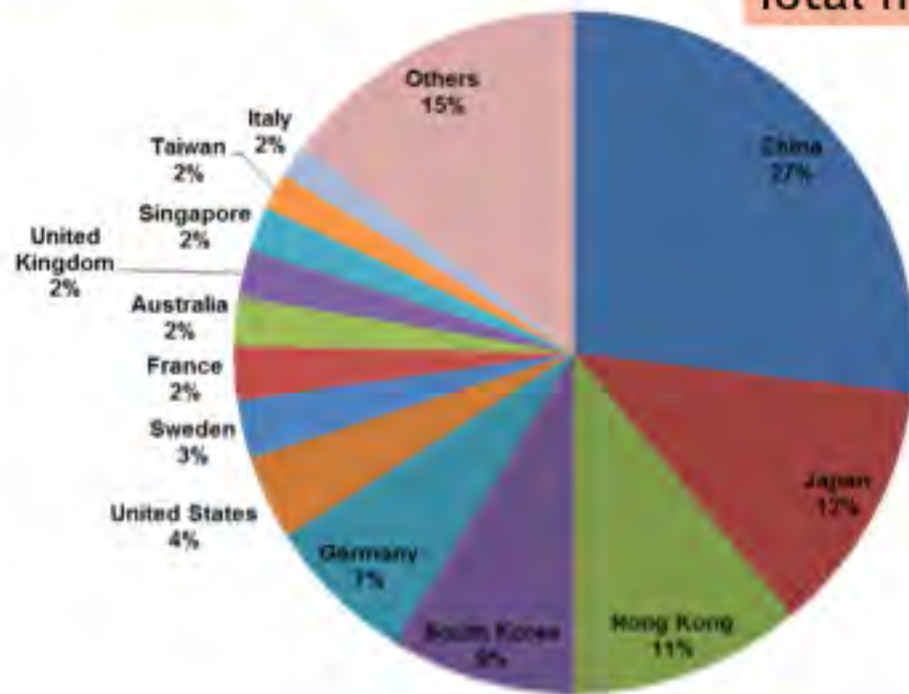
Registration



Attachment 7: Report on
INTER-NOISE 2017

Registration

Total number of countries: 40



Attachment 7: Report on
INTER-NOISE 2017

Exhibition

Attachment 7: Report on
INTER-NOISE 2017

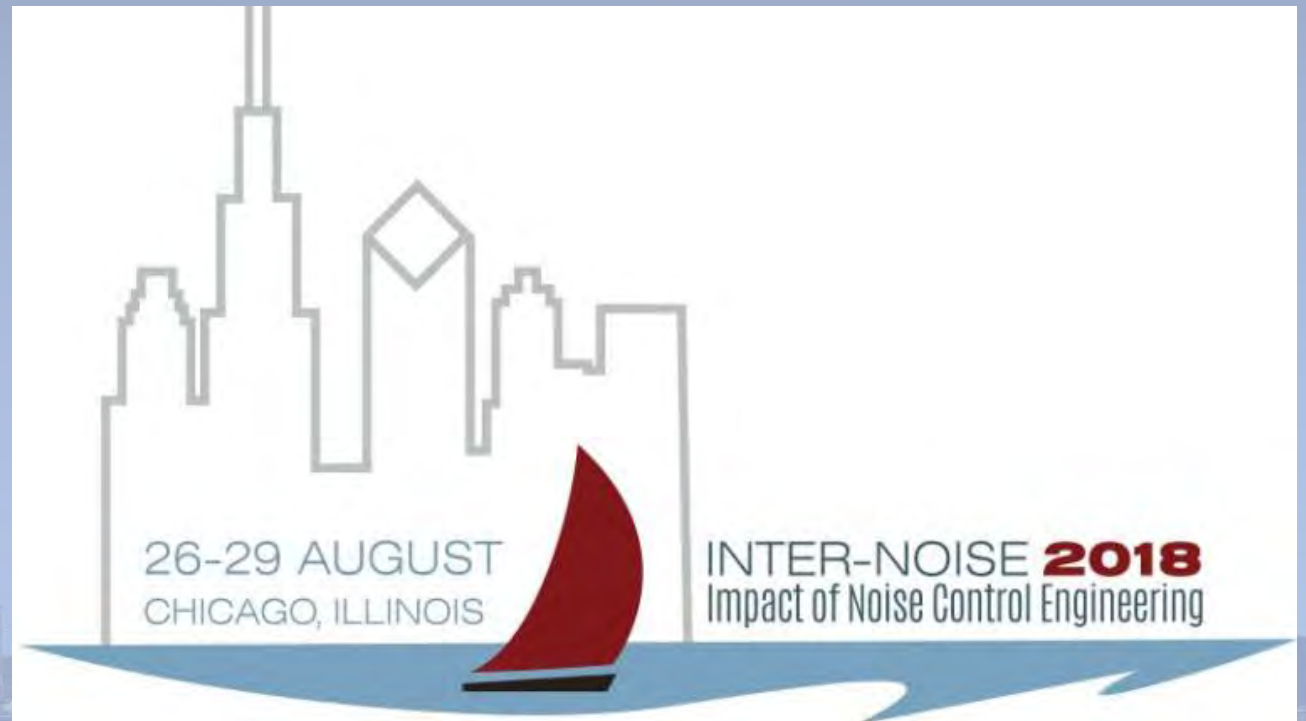


Total number of booth: 35

inter.noise 2018

Impact Of Noise Control Engineering

Marriott Hotel
Magnificent Mile



<http://internoise2018.org>

Organization

- Congress President
 - Charles Moritz
- Congress Co-President
 - Joe Cuschieri
- Technical Program Chairs
 - Teik Lim, David Herrin
- Supporting Committee
 - Joe Cuschieri – INCE/USA
 - Cathy Vail –Conference Secretariat
 - Rich Peppin – Exposition
 - Gordon Ebbitt/Sarah McGuire – Proceedings Editors
 - Dana Lodico - Student Coordinator
 - Accompanying Persons Program – Geri Moritz, Deb Bernhard/Bonnie Donovan



Congress Venue: Marriott Magnificent Mile

Rates Regular/Student
\$199/\$144

1,200+ Guest Rooms

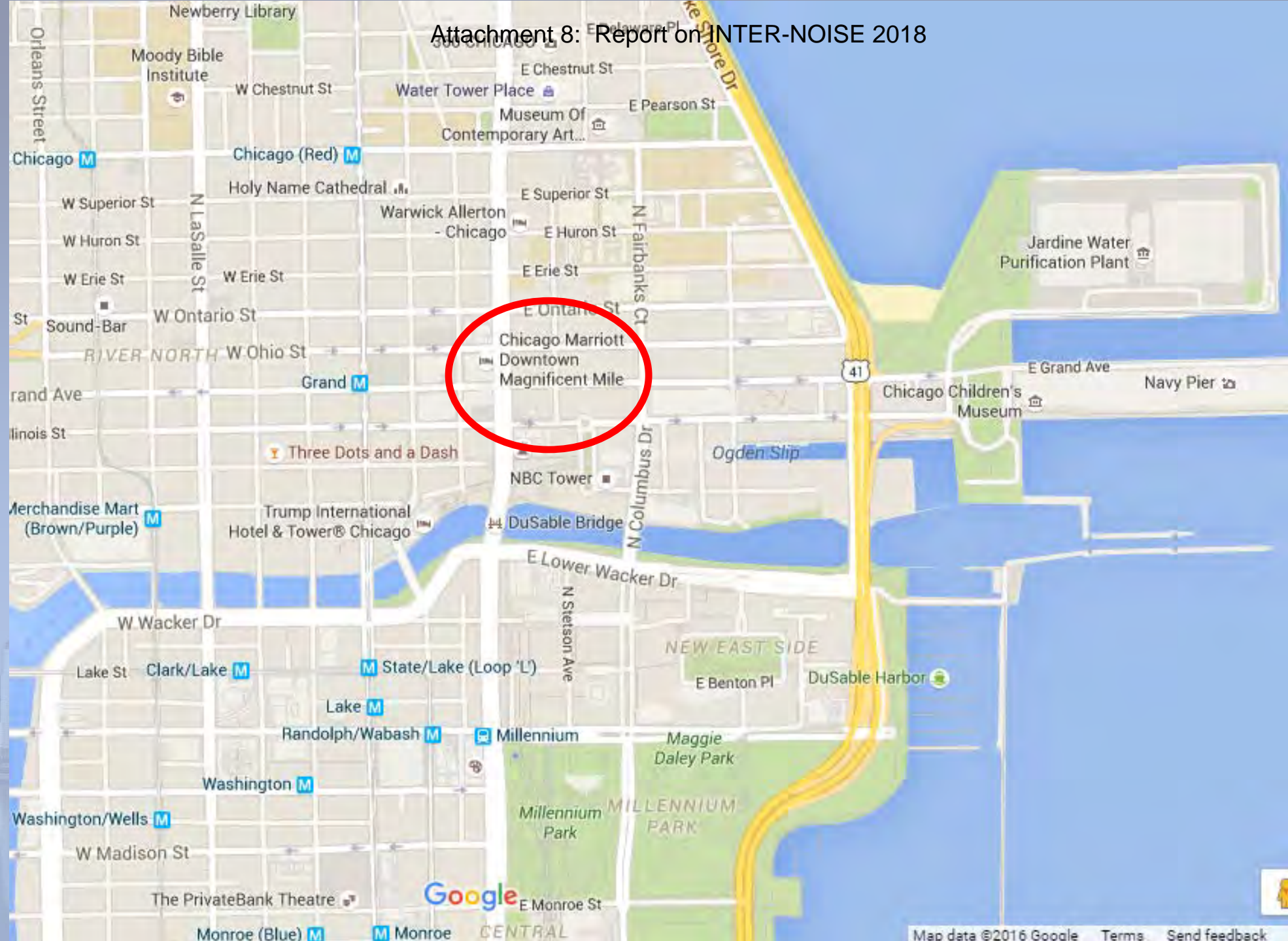
Easily Accessible Meeting Space
On Two Floors (15 Rooms)

Large Exhibit Space

Additional Meeting Space



Attachment 8: Report on INTER-NOISE 2018



Technical Program

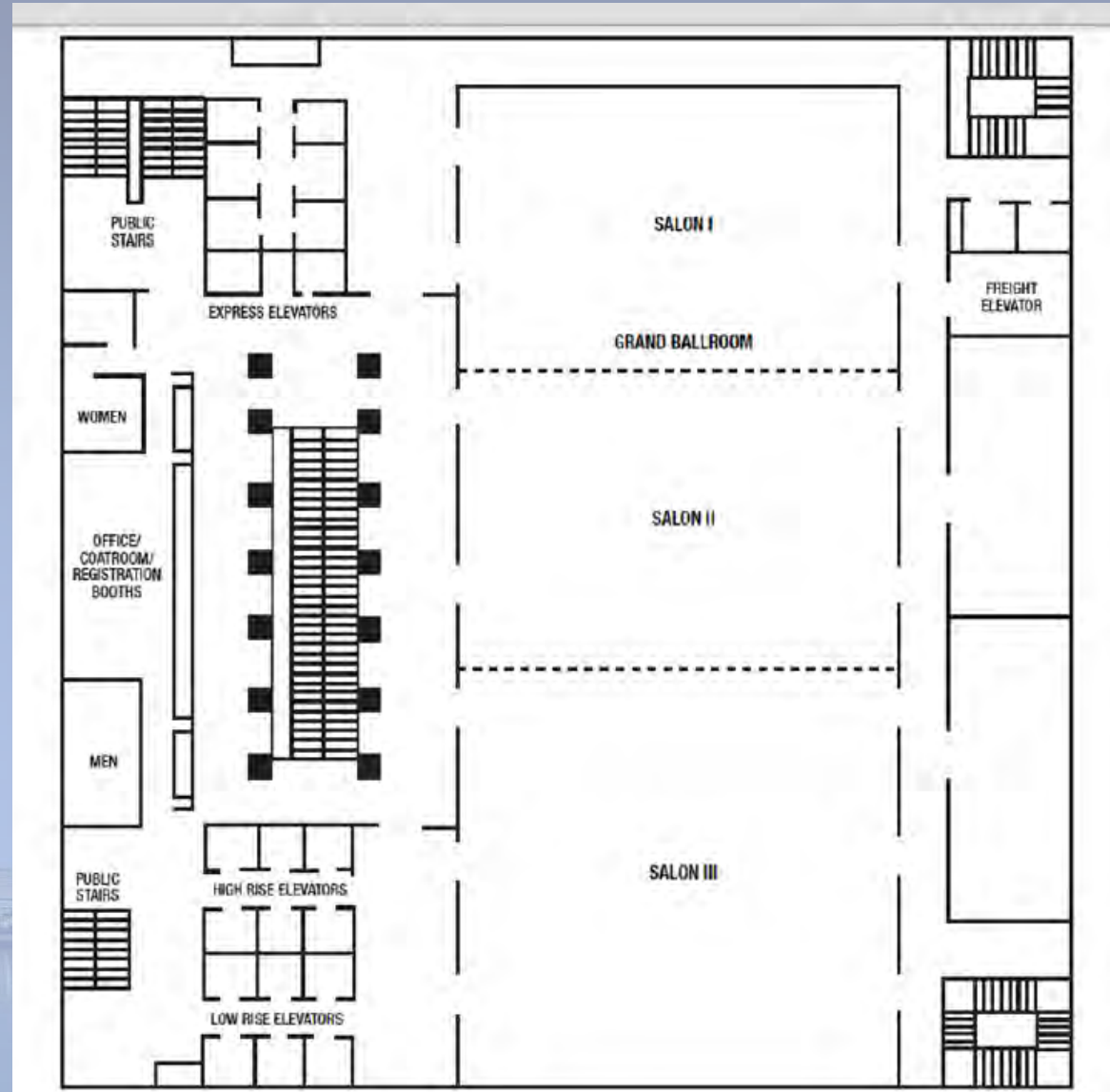
Teik Lim/David Herrin (Co-Chairs)

- International Scientific Advisory Committee Formed
- Plan For A Maximum Of 15 Parallel Sessions
- I-INCE Plenaries, Recorded With Selected Keynote Speakers
- Special Session Honoring Bill Lang
- International Speakers And Session Chairs
- Poster Sessions
- Workshop/Outreach On Saturday or Sunday
- Staggered Coffee Breaks In Exhibit Hall

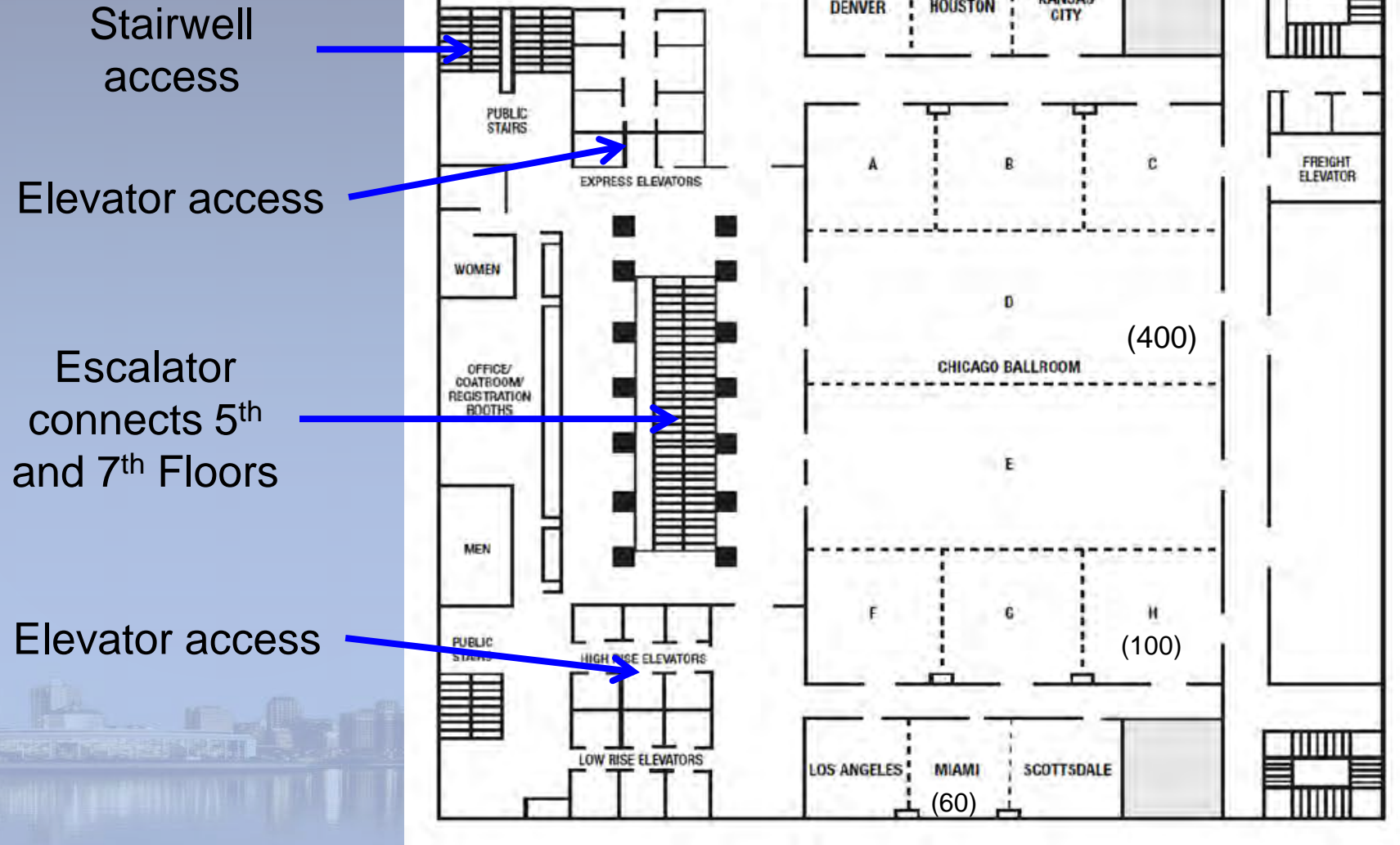
I-INCE/INCE-USA Events

- I-INCE CSC Breakfast (Saturday)
- I-INCE Board Lunch (Saturday)
- I-INCE/INCE-USA Evening Dinner (Saturday)
- Pre-FCTP (Sunday Morning)
- Registration Opens (Sunday)
- General Assembly (Sunday Afternoon)
- Opening Reception (Sunday)
- Chair Persons' Dinner (Sunday)
- Exposition Reception (Monday)
- TAB Dinner (INCE-USA) (Monday)
- Technical Committee Meetings (INCE-USA)
- Congress Banquet (Tuesday)
- FCTP Meeting (Wednesday)
- I-INCE/INCE-USA Awards
- Technical Tours
- Accompanying Persons Program
- Community Outreach/Workshop
- Closing Reception (Wednesday)
- I-INCE Board Meeting (Wednesday)

7th Floor: Registration/Exposition



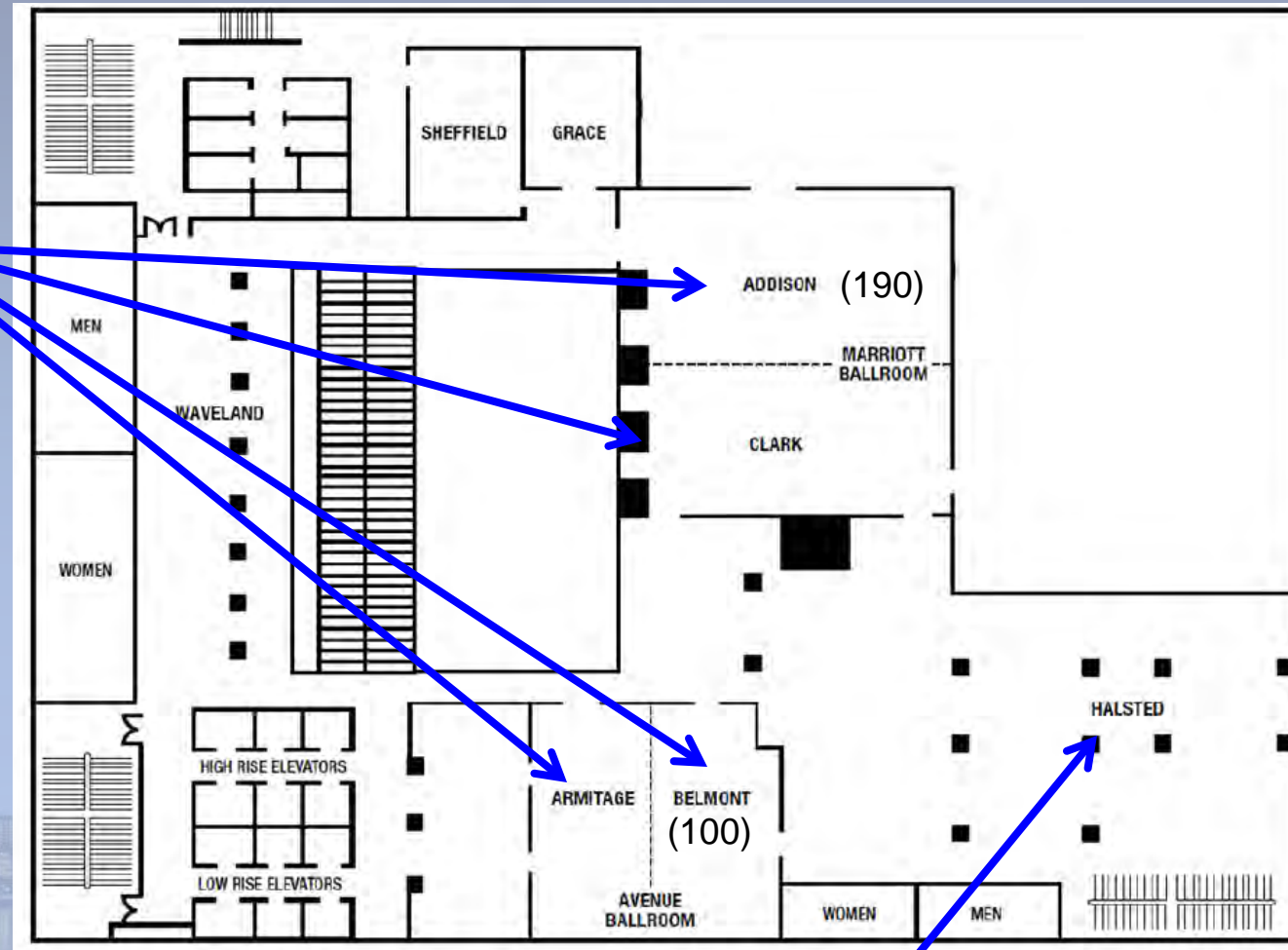
5th Floor: Sessions



11 Session Rooms

4th Floor: Sessions

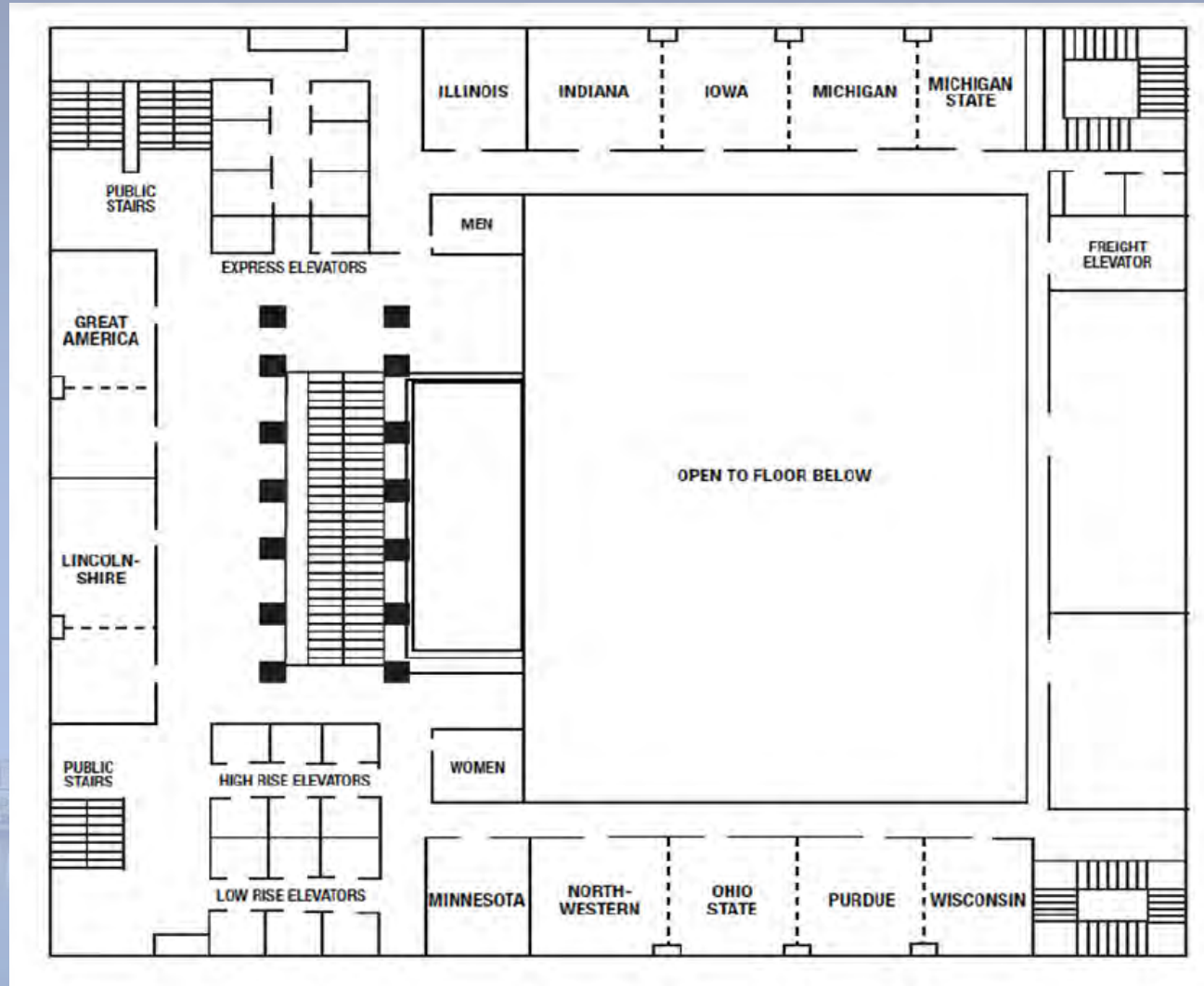
Session
Rooms



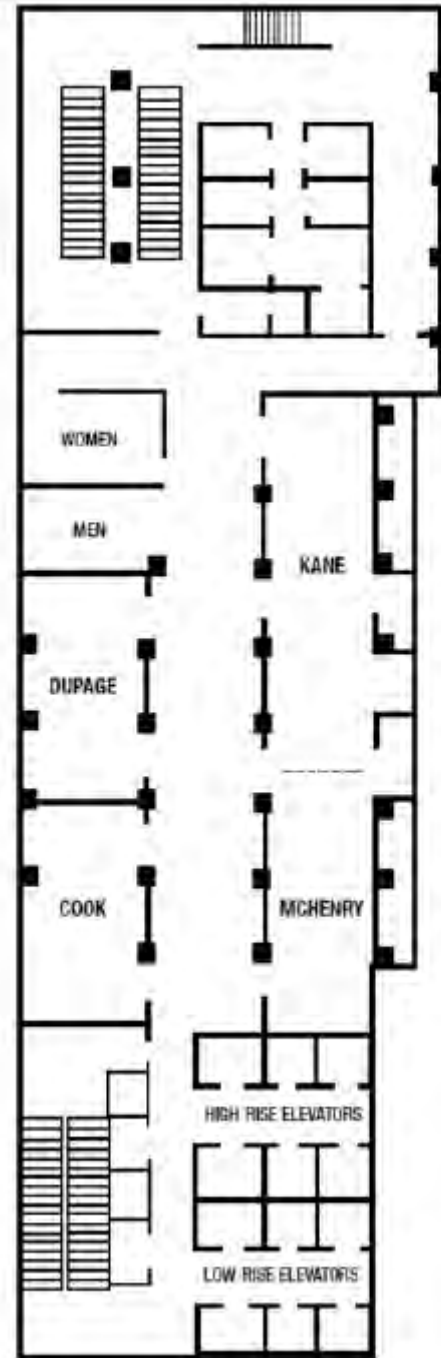
4 Session Rooms

Networking Space

6th Floor: Supplier Suites

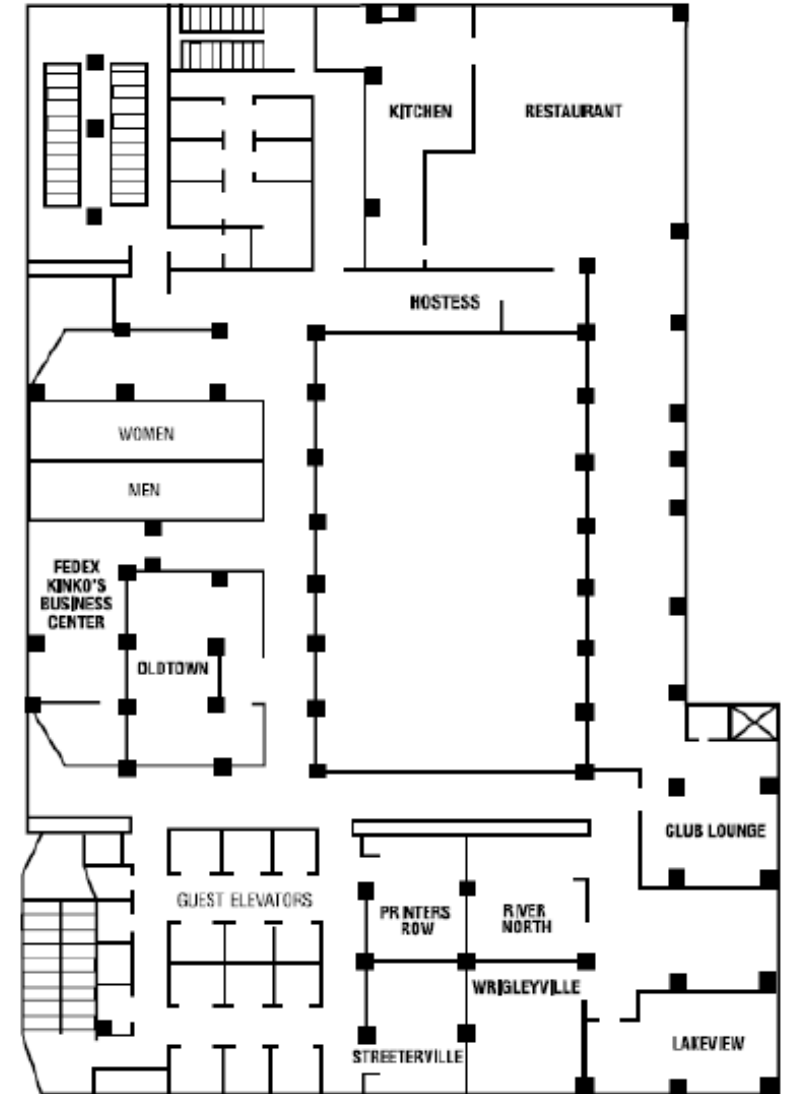


3rd Floor:
Additional
Quiet
Space For
Courses,
Exams And
Additional
Meetings

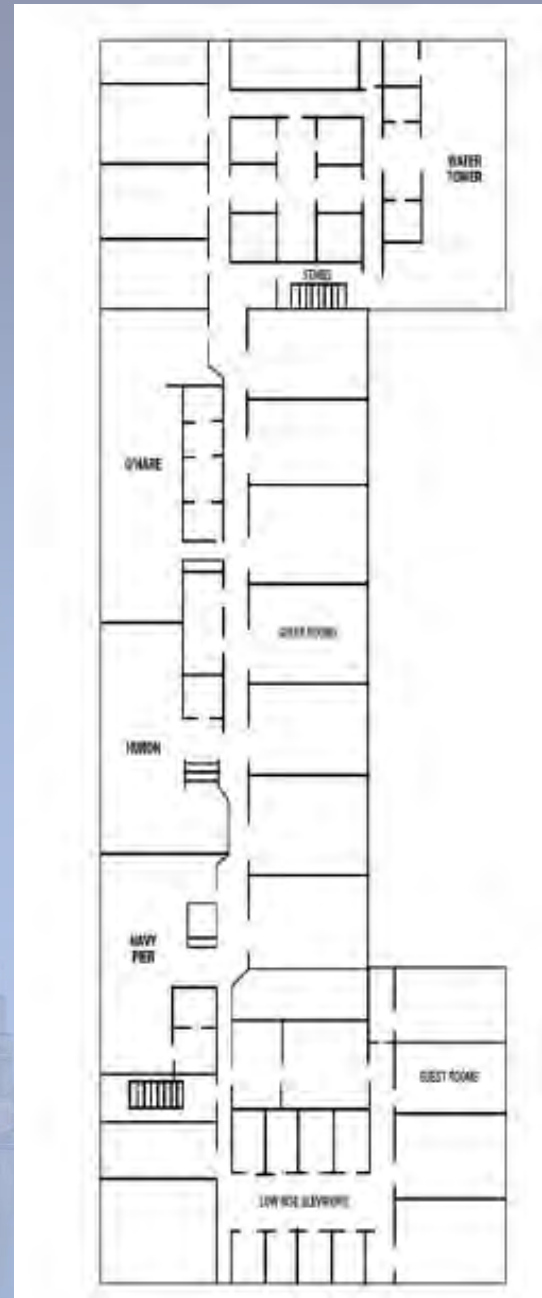


Attachment 8: Report on INTER-NOISE 2018

2nd Floor



10th Floor:



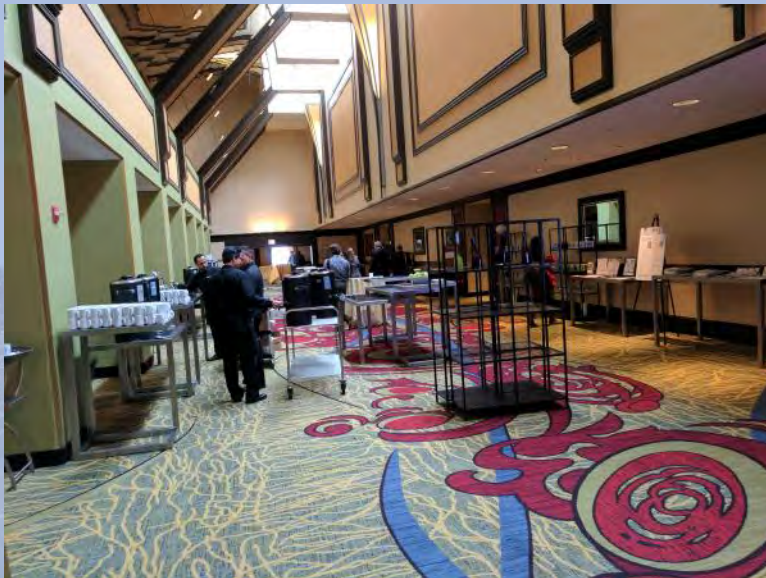
Exposition/Sponsors

- Rich Peppin Exposition Manager

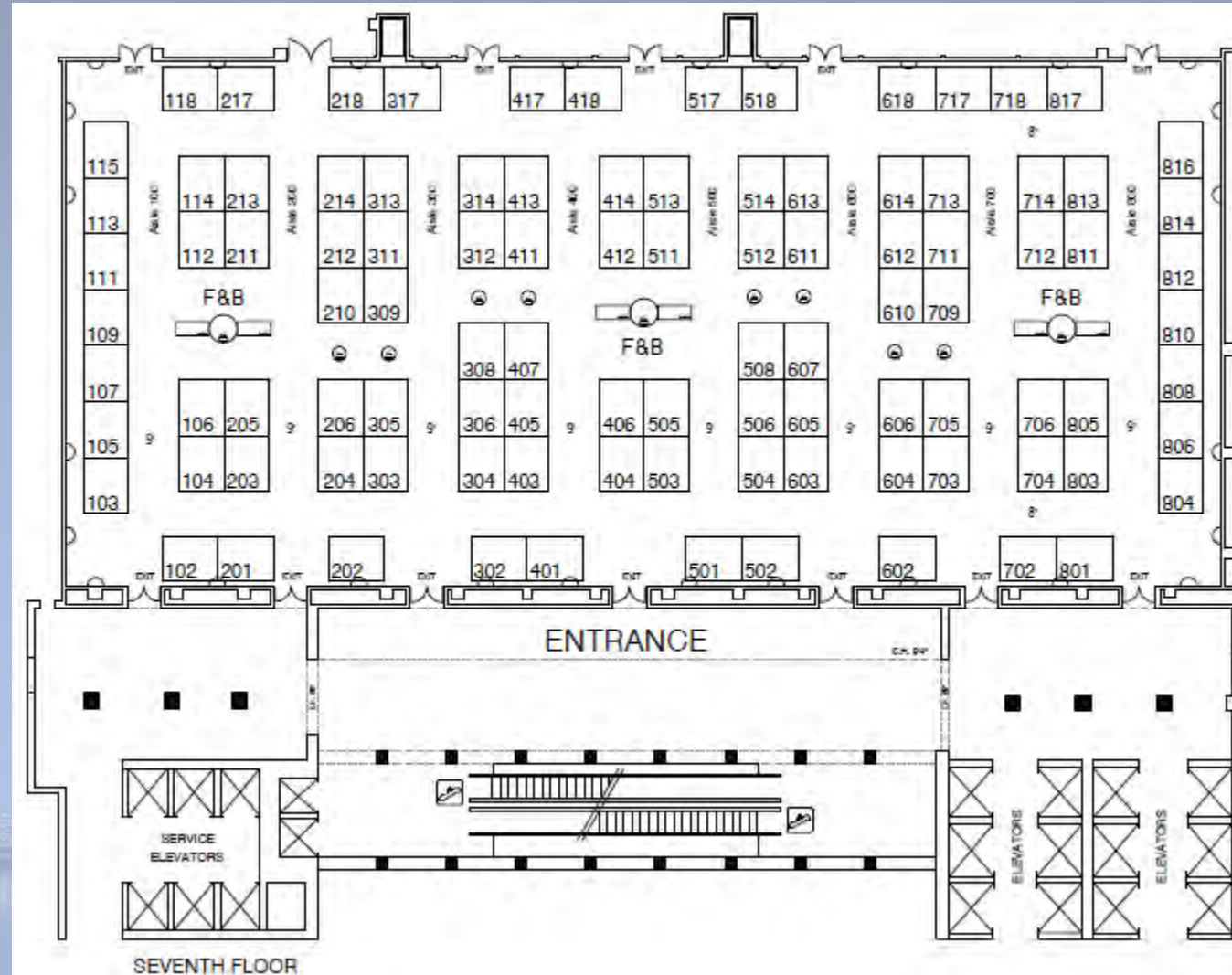
- Room For About 100 Exhibitors
- Exhibitors Currently Booking
- Many Sponsorship Opportunities
 - Escalator Glass, Luxury Suites, Posts,

Logo Projections,
Internet, TV Monitors,
Banquet, Transportation
To/From Banquet

Add Value To Sponsorship And
Increase Traffic Through The Exhibit Areas



7th Floor: Registration/Exhibits



Conference Banquet Museum of Science and Industry



Main Floor Of Museum Open To Attendees
Dinner Stations To Allow Networking And Enjoyment Of The Museum

Conference Banquet Museum of Science and Industry



Main floor of
Museum open to
Attendees

Dinner stations to allow networking and
enjoyment of the museum



Registration

- Registration Costs Similar To **inter•noise 2015**
 - Registration Opens – 2017, December 1
 - Early: \$680; (Deadline: 2018, May 18)
 - Regular: \$750/\$700
 - On Site: \$800; Student: \$150
- Accompanying Persons: \$150
 - Breakfast, City Tour, Social Functions
- Exhibitors Fees: \$3,000 Per Booth
- Banquet Fees: Around \$100

Important Deadlines

- Abstract Submission Opens: 2017, December 1
 - Abstract Submission Deadline: 2018, March 12
 - Paper Submission Deadline: 2018, May 7
 - Early Registration Deadline: 2018, May 18
 - Hotel Registration Cut-Off: 2018 August 10
-
- App For Your Smart Phone And Smart Pad Will Be Launched Early To Distribute Regular Updates

QUESTIONS?





MADRID

inter.noise 2019

June 16 - 19



www.internoise2019.org



CONFIRMED DATES



VENUE

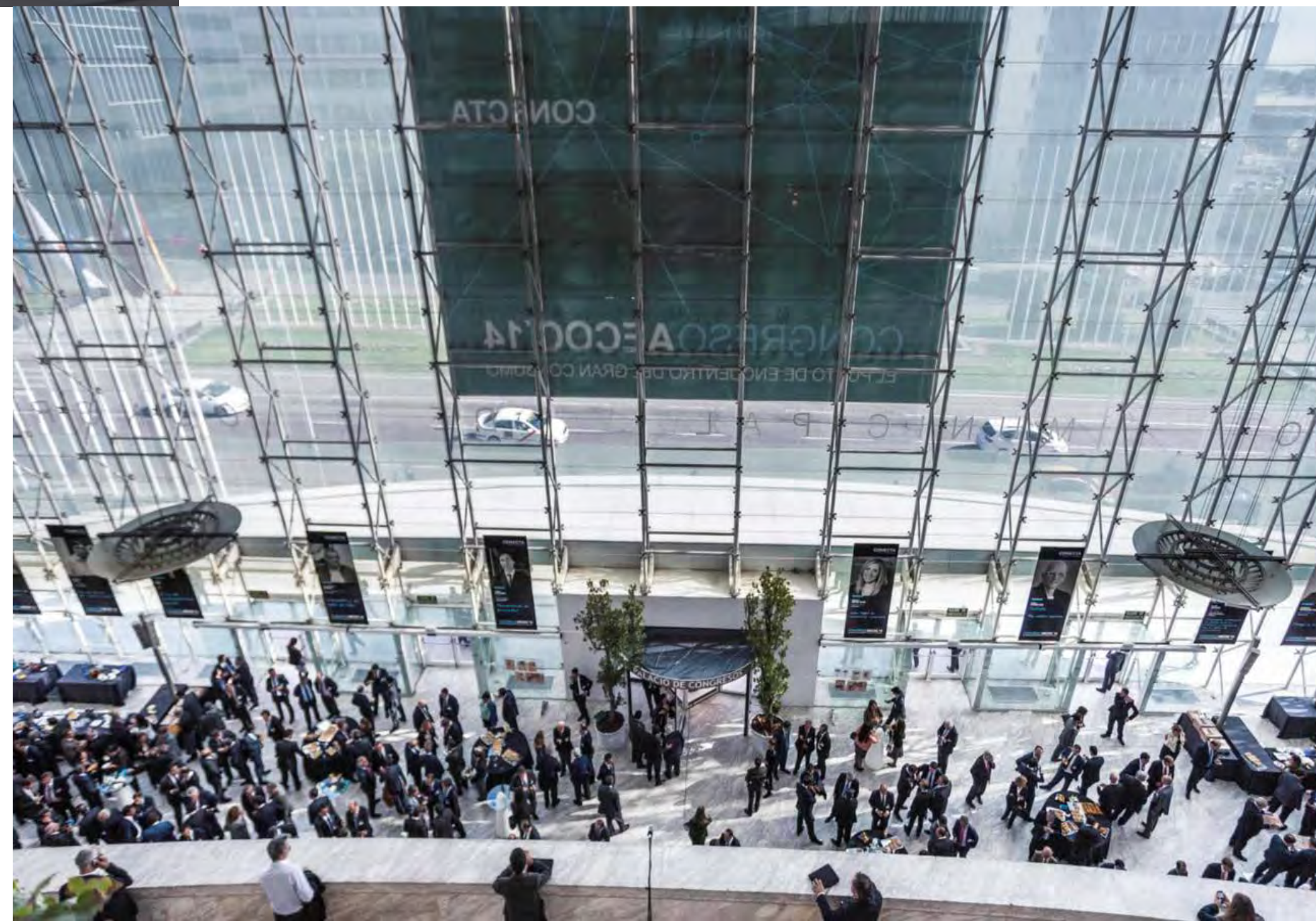
MUNICIPAL CONFERENCE CENTER (PMC)

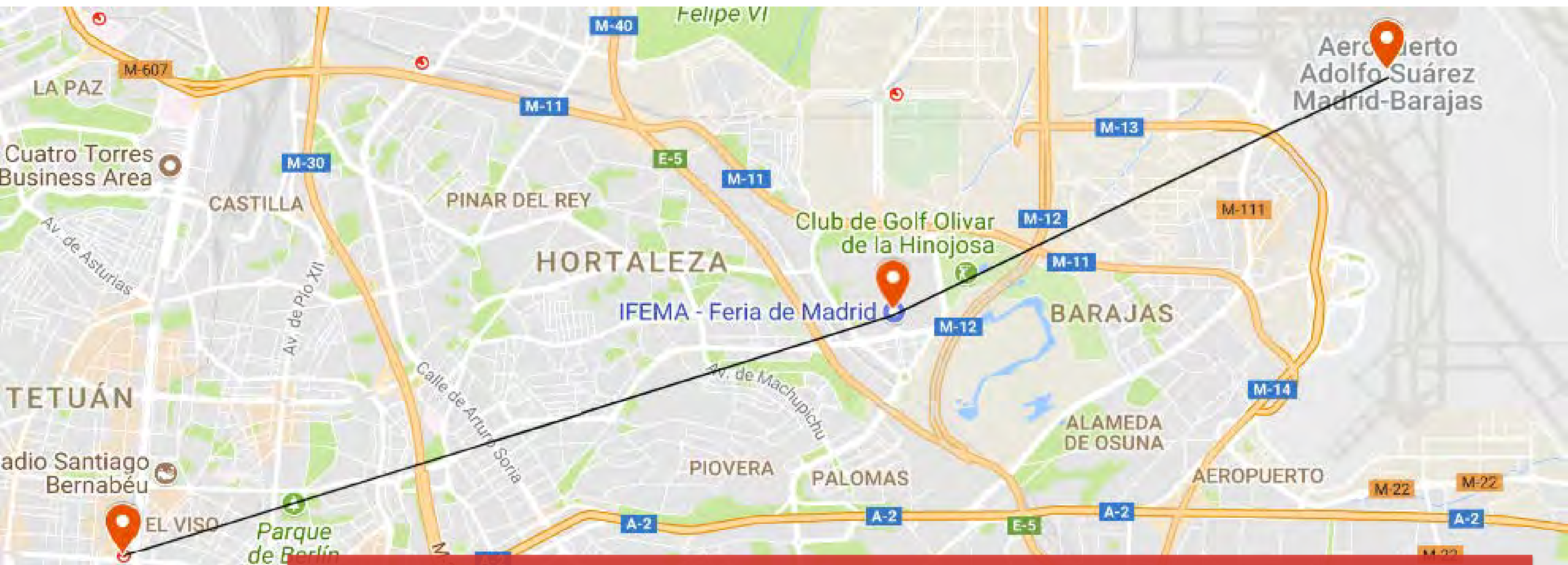
- Location: Campo de las Naciones
- Estimated number of participants: 1,000
(150 students and 100 accompanying persons)



CAPACITY

- 28 meeting rooms (up to 360 seats)
- Auditorium A (1,814 seats)
- Multipurpose hall (2,200 sqm)



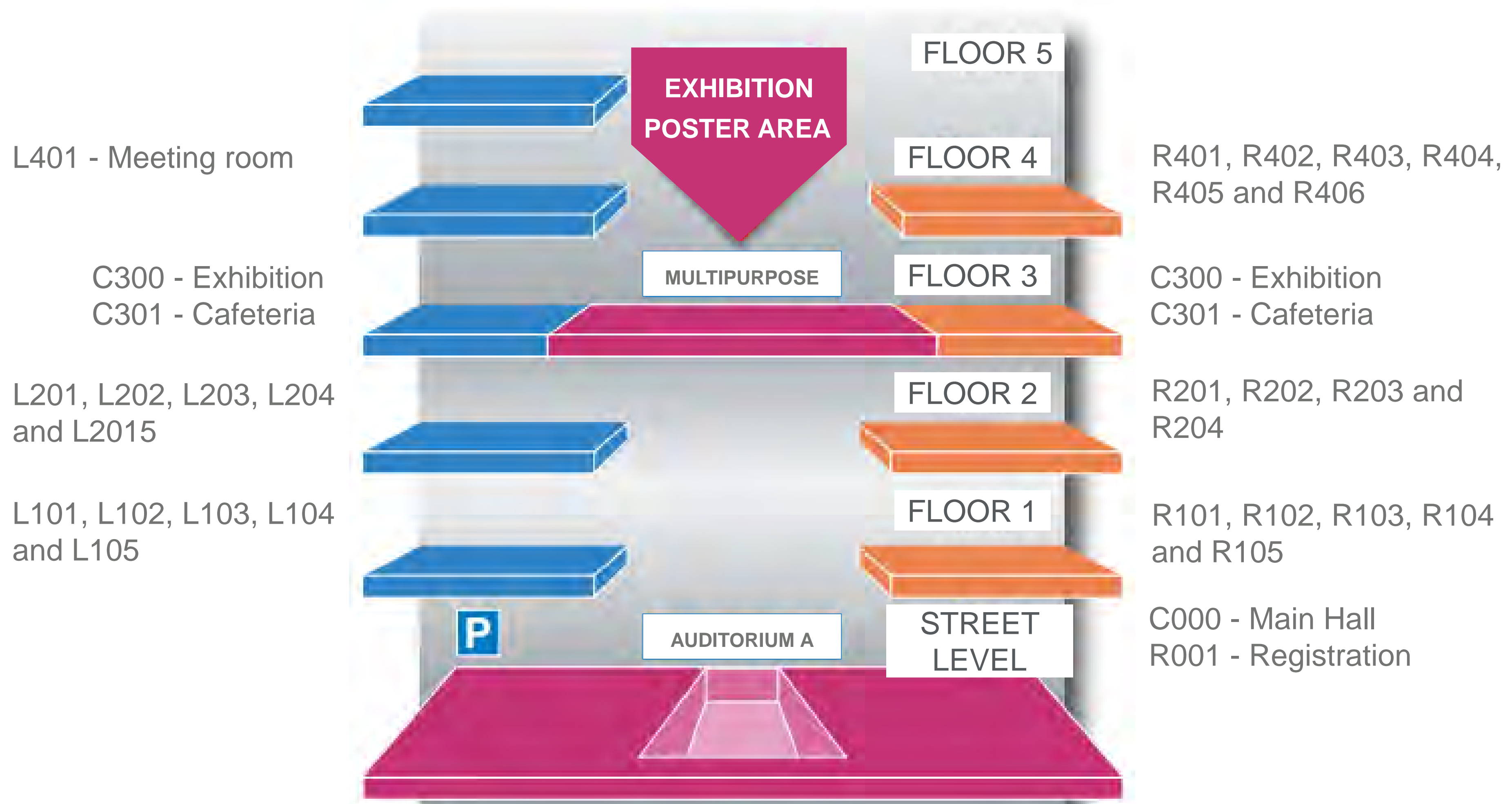


VENUE LOCATION

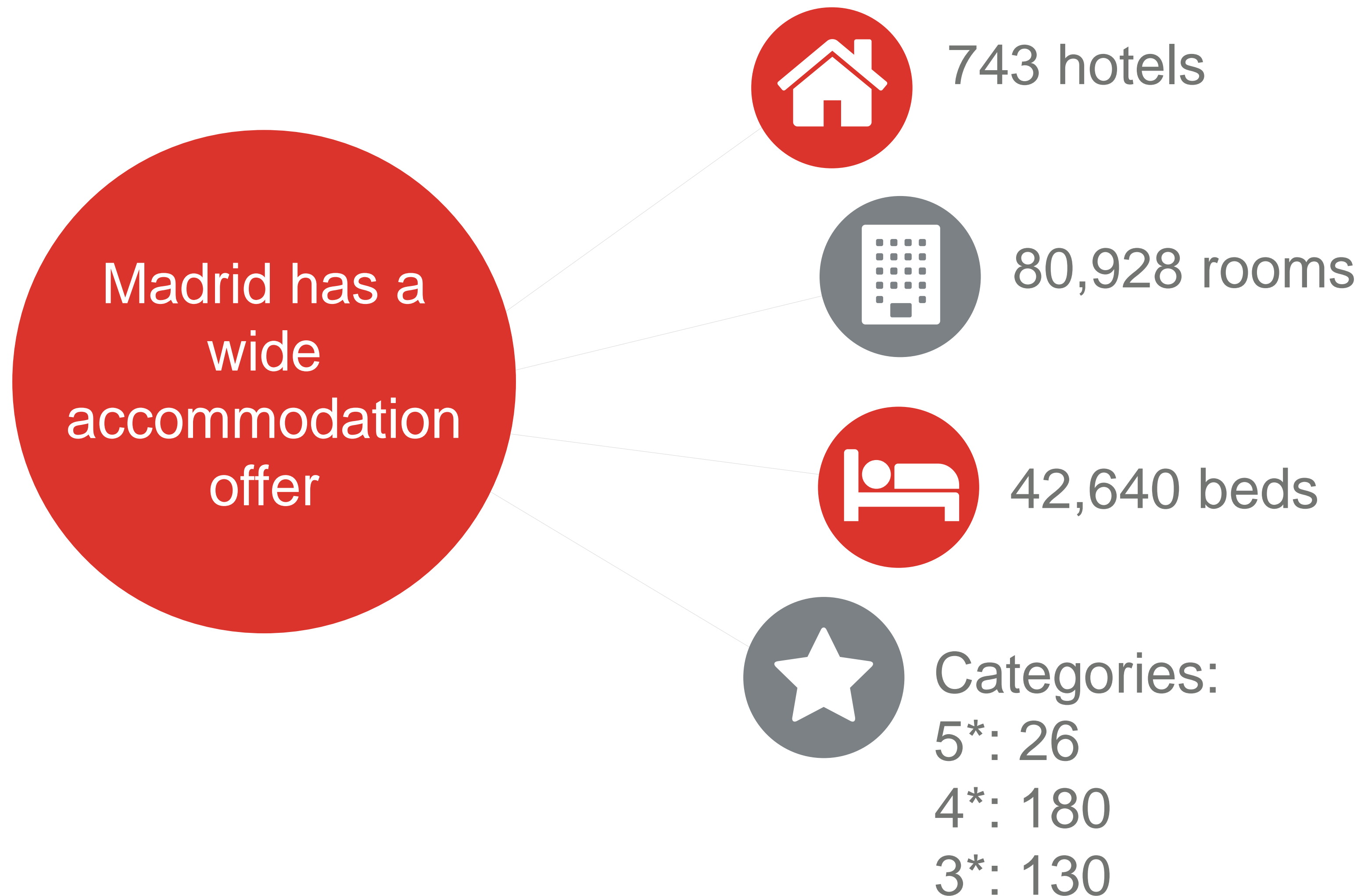
Easy access from the airport by car and subway

Only 18 minutes away from the city center by subway (8,8 km)

VENUE FLOOR PLAN



ACCOMMODATION



CONGRESS DEADLINES

| I-INCE GUIDELINES | | DEADLINE | MONTH/DAYS | DAYS |
|-------------------|---|------------|------------|------|
| | Abstracts submission opens | 15/06/2018 | 12/1 | 366 |
| 0-8 | Abstracts submission deadline | 15/10/2018 | 8/1 | 244 |
| 0-7 | Abstracts notification of acceptance | 15/11/2018 | 7/1 | 213 |
| 0-5 | Deadline for manuscripts seeking per review | 15/01/2019 | 5/1 | 152 |
| 0-4 | Deadline for all manuscripts | 15/02/2019 | 4/1 | 121 |
| | I-INCE YP grants deadline | 15/12/2018 | 3/1 | 93 |
| 0 | IN'19 - Congress opening | 16/06/2019 | 0 | 0 |

*These deadlines are firm and will NOT BE EXTENDED

REGISTRATION DEADLINES

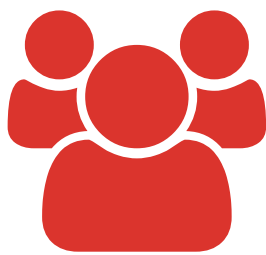
| | DEADLINE | MONTH/DAYS | DAYS |
|--------------------------------|------------|------------|------|
| Early registration deadline | 15/04/2019 | 2/1 | 62 |
| Standard registration deadline | 30/05/2019 | 0/17 | 17 |
| On-site registration (from) | 31/05/2019 | 0/17 | 17 |
| IN'19 - Congress opening | 16/06/2019 | 0 | 0 |

*These deadlines are firm and will NOT BE EXTENDED

OPENING HOURS FOR ON-SITE REGISTRATION

| | |
|--------------------|---------------|
| Sunday, June 16 | 14:00-18:00 h |
| Monday, June 17 | 09:00-18:00 h |
| Tuesday, June 18 | 09:00-18:00 h |
| Wednesday, June 19 | 09:00-14:00 h |

MEETINGS AND ACTIVITIES



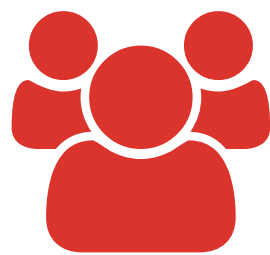
Saturday, June 15

-
- 08:30-12:00 h - CSC (breakfast and coffee)
- 13:00-18:00 h - 1st INCE Board meeting (lunch and coffee)
- 21:00-23:00 h - I-INCE Board dinner

Sunday, June 16



-
- 08:00-11:00 h - 1st FCTP meeting (by invitation, breakfast & coffee)
- 14:30-17:00 h - I-INCE General Assembly
- 21:00-23:00 h - Chairs dinner (by invitation)



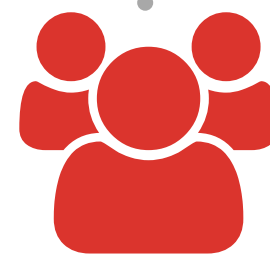
Monday, June 17

—
Meetings to be confirmed

Tuesday, June 18

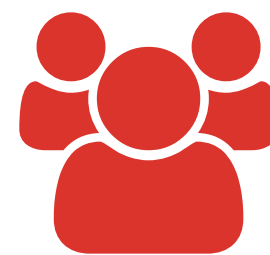


—
14:30-18:00 h - YPW-Young Professional Workshop



Wednesday, June 19

—
15:30-17:30 h - 2nd FCTP meeting
18:00-19:00 h - 2nd I-INCE Board meeting
21:00-23:00h - I-INCE Board dinner



Other meetings

—

Date and time to be confirmed:

TSG (approval by I-INCE VP-TA)

I-INCE Meetings: Committees & working groups (approval by I-INCE President)

Non I-INCE meetings

FUTURE ACTIONS - YEAR 2017

Week 37



Week 42-43



Week 42-43



Expression of interest form
Website

First announcement
CG

Invitation letters
IAC

Week 48



Invitation letters
Sessions organizers

FUTURE ACTIONS - YEAR 2018

Week 05



Announcement and call for paper

Week 35



IN'18 - Brochures
IN'18 - Booth
IN'18 - Madrid Tourist brochures
Meetings I-INCE Board, GA, FCTP
IN'18 - Host the Closing Reception

Week 36-52



Main promotion
Deadline for abstracts

Week 36



Announcement / Reminder 1

Week 37



Information for Participants 1 (O-10)
General Information - CG

Week 48



Announcement / Reminder 2
Deadline for manuscripts

FUTURE ACTIONS - YEAR 2019

Weeks 01-25



Main promotion

Week 06



Announcement / Reminder 3
Deadline for "early bird" fees

Week 11



Information for Participants 2 (O-3)
Advance Information Program

Week 13



Announcement / Reminder 4
Deadline for "regular" fees

Week 16



Information on Special functions (O-2)
Board members and session chairs

Week 20



App - Information for Participants
3 (O-1)
Final program - CG

CONGRESS PROGRAM

| Sunday, June 16 | | Monday, June 17 | |
|-----------------|--|-----------------|----------------------------|
| 12:00-18:00 h | Registration open | 08:30-18:00 h | Registration open |
| 18:00-20:00 h | Opening ceremony and plenary lecture PL1 | 09:00-12:00 h | Technical sessions S1 |
| 20:00-21:00 h | Welcome reception | 12:00-13:00 h | Plenary lecture PL2 |
| | | 13:00-14:30 h | Refreshment break |
| | | 14:30-18:00 h | Technical sessions S2 |
| | | 18:00-19:30 h | SEA 50th Anniversary event |
| | | 19:30-20:30 h | Reception by SEA |

CONGRESS PROGRAM

| Tuesday, June 18 | | Wednesday, June 19 | |
|------------------|-----------------------|--------------------|-----------------------------|
| 08::30-18:00 h | Registration open | 08:30-14:00 h | Registration open |
| 09:00-12:00 h | Technical sessions S3 | 09:00-12:00 h | Technical sessions S5 |
| 12:00-13.00 h | Plenary lecture PL3 | 12:00-12:30 h | Refreshment break |
| 13:00-14:30 h | Refreshment break | 12:30-15:00 h | Technical sessions S6 |
| 14:30-18:00 h | Technical sessions S4 | 15:00-16:00 h | Plenary lecture PL4 |
| 21:00-23:00 h | Congress dinner | 16:00-17:00 h | Closing ceremony |
| | | 17:00-18:30 h | Farewell reception by IN'20 |

YOUNG ACOUSTICIANS -YA-

- A workshop will be organized for Young Acousticians coordinated by the EAA YA
- The Spanish Acoustical Society -SEA- will offer travel grants for Young Acousticians
- The prize “Andrés Lara” awarded annually by SEA to a Young Acoustician will be committed in 2019 to a paper presented at the congress, selected by a jury among the applications



ACCOMPANYING PERSONS PROGRAM



Sunday, June 16

14:00-18:00h - Registration open
18:00-20:00h - Opening ceremony and
plenary lecture PL1
20:00-21:00h - Welcome reception



Monday, June 17

09:00-18:00 h - Registration open
09:30-13:00 h - City tour Madrid (VA01)
18:00-19:30 h - SEA 50th Anniversary event
19:30-20:30 h - Reception by SEA

ACCOMPANYING PERSONS PROGRAM



Tuesday, June 18

09:00-18:00 h - Registration open
09:30-13:00 h - Madrid museums visit (VA02)
21:00-23:00 h - Congress dinner



Wednesday, June 19

17:00-18:00 h - Closing ceremony
18:00-19:30 h - Farewell reception

ORGANIZING COMMITTEE

CONGRESS PRESIDENT

Antonio Pérez-López (SEA)

CONGRESS VICE-PRESIDENT

Jorge Patricio (SPA)

GENERAL SECRETARY

Antonio Calvo-Manzano (SEA)

TECHNICAL PROGRAM CHAIR

J. Salvador Santiago (SEA)

TECHNICAL PROGRAM CO-CHAIRS

Itziar Aspuru (Tecnalia)
Maria Machimbarrena (UVA)
Jordi Romeu (UPC)

PROCEEDINGS EDITORS

Ana Delgado (SEA)
Miguel Ausejo (Eurocontrol)

EXHIBITION MANAGERS

Joan Casamajo (Cesva Inst.)
Harald Muñoz (Brüel & Kjær)
Jose M^a. Ruiz (Grupo Alava)

YA COORDINATOR

Cristina Zamorano (YAN EAA)

PCO

Juan Carlos García
(Barceló Congressos)

IN'19 -IAC- INTERNATIONAL ADVISORY COMMITTEE

| | | | | | |
|---------------------|-------------------------|---------------------------|--------------------------|-------------------------|--------------------------------|
| Mats Äbom Sweden | Davi Akkerman Brazil | Sònia Antunes Portugal | Jorge P. Arenas Chile | Robert J. Bernha USA | Philippe Blanc Benon France |
|---------------------|-------------------------|---------------------------|--------------------------|-------------------------|--------------------------------|

| | | | | | |
|------------------------------|-----------------------|----------------------------------|----------------------|--------------------------|---------------------|
| Dick Botteldooren Belgium | Tino Bucak Croatia | Jean-Pierre Clairbois Belgium | Joe Cuschieri USA | Gilles Daigles Canada | Bill Davies U.K. |
|------------------------------|-----------------------|----------------------------------|----------------------|--------------------------|---------------------|

| | | | | | |
|------------------------|------------------------|-----------------------|-------------------------|-----------------------------|---------------------------|
| John Davy Australia | Paul R. Donavan USA | Hugo Fastl Germany | Klaus Genuit Germany | Samir N.Y. Gerges Brazil | Truls Gjestland Norway |
|------------------------|------------------------|-----------------------|-------------------------|-----------------------------|---------------------------|

| | | | | | |
|---------------------------|----------------------------|---------------------|-------------------------------|--------------------------|------------------------|
| Luiss Godhino Portugal | Stephins A. Hambric USA | Tom Ho Hong-Kong | Kristian Jambrošić Croatia | Jean Kergomard France | Carlos Jiménez Perú |
|---------------------------|----------------------------|---------------------|-------------------------------|--------------------------|------------------------|

IN'19 -IAC- INTERNATIONAL ADVISORY COMMITTEE

Ondřej Jiříček
Czech Republic

Jian Kang
U.K.

Tor Kihlman
Sweden

Sonoko Kuwano
Japan

Gaetano Licitra
Italy

Sergio Luzzi
Italy

Luigi Maffei
Italy

Douglas Manvell
Denmark

Jorge Moreno Ruiz
Peru

Charles Moritz
USA

Birgit Ramussen
Denmark

Joachim Schueren
Germany

Brigitte Schulte-Fortkamp
Germany

Rajendra Singh
USA

Mike Stinson
Canada

Hideki Tachibana
Japan

Michael Taroudakis
Greece

Jim Tiang
China

Otto Von Estorff
Germany

Michael Vorländer
Germany

Jercy Wiciak
Poland

Ichiro Yamada
Japan

Kohei Yamamoto
Japan

CONGRESS THEME

“NOISE CONTROL FOR A BETTER ENVIRONMENT”



MAIN TOPICS

T01. Acoustics materials

T01.1. Acoustics materials: general

T01.2. Metamaterials

T01.3. Acoustics of porous media

T03. Aircraft noise

T03.1. Aircraft noise: general

T03.2. Airframe/flow induced noise

T03.3. Aircraft interior noise

T03.4. Airport community noise

T02. Active control of sound & vibration

T02.1. Active control of sound & vibration: general

T02.2. Technologies and applications of active control

T02.3. Signal processing for active control

T04. Architectural & building acoustics

T04.1. Architectural & building acoustics: general

T04.2. Acoustic regulations, enforcement and classification for new, existing and retrofitted buildings

T04.3. Acoustics in indoor spaces

T04.4. Impact and structure-borne noise in buildings

T04.5. Performance hall acoustics

T04.6. Green building acoustics

T05. Education

- T05.1. Education: general
- T05.2. Acoustics in schools

T06. Environmental noise

- T06.1. Environmental noise: general
- T06.2. Environmental noise directive
- T06.3. Community noise
- T06.4. Noise management
- T06.5. Noise mapping
- T06.6. Implementation and evaluation measurements
- T06.7. Noise barriers

T07. Industrial noise

- T07.1. Industrial noise: general
- T07.2. Machinery noise
- T07.3. Power plants
- T07.4. Wind turbine

T08. Noise & health

- T08.1. Noise & health: general

T09. Psycho-acoustics

T09.1. Psycho-acoustics: general

T09.2. Psycho-acoustics multisensory
perception and interaction

T11. Sound quality and product noise

T11.1. Sound quality and product noise: general

T10. Signal processing

T10.1 Signal processing: general

T10.2. Modelling and numerical simulation of
absorbers (porous, MPPs, ..)

T10.3. Computational acoustics

T10.4. Sound field control and virtual acoustics

T10.5. Outdoor noise propagation

T10.6. Outdoor noise modelling

T12. Soundscape

T12.1. Soundscape: general

T12.2. Soundscape: Urban sound planning

T12.3. Soundscape, health, quality of life

T12.4. Soundscape in architecture, urban
planning and landscape

T13. Transportation noise & vibration

T13.1. Transportation noise & vibration: general

T13.2. Train noise & vibration

T15. Vehicles noise & vibration

T15.1. Vehicles noise & vibration: general

T15.2. Interior noise in vehicles

T15.3. Exterior noise in vehicles

T15.4. Acoustics of electric vehicles

T15.5. Tyre/Road noise

T14. Underwater & maritime acoustics

T14.1. Underwater & maritime acoustics: general

T14.2. Noise of ships and offshore structures

T14.3. Vibroacoustics and marine applications

T16. Vibro-acoustics

T16.1. Vibro-acoustics: general

T16.2. Application of vibro-acoustics methods to noise control treatment

T16.3. Vibro-acoustics: general structural acoustics

T16.4. Holographic identification of vibro-acoustics noise sources

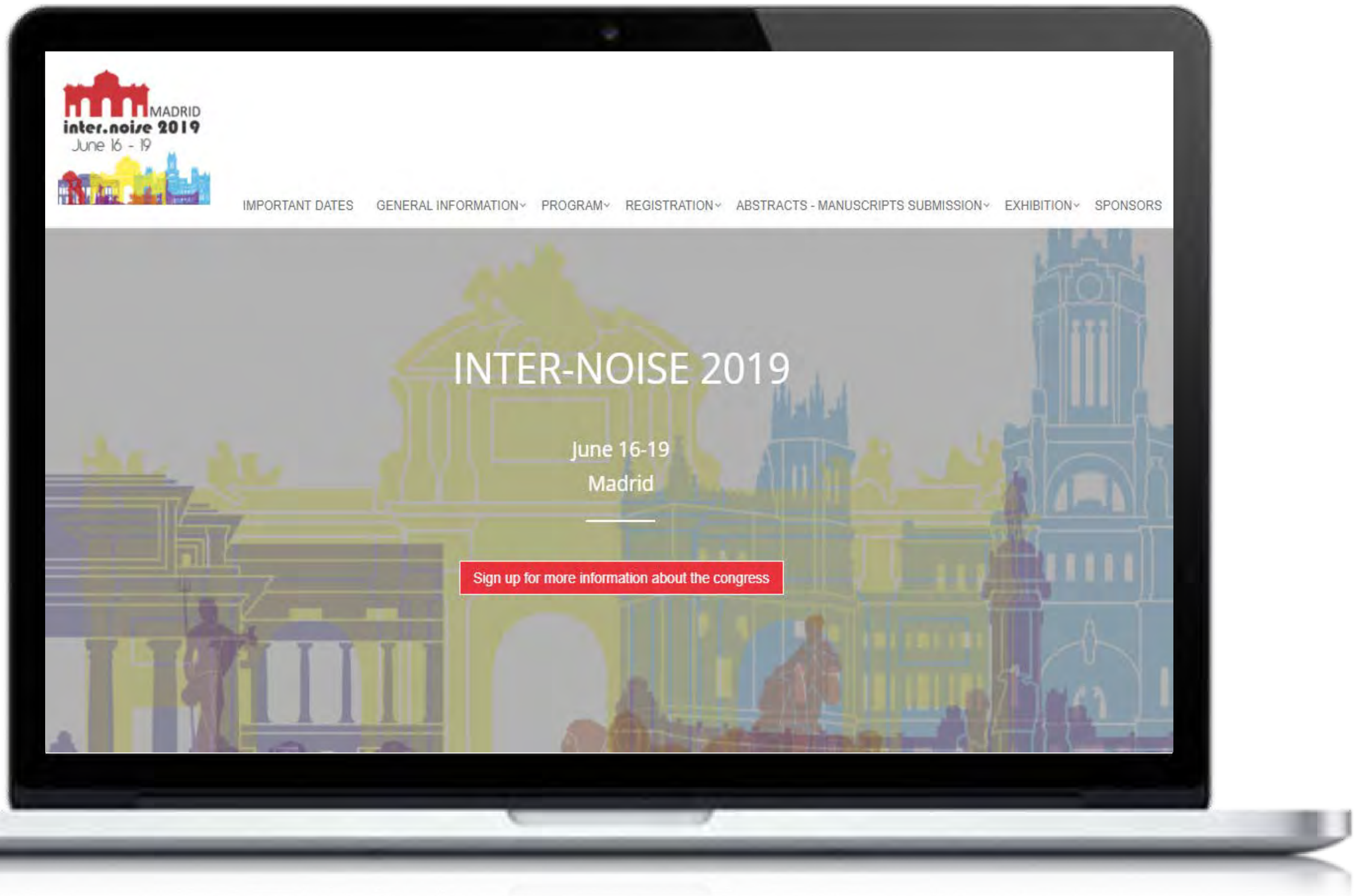
T16.5. Mid and high frequency numerical methods in vibro-acoustics

T16.6. Aeroacoustics

CONGRESS IMAGE



CONGRESS WEBSITE - EXPRESSION OF INTEREST



CONGRESS WEBSITE - EXPRESSION OF INTEREST



The screenshot shows a laptop displaying the website for the INTER-NOISE 2019 congress in Madrid. The website header features the event logo, dates (June 16-19), and logos for i-ince and 50th anniversary of the Spanish Society of Acoustics (SEA). A colorful graphic of the Madrid skyline is also present with the website URL www.internoise2019.org.

MADRID
inter.noise 2019
June 16 - 19

i-ince
INTERNATIONAL INSTITUTE OF NOISE CONTROL AND ACoustics

50
SEEA
SOCIETY OF ENVIRONMENTAL ACOUSTICS

www.internoise2019.org

SIGN UP FOR UPDATES

First Name *

Last Name *

Organization

City

Country *

Email Address *

In compliance with the established in the Organic Law 15/99 of 13 December on the Protection of Personal Data, we inform you that the Personal data provided to us will be included in a file for which INTER.NOISE 2019 is responsible. The information provided will be used for promotion purposes and others related to the congress. Completion of this form means that you authorize INTER.NOISE 2019/Barceló Congresses to use the personal data provided for the aforementioned purpose. You may at any time exercise your right to gain access to, correct, oppose or delete the personal data with which you have provided us. To exercise these rights please contact us.

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Barceló
CONGRESOS

CONGRESS WEBSITE - CONTACT



COUNTDOWN TO INTER-NOISE 2019



1 YEAR

9 MONTHS

21 DAYS

08 HOURS



MADRID

inter.noise 2019

June 16 - 19



www.internoise2019.org





MADRID

inter.noise 2019

June 16 - 19



www.internoise2019.org



COUNTDOWN TO INTER-NOISE 2019



1 YEAR

9 MONTHS

20 DAYS

14 HOURS

I-INCE Bylaws & Rules

Summary of Substantive Changes Approved by the I- INCE Board of Directors

August 2017

- Prepared by Dave Holger, Vice President for Rules and Governance
- Substantial input from Bill Lang, Marion Burgess, Gilles Daigle, Paul Donovan, and Raj Singh
- Modified based upon I-INCE Board discussion 20 August 2016; Task Group discussion 23 August 2016; and subsequent Executive Committee Input; Approved by the I-INCE Board of Directors, April and July 2017

Summary of Changes - Bylaws I

Modified since 21 August 2016

- Official Seat of I-INCE added to Article 1
- Removed references to NNI in Bylaws (4.3, 12.3, 14, 15.1, 16)
- Modified Articles 5.1 and 12.5 to reflect one vote per member society
- Added to Article 8.3 that distinguished board members provide service to the Institute in addition to or as a substitute for mtgs.
- Removed term limits for Treasurer and Secretary-General (9.3)
- Normal term limit for VP is 2 terms, in exceptional cases may be 3 (9.3)

Summary of Changes - Bylaws II

Modified since 21 August 2016

- Operating Committee renamed Executive Committee consisting of President, President-Elect, Immediate Past President, Secretary-General, Treasurer (Article 11)
- Modified annual payment dates in Article 14.2 as per Treasurer
- Added that operating expenses for the Institute may include support for initiatives of the Institute (in addition to those to operate the Secretariat and Treasurer's office, Article 16)
- Modified Article 16 3rd paragraph to indicate that the Institute does not pay salaries but to be silent on honoraria
- Renumbered following Articles to incorporate deletion of Article 14 (NNI) and Article 22 (Legal Status incorporated into Article 1)

Summary of Changes - Bylaws III

As presented 21 August 2016 to GA

- Language refined to represent current and intended practice (eg. electronic communication and publication)
- Elimination of references to individual membership of I-INCE in Article 5.1 and elsewhere (initially considered possible, but never implemented)
- Formal establishment of President-Elect; Chairs Congress Selection Committee
- Formal establishment of Immediate Past President; Chairs Nominating Committee

Summary of Changes – Bylaws IV

As presented 21 August 2016 to GA

- Election of one Director-at-Large each year on a rotating geographic basis instead of three every three years
- Requirement that a Director must be present to vote
- Requirement that President/Presider only votes to “break” ties and not to create ties
- Terms of President, President-Elect, and Immediate Past President reduced from 4 years to 3 years
- Legal address of I-INCE to be added to Bylaws

Summary of Changes – Bylaws V

As presented 21 August 2016 to GA

- President-Elect serves as a temporary substitute for the President when the President is unavailable
- Specific references to NNI removed from Bylaws
- Term limits for Secretary-General and Treasurer eliminated
- Operational Committee renamed Executive Committee
 - President
 - President-Elect
 - Immediate Past President
 - Secretary-General
 - Treasurer

Summary of Changes – Rules Part 1

General Assembly

- Directors-at-Large elected one per year rather than three every three years
- Elimination of index numbers; one vote per member society
- Revision of timeline, definitions, and actions related to past due and delinquent dues
- Language refined to clarify and better represent current and intended practice

Summary of Changes – Rules Part 2

I-INCE Technical study Groups

- A major rewrite to better reflect current and expected practice by the Vice President for Technical Activities

Summary of Changes – Rules Part 3

Congress Selection Committee

- Maximum service of six years as appointee of General Assembly
- President-Elect designated as chair
- Must be present to vote
- Chair only votes to break ties

Summary of Changes – Rules Part 4

Future Congress Technical Planners

- A major rewrite to better reflect current and expected practice by the Vice President for Technical Activities

Summary of Changes – Rules Part 5

Congress Evaluation Committee

- Refined and streamlined to better reflect current and expected practice

Summary of Changes – Rules Part 6

I-INCE Symposium Series

- Revised extensively to better reflect current and expected practice

Summary of Changes – Rules Part 7

I-INCE Noise Control Evaluation Panel

- Consensus agreement to eliminate at this point

Attachment 11: Proposed Changes to the I-INCE Bylaws

I-INCE Rules for Operation, Proposed Revised Version, March 25, 2017, [Approved by I-INCE Board July 2017](#)

Part 1 of the I-INCE Rules for Operation

I-INCE GENERAL ASSEMBLY

(I-INCE Rule 1 Version ~~54~~, ~~March~~~~January~~ 2017 incorporating substantive input from Gilles Daigle, Marion Burgess and Raj Singh; some minor editorial changes and changes in order since August 2016 are included)

Article 1. COMPOSITION

The I-INCE General Assembly shall be composed of:

- Corresponding members (representatives) of the Member Societies,
- Members of the Board of Directors,
- Representatives of Sustaining Members, Institutional Members, Affiliated Organizations, and other organizations in liaison with I-INCE may attend meetings of the General Assembly without vote, and
- Any member of a Member Society of I-INCE may attend meetings of the General Assembly without vote.

Article 2. MEETINGS

Meetings of the General Assembly shall be held in conjunction with the INTER-NOISE Congresses at the call of the I-INCE President. The President shall normally chair the meetings of the General Assembly. The Secretary-General shall provide notice to the Board and General Assembly of the meeting date, time, and location at least two weeks prior to the meeting. Information regarding substantive matters to be discussed and/or acted upon at a meeting shall also be provided at least two weeks prior to the meeting.

Article 3. MEMBER SOCIETY REPRESENTATIVES

In accordance with Article 12.1 of the Bylaws, a Member Society shall appoint one of its individual members to serve as its corresponding member and representative at meetings of the General Assembly. This individual shall be involved with the control of noise and shall represent the Member Society within I-INCE. The corresponding member shall be the primary contact of the Member Society with the I-INCE Secretariat and shall be responsible for submitting nominations for I-INCE positions and for responses on voting issues and other matters on which the position of the Member Society is requested. This individual shall participate in correspondence on elections and other matters before and after the annual meeting of the General Assembly. The representative assumes the responsibility for informing the Member Society's officers of actions taken at all meetings of the General Assembly. A Member Society shall notify the I-INCE Secretariat of such appointment by e-mail, and the I-INCE Secretariat shall be informed of any changes in representative at least two weeks prior to the next General Assembly meeting.

Article 4. ELECTION OF DIRECTORS-AT-LARGE

Directors-at-Large are intended to broaden the scope of representation from the General Assembly on the I-INCE Board, to increase the diversity of perspectives of the Board, and to provide opportunities for younger noise control engineering professionals to participate as members of the Board.

Every year beginning in 2017 the General Assembly will elect one Director at-Large who is a member of an I-INCE Member Society to the I-INCE Board of Directors for a three-year term. The election of the Board member shall be conducted as follows:

Attachment 11: Proposed Changes to the I-INCE Bylaws

I-INCE Rules for Operation, Proposed Revised Version, March 25, 2017, [Approved by I-INCE Board July 2017](#)

- One member from each of three Member Societies from different geographical regions (Europe-Africa, Pan-America, and Asia-Pacific) will be elected to the Board on a staggered basis beginning with Europe-Africa in 2017, followed by Pan-America in 2018, and Asia-Pacific in 2019. The sequence will begin again with Europe-Africa in 2020. (During the transition period from 2017 through 2019, the current Director at-Large Board members from Pan-America and Asia Pacific will serve for an extended term until the respective elections occur.)
- At least six months in advance of a meeting of the General Assembly, the Member Societies from the appropriate geographic region will be invited and strongly encouraged~~given the opportunity~~ to nominate candidates who are involved with the control of noise from the appropriate geographical region for that year as noted below.
- The corresponding member for each I-INCE Member Society will submit the names of candidates with a brief paragraph describing the background of each.
- Each candidate should preferably be selected from among the younger individual members of the Member Society.
- The compiled listing of candidates and background paragraphs will be circulated to the Member Societies and posted on the I-INCE website at least two weeks in advance of the General Assembly meeting at which the election will take place.

Article 5. MEMBER SOCIETY ANNUAL PAYMENTS

Each Member Society shall make an annual payment in response to an invoice received from the I-INCE Treasurer. The invoice shall normally be sent by ~~February~~January 15 and the deadline for payment shall be April~~May~~ 15.

~~The amount of the annual payment shall equal the product of the index number of the Member Society's category and the unit annual payment.~~

Article 6. MEMBER SOCIETY CATEGORIES ~~AND INDEX NUMBERS~~

A Member Society's category shall be based on the number of individual members of the Member Society professionally involved in the engineering control of noise and vibration. Categories correspond to a small, medium, or large number of individual members who are professionally involved in activities related to the Institute's field of interest (See Article 2 of the I-INCE Bylaws). ~~The index numbers for the three categories are 1, 2, and 3 corresponding to small, medium, and large.~~ The I-INCE Secretariat shall maintain a list of the ~~categories~~index numbers assigned to the Member Societies.

A society applying to become an I-INCE Member Society may propose its category, subject to the approval of the General Assembly. A Member Society may submit a ~~formal request~~petition to the I-INCE Secretariat to change its category if justified by relevant data. The ~~request~~petition shall be acted on at the next following meeting of the General Assembly.

Article 7. UNIT ANNUAL PAYMENT

The amount of the ~~unit~~ annual payment for each member category shall be fixed by formal vote of the General Assembly at its meeting in the year before the year in which payments are to be made.

Article 8. DELINQUENCY IN ANNUAL PAYMENTS

A Member Society payment shall be considered past due if the annual payment is not received by the I-INCE Treasurer by April~~May~~ 15. If payment is not received by October~~September~~ 15, the

Attachment 11: Proposed Changes to the I-INCE Bylaws

I-INCE Rules for Operation, Proposed Revised Version, March 25, 2017, [Approved by I-INCE Board July 2017](#)

Member Society shall be considered delinquent. The Treasurer shall inform the meeting of the General Assembly of any such delinquent members. A delinquent Member Society shall be ~~temporarily~~-suspended from voting in the General Assembly and participating in the technical work of the Institute including being ineligible to submit a proposal for an INTER-NOISE congress or I-INCE symposium.

The General Assembly shall require the Board to take appropriate actions during the following year to investigate such delinquencies, and to report to the following meeting of the General Assembly which will make the decision for reinstatement, further suspension or termination of the delinquent society's membership in the Institute.

Article 9. VOTING

Member Societies have an obligation to vote on issues that are brought to the General Assembly. The corresponding member of a Member Society shall have the opportunity to participate in the oral discussion of issues considered at a meeting of the General Assembly. ~~The number of votes that a corresponding member may cast on any issue being considered by the General Assembly shall be equal to, or less than, the index number of the Member Society's category.~~

A voting paper shall be prepared for an issue to be considered at a meeting of the General Assembly. On substantive issues, the I-INCE Secretariat shall post on the I-INCE website and email voting papers to the Member Societies at least four weeks in advance of a meeting of the General Assembly. If a voting paper is returned by e-mail or via web-based voting, it should be signed either by an officer of the Member Society or by the Member Society's corresponding member. If a voting paper is not returned in advance of a meeting of the General Assembly, the Member Society's representative may cast the Member Society's vote(s) during the meeting of the General Assembly. Reasons for a negative vote shall be indicated on the voting paper or stated by the corresponding member at the meeting of the General Assembly.

Approval of an issue by the General Assembly shall be by a simple majority or by a two-thirds majority of the votes cast, depending upon the matter at hand, ~~as described below.~~

Approval of a change in the ~~unit~~ annual payment and General Assembly initiated amendments to the Bylaws and Rules of the Institute requires an affirmative vote of at least two-thirds of all votes cast, with abstentions not counted.

Voting procedures for formal I-INCE technical reports are given in Part 2 of these Rules. All other actions by the General Assembly require a simple majority of the votes cast for approval, with abstentions not counted.

NOTE: ~~To be updated as appropriate upon action on proposed changes.~~ Part 1 of the I-INCE Rules was originally approved by the General Assembly at its meeting in Christchurch, New Zealand, on 1998 November 15 and revised on 2010 June 13 and 2014 November 16.

Part 2 of the I-INCE Rules for Operation

I-INCE TECHNICAL STUDY GROUPS

(Revised version ~~54, March~~~~January~~ 2017; a revised substantial rewrite by Raj Singh of the original

Attachment 11: Proposed Changes to the I-INCE Bylaws

I-INCE Rules for Operation, Proposed Revised Version, March 25, 2017, [Approved by I-INCE Board July 2017](#)

proposed version to incorporate current practice; some minor editorial changes and changes in order since August 2016 are included)

Article 1. ACTIVITIES OF I-INCE TECHNICAL STUDY GROUPS, TASK GROUPS, OR COMMITTEES

The studies to be undertaken by technical study groups and/or other technical committees or ad hoc task forces (as appointed by the I-INCE Board or recommended by the General Assembly) are focused on noise control engineering issues of international or global interest. While these issues may involve important policy or public dissemination matters, they must all have a significant technological content and be directly relevant to the mission of I-INCE.

The activities of a technical study group, committee or task group may include the following:

- assessment of current or new technologies
- development of noise control policy, guidelines, or implementation plans
- organization of special sessions or workshops at INTER-NOISE Congresses or I-INCE-sponsored events
- organization of I-INCE Symposia
- development of special issues of *Noise Control Engineering Journal*
- presentation of papers at INTER-NOISE Congresses

The short and long term studies of technical study groups must be disseminated on a timely basis and may result in the preparation of:

- informal white papers or web based articles
- technical articles or presentations
- formal I-INCE report(s) that require approval via formal vote by the I-INCE membership
- results of a benchmarking or round-robin studies
- information to be disseminated in other forms

Article 2. PROPOSALS FOR NEW TECHNICAL STUDY GROUPS, TASK GROUPS, OR COMMITTEES

Proposals shall be prepared and forwarded to the I-INCE Vice President of Technical Activities who will submit them to the I-INCE Board for approval. Each proposal shall contain the following information:

1. The proposed title for the technical study group, task group, or committee
2. The name(s) of the proposer(s), along with a recommendation of suitable conveners or chairs and members representing the I-INCE community
3. The proposed scope and technical justification of the study, task, or committee
4. The proposed program and milestones (including intended publications) of the study, task, or committee
5. The proposed dates for completion of milestones and duration of the study, task, or committee
6. If available, an initial working draft for consideration by the technical study group, task group, or committee.

Attachment 11: Proposed Changes to the I-INCE Bylaws

I-INCE Rules for Operation, Proposed Revised Version, March 25, 2017, [Approved by I-INCE Board July 2017](#)

Article 3. **RESPONISBILITIES OF THE I-INCE BOARD OF DIRECTORS**

Technical study groups, task groups, or committees shall be established and dissolved by the Board of Directors who will inform the I-INCE General Assembly of actions taken. The Board shall:

1. ~~Consider for approval~~~~Approve~~ the proposals submitted by the Vice President of Technical Activities for new technical study groups, committees or task groups. This includes an approval of the scope, and work program, as well priorities and schedule for the milestones. The I-INCE Board may request the I-INCE Member Societies to nominate technical experts to serve as members (or observers) of the technical study or task group.
2. Confirm the appointment of Conveners or Chairs of technical study groups, task groups, or committees.
3. Monitor the progress of all technical work and take appropriate action if there are significant delays in the completion of scheduled milestones. If a group extends its work beyond the allotted time, it must seek renewal by the Board on a timely basis.
4. ~~Consider for approval~~~~Approve~~, for submission to the General Assembly for approval via formal vote, a draft of an I-INCE report prepared by a technical study group, task group, or committee.
5. Dissolve a technical study group, task group, or committee upon completion of its assigned tasks or upon failure to meet its objectives.

Article 4. **RESPONSIBILITIES OF A TECHNICAL STUDY GROUP, TASK GROUP OR COMMITTEE CHAIR OR CONVENER**

Management of a technical study group, task group, or committee is the responsibility of the convener(s) or chairs who must perform the following tasks.

- Manage the development of the technical study group, task group, or committee and the preparation of documents for publication.
- Organize and chair meetings of the technical study group, task group, or committee. Submit timely progress reports, publication drafts and information of any significant problems affecting progress to the Vice President of Technical Activities in accordance with the agreed schedule of technical study group, task group, or committee activities.

Article 5. **MEETINGS OF A TECHNICAL STUDY GROUP, TASK GROUP, OR COMMITTEE**

Technical study group, task group, or committee meetings shall ideally be scheduled to occur immediately before, during, or after INTER-NOISE Congresses. Between meetings, all business will normally be accomplished by e-mail or postings on the I-INCE web site. The Vice President of Technical Activities shall be informed of such meetings and their agendas.

The technical study group, task group, or committee should begin its work as soon as possible after the proposed initiative is approved by the Board. The immediate objectives as work is begun are the

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following:

- Obtain agreement on a precise wording of the scope to include the topics to be covered and those to be excluded.
- Develop a plan of action with a tentative, but realistic, estimate of the time schedule for completion of major milestones.
- Preparation of the voting draft of an I-INCE report should normally require no more than two years.

Article 6. VOTING PROCEDURES FOR APPROVAL OF FORMAL I-INCE REPORTS

A voting draft of an I-INCE report shall be submitted by the convener to the Vice President of Technical Activities in electronic form. (Note: Only formal I-INCE reports are subject to voting.) The Vice President may seek reviews by anonymous experts on the suitability of its contents before posting on the I-INCE website. (Secretariat: Note that technical articles or informal reports are not subject to any formal voting procedures.)

Two alternate methods for seeking votes of approval are possible. First, a formal voting draft may be posted on the I-INCE site, and voting shall then be via a secure link. A message shall be sent by the Secretariat to the Member Societies accordingly. The time limit for voting shall be about six weeks from the circulation date. Second, the ballot and draft may be circulated about six weeks before a meeting of the General Assembly at which the votes may be cast.

A vote to proceed with publication may be positive, negative with accompanying technical reasons for the negative vote, or abstention. Positive votes conditioned on the acceptance of substantive modifications to the text of the voting draft, as well as negative votes submitted without substantiating technical reasons, will not be accepted. A voting draft is approved for publication if a majority of the votes cast by the Member Societies is positive.

Article 7. I-INCE PUBLICATION OF FORMAL REPORTS

The VP of Technical Activities shall inform the I-INCE Board and the General Assembly of the voting results and action taken on I-INCE formal reports.

Before publication, the final version of a formal I-INCE report shall be assigned a reference number by the Secretariat. The reference number shall consist of the calendar year in which the document was approved for publication followed by a hyphen and an Arabic number assigned sequentially for that year, for example, "I-INCE Publication 2012-3."

NOTE: Appropriate note will be added after action has occurred. This revised Part 2 of the I-INCE Rules was approved by the I-INCE Board at its meeting on 2012 August 18 and the General Assembly at its meeting on 2012 August 19 in New York, New York, USA. This version replaces the I-INCE Rules Part 2 that was approved by the General Assembly at its meeting in Christchurch, New Zealand, on 1998 November 15.

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Part 3 of the I-INCE Rules for Operation

I-INCE CONGRESS SELECTION COMMITTEE

(Revised Version ~~54~~, ~~March~~January 2017 incorporating substantive suggestions from Gilles Daigle, Marion Burgess, and Raj Singh; some minor editorial changes and changes in order within sections since August 2016)

Article 1. ESTABLISHMENT

A Congress Selection Committee (CSC) was established as a standing committee of the I- INCE General Assembly at a meeting of the General Assembly held in Fort Lauderdale, USA, on 1999 December 05. The purpose of the committee is to provide guidance in the selection of venues for future INTER-NOISE Congresses. These rules include subsequent amendments (See note below).

Article 2. MEMBERS

The CSC shall have thirteen (13) members. The members shall be the following: nine (9) individual members of I-INCE Member Societies from the three I-INCE geographical regions appointed by the General Assembly, the I-INCE President-Elect who serves as Chair of the CSC, and the three I-INCE Regional Vice Presidents. In addition, the I-INCE Secretary- General shall serve ex officio, without vote, as a member of the committee.

The I-INCE geographical regions of the world are Europe-Africa, Pan-America, and Asia-Pacific. Each region shall be represented on the CSC by preferably three but at least two (and no more than 4) of the nine members appointed by the General Assembly.

A nominating committee consisting of the I-INCE President-Elect and the I-INCE Vice ~~—~~Presidents of the three regions shall present a slate of nominees to the General Assembly for positions to be filled on the CSC. Each Vice President shall consult with Member Societies in the region when selecting nominees for CSC membership. The slate of nominees shall be approved by the General Assembly. Service as an appointed member of the CSC is contingent on the I-INCE dues of the Member Society (to which the member belongs) being current.

Article 3. TERMS OF SERVICE

Those members of the CSC who are appointed by the General Assembly shall serve for a period of three (3) years. Each three-year term shall terminate on a rotation schedule such that three (3) new members are appointed every year by the General Assembly.

The terms of service for the members appointed by the General Assembly run from January 1 following the meeting of the General Assembly in which appointment occurred for three years.

The terms of service for the other members of the CSC shall coincide with their terms as officers of I-INCE. A member of the CSC appointed by the General Assembly may serve no more than a total of six consecutive years on the CSC as an appointee of the General Assembly.

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Article 4. OFFICERS

The officers of the CSC shall consist of a Chair and a Secretary. The I-INCE President-Elect shall serve as the Chair. If the office of I-INCE President-Elect is vacant or the President-Elect is temporarily unable to serve as Chair, the I-INCE President or their designee selected from the current Board membership shall serve as the Chair. The Secretary shall be selected by the CSC from among the members of the committee.

The Secretary of the CSC shall prepare the minutes of meetings of the CSC, and in collaboration with the Chair, prepare and distribute communications to members of the CSC and those making presentations at CSC meetings. With the assistance of the I-INCE Secretariat, the Secretary shall maintain a ~~record~~roster of the members of the CSC with e-mail addresses.

Article 5. PRINCIPAL TASKS

The principal tasks of the CSC are to receive and evaluate proposals for future INTER-NOISE Congresses and to submit the committee's recommendation, in the form of a rank-ordered listing of the proposals, to the I-INCE Board of Directors, which has the responsibility for inviting a Member Society (or group of Member Societies) to host and organize an INTER-NOISE Congress. The CSC members must not agree to serve on any planned congress's international advisory boards before the congress site is formally announced by the Institute.

Article 6. MEETINGS

The Congress Selection Committee shall meet at least once during, or immediately before, each INTER-NOISE Congress. The Chair of the CSC shall call each meeting and prepare the agenda. The agenda shall be emailed to the CSC members at least 20 days before the intended meeting date. The Chair presides at meetings of the committee.

~~If the President-Elect is unable to participate as Chair of a meeting, the I-INCE President or their designee from the current Board membership shall preside.~~ If a member of the CSC is unable to participate at a meeting, they should consult with the Chair of the CSC and the I-INCE Vice President for their region to propose a deputy to participate on their behalf, for that meeting only. The name and contact email for the deputy must be forwarded to Chair and Secretary of the CSC at least 7 calendar days before the time of the CSC meeting. That deputy assumes all the rights and obligations for the member in relation to that meeting. A quorum for the conduct of business is 7 members personally present. No proxy voting is allowed at a meeting of the CSC.

The Chair of the CSC may only vote to break a tie vote, and not to create a tie vote. The chair is not obligated to vote to break a tie.

Article 7. PLANNING CYCLE

I-INCE operates on a three-year planning cycle for the organization of an INTER-NOISE Congress. The invitation of the Board for a Member Society (or group of Member Societies) to host an INTER-NOISE Congress is extended three years in advance, i.e., at the third annual meeting of the Board preceding the future INTER-NOISE Congress. If Y is the year of the future congress, the invitation is extended in year Y-3. Preliminary planning starts two years earlier in year Y-5 with the Board decision on the geographical region for the congress. Hence, a Member Society that is interested in hosting an INTER-NOISE Congress should be considering possible dates that are more than three

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years in the future, and preferably four to eight years ahead.

Article 8. REGIONAL DECISION

By no later than its annual meeting in the year Y-5, the I-INCE Board shall decide on the geographical region where the INTER-NOISE Congress will be held in year Y. The congress shall be held at least once in each of the three I-INCE geographical regions over a four-year period. Within two months of the regional decision, the I-INCE Secretariat shall announce the selection of the geographical region to the I-INCE Member Societies. A Member Society in that geographical region may express a desire to host an INTER-NOISE Congress in the year Y by submitting an informal proposal to the Secretary of the CSC by e-mail.

Article 9. INFORMAL PROPOSALS

A Member Society (or a group of Member Societies) may express its desire to host a future INTER-NOISE Congress by submitting an informal proposal in writing to the CSC Secretary by pdf attachment to e-mail at least 40 days prior to a meeting of the CSC. The Secretary of the CSC shall distribute the informal proposal electronically to the CSC at least 20 days prior to the meeting of the CSC at which it will be considered.

During Y-4, the fourth year before an INTER-NOISE Congress is to be held in a geographical region determined by the I-INCE Board, the CSC Secretary shall inform all Member Societies in that I-INCE geographical region of the desired content of an informal proposal. This proposal should normally be 2-4 pages only and including the following

- The recommended city within the proposed host country with brief description of venue
- Proposed dates for the congress
- Names of persons who have agreed to be the President and Technical Chair of the congress
- Names of available host hotel or conference center
- International travel accessibility to host city

The presentation to the CSC will be allocated a maximum of 5 minutes.

Article 10. DETAILED PROPOSALS

After consideration of informal proposals, the CSC shall recommend to the Board those Member Societies to be invited to submit detailed proposals for presentation to the CSC. This shall be done at least six months in advance of the annual CSC meeting by the I-INCE Secretary who will, with Board approval, extend a written invitation to a representative of each of the Member Societies selected.

The Secretary of the CSC shall then inform the selected Member Societies of the minimum content of a detailed proposal and provide:

- a copy of the agreement with I-INCE that the Member Society is expected to sign if the detailed proposal is accepted by the I-INCE Board
- the I-INCE guidelines for hosting a congress
- the two most recent Congress Evaluation Committee reports
- a format/template for the budget
- the evaluation form that will be provided to the CSC committee members to assist with

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their evaluation of the proposals.

A detailed proposal to host a future INTER-NOISE Congress shall include at least the following items:

- a proposed budget detailing projected income and expenses;
- the anticipated number of participants;
- any potential sources of external financial support;
- a description of the congress center, hotel, and university locations for the plenary and technical sessions and for the exhibition;
- the availability and experience of noise and vibration control engineers who could serve as members of the Organizing Committee;
- the names, availability, and experience of the proposed Congress President, Technical Chair and key members of the Organizing Committee;
- if the services of a Professional Congress Organizer (PCO) are to be used, the detailed proposal shall state and justify the estimated cost of these services.

The proposal shall be sent as an email attachment to the CSC secretary at least 40 days before the CSC meeting. The attachment should be in the form of a pdf with file size not exceeding 10 MB. The Secretary of the CSC shall distribute the proposal electronically to the CSC and the Board of Directors at least 20 days prior to the meeting of the CSC at which it will be considered.

Article 11. ORDER OF BUSINESS DURING THE ANNUAL CSC MEETING

The first item of business at a CSC meeting is to evaluate the informal proposals which have been received in the year Y-4 from the geographical region where the congress will be held in the year Y. In advance of the meeting, the Chair of the CSC shall offer a representative of each Member Society submitting an informal proposal the opportunity to make a five-minute presentation to the CSC.

The CSC shall recommend to the I-INCE Board which Member Societies are to be invited by the Secretary-General to submit detailed proposals at the CSC during year Y-3 to host an INTER-NOISE Congress in the year Y. No more than three (3) Member Societies, but at least one (1) Member Society, shall be invited to submit detailed proposals.

The second item of business at a CSC meeting is to evaluate the detailed proposals received in the year Y-3 from the Member Societies invited by the Secretary-General to submit these proposals. The presentation shall be limited to fifteen (15) minutes which will be followed by typically 5 minutes for questions from the CSC committee members.

Article 12. VOTING

Voting on all informal and detailed proposals shall be by written ballot. Only those CSC members (or their approved deputy) who are present during the presentations as well as the question and answer periods may vote. Each CSC member shall have one vote, except the Secretary General who serves ex officio, without vote. The Chair may only (at their option) vote to break, but not to create, a tie. Proxy votes shall not be accepted.

Approximately 40 days prior to the CSC meeting, the President-Elect shall contact each member of the CSC to determine if he or she will be present at the forthcoming meeting. A CSC member who is also a proposed Congress President (or co-President), Congress Technical Program Chair (or co-Technical Program Chair), President, President-elect or Secretary General (or equivalent) of a host (or co-host) I-INCE member organization shall not participate in the discussion or voting of the CSC for the relevant selection. Other members of the CSC who consider they have a conflict of interest

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may voluntarily exclude themselves from the discussion and voting of the CSC for the relevant selection.

The detailed proposals received by the CSC to host an INTER-NOISE Congress to be held in the year Y shall be rank-ordered by vote. The rank-ordered voting shall be carried out during the CSC meeting, so that the results are available to the I-INCE Board immediately after the CSC meeting.

Article 13. REPORT TO THE I-INCE BOARD

After each annual meeting of the CSC, the Board shall receive the report of the CSC Secretary, or designated alternate, with the rank-ordering of the detailed proposals. The Board shall select the Member Society to be invited to host the INTER-NOISE Congress to be held in year Y. Only when the Member Society receiving the top ranking is not acceptable for reasons outside the knowledge or responsibility of the CSC shall the Board select the Member Society with the next highest ranking.

Article 14. INVITATION AND ANNOUNCEMENT

The I-INCE President shall announce the decision concerning the Member Society to host the INTER-NOISE Congress in the year Y no later than 90 days following the closing plenary session of the INTER-NOISE Congress in the year Y-3.

On behalf of the Board of Directors, the I-INCE President shall issue a written invitation which accepts the detailed proposal that was submitted by the selected Member Society to host the INTER-NOISE Congress in the year Y. This letter of acceptance shall be sent within 90 days of the announcement.

NOTE: To be modified as appropriate after action is taken. Part 3 of the I-INCE Rules was drafted by the Board of Directors at its meeting in Berlin, Germany, on 1999 March 13, and subsequently posted on the web for review by the I-INCE Member Societies on 1999 April 27. The draft of the rules was further reviewed at the meeting of the General Assembly in Fort Lauderdale, USA, on 1999 December 05, and approved by the General Assembly for adoption on that date (with minor editing). The rules were amended and approved by the General Assembly on 2005 August 7, on 2010 June 13 and on 2012 August 17, on 2014 November 16 and on 2015 August 9.

SUMMARY: (The year in which a future congress will be held is Y)

Y-5

- Board determines geographical region where congress will be held in year Y.

Y-4

- Six months before the INTER-NOISE Congress, the I-INCE Secretary General invites Member Societies in that region to submit informal proposals for year Y.
- 40 days before INTER-NOISE Congress, last date to submit informal proposals for year Y.
- At CSC meeting, CSC reviews informal proposals and selects one to three Member Societies to be invited to submit detailed proposals for year Y.

Y-3

- Six months before INTER-NOISE Congress, detailed proposals invited by I-INCE Secretary

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- General. Immediately after the CSC Secretary General sends documentation relating to the proposal. All correspondence from then till the time of the meeting is with the CSC Secretary.
- 40 days before INTER-NOISE Congress, last date to submit formal proposal to host the congress in year Y.
 - At CSC meeting, detailed presentations given to CSC, rankings established by CSC and reported to Board;
 - Board invites host for INTER-NOISE Congress to be held in year Y.

Part 4 of the I-INCE Rules for Operation

FUTURE CONGRESS TECHNICAL PLANNERS

(Revised version ~~54~~, ~~March~~~~January~~ 2017, Substantial rewrite by Raj Singh to better capture current and desired practice incorporating some suggestions from Marion Burgess; some minor editorial changes and changes in order within sections that do not impact the substance since August 2016)

Article 1. SCOPE OF THE FCTP

The scope of the Future Congress Technical Planners (FCTP) includes at least the following tasks. Other tasks may be undertaken as situations evolve for future congresses.

The FCTP may offer advice on all aspects of a congress including the maximum number of parallel sessions, the type of Structured Sessions, the need for Poster Sessions, etc. The FCTP may recommend new concepts for future INTER-NOISE Congresses. The concepts may involve items that are specific to a particular congress and which depend upon local circumstances and local ideas. The FCTP holds two meetings at the INTER-NOISE Congress, a Technical Program Planning (TPP) meeting on the opening day of the congress, typically Sunday, and the full FCTP meeting on the final day of the congress, typically Wednesday. The TPP meeting is an informal meeting wherein the minutes of the previous FCTP meeting are discussed, and the technical plans for the next congress are explained. The full FCTP meeting discusses the technical plan for the next two congresses and the experience of the congress that is just ending. The principal task is to assist the Organizing Committees of future INTER-NOISE Congresses with planning for Structured (or Special) Sessions as well as Poster Sessions. The primary focus is on the next congress, but ideas may be considered for the next + 1 or even the next + 2 congress. The FCTP may recommend new concepts for future INTER-NOISE Congresses. The concepts may involve items that are specific to a particular congress and which depend upon local circumstances and local ideas.

Article 2. LEADERSHIP OF THE FCTP

Each meeting of the FCTP shall have two co-chairs. One co-chair shall be the I-INCE Vice President of Technical Activities; the other co-chair shall be the technical program chair of the next INTER-NOISE Congress. The I-INCE Vice President of Technical Activities provides continuity and a link to the I-INCE Board of Directors and the I-INCE General Assembly. The I-INCE Vice President of Technical Activities appoints 6 advisors to the Future Congress Technical Planners committee in order to ensure consistency among the technical programs of INTER-NOISE

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Congresses. Five of the six advisors are the technical program chairs of the past and future INTER-NOISE Congresses (typically the most recent past three and the upcoming two technical program chairs) while the sixth advisor is appointed by the Vice President as deemed appropriate; these appointments formally recognize the important contributions made by the technical program chairs to the noise control engineering community and to the body of knowledge via congress proceedings. The advisors appointed, with their terms (3 to 6 years) indicated, shall be published.

Article 3. MEETINGS OF THE FCTP

The President and the Technical Program Chair(s) for the current and next 2 INTER-NOISE Congresses, along with 6 FCTP Advisors and key I-INCE Board Members, shall be invited by the I-INCE Vice President of Technical Activities to attend the TPP and FCTP meetings.

The TPP meeting is by invitation only and it is held on the morning of the opening of the congress, typically Sunday morning, for about 2 ½ hours. This meeting is used to examine and plan all aspects of the technical programs including poster and workshop sessions. Lessons learned from the current and past congresses are shared in an informal setting.

To provide sufficient time for the development and discussion of ideas and recommendations, the formal FCTP meeting shall be scheduled for a two-hour period in the afternoon of the last day of a congress; it shall end at least 30 minutes prior to the start of the closing ceremony. In the program for a congress, an FCTP meeting shall be considered to be equivalent to a technical session. The meeting shall be held in one of the technical session rooms of moderate seating capacity and equipped with the same audio-visual facilities as the other session rooms, as requested by the co-chairs of the FCTP. Attendance at FCTP meetings is open to all attendees of an INTER-NOISE Congress and the time and location should be broadly publicized during the congress.

The co-chairs of an FCTP meeting shall prepare the agenda for the meeting. Sign-up sheets shall be provided for recording names and e-mail addresses of the attendees at a meeting of the FCTP. After introductory remarks by the co-chairs, the agenda shall provide an opportunity for the Technical Program Chairs of the next two congresses to make presentations about plans for the technical program consistent with the chosen theme and including deadline dates for receipt of abstracts and manuscripts. Ideas and suggestions for technical sessions at future congresses may be offered by any attendee at a meeting of the FCTP.

Article 5. FCTP REPORT

Within 30 days after a meeting of the FCTP, the Vice President of Technical Activities shall prepare and transmit by email to the members of the FCTP a report to document the suggestions that were made for the next and future INTER-NOISE Congresses. The report shall list the names and e-mail addresses of attendees as well as those persons who are recommended as possible organizers for the structured sessions. It is the responsibility of the organizing committee for the next congresses to follow up and contact the persons suggested as organizers and then to develop the various structured sessions.

NOTE: This section will be appropriately updated when action is taken. This edition of Part 4 of

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the I-INCE Rules for Operation of the Future Congress Technical Planners was accepted by the I-INCE Board of Directors at its meeting on 2008 October 25 and by the I-INCE General Assembly at its meeting on 2008 October 26 in Shanghai, China. Further editing, approval, and review was accomplished in Lisbon, Portugal, on 2010 June 13.

Part 5 of the I-INCE Rules for Operation

I-INCE CONGRESS EVALUATION COMMITTEE

(Revised version ~~54~~, ~~March~~~~January~~ 2017, incorporating substantive suggestions from Marion Burgess; some minor editorial changes since August 2016)

Article 1. ESTABLISHMENT

The Congress Evaluation Committee (CEC) was established as a standing committee of the I INCE General Assembly at its meeting in Dearborn, Michigan, USA, 2002 August 18. The CEC for a current-year INTER-NOISE Congress is charged with providing a report with a frank and comprehensive assessment of that Congress.

Article 2. MEMBERS

Members of the CEC are individuals who are interested in assisting in the evaluation of the INTER-NOISE Congress they are attending.

The CEC shall have at least three, but no more than seven members. Each of the three I-INCE geographical regions of the world shall be represented by at least one member of the CEC. The I-INCE geographical regions are Europe-Africa, Pan-America, and Asia-Pacific.

The members of the CEC shall be appointed by the I-INCE Board and will typically include the presidents of the three most recent prior INTER-NOISE Congresses, but may also include the presidents of the next one or two upcoming congresses.

Article 3. OFFICERS

The officers of the CEC are the Chair, who is appointed by the I-INCE President from among the members nominated (typically the President of the most recent prior INTER-NOISE Congress), and any other officers that the Chair may wish to appoint.

Article 4. TERM OF SERVICE

The term of service is one year for the Chair and the other members of the CEC. The duties of the Chair and the members of the CEC commence immediately upon the confirmation of appointment by the I-INCE Board.

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Article 5. EVALUATION REPORT

The principal task of the CEC is to prepare an evaluation report of the current-year INTER-NOISE Congress that shall include a statistical analysis section and a narrative section. A draft report shall be provided to the Congress President of the congress being evaluated for comment prior to the report being finalized. To the final copy of the evaluation report shall be appended the Congress President's report on the congress.

The statistical analysis section of the report shall be provided by the Congress President to the Chair of the CEC within 30 days of the close of the congress, and shall include a table of detailed information concerning the number of attendees, the technical program, the meeting facilities used, the proceedings published, the exhibition, the program for accompanying persons, and other quantitative data related to the congress.

The narrative section of the report shall assess the congress relative to the expectations contained in the instructions for the organization of Congresses. It should summarize practical problems that occurred during the planning and execution of the congress, determine how effective the I-INCE Instructions were in guiding the organization of the congress and the need for changes to the Instructions, identify errors and overlooked items in the planning and execution of the congress, and make recommendations, as needed, for changes that should be implemented for future INTER-NOISE Congresses. In short, the narrative section summarizes what worked well during the Congress as well as those features that need to be improved or modified in the future.

The report and recommendations contained therein shall be used as guidance to the I-INCE Board, the Future Congress Technical Planners, and to the refinement of the I-INCE Congress Guidelines.

Article 6. ANNUAL BUSINESS

The Congress Evaluation Committee may meet once a year on the final day of the current-year congress, subject to the call of the Chair. ~~Alternatively if a suitable time and place for the meeting cannot be found on the final day of the congress,~~ the business of the committee may be conducted by e-mail.

Article 7. BUSINESS TO BE CONDUCTED

The data to be included in the statistical analysis section are to be provided by the Congress President within 30 days of the close of the congress. ~~A representative of the Organizing Committee may be assigned by the Congress President to assist in this task.~~ The principal task of the members of the CEC is to provide commentary for the narrative section of the evaluation report. A draft of the evaluation report should be prepared and circulated by the Chair to the members of the CEC within 90 days after the close of the current-year INTER-NOISE Congress. The draft is also provided to the Congress President of the congress being evaluated for comment prior to the report becoming final.

Article 8. PRELIMINARY REPORT

It is expected that a typical CEC report will be six pages or less in length exclusive of statistical information. Within ~~60~~90 days of the close of the INTER-NOISE being evaluated, a draft report is

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prepared and circulated to the committee members and the President of the Congress being evaluated for comment and suggested modification. Within ~~3060~~ days of the circulation of the initial draft report, a second draft (preliminary report) is prepared by the committee Chair based upon comments received. The preliminary report is circulated to the committee, the President of the Congress being evaluated, the President of the next upcoming Congress, the Co-chairs of the FCTP, the I-INCE President, the I-INCE President elect, and the Secretary General.

Article 9. FINAL REPORT

The final report of the committee is prepared by the Chair, taking into account any comments or suggestions received on the preliminary report. The report includes statistical information about the Congress in the standard format that has been developed for the CEC report. The final report is provided to the Secretary- General at least 60 days in advance of the next I-INCE Board meeting for inclusion with the agenda papers for the meeting. The CEC should also review the current version of the Congress Instructions, and if appropriate, recommend revisions based upon their report. The work of the CEC for the current-year congress shall be complete upon presentation of its written report to the I-INCE Board and General Assembly. The presentations shall take place at the Board and General Assembly meetings in the year after the current-year congress.

NOTE: This section to be appropriately modified after action has occurred. Part 5 of the I-INCE Rules was approved by the Board of Directors at a meeting in The Hague, The Netherlands, on 2001 August 26.

Part 6 of the I-INCE Rules for Operation

I-INCE SYMPOSIUM SERIES

(Revised Version ~~54~~, ~~March~~~~January~~ 2017 incorporating substantive suggestions from Gilles Daigle, Marion Burgess, and Raj Singh; some minor editorial changes and changes in location of text that do not impact the substance have been made since August 2016)

Article 1. CONCEPT

To meet the expanding needs of the field of noise control engineering, the I-INCE Symposium Series will provide opportunities for the Institute to participate in the development of new and established disciplines within the field. Precedence will be given to the promotion of new topics that are relevant to the mission of I-INCE.

Article 2. GUIDELINES

In 2006 the Board adopted the following guidelines for I-INCE Symposia:

- The timing of a Symposium or workshop shall not interfere with an I-INCE Congress.
- The theme of the Symposium shall be focused rather than general.
- Evidence shall be provided that the Symposium will be well-organized.
- Designation of an event as an I-INCE Symposium shall include naming of an I-INCE Director or officer as the liaison to the Symposium.

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- When possible it is often desirable to schedule an I-INCE Symposium just before or immediately following an INTER-NOISE Congress in or near the same location as the congress.

Article 3. FOCUS OF SYMPOSIUM SERIES

The focus of the Symposium series shall be on the engineering aspects of noise control, including the measurement, prediction, reduction of noise levels, and relevant standards and policies.

To encourage participation by those interested in a specialized topic, the Symposium focus shall be limited to this topic so that the expected attendance can be accommodated in one room in which all Symposium papers are to be presented with no parallel sessions. Expected attendance should be typically no more than 100 persons.

Article 4. SYMPOSIUM APPLICATION PROCESS

The organizations responsible for planning an I-INCE Symposium shall be one or more not-for-profit organizations, governmental institutions, or universities. The I-INCE Member Societies are examples of not-for-profit organizations that can be expected to plan I-INCE Symposia.

An application to organize an I-INCE Symposium is limited to 2 pages (word or pdf file) and it must contain the following information: Symposium title, date(s), venue, expected number of participants, registration fee (if any), budget summary, contact information of symposium organizer(s), symposium web address, amount of grant requested, brief description of program, explanation of how the grant would be used and benefit to I-INCE. (Examples of previously sponsored Symposia can be found on [I-INCE Technical Activity page](#).) The deadline for applications shall be posted on the I-INCE site; these may also be announced via emails to the I-INCE community.

Article 5. LIAISON WITH I-INCE

The I-INCE Vice President of Technical Activities shall be the contact between the Board and the organizing committee of the Symposium and shall appoint an individual to serve on the organizing committee to represent the Institute. This individual shall play an active role in the organization of the I-INCE Symposium. The organizers will discuss the proposed Symposium thoroughly with the I-INCE Vice President of Technical Activities who will normally present the proposal for approval by the I-INCE Board with assistance from the organizers.

Article 6. FINANCES

The financial arrangements between I-INCE and the Symposium organizing committee shall be the subject of a letter of agreement. The letter of agreement shall clearly define the responsibilities of the Board, the Vice President of Technical Activities, and the liaison person appointed by the Vice President of Technical activities with respect to the preparation and fulfillment of the program for the Symposium. The Board may budget ~~funding€5000 (as of 2016)~~ annually to assist one or two Symposium organizing committees to partially defray expenses. The organizing committee for the I-INCE Symposium shall have financial responsibility for the event.

Article 7. IDENTIFICATION OF SYMPOSIUM

Each event in the Symposium series shall be clearly identified in all publications and

Attachment 11: Proposed Changes to the I-INCE Bylaws

I-INCE Rules for Operation, Proposed Revised Version, March 25, 2017, [Approved by I-INCE Board July 2017](#)

announcements of the Symposium as “An International INCE Symposium on (subject) organized by (organization name) or co-organized by (organizations’ names).” Any cooperating organizations shall be listed after the name(s) of the organization or co-organizations.

Article 8. FINAL REPORT OF SYMPOSIUM

The organizers must submit a final report to I-INCE within 6 months of the Symposium. It shall include the following: 1. Technical report (or a link to an open domain report) that may be posted on the I-INCE site. 2. Financial report that must provide details of income and expenses. If the full allocation is not used, the residual money must be returned to I-INCE within two months of the completion of the Symposium.

NOTE: This section will be appropriately modified after action has occurred. Part 6 of the I-INCE Rules was approved by the General Assembly at its meeting in Lisbon, Portugal, on 2010 June 13.

Part 7 of the I-INCE Rules for Operation

I-INCE NOISE CONTROL EVALUATION PANEL

It was recommended by the I-INCE Board of Directors in August 2016 that Part 7 of the I-INCE Rules of Operation be deleted as the I-INCE Noise Control Evaluation Panel is no longer functional.

I-INCE Technical Activities

Report to the I-INCE Board of Directors and General Assembly (INTER-NOISE 2017, August 2017 Meeting in Hong Kong)

- Overview of I-INCE Technical Activities
- Technical Study Groups (TSG)
- Future Congress Technical Planners (FCTP) Meetings
- Grants and Workshops for Young Professionals (since 2010)
- I-INCE Symposium Series (since 2011)
- Action/Discussion Items for the Board
- Appendix

Links updated annually:

<http://i-ince.org/activities.php>

<http://i-ince.org/youngprofessionals.php>

Submitted by

Raj Singh

I-INCE Vice President - Technical Activities

Overview of Technical Activities of the I-INCE

| <i>Technical Activity</i> | <i>Summary</i> |
|---|--|
| Technical Study Groups (TSG) | Each group studies one important aspect of noise and its effect on society, and then issues a formal I-INCE report |
| Future Congress Technical Planners Meetings (Pre-FCTP and FCTP Meetings) | Plan the technical programs of next Congresses (Sunday morning) + Open meeting held on Wednesday afternoon |
| Young Professionals (YP) Grant Program | Offers 20 travel grants (600 Euro per person) to young professionals to attend the next INTER-NOISE Congress |
| Young Professionals (YP) Workshop | Hold a mentorship session for young professionals and students held at INTER-NOISE Congress (Plus, 1000 EUR allocated for social networking) |
| I-INCE Sponsored Symposia | Symposia on Noise Control Engineering sponsored by I-INCE (since 2011) |
| Miscellaneous | I-INCE Report on Noise Control Engineering Education; Liaison with the ICA Board; etc. |

Attachment 12: Report of the I-INCE Vice President - Technical Activities

Overview of the Technical Studies Groups

- 8 Reports by TSGs (in the past 2 decades)
- All are posted on i-ince.org site (see Appendix for a listing)
- TSG 1 to 9 disbanded after they completed their work

| <i>TSG</i> | <i>Title</i> | <i>Convener(s)</i> | <i>Status</i> | <i>Comments</i> |
|------------|---------------------------------|--|---------------|--|
| 10 | “Buy Quiet” Programs | Marco Beltman, Robert Hellweg | Semi-Active | <ul style="list-style-type: none">• Symposium on “Buy Quiet” on 2016 August 25 in Hamburg• Final report (draft) expected soon; comments and approval to be sought using I-INCE site |

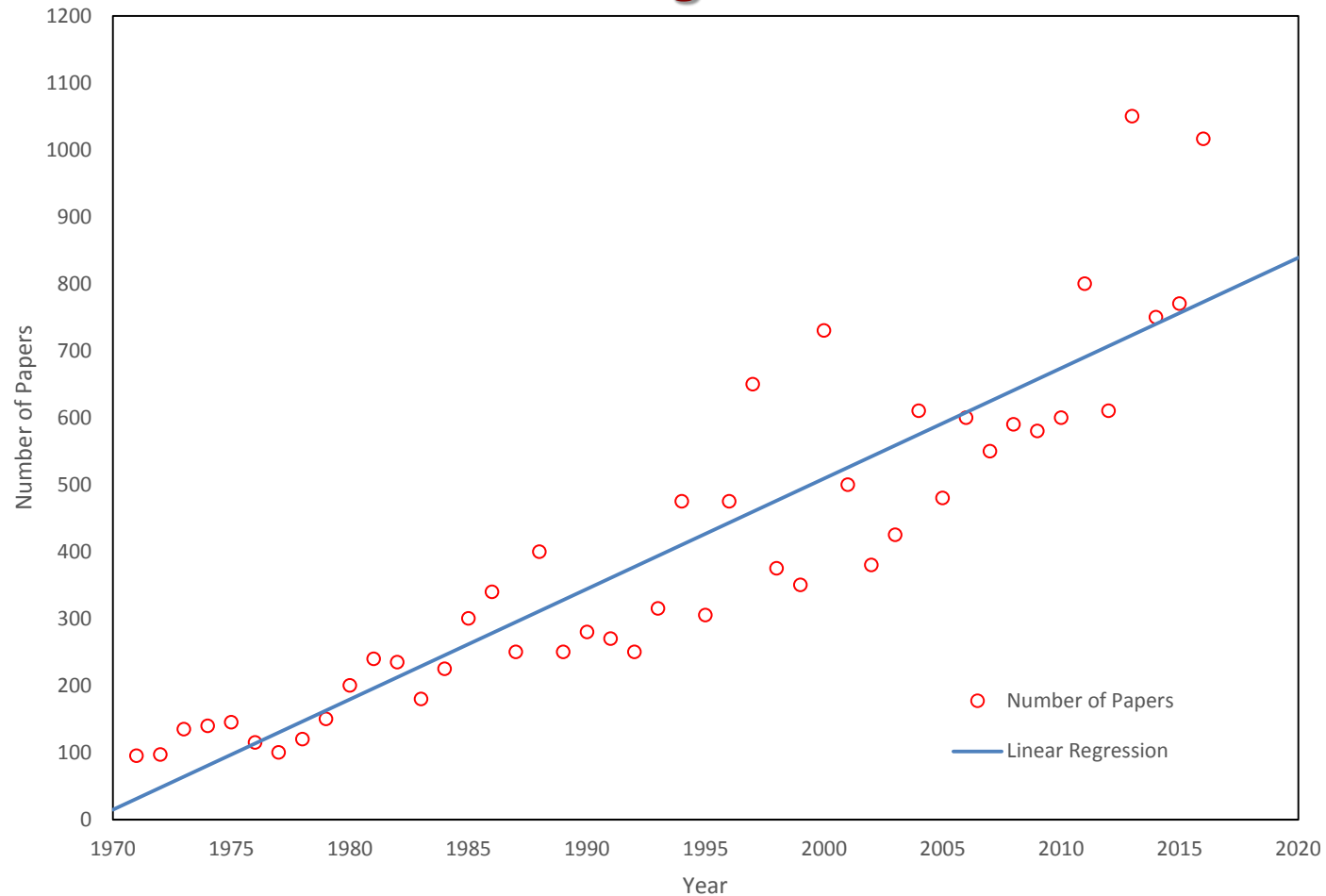
Future Congress Technical Planners Committee Advisors

- Aim: Ensure consistency among the technical programs of INTER-NOISE congresses.
- I-INCE Vice President of Technical Activities appoints 6 advisors to the Future Congress Technical Planners (FCTP) committee
- These appointments formally recognize the important contributions made by the technical program (or general) chairs to the noise control engineering community and to the body of knowledge via congress proceedings.
- The following advisors have been appointed, with terms indicated.

| Name | Country | Tech. Program of | Term (ending) |
|----------------|-----------|------------------|---------------------|
| Steve Conlon | USA | INTER-NOISE 2012 | 6 years (Dec. 2018) |
| John Davy | Australia | INTER-NOISE 2014 | 5 years (Dec. 2017) |
| Yeon June Kang | Korea | INTER-NOISE 2015 | 4 years (Dec. 2018) |
| Luigi Maffei | Italy | INTER-NOISE 2016 | 4 years (Dec. 2018) |
| Li Cheng | Hong Kong | INTER-NOISE 2017 | 4 years (Dec. 2020) |
| Teik Lim | USA | INTER-NOISE 2018 | 4 years (Dec. 2020) |

- ☒ Minutes of the FCTP meetings are distributed to advisors, congress program planners, and attendees.

History: Number of Papers at Inter-Noise Congresses



Pre-Future Congress Technical Planners (FCTP) Meeting (by invitation only)

Day/Date: Sunday, August 27

Time: 08:00 – 10:30 (Breakfast)

Location: Room S426, Hong Kong Convention & Exhibition Centre

Pre-FCTP Meeting Agenda

- Introduction
- Technical Program Considerations
- Minutes of Prior FCTP Meetings and Advice Received
- INTER-NOISE 2018 (Chicago) Technical Program Details (Questions and Suggestions)
- INTER-NOISE 2017 (Hong Kong) Technical Program (Data and Lessons Learned)
- Preliminary Technical Program Plans for INTER-NOISE 2019 (Madrid)
- Suggestions for FCTP meeting of August 30 (Wed)

Future Congress Technical Planners (FCTP) Meeting

Link to FCTP: <http://www.i-ince.org/rules4.htm>

Day/Date: Wednesday, August 30

Time: 13:30 – 15:15 (1.30-3.15pm)

Location: Convention Hall C, 1/F

Co-Chairs Raj Singh & Dave Herrin

Theme: Technical Programs for:
INTER-NOISE 2018, Chicago, USA (26-29 August 2018)
[website: www.internoise2018.org]

INTER-NOISE 2019, Madrid, Spain (16-19 June 2019)
[website: www.internoise2019.org]

I-INCE Grants for Young Professionals (since 2010)

- ✓ **19 YPs selected for INTER-NOISE 2017**
- ✓ New Appointment for 2017: YP Coordinator – Dr. O. Taha Sen of ITU (Turkey)
(*Board action needed for 2018 and beyond*)
- ✓ INTER-NOISE 2018: Allocated 13000 EUR (12000 EUR for 20 Grants + 1000 EUR for the YP Workshop).
- ✓ *INTER-NOISE 2019: BOD is requested to allocate 13000 EUR (12000 EUR for 20 Grants + 1000 EUR for YP Workshop)*

History (Link: http://i-ince.org/travel_grants.php)

- ✓ 139 I-INCE grants (61 of 500 EUR each and 68 of 600 EUR each) awarded in 8 years (2010-2017) - out of nearly 300 applications.
- ✓ 40 more to be awarded in the next 2 years.
- ✓ Increase in the grant money from 500 EUR to 600 EUR (since 2014).
- ✓ Local congress organizers are expected to enhance these. For example, Melbourne provided funding for 11 grants from developing countries in 2014.
- ✓ *Countries Represented = 38*
- ✓ Total Allocation by I-INCE in 10 years (2010-2019) = about 101000 EUR

Goals

- Engage young professionals
- Professional mentoring issues or case studies presented by world renowned experts
- Informal discussions between young professionals and I-INCE leaders

Audience (by invitation only)

- All I-INCE 'young professional' applicants invited + selected student registrants
- I-INCE leaders

History

| Workshop # | INTER-NOISE | Attendees | Comments |
|------------|-----------------------------|-----------|--------------------|
| 1 | 2010, Lisbon (Portugal) | 29 | Case Histories |
| 2 | 2011, Osaka (Japan) | 27 | Mentoring Workshop |
| 3 | 2012, New York (USA) | 50+ | Mentoring Workshop |
| 4 | 2013, Innsbruck (Austria) | 50 | Mentoring Workshop |
| 5 | 2014, Melbourne (Australia) | 36 | Mentoring Workshop |
| 6 | 2015, San Francisco (USA) | 50 | Mentoring Workshop |
| 7 | 2016, Hamburg (Germany) | 50 | Mentoring Workshop |

Visit http://i-ince.org/travel_grants.php for detailed information

Attachment 12: Report of the I-INCE Vice President - Technical Activities

Workshop on August 28 for Young Professionals

Day / Date: Monday, 28 August 2017

Workshop Session: from 3.00 to 5.30pm (1500-1730)

Workshop Location: Convention Hall C, 1/F, Hong Kong Convention & Exhibition Centre

Networking (Social) Session: from 5.30 to 6.45pm (1730-1845)

Location: Divino Patio (Shop 11, 1/F), Causeway Centre, 28 Harbour Road, Wanchai

Program:

Overview and I-INCE Mission - by R. Singh, VP, Technical Activities, I-INCE

Presentation of the I-INCE Young Professionals Grant Certificates – by M. Burgess, R. Singh and O. T. Sen

How to Network? – by S. Hambric, Pennsylvania State University (USA)

Perspective of a Young Professional – by O. T. Sen, I-INCE YP Coordinator, Istanbul Technical University (Turkey)

How to Publish a Paper on Noise? - by S. Bolton and P. Davies, Purdue University (USA)

EAA Young Acousticians Network and junge DEGA – by C. Adams, Technische Universität Darmstadt (Germany)

Future Young Professionals Programs – by R. Singh and O. T. Sen

Organizers:

R. Singh, VP, I-INCE Technical Activities and O. T. Sen, YP Coordinator

I-INCE Symposium Series (since 2011)

☑ First I-INCE Symposium (2011): “Buy-Quiet”

- Held in Paris, 2011 July 5-6. Jean Turret (President, INCE/Europe) was the symposium chair. Proceedings posted on: <http://www.bruit.fr/buyquiet>

☑ Second I-INCE Symposium (2012): “Noisy Motorcycles - An Environmental Quality-of-Life Issue”

- The Symposium was hosted by the National Academy of Engineering on Wednesday 2012 October 24 at National Academies’ Keck Center in Washington, DC. Final report is available on INCE/USA site: <http://www.inceusa.org/node/310>

☑ Third I-INCE Symposium (2013): “Lessening the Severe Health Effects of EU Traffic Noise by Emission Reductions”

- The 2013 Innsbruck, Austria Symposium emphasized the demands on test methods and limit value formulations for vehicles, tyres, and road surfaces. Link goes to “Quieter Cities of the Future”:
<http://www.ta.chalmers.se/downloads/open/intro/QuieterCities.pdf>

I-INCE Symposium Series (contd.)

- ☑ **Fourth I-INCE Symposium (2014): “Cost-Benefit Analysis—Noise Barriers and Quieter Pavements” (2014 January 16 at National Academies’ Keck Center in Washington, DC)**
 - It reviewed current technology and methods of cost-benefit analysis of two common highway traffic noise reducing measures.
 - Link:
http://ntl.bts.gov/lib/52000/52400/52442/Cost_benefit_analysis_noise_barriers.pdf
- ☑ **Fifth I-INCE Symposium: "Engineering a Quieter America: Progress on Consumer and Industrial Product Noise Reduction", a follow-up to the 2010 National Academy of Engineering workshop on “Technology for a Quieter America” report , was held over 2015 October 6-7 at the National Academies' Keck Center in Washington, DC.**
 - Organized by the INCE Foundation and INCE/USA. The I-INCE VP of Technical Activities made a presentation on I-INCE mission and activities.
 - Final report published in July 2016
 - Link: <http://inceusa.org/node/346#Engineer Quieter America>
- ☑ **Sixth I-INCE Symposium: “Buy Quiet” Symposium on Thursday 2016 August 25 in Hamburg.**
 - Organized by BAuA (Germany) and TSG 10
 - Link: <http://www.bruit.fr/buyquiet/index.htm>

Seventh I-INCE Symposium on “FLINOVIA II” (2017)

- **Title:** Second Workshop on Flow Induced Noise and Vibration – Issues and Aspects (FLINOVIA II)
- **Organizers:** Stephen Hambric and Amanda Hanford, Penn State University, USA
- **Dates:** 2017 April 27-28 at Penn State
- **I-INCE Funding:** 4000 EUR
- **Summary**
 - 30 presentations by internationally known researchers were given, half from speakers outside the USA, on topics ranging from fluid dynamics of turbulent flow, to structural excitation and response, to radiated sound.
 - I-INCE represented by Paul Donavan
 - The I-INCE report/lecture (IN2017 paper) summarizes the current state-of-the-art in flow-induced noise and vibration, drawing examples from the presentations at the FLINOVIA. Computational and experimental methods are discussed, along with recent applications of methodologies to aerospace and marine vehicles and turbomachinery.
 - A video-taped/recorded version of the Inter-Noise 2017 paper will be disseminated by I-INCE after the congress.

Sponsorship of I-INCE Symposia on Noise Control Engineering

Rules:

- The I-INCE Board will consider requests for sponsorship of an international symposium on a specialized noise control engineering topic with an anticipated small attendance (typically no more than 100).
- Symposium can include workshop or other types of meeting on topics that are central to the I-INCE mission <i-ince.org>.
- Symposium organizers can apply for a grant from 1500 to 5000 Euros.

How to Apply:

- ☑ Application is limited to 2 pages (word or pdf file) and it must contain the following information: Symposium title, date(s), venue, expected number of participants, registration fee (if any), contact information on symposium organizer(s), symposium web address, amount of grant requested, brief description of program, explanation of how the grant would be used and benefit to I-INCE.
- ☑ Application must be sent to the I-INCE VP of Technical Activities
- ☑ Deadline for 2018 Symposium Proposal was 2017 April 30 – but no application was received
- ☑ Deadline for 2019 Symposium Proposal is 2018 April 30.

New Programs and Funding Mechanisms

I-INCE Lecture Series

- Pilot in 2017: I-INCE Lecture by Paul Donovan (Wed's plenary lecture)
- 1000 EUR honorarium (out of residual I-INCE Seminar funds in 2017)
- Continue to fund the lecture series in 2018 and beyond
- Money requested for 2018: 2500 EUR (1000 EUR for speaker honorarium + 1500 EUR for video editing - for two lectures in 2017 including one by Hambric et al. and one I-INCE plenary lecture in 2018)

“Practice School” for Young Professional (INTER-NOISE 2018, Chicago)

- Proposed jointly by VPs of Development, Communication and Technical Activities
- Pilot offering on Sunday in Chicago, say from 10am to 3.30pm
- Focus on practical aspects of noise control engineering (such as product noise case histories)
- Invite about 50 young professionals
- Social networking at lunch between YPs and I-INCE Leaders
- Project Budget: 2500 EUR [Details to be worked out]

Re-allocate 5000 EUR from the 2018 I-INCE symposium money to fund both programs

Summary of Action/Discussion Items for the Board

1. Allocate funds for Young Professional grants

- Action Item: Allocate 13000 EUR for INTER-NOISE 2019, Madrid competition (20 awards, 600 EUR per person plus 1000 EUR for the YP Workshop)

2. Re-Allocate 5000 EUR (I-INCE Seminar money from the 2018 budget)

- Action item: Approve the “Practice School” pilot offering in 2018 and allocate 2500 EUR
- Action item: Approve the I-INCE lecture for Inter-Noise 2018 (speaker to be selected jointly by IN18 team and I-INCE) and allocate 2500 EUR for I-INCE lectures (including video editing expenses for youtube.com posting)

3. Begin to re-examine the role/scope of formal TSGs, informal technical committees or short term task forces

- Action Item: Appoint a sub-committee (action item for new VP and Board)

4. Young Professionals Programs in 2018 and beyond: New VP for the YP program (as discussed in 2016) or YP Coordinator (as in 2017)?

- Action item for the Board (Nomination Committee)

Appendix

I-INCE Technical Activities

Raj Singh

Board/GA Meetings, August 2017

I-INCE TSG Reports

- **8 TSG reports in 2 decades (since 1997)**
- **Available on the I-INCE web site**

- ✓ Tony F. W. Embleton, **Technical Assessment of Upper Limits on Noise in the Workplace**,
[I-INCE publication no. 97-1, 1997.](#)
- ✓ Gilles A Daigle, **Assessment of the Effectiveness of Noise Walls**,
[I-INCE publication no. 99-1, 1999.](#)
- ✓ Ulf Sandberg, **Noise Emissions of Road Vehicles: Effects of Regulations**,
[I-INCE publication number 01-1, 2001.](#)
- ✓ William W. Lang and Tjeert ten Wolde, **A Global Approach to Noise Control Policy**,
[Noise Control Eng. J. 54\(5\), 2006 Sept-Oct, I-INCE publication no. 06-1, 2006.](#)
- ✓ Hideki Tachibana and William W. Lang, **Survey of Legislation, Regulations, and Guidelines for Control of Community Noise**,
[I-INCE publication no. 09-1, 2009.](#)
- ✓ Lawrence S. Finegold, **Guidelines for Community Noise Impact Assessment and Mitigation**,
[I-INCE publication no. 11-1, 2011.](#)
- ✓ Philip J. Dickinson, **Outdoor Recreational Noise, Volume 1: A Review of Noise in National Parks and Motor Sport Activities**,
[I-INCE publication no. 12-1, 2012.](#)
- ✓ Andre Fiebig and Paul Schomer, **“Supplemental Metrics for Day/Night Average Sound Level and Day/Evening/Night Average Sound Level,”**
[I-INCE publication no. 2015-1, 2015.](#)

Attachment 12: Report of the I-INCE Vice President - Technical Activities

I-INCE Website and Information Dissemination

I-INCE Site

- Updates on I-INCE Technical Activities, TSG and I-INCE symposium reports are (and will be) posted (<http://i-ince.org/initiatives.htm>); updated annually.
- A dedicated link to “Young Professionals” on the I-INCE site (<http://i-ince.org/youngprofessionals.php>); updated annually.
- All applications submitted via the I-INCE site (since 2012)

Editorial on the Technical Activities in the NNI (2012 June issue)

- Description of Technical Study Group Activities
- Purpose of Future Congress Technical Planning Sessions
- Young Professionals Grant and Workshop Program
- I-INCE Symposia
- Posted on the Tech Act page

Feature article on the Young Professionals programs in the NNI (2012 September issue)

- Goals of the YP Program
- Workshops
- Summary of Mentoring Presentations
- Posted on the YP page

Winners (19) of the 2017 Young Professional Grant

| First | Last | Country of Origin | Country of Work/Study |
|--------------|---------------------|-------------------|-----------------------|
| Da-Young | Kim | Republic of Korea | Republic of Korea |
| Miguel Angel | Moratilla-Vega | Spain | United Kingdom |
| Yiqiao | Hou | China | USA |
| Sipei | Zhao | China | Australia |
| Hyeong Rae | Lee | Republic of Korea | Republic of Korea |
| Bartlomiej | Kukulski | Poland | Poland |
| Wei | Huang | China | China |
| Nicolo | Zuccherini Martello | Italy | Italy |
| Omer Anil | Tozkoparan | Turkey | Germany |
| Jens | Mecking | Germany | Germany |
| Alexander | Klabes | Germany | Germany |
| Miyu | Hashimoto | Japan | Japan |
| Tang | Qisen | China | China |
| Merve | Esmebasi | Turkey | Turkey |
| Fanyu | Meng | China | Germany |
| Xuhao | Du | China | Australia |
| Zhengqing | Liu | China | Australia |
| Christoph | Struempfel | Germany | Germany |
| Andrew | Price | Canada | Canada |
| Yangfan | Liu | China | USA |

Distribution of YP Grant Winners, 2010-17

| Country | Country of Origin | Country of Work/Study |
|----------------|--------------------------|------------------------------|
| Albania | 1 | 0 |
| Argentina | 2 | 2 |
| Australia | 1 | 5 |
| Austria | 2 | 3 |
| Belgium | 4 | 4 |
| Brazil | 2 | 2 |
| Canada | 1 | 2 |
| Chile | 1 | 0 |
| China | 28 | 7 |
| Czech Republic | 1 | 0 |
| Denmark | 0 | 2 |
| France | 4 | 4 |
| Germany | 14 | 15 |
| Hong Kong | 0 | 1 |
| Hungary | 2 | 2 |
| India | 7 | 3 |
| Indonesia | 2 | 2 |
| Iran | 2 | 0 |
| Italy | 5 | 6 |
| Japan | 5 | 7 |

| Country | Country of Origin | Country of Work/Study |
|----------------|--------------------------|------------------------------|
| Korea | 13 | 10 |
| Malaysia | 0 | 1 |
| Netherlands | 5 | 3 |
| New Zealand | 1 | 2 |
| Pakistan | 1 | 0 |
| Poland | 2 | 2 |
| Russia | 1 | 1 |
| Serbia | 4 | 4 |
| Singapore | 0 | 1 |
| Spain | 5 | 4 |
| Sri Lanka | 1 | 0 |
| Sweden | 1 | 4 |
| Switzerland | 1 | 2 |
| Turkey | 6 | 5 |
| United Kingdom | 4 | 14 |
| USA | 7 | 20 |
| Vietnam | 2 | 0 |
| Zimbabwe | 1 | 0 |

Young Professional Grant Winner Certificate - Example

i-ince

International Institute of Noise Control Engineering



The International Institute of Noise Control Engineering (I-INCE) recognizes

Jane Doe

of China/USA

as a Young Professional and a winner of the Young Professionals Grant Competition that facilitated participation in the 46th International Congress on Noise Control Engineering held in Hong Kong, 27-30 August 2017.

Rajendra Singh
I-INCE Vice President, Technical Activities

Osman Taha Sen
I-INCE YP Coordinator

Marion Burgess
I-INCE President

I-INCE INTER-NOISE 2018 Young Professionals Grant Competition

- ✓ 20 Grants available (600 EUR per person)
- ✓ Link: <http://i-ince.org/youngprofessionals.php>
- ✓ Deadlines:

- Announcement made Dec. 2017
- Deadline of Abstract and YP Application Submission 12 March 2017
- Notification of the YP Grants 15 April 2017
- Deadline of Full Paper Submission 7 May 2017

Instructions (Failure to follow these will disqualify application):

The official website of INTER-NOISE 2018 <www.internoise2018.org> will provide instructions for the submission and presentation of papers (abstract and full paper).

1. Submit your abstract to INTER-NOISE 2018 <www.internoise2018.org> and get the abstract number.
2. Complete the YP grant application form, including the title and an abstract. Submit only one paper for the YP grant process. (Use this link: <http://i-ince.org/youngprofessionals.php>)
3. One additional page that provides more details on theory, experiments, results or conclusions, as relevant to this paper (mandatory).
4. One page professional biography of the applicant (mandatory).
5. A copy of the applicant's passport or comparable (government issued) identity card (mandatory).
6. An optional recommendation or funding support letter from your supervisor or an officer of your local I-INCE member society may also be uploaded.
7. Upload all materials (from step 2 to 6) to the I-INCE site <http://i-ince.org/youngprofessionals.php>

Previous winners of the grant are not eligible.

2017 I-INCE Website Report

Joe Cuschieri

VP – Communications and Webmaster

I-INCE Web Site

- URL: <http://i-ince.org>
- Pages Dedicated to:
 - General Assembly – Agenda and Minutes
 - Board Of Directors
 - Young Professionals
 - Technical Activities
 - Membership
 - Please regularly consult these pages and provide updates to:
 - Paul Donavan (General Secretary)
 - Doug Manvell (Treasurer)
 - Internoise Congresses
 - Governance and Rules and Procedures
 - Two Special Links Honoring Tor Kihlman, Bill Lang and George Maling
 - Congress Past Proceedings Available Through The Digital Library
 - In 2016 There Were Approximately 2300 Paper Downloads By The International Member Societies

NOISE/NEWS INTERNATIONAL

Report at INTER-NOISE 2017 Board Meeting

Publication Evolution

- Continue To Provide Quarterly PDF Of NNI With Up To Date Information
 - Based On User Preference
 - Provide Archive In Digital Library (Some Issues Are Being Resolved)
- Provide Frequent (Quarterly) Updated Website With Current Information And Easy Access To Past Issues
- Forthcoming in the Immediate Future
 - New Social Media Connections
 - Interaction between Social Media Posts and Details Website Posts To Drive Larger Audiences To The Noise News International Website

Challenges for the 2017-2018

- Continue To Move Towards More Of A Blog Format
- Provide More Frequent Updates And New Content
- Work Closely With I-INCE For A Better Means To Obtain Regional News
 - Comprehensive News
 - Of Value To I-INCE Members
- Continue To Grow The Relevance And Value Of NNI To All Those Working In Noise Control Around The World
- Use Social Media To Increase NNI Visibility And Relevance To The Global Noise Control Community
- Increase Advertising Support For NNI By Tapping Both The US And International Market

2017-2018 Editorial Calendar

- **March 2017**
 - Awards and Honors
 - Information NOISE-CON 2017
 - Information INTER-NOISE 2017
- **June 2017**
 - Building Simulation
 - International Noise Awareness Day
- **September 2017**
 - Transportation Noise
 - NOISE-CON 2017 Report
- **December 2017**
 - Product Noise
 - INTER-NOISE 2017 Report
 - INTER-NOISE 2018 First Announcement

2017-2018 Editorial Calendar

- March 2018
 - Community Noise
 - INTER-NOISE 2018 Call for Papers AND Travel Planning
- June 2018
 - Workplace Noise
- September 2018
 - Future Aircraft Design for Noise Abatement
 - NOISE-CON 2017 Report
- December 2018
 - Product Noise
 - INTER-NOISE 2018 Report

Managing Editor

- As of July 01, 2017 A New Managing Editor:
 - Eoin Anthony King, B.A. B.A.I. P. Grad Dip. Ph.D.
 - University of Hartford – USA
 - College of Engineering Technology and Architecture
 - Email: eoking@hartford.edu
 - Phone: 860 999 1790
- A Main Task of the New Managing Editor is Social Media:
 - Twitter: @NNIEditor
 - Facebook: Noise News International

Questions?

NCEJ
Noise Control Engineering Journal

An International Publication
Published by INCE-USA in conjunction with KSNVE

Noise Control Engineering Journal Report

Jim Thompson

NCEJ Status Report

- The Journal is in good shape with numerous papers in the pipeline and a steady stream of papers being prepared for the upcoming issues
- Working with the Korean Society of Noise and Vibration Engineering (KSNVE) and Yang-Hann Kim as an Associate Editor going well with a large number of papers from the Asia-Pacific region
- Efforts underway to improve the paper submission and review processes
- Also working to seek more and better paper submissions
- More on these topics later

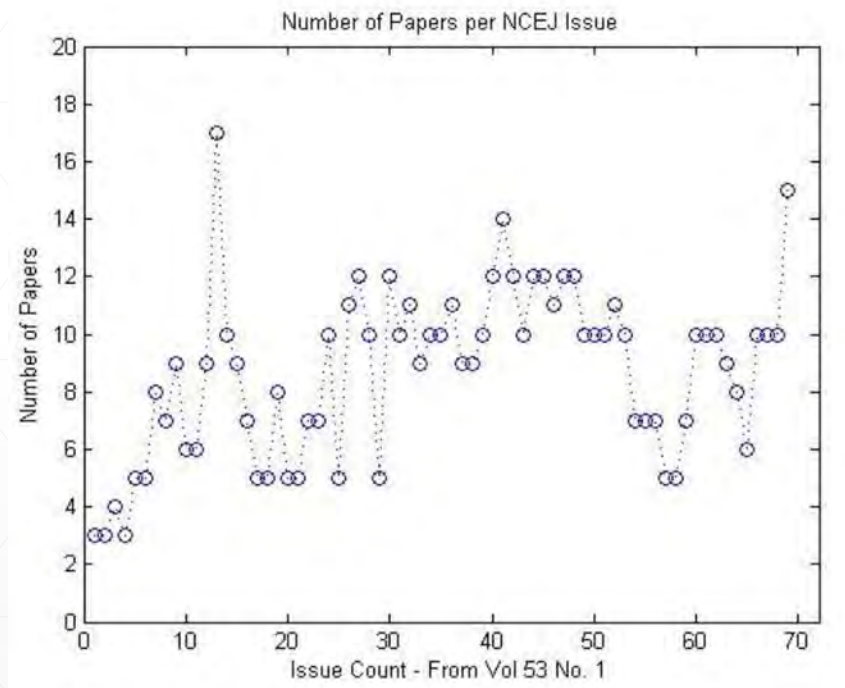
Status of NCEJ Paper Submissions

| Year | Submitted | Under Review | Being Revised | Accepted, but not Published | Published | Rejected |
|------|-------------------|--------------|---------------|-----------------------------|-----------|----------|
| 2005 | 102 ¹⁾ | 0 | 0 | 0 | 63 | 35 |
| 2006 | 76 | 0 | 0 | 0 | 51 | 25 |
| 2007 | 65 | 0 | 0 | 0 | 46 | 19 |
| 2008 | 107 | 0 | 0 | 0 | 68 | 38 |
| 2009 | 98 | 0 | 0 | 0 | 62 | 36 |
| 2010 | 83 | 0 | 0 | 0 | 57 | 26 |
| 2011 | 101 | 0 | 0 | 0 | 63 | 38 |
| 2012 | 108 | 0 | 2 | 0 | 56 | 50 |
| 2013 | 74 | 0 | 2 | 0 | 34 | 38 |
| 2014 | 115 | 5 | 13 | 0 | 51 | 46 |
| 2015 | 132 | 4 | 35 | 16 | 45 | 32 |
| 2016 | 50 ²⁾ | 45 | 2 | 0 | 0 | 3 |

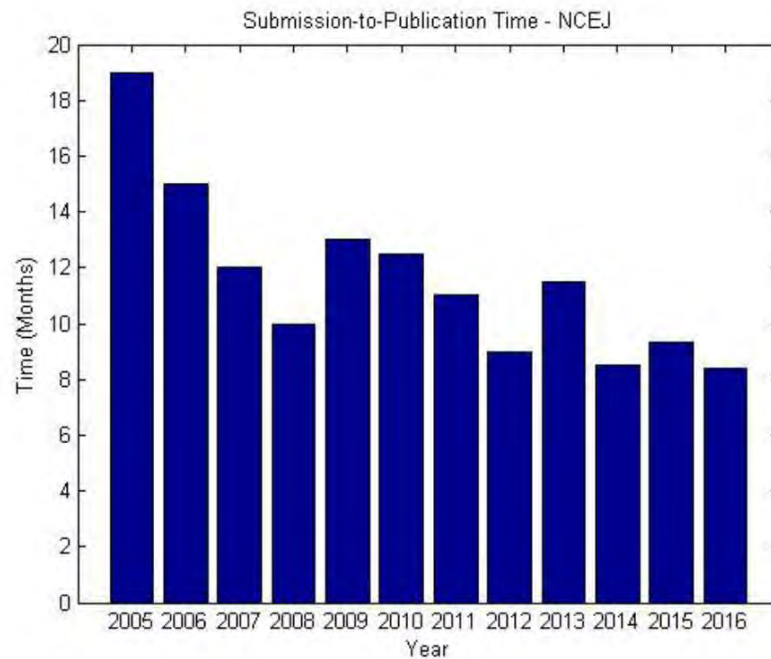
¹⁾ Includes papers on file in July 05 which may have been submitted in 2004

²⁾ As of 28 May 16

Number of paper in each NCEJ Issue



Average Submission to Publication Times



Transition in Editorship

- Courtney Burroughs has served as Editor for 12 years and has done an outstanding job
- During this period
 - 1224 papers were submitted
 - 665 were published
 - 7700 requests for review were sent out
- More substantially Courtney made NCEJ a globally recognized publication of outstanding technical merit
- On July 1, Jim Thompson stepped in as the new Editor

New Initiatives

- NCEJ has moved to an online submission process using PeerTrack software
 - Papers will be submitted, reviewed, and evaluated online with a cloud based system
- A new template and instructions have been developed for this new procedure
<https://inceusa.org/publications/noise-control-engineering-journal/>
- Ten new Associate Editors have been added to the staff:

| | |
|---|---|
| Andrew Barnard – Measurement Methods and Testing | Jay Kim – Vibration Effects |
| Gabriella Cerrato – Perception of Sound and Vibration | Yong-Joe Kim – Aeroacoustics and Nonlinear Acoustics |
| Tyler Dare – Tire Noise | Yang-Hann Kim, Asia-Pacific Region |
| Gordon Ebbitt – Automotive NVH | Judy Rochat – Transportation |
| David Herrin – Mufflers and Silencers | Ahmet Selamet – Engine Breathing System Noise and Silencers |
| Mandy Kachur - Book Reviews | |

NCEJ is seeking quality papers

- Looking for quality technical papers with reference value
 - Maybe a modified conference paper
 - New concept or novel application
 - Please go to the link below
 - <https://inceusa.org/publications/noise-control-engineering-journal/>
- To contact Jim Thompson
 - EditorNCEJ@inceusa.org