

**INTERNATIONAL I-INCE
DRAFT MINUTES OF THE 38th MEETING OF THE GENERAL ASSEMBLY
SUNDAY, 2012 AUGUST 19
NEW YORK, NEW YORK, USA**

1. Opening:

The 38th meeting of the General Assembly of the International Institute of Noise Control Engineers was opened at 13:05 on Sunday, 2012 August 19 by President G. Daigle at the New York City Marriott Marquis Hotel in New York City.

2. Roll Call: The roll call of the Member's Societies was conducted by response sheets.

Representatives of the following Member Societies were present:

Australia:	Australian Acoustical Society
Austria:	Österreichische Arbeitsring für Lärmbekämpfung
Belgium:	Association Belge des Acousticiens / Belgische Akoestische Vereniging
Brazil:	Sociedade Brasileira de Acustica
Canada:	Canadian Acoustical Association.
China:	Acoustical Society of China
Czech Republic:	Czech Acoustical Society
Denmark:	Danish Acoustical Society
Europe	INCE/Europe
France:	Societe Francaise d' Acoustique
Germany:	Deutsche Gesellschaft für Akustik
Germany:	NALS im DIN und VDI
Hungary:	OPAKFI
Hong Kong:	Hong Kong Institute of Acoustics
Italy	Associazione Italiana de Acustica
Japan:	Acoustical Society of Japan
Japan:	INCE/Japan
Korea:	Korean Society for Noise and Vibration Engineering
Norway:	Acoustical Society of Norway
Portugal:	Sociedade Portuguesa de Acustica
Singapore:	The Environmental Engineering. Society of Singapore
Sweden:	Swedish Acoustical Society
Turkey:	Turkiish Acoustical Society
United Kingdom:	Institute of Acoustics
United States:	Acoustical Society of America
United States:	Institute of Noise Control Engineering of the USA

Absent:

Chile:	SOCHA
Finland:	Acoustical Society of Finland
Greece:	Hellenic Acoustical Society
International:	Iberoamerica Federation of Acoustics (FIA)
India:	Acoustical Society of India
Korea:	Acoustical Society of Korea

Lithuania:	Lithuanian Acoustical Society
Mexico:	Instituto Mexicana de Acustica
Netherlands:	Nederlands Akoestisch Genootschap
New Zealand:	New Zealand Acoustical Society
Poland:	Committee on Acoustics - Polish Academy of Sciences
Romania:	Academia Romana Comisia d'Acoustica
Russia	Eastern European Acoustical Association
Slovakia:	Slovak Acoustical Society
Slovenia:	Slovenian Acoustical Society
Spain:	Sociedad Espanola de Acustica
Switzerland:	Schweizerische Gesellschaft Fur Akustic (SGA-SSA)

3. Adoption of the Agenda:

The Secretary General moved to add two additional items to the Agenda Item 11; Approval of the revision of I-INCE By-Laws and Approval of the revisions of I-INCE Rules, Part 3; I-INCE Congress Selection Committee. President Daigle asked if there were any additional items for the agenda. Hearing none, the Agenda was finalized, approved and is appended as Attachment 1.

4. Approval of the minutes of the 37th Meeting held in Osaka, Japan, 2011 September 4:

President Daigle asked for any comments or suggestions for the minutes. Hearing none, the minutes were approved as written.

5. Report of the President

President Daigle reported on the current state of the International Institute of Noise Control Engineering. He reported that there are currently has 42 Member Societies, including 4 Observers, 8 Sustaining Members and 4 Institutional Members.

President Daigle reported that the next I-INCE Symposium would be “Lessening the severe health effects of EU traffic noise by emissions reduction” to be held in Innsbruck in 2013 August.

The President reported that there were 18 grants awarded this year for the Young Scientist Program.

President Daigle reported on the results of the election of the Officers and Directors conducted the previous day at the Board of Directors meeting. For 2013, the following were elected Officers and Directors with their terms of service;

President: Joachim Scheuren (2013 - 2015)

Immediate Past President: Gilles Daigle (2013 – 2015)

President-elect: Marion Burges (2013 - 2015)

Secretary General: Robert Bernhard (2013 - 2015)

Treasurer: Jean-Pierre Clairbois (2013 - 2015)

Vice President - Development: David Holger (2013 - 2015)

Vice President - Communications: George Maling (2013 - 2015)

Vice President - Global Noise Policy: Tor Kihlman (2013 - 2015)

Vice President - Rules & Governance: William Lang (2013 - 2015)

Vice President - Membership: Samir Gerges (2013 - 2015)

Vice President - Europe-Africa: Luigi Maffei (2013 - 2015)

Vice President - Pan-America: Trevor Nightingale (2013 - 2015)

Distinguished Board Member: Hideki Tachibana (2013)
Director, INTER-NOISE 2012: Steve Hambric (2013 - 2015)

President Daigle reported on INTER-NOISE series planning:

- INTER-NOISE 2013 will be held in Innsbruck Austria during the period 2013 September 15-18.
- INTER-NOISE 2014, will be held in Melbourne, Australia during the period 2014 November 16-19.
- For INTER-NOISE 2015, the Congress Selection Committee (CSC) reviewed one proposal from the Pan American region. The proposal was recommended by the CSC for approval. The Board will negotiate with the potential hosts and when negotiations are complete, the venue and dates of INTER-NOISE 2015 will be publically announced.
- For INTER-NOISE 2016, five informal proposals were reviewed by the Congress Selection Committee from the Europe-Africa Region. Two of those proposals were selected to be invited to present formal proposals at next year's Congress Selection Committee.
- INTER-NOISE 2017 will be held in the Asia-Pacific Region. Informal proposals for INTER-NOISE 2017 will be reviewed in 2013 at the Congress Selection Committee meeting in Innsbruck, Austria.

6. Report of the Secretary General:

Delegates were asked to assist the Member Societies in identifying Corresponding Members.

The Secretary General reported that there has been one new member application. The organization ProAcustica from Brazil has applied for membership as a small member. The Board of Directors has investigated the application and recommends acceptance. There were no questions. President Daigle asked for a vote to admit ProAcustica to membership in I-INCE. The vote of the delegates present was unanimous in support of the application.

The Secretary General reported that there are currently no issues related to running the Secretariat. The University of Notre Dame has been highly supportive of hosting the Secretariat.

7. Report of the Treasurer:

The Treasurer gave a report on the 2011 audited accounts. The information is shown in Attachment 2. The Treasurer showed the budget for the current year, 2012. The budget is shown in Attachment 3. The Treasurer reported on the 2013 Budget as approved by the Board of Directors. It is shown in Attachment 4. 2013 Member dues will remain the same as 2012 dues.

8. Membership of the Congress Selection Committee

President-elect J. Scheuren reviewed the current membership of the Congress Selection Committee as well as the terms that were expiring. Three terms expire at the end of 2012, T. Gjestland from Europe-Asia, C. Burroughs from Pan America and T. Ho from Asia-Pacific. The CSC Nominating Committee consisting of the President-Elect and the Regional Vice Presidents prepared a slate of candidates for the Congress Selection Committee. Their recommendation is that T. Gjestland, C. Burroughs and T. Ho be reelected to serve a 3-year term. President Daigle asked if there were any

comments or suggestions. Hearing none, the slate of candidate was elected to the Congress Selection Committee.

9. Report on INTER-NOISE 2012, New York, New York, USA

President S. Hambric gave a report on the status of INTER-NOISE 2012 as of August 19. He reported that there had been 1450 abstracts and 1063 papers submitted. He showed a national distribution of the submitted papers. The technical program was organized into 21 parallel sessions and 60 posters. He reported that there had been between 1400 and 1500 registrants and 64 exhibits. The congress was organized with the Acoustical Society of America, the ASME Noise Control and Acoustics Division and the Society of Automotive Engineering (SAE). A public outreach workshop on community noise was organized in conjunction with the congress. There were 14 short courses associated with the congress, 6 on Sunday and 8 on Thursday. S. Hambric closed by summarizing the social events at the congress.

10. Report on INTER-NOISE 2013, Innsbruck, Austria

W. Talasch, President of INTER-NOISE 2014 gave a report on planning for INTER-NOISE 2013. He presented a slide show describing the technical program, the venue and planned social events. He referred anyone interested in additional information to the website at www.internoise2013.com.

11. I-INCE Governance

W. Lang presented the background for an extensive revision of I-INCE Rules, Part 2, I-INCE Technical Study Groups. The original approval process was found to be quite cumbersome and a hindrance to development of timely reporting of technical materials for the interested public. The new Rules, appended in Attachment 5, are intended to streamline the process of development and approval of technical reports. There were no questions about the revision. The revised I-INCE Rules, Part 2 were approved with one abstention.

W. Lang then presented an overview of changes to the By-Laws and I-INCE Rules, Part 3 Congress Selection Committee that reduce the term of the I-INCE Director associated with past INTER-NOISE Congresses from 6 years to 3 years (in the I-INCE By-Laws) and eliminates automatic succession to regional Vice-President (in I-INCE Rules, Part 3). The specific changes are minor and were described by reference to the pertinent sections of the documents. The changes were approved unanimously and are posted on the I-INCE web site at <http://www.i-ince.org/rules.htm>.

12. Report of the Vice President for Technical Activities

Vice President for Technical Activities, R. Singh, reported on the technical activities of the I-INCE. His presentation is appended as Attachment 6. His report included progress summaries of Technical Study Groups, the Young Professional's Program, I-INCE Symposia, and the Future Congress Technical Planning (FCTP) meeting.

A comment draft was circulated to the Member Societies for TSG 1 (Noise of Recreational Activities in Outdoor Areas). Seven positive and one negative comment were received. The Member Society voting "no" has been asked to submit a write up that can be used to modify the report. TSG 6 disbanded in 2011 Sept and the final report is posted on the I-INCE website. TSG 7 (Harmonization and Implementation of Global Noise Policies) disbanded in 2011 Sept. TSG 9 (Metrics for Environmental Noise Assessment and Control) continues its work. A new TSG 10 on

the “Buy Quiet Programs” has submitted a refined scope by the co-conveners and was approved by the Board of Directors.

Detailed information about the 2011’s grant recipients, an example of the certificate, the information regarding the Young Professionals Workshop 2012, and a list of grant recipients for 2012 were presented and can be found in Attachment 6. The Young Professional’s Workshop at Inter-Noise 2011 in Osaka, Japan was quite successful, with twenty-seven attendees and presentations by three experts. The Board of Directors approved making 18 awards of 500 Euros to young professionals in 2013. Inter-Noise 2012 would also host a workshop on Tuesday, August 21 from 13:00 to 15:00 (1:00pm to 3:00pm) in the Alvin/Edison room. A new link on “Young Professionals” was developed on the I-INCE site.

The 2012 I-INCE Symposium ("Noisy Motorcycles - An Environmental Quality-of-Life Issue") was scheduled to be held in 2012 October in Washington DC. The 2013 I-INCE Symposium is proposed to be held in Innsbruck in 2013 Sept on “Lessening the severe health effects of EU traffic noise by emission reductions”.

A pre-FCTP meeting took place Sunday 2012 August 19 from 8:00 to 10:00am in the Hart Room. The Future Congress Technical Planners meeting was to be held on Wednesday 2012 August 22 (from 13:20 to 15:20) in the Alvin/Edison room.

13. Report of the I-INCE Vice President for Communications

G. Maling rose to report on the current status of Noise News International (NNI). He reported on 2011 statistics and highlights. He reported that J. Thompson assumed the role of Managing Editor of NNI in 2012. J. Thompson continued the report by describing the number of monthly downloads of NNI, the current publishing plans and the 2012 budget. He was asked by the delegates if he knew who was downloading the various issues. He answered that he did not have that information available but could retrieve it. The materials used for the joint presentation, including the NNI budget, are appended as Attachment 7.

14. Other Business

Courtney Burroughs rose to describe the changing on-line availability of the Noise Control Engineering Journal (NCEJ). Because the publisher has been switched, the cost of an on-line download will be increasing. To test the need for lower cost access, all INTER-NOISE 2012 delegates will be receiving a free subscription to NCEJ for one year. The use of this access will be monitored and a decision will be made in the next year about how access will be handled. There are 20,000 papers in this on-line repository that date back to 1972.

The delegates expressed their appreciation to President G. Daigle for his service as President for the past four years. They also expressed their appreciation to H. Tachibana for his long service as President-elect, President and Past President. Both individuals will remain on the Board of Directors in other roles.

There was no other business.

15. Time and place of the next meeting

The Secretary General announced that the next meeting of the I-INCE General Assembly will be in Innsbruck, Austria at the Congress venue at 13.00 on 2013 September 15.

16. Closing of the meeting

I-INCE President Daigle adjourned the 38th meeting of the I-INCE General Assembly.

Respectfully submitted,
Robert J. Bernhard

Secretary-General
Approved: 2013 September 15



INTERNATIONAL INSTITUTE OF NOISE CONTROL ENGINEERING

Agenda 2012 General Assembly Meeting

Place: New York City Marriott Marquis
Ziegfield Room

New York City, New York, USA

2012 August 19
Time: 13.00-15.45

1. Opening of the meeting by the President.
2. Roll call of delegates. (Bernhard)
3. Adoption of the Agenda. (Bernhard)
4. Approval of the minutes of the Thirty-fifth Meeting held in Osaka, Japan, 2011 September 4 (The draft minutes are posted on the I-INCE web site at <http://www.i-ince.org/links/2011-minutes-draft.pdf>) (Bernhard)
5. Report of the President. (Daigle)
 - current state of the International Institute of Noise Control Engineering
 - I-INCE Symposium series
 - new initiatives of the Institute
 - report of the Nominating Committee
 - Young Scientists Awards
 - planning for INTER-NOISE 2013, INTER-NOISE 2014, INTER-NOISE 2015. INTER-NOISE 2016 and INTER-NOISE 2017.
6. Report of the Secretary-General on the affairs of I-INCE. (Bernhard)
 - Report of the Secretariat
 - Matters relating to I-INCE membership
7. Report of the Treasurer of I-INCE (Clairbois)
 - Review of the audited account for fiscal year 2011.
 - Report on the budget for 2012.
 - Consideration of preliminary budget for 2013.
8. Membership of the Congress Selection Committee (CSC). (Daigle)

According to the procedures of the CSC (I-INCE Rules, Part 3) as posted on the I-INCE web site on 2006.01.23, the General Assembly shall appoint members who shall serve for a three-year term. The membership of the current CSC is

President-Elect: J. Scheuren	2010-2012
VP Europe/Africa: L. Maffei	2010-2012
VP Pan America: P. Donovan	2010-2012
VP Asia/Pacific: J. Tian	2012-2014

Europe/Africa	
T. Gjestland	2010-2012
B. Schulte-Fortkamp	2011-2013
M. Berengier	2012-2014
J. Tourret	2012-2014

Pan America	
C. Burroughs	2010-2012
S. Gerges	2011-2013
J. Cuschieri	2011-2013



Asia-Pacific	
T. Ho	2010-2012
K. Yamamoto	2012-2014

Nominations shall be called for under this item of the agenda for the CSC members with terms expiring in 2012. Each nominated candidate or the nominator should be prepared to summarize their experience in international congress selection and organization.

10. Report on INTER-NOISE 2012 (New York) by a member of the Congress Organizing Committee.
11. Report on planning for INTER-NOISE 2013 (Innsbruck) by a member of the Congress Organizing Committee.
12. Changes in I-INCE Governance (Lang)
 - Discussion and approval of revisions of I-INCE Rules, Part 2; I-INCE Technical Work
 - Discussion and approval of revisions of I-INCE Rules, Part 3; I-INCE Congress Selection Committee
 - Discussion and approval of revisions of I-INCE By-Laws
 - Other governance issues
13. Report on status of current I-INCE technical activities by the Vice President for Technical Activities. (Singh)
 - TSG 1 Report
 - Report on the status of the work of the Technical Study Groups
 - Meeting of the Future Congress Technical Planners
 - Other technical activities of the Institute
14. Report of the I-INCE Vice President for Communications on the current status of *Noise News International*, the *Noise Control Engineering Journal*, electronic availability of journal and conference papers and other I-INCE publications. (Maling, Burroughs)
15. Other business.
16. Time and place of the next meeting.
17. Closing of the meeting.

Robert J. Bernhard
Secretary General

Attachment 2 - 2011 Financial Report and Audit

Final INCE FINANCIAL REPORT 2011	EURO	
Revenues 2011		Credit balance 2011
Transfer of credit balance 2010-12-31	147.786,26 €	
Dues sustaining, Institutional and sustaining members Involved	22.730,00 €	Revenues-Expenses
Interests on deposits	1.459,00 €	147.956,36 €
Support of I.INCE to NNI from IN11 (883x206)	17.880,00 €	
Total revenues	189.845,26 €	
Expenses 2011		State of accounts on 2011-12-31
transfer & bank costs	226,08 €	
I.INCE contribution to publication and distribution of NNI	8.000,00 €	Current 431 0072711 28
honorarium NNI editor	2.000,00 €	87.962,94 €
Support of I.INCE to NNI from Inter.Noise 2011	17.660,00 €	Deposit 431 0072710 36
different costs TG'S	- €	89.876,64 €
travel support	- €	
special costs President	1.189,44 €	expenses 2011 to come
Google sponsored link	- €	- €
cost treasurer'ship (secretariat, mailing) 2011	1.000,00 €	Incomes 2011 to come (invoiced not yet paid)
ICA 2011 subscription	500,00 €	2.086,67 €
support young participants	6.000,00 €	NNI editor: double payment
Inoe Europe Symposium	5.000,00 €	2.000,00 €
website (163,01 uad)	114,38 €	Incomes 10 (Invoices 2010, received 2011)
		1.750,00 €
Total expenses	41.886,90 €	TOTAL
(signed) 		 (signed)
prepared by J-P. Clairbois, treasurer, on 2012-06-07		still to be audited

International INCE Financial Report for 2011.

The 2011 financial report for International INCE has been released with the following statement by the auditor.

We have examined the consolidated balance of the International Institute of Noise Control Engineering for the period of 2011 and the related statements of operation and retained earnings and changes in financial position for the year then ended. Our examination was made in accordance with the generally accepted auditing standards and, accordingly, included such tests of the accounting records and such other auditing procedures as we considered necessary in the circumstances. In our opinion, the aforementioned statements present fairly the financial position of the International Institute of Noise Control Engineering, and the results of its operations and changes in its financial position for the year then ended, in conformity with the general accepted accounting principles applied on a consistent basis.

Leuven-Heverlee, 2012 August 8th.

(signed)

Prof. Gerrit Vermeir

ATTACHMENT 3 – INTERIM 2012 BUDGET

Intermediate I-INCE FINANCIAL REPORT 2012 (2012-08-07)	EURO			
Revenues 2012		Credit balance 2011		
Transfer of credit balance 2011-12-31	145,609.69 €			
Dues sustaining, institutional and sustaining members invoiced and paid	17,235.00 €	Revenues-Expenses		135,572.65 €
Dues sustaining, institutional and sustaining members invoiced to come	5,325.00 €			
		10,037.04		
Interests on deposits	456.50 €			
Support of I-INCE to NNI from IN12 (1200x20€) (estimation)	24,000.00 €			
Total revenues	192,626.19 €			
Expenses 2012		State of accounts on 2012-08-07		
transfer & bank costs	253.54 €			
I-INCE contribution to publication and distribution of NNI	8,000.00 €	Current 431 0072711 28		4,669.37 €
honorarium NNI editor	2,000.00 €	Deposit 431 0072719 36		75,164.94 €
Support of I-INCE to NNI from Inter.Noise 2012 (estimation)	24,000.00 €	Deposit 431 0072710 27		70,213.34 €
different costs TG'S	2,000.00 €			
travel support	1,500.00 €	expenses 2012 to come (NNI 12 estimation incl.)	-	41,800.00 €
special costs President	2,000.00 €	incomes 2012 to come (invoiced not yet paid)		5,325.00 €
website update	600.00 €			
website run costs	200.00 €			
cost treasurership (secretariat, mailing) 2012	1,000.00 €			
ICA 2012 subscription	500.00 €	reimbursement of double payment 2011	-	2,000.00 €
support young participants	10,000.00 €			
Ince Europe Symposium	5,000.00 €			
		Support of I-INCE to NNI from IN12 (1200x20€) (estimation)		24,000.00 €
Total expenses	57,053.54 €	TOTAL		135,572.65 €
(signed)				(signed)
prepared by J-P. Clairbois, treasurer, on 2011-08-06		still to be audited		

Attachment 4 – 2013 Budget

BUDGET 2013 submitted GA IN2012 New York 19th of August 2012				EURO	EURO		
				2013	2012		
revenues				budget	budget		
Expected membership fees						no increase until further notice	
	small (+1)	15	250.00	3,750.00	3,250.00		
	medium (-1)	15	500.00	7,500.00	8,000.00		
	large (+1)	9	750.00	6,750.00	6,000.00		
Sustaining membership		8	520.00	4,160.00	4,160.00		
Institutional membership	(-4)	2	75.00	150.00	450.00		
Estimated bank account interest				1,000.00	1,000.00		
Estimated income Inter.Noise 2013 (600 X 20)				12,000.00	12,000.00		
Total estimated income				35,310.00	34,860.00		
Expenses							
IINCE contribution to publication and distribution of NNI				8,000.00	8,000.00	scientific support 39,500.00	
honorarium NNI editor				2,000.00	2,000.00		
Support of I.IINCE to NNI from Inter.Noise 2012				12,000.00	12,000.00		
ICA 2013 subscription				500.00	500.00		
different costs TSG's				2,000.00	2,000.00		
support to young participants				10,000.00	10,000.00		
I-INCE symposium 2013				5,000.00	5,000.00		
cost treasurership (secretariat, mailing)				1,000.00	1,000.00	functionnal costs 5,000.00	
special costs President				2,000.00	2,000.00		
travel support				1,500.00	1,500.00		
website (done in 2012 for 600 €)				0.00	3,000.00		
website (running cost)				200.00	200.00		
transfer & bank costs				300.00	200.00		
Total estimated expenses				44,500.00	47,400.00		
Estimated results on 2013-12-31				-9,190.00	-12,540.00		

I-INCE TECHNICAL STUDY GROUPS

Article 1: ACTIVITIES OF I-INCE TECHNICAL STUDY GROUPS

The studies to be undertaken by technical study groups are focused on noise control engineering issues of international or global interest. While these issues may involve important policy or public dissemination matters, they must all have a significant technological content and be relevant to the mission of I-INCE.

The activities of technical study groups may include the following:

- assessment of technologies and development of guidelines
- organization of special sessions at I-INCE-sponsored events
- organization of I-INCE symposia
- development of special issues of *Noise Control Engineering Journal*

The studies of technical study groups must be disseminated on a timely basis and may result in the preparation of:

- informal white papers or web based articles
- technical articles or presentations
- formal I-INCE report(s)

Article 2: PROPOSALS FOR NEW TECHNICAL STUDY GROUPS

Proposals shall be prepared for submission by the I-INCE Vice President Technical Activities to the I-INCE Board for approval. Each proposal shall contain the following information:

1. The name(s) of the proposer(s), along with a recommendation of suitable conveners
2. The proposed title for the technical study group
3. The proposed scope and technical justification of the study
4. The proposed program and milestones (including intended publications) of the study
5. The proposed dates for completion of milestones and duration of the study
6. If available, an initial working draft for consideration by the technical study group.

Article 3: RESPONSIBILITIES OF THE I-INCE BOARD OF DIRECTORS

Technical study groups shall be established and dissolved by the Board of Directors who will inform the I-INCE General Assembly of actions taken. The Board shall:

1. Approve the proposals submitted by the Vice President Technical Activities for new technical study groups. This includes an approval of the scope, and work program of each technical study group, as well priorities and schedule for the milestones.
2. Confirm the appointment of Conveners of technical study groups.
3. Monitor the progress of all technical work and take appropriate action if there are significant delays in the completion of scheduled milestones. If a group extends its work beyond the first five years, it must seek renewal by the Board on a yearly basis.
4. Approve, for submission to the General Assembly for voting, a draft of an I-INCE report prepared by a technical study group.
5. Dissolve a technical study group upon completion of its assigned tasks or upon failure to meet its objectives.

Article 4: FORMATION OF A TECHNICAL STUDY GROUP

When a proposal for a new technical study group is approved by the Board, the Secretariat shall inform the General Assembly of its formation and request the I-INCE Member Societies to nominate technical experts to serve as members (or observers) of the technical study group.

Article 5: RESPONSIBILITIES OF A TECHNICAL STUDY GROUP CONVENER

Management of a technical study group is the responsibility of the convener(s) who must perform the following tasks.

- Manage the development of the technical study and the preparation of documents for publication.
- Organize and chair meetings of the technical study group; the convener may invite a member of the group to act as secretary.
- Submit timely progress reports, publication drafts and information of any significant problems affecting progress to the Vice President Technical Activities in accordance with the agreed schedule of technical study group activities.

If a convener is unable to carry out the above duties on a timely basis, a replacement shall be appointed by the Board of Directors.

Article 6: MEETINGS OF A TECHNICAL STUDY GROUP

The technical study group should begin its work as soon as possible after the proposed initiative is approved by the Board. The immediate objectives of the technical study group as it begins its work are the following:

- Obtain agreement on a precise wording of the scope to include the topics to be covered in the study and those to be excluded.
- Develop a plan of action with a tentative, but realistic, estimate of the time schedule for completion of major milestones. Preparation of the voting draft of an I-INCE report should require no more than two years.

When these objectives have been achieved, the Vice President of Technical Activities will be informed.

Technical study group meetings shall ideally be scheduled to occur immediately before, during, or after INTER-NOISE Congresses. Between meetings, all business shall be accomplished by e-mail or postings on I-INCE web site.

Article 7: DRAFTS OF I-INCE DOCUMENTS

A document prepared prior to the establishment of a technical study group may be used as a working draft by the technical study group provided the document is approved by the Vice President Technical Activities for consideration by the technical study group.

Article 8: VOTING PROCEDURES FOR I-INCE REPORTS

A voting draft of an I-INCE report shall be submitted by the convener to the Vice President of Technical Activities in electronic form. The Vice President may seek reviews by anonymous experts on the suitability of its contents before forwarding it to the Secretariat. (Secretariat: Note that technical articles or informal reports are not subject to any formal voting procedures.)

Two alternate methods for seeking votes are possible. First, a formal voting draft may be posted on the I-INCE site, and voting shall then be via a secure link. A message shall be sent by the Secretariat to the Member Societies accordingly. The time limit for voting shall be about six weeks from the circulation date. Second, the ballot and draft may be circulated about six weeks before a meeting of the General Assembly at which the votes may be cast.

A vote to proceed with publication may be positive, negative with accompanying technical reasons for the negative vote, or abstention. Positive votes conditioned on the acceptance of substantive modifications to the text of the voting draft, as well as negative votes submitted without substantiating technical reasons, will not be accepted. A voting draft is approved for publication if a majority of the votes cast by the Member Societies is positive.

Article 9: REVIEW BY THE BOARD OF DIRECTORS

If the General Assembly votes to approve publication, the Board shall so authorize.

Article 10: I-INCE PUBLICATION NUMBERS

Before publication, the final version of a formal I-INCE document shall be assigned a reference number by the Secretariat. The reference number shall consist of the calendar year in which the document was approved for publication by the General Assembly followed by a hyphen and an Arabic number assigned sequentially for that year, for example, "I-INCE Publication 2012-3."



NOTE: This revised Part 2 of the I-INCE Rules was approved by the I-INCE Board at its meeting on 2012 August 18 and the General Assembly at its meeting on 2012 August 19 in New York, New York, USA. This version replaces the I-INCE Rules Part 2 that was approved by the General Assembly at its meeting in Christchurch, New Zealand, on 1998 November 15.

12/30/2012

I-INCE Technical Activities
Report to the I-INCE General Assembly
(2012 August 19 Meeting)



- Technical Study Groups
- I-INCE Symposium Series
- Future Congress Technical Planners (FCTP) Meeting
- Grants and Workshops for Young Professionals
2012 Young Scientists/Engineers Grant Winners
Workshops for Young Professionals
- I-INCE Website
- Summary of Decisions made by the Board on Aug. 18

*Submitted by
Raj Singh
I-INCE Vice President - Technical Activities*



Technical Study Groups

- **TSG 1** (Noise of Recreational Activities in Outdoor Areas; Convener: Philip Dickinson): Votes and comments on the 'Comment draft' received from the member societies.
- **TSG 6** (Environmental Noise Impact Assessment and Mitigation; Convener: Lawrence Finegold): Disbanded in 2011 Sept; the final report is posted on the I-INCE website.
- **TSG 7** (Harmonization and Implementation of Global Noise Policies; Conveners: William Lang and Tjeert ten Wolde): Disbanded in 2011 Sept and its membership now acting as a panel on CAETS project.
- **TSG 9** (Metrics for Environmental Noise Assessment and Control; Conveners: Andre Fiebig and Paul Schomer): Continues its work.
- **TSG 10** (Buy Quiet Programs; Conveners: Marco Beltman and Robert Hellweg): Refined scope approved by the Board.



Comment Draft for Technical Study Group 1: A Review of Noise from Outdoor Recreational Activities (I-INCE Draft N11-2)

VOTES

Institution	Date	Vote to accept the draft	Comments
SOCIÉTÉ FRANÇAISE D'ACOUSTIQUE (SFA)	July 27	Yes	Yes
I-INCE-Japan	Aug 6	Yes	None
Portuguese Acoustical Society	Aug 13	Yes	None
Acoustical Society of America	Aug 13	Yes	None
Germany, DEGA	Aug 13	Yes	None
I-INCE-USA	Aug 13	Yes	None
Acoustical Society of Japan	Aug 14	Yes	None
DAS (Denmark)	Aug 14	No	Some concerns
?	ASAP	Please send your vote	Send comments

Board Decision:

1. Invite DAS to submit a write-up that can be appended to the report (in 3 months).
2. Ask TSG 1 to review the write-up (say by 2012 Dec. 31).
3. Seek approval to publish the report in 2013.

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TSG 10 Scope and Program

- Start with George Maling's report entitled Guidelines for the Development of "Buy-Quiet" Programs
- Produce a revised draft of the report that reflects the objective of preparing guidelines for "Buy-Quiet" programs to limit *occupational noise* and to assist professional buyers of *industrial equipment*.
- The TSG must complete its work in two years (August 2014) by producing:
 1. A final version of its report
 2. An action plan to hold the next I-INCE "Buy-Quiet" symposium in 2015
 - Board approved the scope
 - Contributors sought (Contact Marco Beltman and Robert Hellweg)

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InterNoise 2012, August 19-22, New York



Future Congress Technical Planners (FCTP) Meeting

Link to FCTP: <http://www.i-ince.org/rules4.htm>

Day/Date: Wednesday, 2012 August 22
Time: 13:20 – 15:20
Location: Alvin/Edison Room
Theme: Technical Programs for:
 • **INTER-NOISE 2013**
 Innsbruck, Austria (2013 September 15-18)
 [web site: internoise2013.org]
 • **INTER-NOISE 2014**
 Melbourne, Australia (2014 November 16-19)
 [web site: internoise2014.org]

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I-INCE Symposium Series

- First I-INCE symposium: "Buy-Quiet," was held in Paris, 2011 July 5-6 2011. Jean Tourret (President, INCE/Europe) was the symposium chair. Proceedings posted on: <http://www.bruit.fr/buyquiet>
- Second I-INCE symposium: The original plan to hold the Symposium ("Noisy Motorcycles - An Environmental Quality-of-Life Issue") on August 23 (in New York City) had to be changed due to inadequate responses to the invitations. Instead, the Symposium will be hosted by the National Academy of Engineering on Wednesday 2012 October 24 from 9am to 6pm at National Academies' Keck Center in Washington, DC. [Contact: W. Lang]
- Third I-INCE symposium (right after INTER-NOISE 2013): The working theme for the Innsbruck symposium will be "Lessening the severe health effects of EU traffic noise by emission reductions." The symposium (right after INTER-NOISE 2013) will emphasize the demands on test methods and limit value formulations for vehicles, tyres, and road surfaces. [Contact: T. Kihlman]

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Grants for Young Professionals

- Grants for Young Professionals (500 EUR each)

42 grants awarded (118 applied) since 2010 (22000 EUR)

- 12 received grants for Inter-Noise 2010 (24 applied)
- 12 received grants for Inter-Noise 2011 (47 applied)
- 18 received grants for Inter-Noise 2012 (47 applied)

Board Approval (on 2012 August 18)

- Approved 18 Young Scientists Travel Grants for INTER-NOISE 2013 in Innsbruck, Austria.
- Allocated 10000 EUR (9000 EUR for Grants + 1000 EUR for the workshop)

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Geographical Distribution of Young Scientist Grant Winners

Country	Country of Origin	Country of Work/Study
Albania	1	0
Argentina	1	1
Australia	0	1
Austria	0	1
Belgium	1	1
Brazil	2	2
Chile	1	0
China	6	1
Denmark	0	1
France	2	1
Germany	5	3
India	2	0
Iran	1	0
Italy	2	3
Japan	1	3

Country	Country of Origin	Country of Work/Study
Korea	3	2
Malaysia	0	1
Netherlands	3	1
Poland	1	1
Russia	1	1
Spain	3	3
Sweden	1	4
Switzerland	1	0
Turkey	2	2
United Kingdom	0	6
USA	2	7
Vietnam	2	0
Zimbabwe	1	0

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I-INCE Workshop for Young Professionals

Goals

- Engage young professionals
- Case studies and professional issues presented by world renowned experts
- Informal discussions between young professionals and I-INCE leaders and senior noise control engineers

Audience

- Young Professionals (by invitation only)
- All I-INCE 'young scientist' applicants invited plus other students attending Inter-Noise congress

History

- First workshop at Inter-Noise 2010 in Lisbon, Portugal was quite successful, with twenty-nine attendees and noise control case history presentations by six experts.
- Second workshop at Inter-Noise 2011 in Osaka, Japan with twenty-seven attendees.
- **Third workshop at Inter-Noise 2012 in New York, USA with 50+ attendees**
- Fourth workshop at Inter-Noise 2012 (in Innsbruck, Austria)

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Workshop on Aug 21 for Young Professionals

Day/Date:	Tuesday, 2012 August 21
Time:	13:00 to 15:00 (1.00-3.00pm)
Location:	Alvin/Edison

Program

- Presentation of the I-INCE Young Scientists Grant certificates (G. Daigle and R. Singh)
- How to Formulate Research Problems? (R. Singh)
- How to Publish Journal Papers? (C. Burroughs)
- How to Network? (S. Hambric)
- Informal Discussions

(Snacks and soft drinks will be available)

Organizer:

R. Singh, VP, I-INCE Technical Activities

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I-INCE Website and Information Dissemination

- A new link on "Young Professionals" was developed on the I-INCE site
- All applications for Inter-Noise 2012 were submitted via the I-INCE site; this procedure to be continued.
- Updates on I-INCE Technical Activities reports are (and will be) posted.
- Editorial on the technical activities in the NNI (2012 June issue)
- Plan to write a feature article (on the Young Professionals programs) for the NNI.

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Summary of Board Approval (on 2012 August 18)

- Approved changes in Part 2 (TSG) rules as proposed by W. Lang.
- TSG1: Seek written comments, seek approval for the revised report and then publish it in 2013
- Approved the refined scope of TSG 10.
- Authorized 10000 EUR for 18 Young Professionals (YP) Travel Grants for Inter-Noise 2013, and approved the announcement for Inter-Noise 2013.
- Approved the 2013 I-INCE symposium on "EU traffic noise" and authorized 5000 EUR.

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NOISE/NEWS INTERNATIONAL

Report
New York NY, USA
2012 August 18-19

Circulation

- Third year of PDF only files
- Free downloads
- Downloads:
 - A) when the issue is the current issue
 - B) when the issue is transferred to the archives
- Jim Thompson to present current download information

NNI Editorial – 2011 Features

- Testimony on an occupational noise proposal by the coalition for workplace safety (March)
- Controlling air-borne and structure-borne sound in Buildings (June)
- 40th Anniversary of the founding of INCE/USA (September)

2011 Features (continued)

- Quieting the world by fostering a “buy quiet” attitude among product purchasers –introduction (September)
- Quieting the world by fostering a “buy quiet” attitude among product purchasers (September)
- Buy quiet abstracts (September)

2011 Features (continued)

- A new method for predicting the annoyance of transportation noise (December)

Editorial Changes - 2012

- Jim Thompson is now the managing editor of NNI
- An editorial assistant has been hired, and is expected to devote a considerable amount of time on NNI

Current Projected Operating Budget

Income (USD)	
Contribution from INTER-NOISE 2012	16,000
Contribution from INCE/USA	11,520
Advertising Income (net)	5,757
Contribution from International INCE*	9,840
Editor's Honorarium*	2460
Total (USD)	45577

Current Projected Operating Budget

Expense	
Composition and Layout	3,840
Web site (maintain)	1,600
Rate Card and editorial calendar	240
Office Expenses	1,000
Editorial Assistant*	30960
Travel	3,700
Editor's honorarium*	2460
Total	43800