

INTERNATIONAL I-INCE
MINUTES OF THE 35th MEETING OF THE
I-INCE BOARD OF DIRECTORS
SATURDAY, 2009 AUGUST 22 AND WEDNESDAY, 2009 AUGUST 26
OTTAWA, CANADA

Present:

Members of the Board

Daigle, G. – President
Tachibana, H. – Immediate Past President
Bernhard, R. – Secretary-General
Clairbois, J-P. – Treasurer
Gerges, S. – Vice President – Development
Lang, W. – Vice President – Rules and Governance
Singh, R. – Vice President - Technical Activities
Maling, G. - Vice President - Communications
Kihlman, T. – Vice President - Global Noise Policy
Cuschieri, J. – Vice President and Webmaster – Internal Communications
Donavan, P. – Vice President - Pan American Affairs
Burgess, M. – Vice President – Asia Pacific Region
Eun, H-J. – INTER-NOISE 2003
Holger, D. – INTER-NOISE 2006
Belek, T. – INTER-NOISE 2007
Tian, J. – INTER-NOISE 2008

Guests

Nightingale, T. – INTER-NOISE 2009
Grover, B. – INTER-NOISE 2009
Patrício, J. – INTER-NOISE 2010
Antunes, S. – INTER-NOISE 2010
Yamada, I. – INTER-NOISE 2011
Burroughs, C. – Noise Control Engineering Journal

Members Absent

Berry, B. – Vice President – Europe – Africa Region
Novak, J. – INTER-NOISE 2004

(Note: The Board of Directors met from 11.00 to 17.55 on Saturday, 2008 August 22 and from 18.20 to 19.00 on Wednesday, August 26)

1. **Opening.** President G. Daigle opened the 35th meeting of the I-INCE Board of Directors at 11.00 on Saturday 2009 August 22.
2. **Approval of the Agenda.** The Secretary General presented the draft agenda which had been distributed prior to the meeting and asked for additions or changes to the agenda. No additions or changes were suggested. The agenda was approved and is appended as Attachment 1.

3. **Approval of Consent Agenda Item.** Consent Agenda items were distributed prior to the meeting. The following items were approved without discussion.

- Minutes of the 2008 meeting held in Shanghai, China
- Approval of the audited account for fiscal year 2008
- Member dues report
- Report of the 2008 Congress Evaluation Committee (Shanghai)
- Brief report on progress of Technical Study Groups 6, 7
- Report of the I-INCE VP – International Relations
- Report of the I-INCE VP – Europe-Africa
- Report of the I-INCE VP – Pan America
- Report of the I-INCE VP – Asia-Pacific
- Report of the I-INCE VP – Global Noise Policy

4. **Report of the Secretary General.**

Member Society Business -

- The Secretary General informed the Board of Directors that the Russian Acoustical Society had expressed an interest in hosting INTER-NOISE 2013. They have been notified that because they are an Observer Member they are not eligible. They were encouraged to apply for membership and if that was successful that they could then propose to host INTER-NOISE 2013. They have responded back that they would wait for an opportunity to host a future INTER-NOISE Congress and they are not interested in changing their status from Observer. This was the only matter related to Membership.

I-INCE Secretariat

- The I-INCE Secretary General reported that there have been very few issues or concerns with operating the Secretariat at the University of Notre Dame. He continues to request that the Board of Directors and others provide address updates for Member Societies and also to identify “Friends of I-INCE,” people who are willing to be the liaison between the I-INCE Board of Directors and the Member Society leadership.

5. **Report of the Treasurer**

The audited account of Fiscal Year 2008 was approved in the Consent Agenda and is appended as Attachment 2.

The Member Dues Report was approved in the Consent Agenda and is appended as Attachment 3.

The Treasurer presented an update on the 2009 Budget. Three items in the budget were discussed. One was support for the Secretariat. The second was support for the website. The third was support for our Google link. After some discussion, it was recommended that these three items be deleted from the 2009 Budget and that the Treasurer develop a revised 2009 Budget, which is appended as Attachment 4.

The Treasurer presented an estimated budget for 2010. He proposed that the dues should be maintained at the same level as in 2009 based on current economic conditions around the world and the continued growing balance of the accounts of I-INCE. This proposal was approved. The budget item for the contribution from INTER-NOISE 2010 was discussed. It is estimated that INTER-NOISE 2010 will provide a 20 EUR contribution for 700 attendees, which will amount to 14000 EUR contribution to the budget of I-INCE. The Treasurer then proposed several new expenditures in the budget including 3000 EUR for development of the website, 6000 EUR to support young scientist participation in our Congress and 5000 EUR for an I-INCE Symposium (the 5000 EUR item for the I-INCE Symposium was later deferred under item 15). The overall deficit projected for the year is 1320

EUR. The Board approved the 2010 Estimated Budget and it is appended as Attachment 5 in the Minutes.

6. Report on INTER-NOISE 2009 (Ottawa)

T. Nightingale, President of INTER-NOISE 2009 and the Technical Chairman, B. Gover, reported on the status of the Congress prior to the start of the Congress. T. Nightingale summarized the venue and the program for the Board of Directors.

- There had been 627 invited and contributed papers.
- There were 6 distinguished lectures, 45 Posters, and a CAETS Forum on Worldwide Noise Sources running in parallel at the Congress venue.
- 54 Exhibitors purchased exhibit space.
- Early registrations indicated that 45 countries would be represented. There had been 626 full registrants, 123 students and 66 accompanying persons. There will be 281 people attending the banquet. They expected that these numbers would increase with onsite registrations.
- At the time, costs were projected to be 451,682 USD, with revenues of 521,575 USD. Early estimates project a surplus of 69,893 USD. The surplus will be split between the host societies, the Canadian Acoustical Association (CAA) and INCE/USA.

T. Nightingale reported on several lessons learned on the organization of INTER-NOISE 2009 that he wanted to pass along to the Board of Directors.

- A strong local committee is required to handle the details of the Congress in addition to the Professional Congress Organizer (PCO).
- The Organizers must engage very strongly with I-INCE.
- The event should be held in an international city.
- The electronic format for submission of papers and for registration at the Congress had been very useful.
- The Congress Organizers should consider making registration costs lower if they are staying at a hotel in order to help the Congress meet hotel guarantees.

T. Nightingale also reported on the effects of the global recession on the Congress. The organizers felt that the attrition from abstract submissions to paper submissions was higher than usual. The H1N1 Flu scare had been particularly significant for Asian attendees. As a result, travel was restricted and had an effect on the size of the Congress.

President Daigle appointed the 2009 Congress Evaluation Committee, J. Tian (Chair), T. Belek and D. Holger as members.

At the second meeting of the Board of Directors, the Congress Evaluation Committee reported on some of the preliminary findings of the Congress. Some delegates reported that there were a few papers that included too much business advertisement material rather than technical content and encouraged the Board of Directors to look for ways of monitoring presentations so that there is no commercialization in those presentations. The Session Chairman's reports noted some no-shows. The reports are also available to use to determine attendance at the sessions for future planning of room assignments. The reports also identified talks that they felt were poorly structured or which had commercial aspects. There were concerns raised about keeping conformance to the time schedule so that people can move back and forth. There was concern expressed about the Exhibition being open for only 1½ days. There were comments that the program for the congress was user friendly and that it was a good model that ought to be forwarded to future congress organizers.

T. Nightingale joined the second session of the Board of Directors to report on activities during the Congress. He reported that there were very few problems or issues. They had a fairly significant

number of walk-ins. The final numbers include 802 full & student registrations, 159 exhibitor registrations and 66 accompanying persons for a total of 1027 total participants. The total number of no-shows was low. The banquet was a success. The Board of Directors expressed their appreciation to T. Nightingale, J. Cuschieri and the organizing committee for an excellent job organizing and hosting INTER-NOISE 2009.

7. Report of the Congress Selection Committee

President Daigle reported that there has been only one formal proposal to host INTER-NOISE 2012. INCE/USA will host the INTER-NOISE Congress in New York City on 2012 August 12-15. He presented some of the details of the proposal. The Board of Directors approved INCE/USA as the host for INTER-NOISE 2012 to be held in New York City in 2012 June as proposed.

The Congress Selection Committee reviewed three informal proposals for INTER-NOISE 2013 to be held in the Europe/Africa Region. The proposals were from Austria, to hold the Congress in Innsbruck, from Spain, to hold the Congress in Barcelona, and from the United Kingdom, to hold the Congress in Manchester. The rules indicate that up to three formal proposals can be invited to present to the Congress Selection Committee. It was recommended that all three of the Member Societies that presented informal proposals be invited back to present formal proposals next year to the Congress Selection Committee. The Board of Directors approved this recommendation.

President Daigle discussed the action items that had been raised the previous year in the Board meeting relative to Congress proposals. It had been suggested that a budget template be prepared for the proposing societies to use to generate their financial estimates. President Daigle reported that this template had been prepared and is currently in use. The second item was an issue that had been raised by some of the proposing societies that a longer lead time is needed for reserving Congress venues. Our current process, which identifies a host society and venue three years prior to the Congress, was thought to be insufficient to hold certain venues for the Congress. An ad hoc committee, chaired by R. Bernhard, had done investigation of how wide-spread such problems are. He reported that these issues tend to be localized to the USA and that methods exist for reserving a venue prior to the three year deadline that would involve no financial penalties if a Society was required to change its plan. The Board agreed that there was no need to change our current timetable or to revise the rules.

8. Decision on geographical region for INTER-NOISE 2014

G. Daigle proposed that INTER-NOISE 2014 be held in the Asia/Pacific Region. The Board of Directors approved this proposal without discussion.

9. Reports on the INTER-NOISE Congress series

INTER-NOISE 2010 J. Patricio reported on preparations for INTER-NOISE 2010. The Congress will be hosted by the Portuguese and Spanish Acoustical Societies on the dates 2010 June 13-16 in Lisbon, Portugal. The theme of the congress is Noise & Sustainability. The Secretary General of the Congress is Sonja Antunes. The Congress will have 5 distinguished lectures. Two of those will be held on Wednesday afternoon. 28 general topics have been identified for special sessions. The fees of the Congress will be at three levels depending on when delegates register for the Congress. Full registrations will be 425, 475 or 525 EUR, student registrations will be 175, 200 or 250 EUR and accompanying persons will be 75, 100 or 150 EUR. The Congress budget is being planned for 800 attendees. Expenditures are estimated to be 502,000 EUR, income is estimated to be 545,500 EUR which leaves a positive balance of 43,254 EUR. The Congress organizers have also established a budget for a situation where only 600 attendees register. The budgeted expenses in that case would be 408,000 EUR and the Congress would end with a small positive balance of 747 EUR. The dinner for the Congress will be held at the Portuguese Farm & Circus. It was reported that there are many

hotels within walking distance from the Congress venue where attendees can stay. In conjunction with the Congress there will be three short courses; one on room acoustics, another on psycho acoustic and a third on aural automation. The Congress Organizing Committee has also organized a slate of pre and post Congress tours. Deadlines for abstracts is 2010 February 1. Final papers will be due 2010 April 15. It was suggested by members of the Board of Directors that the Accompanying Persons rate remain flat and not depend on the time of registration. It was also commented that the registration fees is relatively modest considering that lunch will be provided by the Congress and that the exhibit fee was relatively low. There was also some discussion about how the organized sessions can be connected to the theme of the Congress. The Board of Directors thanked the organizing committee of INTER-NOISE 2010 for their fine effort and encouraged them to continue to work on paper solicitations in order that the Congress will be attractive to the delegates that attend.

INTER-NOISE 2011 A report on preparation for INTER-NOISE 2011 was presented by I. Yamada. The Congress will be held in Osaka, Japan at the International Conference Center 2011 September 4-7. It will be hosted by INCE/Japan and the Acoustical Society of Japan. The contract was finalized in 2008. In 2009, in the period from January –March, the Congress Organizing Committee held preliminary meetings and has successfully developed a logo and theme. In August 2009 the website for the Congress was developed. The President will be I. Yamada. The Secretary General of the Congress will be K. Yamamoto. The Secretariat will be at the Kobayashi Institute for Physical Research. The theme of the Congress is Sound Environment as a Global Issue. The Board discussed several logistical issues and suggestions and thanked I. Yamada for the excellent work that the organizing committee had done in anticipation of hosting a congress.

2008 Congress Evaluation Committee Report The 2008 Congress Evaluation Report was distributed prior to the meeting as part of the consent agenda. The report is appended as Attachment 6.

10. I-INCE Governance

W. Lang reported that the by-laws have not been modified recently and suggested that in the coming year they be reviewed and modified. Any new amendments to the by-laws would be approved at the 2010 meeting of the Board of Directors. W. Lang also reported that Rules 1 and 2 have been updated and have been posted to the website. Rule 3 and 4 do not need to be updated. Rule 5 needs to be updated on the website. He reported that the Instructions for Congresses should be updated. President Daigle appointed a committee consisting of W. Lang, T. Nightingale, ~~Joe J.~~ Cuschieri and G. Daigle to review the instructions and prepare an update. It was noted that the instructions currently say that the paper fee must be greater than 50 EUR. There was some sentiment on the Board that a paper fee is a disincentive to people to submit good papers to the Congress. After some discussion it was requested that the paper fee element of the instructions be reviewed and that a paper policy be described where the paper fee would be less than 10% of the registration fee. W. Lang also talked briefly about the vision and strategic plan of the Institute. This item was referred to S. Gerges as the Vice President - Development.

W. Lang also discussed the documents that have been created that describe the roles and responsibilities of the Officers. He recommended that these documents be reviewed in the coming year. Each officer will be asked to review the description and to modify it. These revised descriptions will be reviewed and discussed at the 2010 meeting of the Board of Directors.

11. Report of I-INCE Vice President - Technical Activities

The Report of the I-INCE ~~Vice~~ Vice President – Technical Activities was included in the consent agenda. The report is appended as Attachment 7.

R. Singh reported on the status of the efforts of the I-INCE Technical Study Groups (TSG).

- TSG 1 draft report was finished in 2004, but not approved. The report was reviewed again in 2006 and a comment draft was sent to the members. These comments were distributed back to the convener of the TSG, P. Dickinson, and he has reviewed and responded. In the past year, A. Marsh has suggested some additional changes. The report has become somewhat dated since it was completed and will be difficult to completely update. R. Singh's recommendation was that the report should be modified and reviewed by experts and those experts would be asked to make a recommendation to the I-INCE Board of Directors about publishing the report of TSG 1. An attempt will be made to close this effort in the coming year.
- The TSG 3 report is finished.
- TSG 6 is finalizing their report. R. Singh will review it and prepare a comment draft to be distributed to the member societies.
- TSG 7 is investigating how the report from TSG 5 can be applied. One element of this effort is the CAETS initiative. TSG 7 has adjusted its efforts toward developing a report for CAETS.
- TSG 8 was disbanded. D. Holger was asked to assume responsibility for forming a task force and summarizing the results that had been collected. His task force consists of K. Attenborough, P. Davis, S. Sommerfeldt and R. Bernhard. D. Holger hopes to have a draft of the report by the Lisbon meeting.
- The proposal for TSG 9 was distributed by email to the Board of Directors. The Secretary General received 11 affirmative votes. The proposal for TSG 9 will be presented to the General Assembly at the meeting on Sunday 2009 August 23.

The future congress technical planning committee effort was discussed. It was noted that for INTER-NOISE 2009 almost one-third of the program came from the 2008 FCTP meeting. The meeting of the FCTP for 2009 and 2010 will be on Wednesday afternoon. The primary effort will be to assist the Lisbon organizers in developing a strong technical program for the congress.

12. Report of I-INCE Vice President - Communications

The status report for NNI, including circulation, advertisement and finances is appended at Attachment 8. G. Maling reported that Noise News International (NNI) is circulated to membership of INCE/USA and to the international Member Societies. This amounts to approximately 5500 copies. From a financial perspective, advertising income is lower. Total income for NNI is \$35,110 USD, expenses are \$66,870 USD leaving a deficit of ~\$31,760 USD. This deficit was assumed by INCE/USA and is approximately twice the normal payment that INCE/USA makes. This amount of deficit can be expected to be incurred for 2009 as well.

Starting in 2010, it is planned that NNI be distributed by pdf only. It is projected that expenses will run approximately 42,880 USD including a fee of 20,000 USD for an editor-in-chief of NNI. Income is projected to be about 42,200 USD. Income includes advertising income of about 5,000 USD plus contributions from INCE/USA, I-INCE and the INTER-NOISE Congress Series. In anticipation of the new format for NNI, a media kit has been developed and a web hosting site has been created. The hosting site is noiseneewsinternational.net. The Noise News International archives from 2003 to present have been uploaded to the site.

C. Burroughs reported on the status of the Noise Control Engineering Journal (NCEJ). He reports that there were 107 articles submitted in 2008 and 54 to date in 2009. The NCEJ has published more than 10 articles per issue for the last three issues. Special issues on tire pavement noise and fan noise each had more than 10 papers. Another special issue on workplace noise, which is scheduled for Nov/Dec 2009 will have 6 papers. Acceptance rates are typically about two-thirds of the articles submitted. The goal of NCEJ is to have more than 100 submissions per year, to have more than 10 articles per issue and to be on-time.

C. Burroughs also reported on the current online availability of noise control engineering publications. He reports that to date 8,220 conference papers have been loaded online. That includes the addition of 498 papers from INTER-NOISE 94 and 635 papers from INTER-NOISE 2008. Currently the papers from INTER-NOISE 96 are being converted and will be added to the database.

13. Report of the I-INCE Vice President – Internal Communications and Webmaster

J. Cuschieri reported that the I-INCE website has been updated. The website is caught up except for some details of technical activities.

J. Cuschieri also led a discussion about whether a new website should be created for I-INCE. The current website is approximately 10 years old and several individuals have commented that they felt it needed to be refreshed in terms of its esthetic feel. The general consensus of the Board was that the content is more important than the style. They felt that the front page of the website probably could use some updating. They would recommend that the I-INCE reports be moved to a publications tab or a more prominent place since they are currently somewhat difficult to find. They recommended that more pictures be added. There was also a recommendation that the Governance page be broken up since it includes several different types of information and that links be provided to standards organizations where people can find standards related to noise control and acoustics. There was also some discussion about whether the target audiences were internal or external and how materials that are posted on the website, particularly I-INCE Reports, should be protected. It was also suggested that a private Board of Directors section be added for distribution of information to the Board of Directors and for downloading materials for meetings. All of these suggestions were passed along to J. Cuschieri. Generally the consensus of the Board of Directors was that the website did not require a major revision but that some significant attention be made to improving it.

14. Report of the I-INCE Vice President - Development

The Report of the I-INCE Vice President – Development was included in the Consent Agenda and is appended as Attachment 9. S. Gerges reported that he is currently discussing membership with a new acoustical organization in Tunisia.

The Board had a significant discussion about travel grants for young scientists and engineers in noise control engineering. A proposal was presented for a budget item of 6,000 EUR to support 12 grants for travel for young investigators. A subcommittee would be identified to handle applications and to make the decisions. The program will be publicized by the member societies and through the Congress websites. The proposal was approved for travel of young investigators to Lisbon. An announcement of the program will be made at the General Assembly and a budget item will be included in the budget for 2010 for 6,000 EUR. A Committee to refine the details of the proposal and to develop the program will be chaired by S. Gerges.

J. Eun raised a continuing issue about electing some young members to the I-INCE Board. The Board recommended that the T. Kihlman committee and the Vice President for Development continue to investigate methods for bringing young individuals onto the Board of Directors of I-INCE.

15. Report of I-INCE Vice President – Global Noise Policy

W. Lang reported that the National Academy of Engineering of the United States is currently writing a report entitled “*Technology for a Quieter America.*” The prospectus for this was written and approved in 2006. The report is now being copy edited and approved by the NAE. The contents include chapters on topics such as community noise, metrics on noise measurement, hazardous noise, technology for noise control, cost-benefit analysis, competitiveness, government activities, education,

public information as well as findings and recommendations. The report will include 5 appendices on basics, international studies of quiet areas, standards, the US code, and modern instrumentation.

W. Lang also proposed that I-INCE develop a symposium series. I-INCE would identify one symposium per year for the series. He proposed a budget of 5000 EUR to seed the ideas for the symposium series. This symposium series would differ from I-INCE sponsorship of previous symposia because there would be no letterhead co-sponsors involved and I-INCE would take a more significant financial stake in support of the symposia. W. Lang suggested that a policy be developed for 1-2 symposia per year with fewer than 100 attendees and no parallel sessions. The Board asked W. Lang to draft a rule describing the symposium series for consideration at the Board of FDirectors meeting next year.

16. Report of I-INCE Vice President – International Relations

H. Tachibana reminded the Board of Directors of I-INCE that the General Assembly of the International Congress on Acoustics (ICA) will consider fees of its affiliates at its 2010 General Assembly meeting. The current fee is 25 EUR. He also reminded the group that the organization IC BEN has changed its policy for holding its international congresses from a 5-year cycle to a 3-year cycle.

17. Report of I-INCE Vice President – Europe-Africa

The report of the I-INCE Vice President-Europe-Africa was included in the consent agenda and is appended as Attachment 10.

18. Report of I-INCE Vice President – Pan America

The report of the I-INCE Vice President – Pan America was included in the consent agenda and is appended as Attachment 11.

19. Report of I-INCE Vice President – Asia-Pacific

The report of the I-INCE Vice President – Asia-Pacific was included in the consent agenda and is appended as Attachment 12.

20. Report of the I-INCE Vice President – Inter-organizational Liaison

T. Kihlman reported on the activities led by W. Lang and himself on CAETS. CAETS is an international organization of the national academies and they commission reports on different topics. They've asked that I-INCE develop a report on noise control engineering. The workshop series, which include a workshop at INTER-NOISE 2009, will develop the materials that will be used for that report.

21. Report of the Nominating Committee

The nominating committee of I-INCE was chaired by H. Tachibana and included B. Berry, R. Bernhard and G. Daigle. The following are recommended for election as officers and directors of I-INCE.

President Elect	J. Scheuren (3 year term)
Secretary General	R. Bernhard (3 year term)
Treasurer	J.-P. Clairbois (1 year term)
Vice President – Europe-Africa	L. Maffei (3 year term)
Vice President – Pan America	P. Donovan (3 year term)
Vice President – Communications	G. Maling (4 year term)
Vice President – Global Noise Policy	T. Kihlman (4 year term)
Vice President – Development	S. Gerges (3 year term)

Vice President – Rules & Governance W. Lang (4 year term)
Director INTER-NOISE 2009 T. Nightingale (6 year term)

The slate of candidates was elected by the Board of Directors. A complete list of officers and directors of the International Institute of Noise Control Engineering for 2010, including the years of their terms, is appended as Attachment 13.

22. Other Business.

The I-INCE President, G. Daigle reported that he received one request for travel support. It was for approximately 750 EUR from T. Kihlman. He recommended that the request be accepted and the Board approved.

President Daigle offered his thanks to H.-J. Eun for his service on the Board. Eun responded that there was some relief and sadness to his departure from the Board. He encouraged the Board of Directors to continue to try to raise awareness of I-INCE in Korea where there is a very strong noise control engineering community.

President Daigle also remarked to the Board of Directors that R. Hellweg, the Secretary of the Congress Selection Committee, did not seek reelection to his committee assignment this year and will be leaving the Congress Selection Committee. He asked that the Board express their appreciation to R. Hellweg for his many years of service on the Congress Selection Committee and remarked that it will be one of our tasks in the coming year to find a replacement for R. Hellweg as the Secretary for the Congress Selection Committee.

23. Close of the Meeting

President Daigle declared the 35th Meeting of the International Institute of Noise Control Engineering Board of Directors adjourned at 19.00 on Wednesday 2009 August 26.

Respectfully submitted

Robert J. Bernhard
Secretary General

Approved: 2010 June XX

ATTACHMENT 1

AGENDA of the 2009 I-INCE Board of Directors Meeting

Saturday, 2009 August 22; 11.00 – 18.30

Wednesday, 2009 August 26; 18.00 – 20.30

Location: Governor General 1, Westin Ottawa Hotel

- 11.00 1. Opening of the meeting.
- 11.05 2. Approval of the Agenda.
- 11.10 3. Approval of the consent agenda (these items will be distributed at least one week prior to the meeting and will be approved without discussion unless there is objection):
- *minutes of the 2008 meeting held in Shanghai, China**
 - *approval of the audited account for fiscal year 2008*, *
 - *member dues report*, *
 - *Report of the 2008 Congress Evaluation Committee (Shanghai)*, *
 - *brief report on progress of Technical Study Groups 6, 7*
 - *report of the I-INCE VP – International Relations* *
 - *report of the I-INCE VP – Europe-Africa* *
 - *report of the I-INCE VP – Pan America* *
 - *report of the I-INCE VP – Asia-Pacific* *
- 11.15 4. Report of the Secretary-General on the affairs of I-INCE. (Bernhard)
- *minutes of the 2008 meeting held in Shanghai, China**
 - Membership applications
 - Membership changes
 - other matters relating to the I-INCE Secretariat.
- 11.30 5. Report of the Treasurer on the financial matters of I-INCE. (Clairbois)
- *approval of the audited account for fiscal year 2008*, *
 - *member dues report*, *
 - approval of the budget for 2009, and
 - consideration of preliminary budget for 2010 including dues proposal for 2010,
- 12.00 Lunch break
- 13.00 6. Report on INTER-NOISE 2009 (Ottawa)
- Appointment of Congress Evaluation Committee (CEC) for INTER-NOISE 2009
- 13.20 7. Report of the Congress Selection Committee
- recommendation for INTER-NOISE 2012 and decision of the Board of Directors.
 - recommendation for invitations for proposals for INTER-NOISE 2013
 - budget template for congress proposals (Daigle)
 - report by task force on schedule for congress selection (Bernhard)
- 13.40 8. Decision on geographical region for INTER-NOISE 2014. (Daigle)
- 13.50 9. Reports on the INTER-NOISE Congress series: *Approx. at 14.00 - 15.00*
- 14.40 Report by a representative of INTER-NOISE 2010 (Lisbon),
 - 15.00 Report by a representative of INTER-NOISE 2011 (Osaka),
 - *Report of the 2008 Congress Evaluation Committee (Shanghai)*, *
- 14.30 10. Consideration of By-Laws and Governance (incl. rules & policies). (Lang)
- 14.45 11. Report of I-INCE Vice President - Technical Activities. (Singh)
- *brief report on progress of Technical Study Groups 1, 3, 4, 6, and 7*
 - approval of the recommendation for formation of TSG 9



- future congress technical planners meetings
- report of task force on education and other technical activities (Holger)
- web site update and potential publication schedule for I-INCE reports

15.30 Break

- 15.45 12. Report of I-INCE Vice President - Communications. (Maling)
- *status report on NNI, including circulation, advertisement, and finances**
 - Status of publication of NNI in pdf format only
 - NCEJ (Burroughs)
 - other I-INCE publications
- 16.00 13. Report of the I-INCE Vice President – Internal Communications and Webmaster (Cuschieri)
- web site update
 - web site redesign
- 16.15 14 Report of I-INCE Vice President - Development. (Gerges)
- *report of the I-INCE VP – Development **
 - report of the Task Force on travel grants to congresses (Kihlman)
 - other issues related to Development
- 16.25 15. Report of I-INCE Vice President – Global Noise Policy. (Lang)
- *report of the I-INCE VP – Global Noise Policy **
 - A Proposal for an I-INCE Symposium Series
 - other issues related to Global Noise Policy
- 16.40 16. Report of I-INCE President - International Relations. (Tachibana)
- *report of the I-INCE VP – International Relations **
 - contributions to ICA
 - other issues related to International Relations
- 16.50 17. Report of I-INCE Vice President – European-Africa. (Berry)
- *report of the I-INCE VP – Europe-Africa **
 - other issues related to the Europe-Africa region
- 17.00 18. Report of I-INCE Vice President – Pan America. (Donavan)
- *report of the I-INCE VP – Pan America **
 - other issues related to the Pan American region
- 17.10 19. Report of I-INCE Vice President – Asia-Pacific (Burgess)
- *report of the I-INCE VP – Asia-Pacific **
 - other issues related to the Asia-Pacific region
- 17.20 20. Report of the Vice President – Inter-organizational Liaison
- report to the CAETS Council on the noise study initiative
 - issues related to support for CAETS initiative
- 17.40 21 Report of the Nominating Committee. (Tachibana)
- 17.50 22. Other business.
- travel support
- 18.00 23. Close of the meeting.

(*) consent agenda item

ATTACHMENT 2 – AUDITED ACCOUNT OF FISCAL YEAR 2008

I-INCE FINANCIAL REPORT 12-2008	EURO		
Revenues 2008		Credit balance 2008	
Transfer of credit balance 2007-12-31	124 736.67 €		
Dues sustaining, institutional and sustaining members effectively paid	21 835.00 €	Revenues-Expenses	134 378.05 €
Interests on deposits	3 445.15 €		
Support of I.INCE to NNI from IN08 (507x20\$)	7 063.80 €		
Total revenues	157 080.62 €		
Expenses 2008		State of accounts on 2008-12-31	
transfer & bank costs	164.78 €	Current 431 0072711 28 (\$)	- €
Maintenance Website (july 2008/july 2013)	66.81 €	Current 431 0072711 28 (€)	1 013.68 €
treasurership 2008	1 000.00 €	Deposit 431 0072710 27	67 467.33 €
travel support	3 072.07 €	Deposit 431 0072719 36	71 133.66 €
Support of I.INCE to NNI from IN08 (507x20\$)	7 063.80 €	incomes affected 07received 08	- 8 222.47 €
Support Noise News International+	8 000.00 €	expenses affected 07paid 08	10 249.66 €
NNI Editor	2 000.00 €	expenses to come	- 8 088.80 €
ICA 2008 subscription	25.00 €	incomes to come	825.00 €
Board meeting	1 310.11 €		
Total expenses	22 702.57 €	TOTAL	134 378.06 €
(signed) 			(signed)
prepared by J-P. Clairbois, treasurer, on 2008-12-31		still to be audited	

International INCE Financial Report for 2008.

The 2008 financial report for International INCE has been released with the following statement by the auditor.

We have examined the consolidated balance of the International Institute of Noise Control Engineering for the period of 2008 and the related statements of operation and retained earnings and changes in financial position for the year then ended. Our examination was made in accordance with the generally accepted auditing standards and, accordingly, included such tests of the accounting records and such other auditing procedures as we considered necessary in the circumstances. In our opinion, the aforementioned statements present fairly the financial position of the International Institute of Noise Control Engineering, and the results of its operations and changes in its financial position for the year then ended, in conformity with the general accepted accounting principles applied on a consistent basis.

Leuven-Heverlee, 11th August 2009,

(signed) 

Prof. Gerrit Vermeir

ATTACHMENT 4 –2009 REVISED BUDGET

I-INCE intermediate FINANCIAL REPORT 2009	EURO			
Revenues 2009		Credit balance 2009		
Transfer of credit balance 2008-12-31	139,614.67 €			
Dues sustaining, institutional and sustaining members (invoiced)	23,435.00 €	Revenues-Expenses		145,676.88 €
Interests on deposits	1,780.17 €			
Support of LINCE to NNI from IN09 (estimation)	11,844.68 €			
Total revenues	176,674.52 €			
Expenses 2009		State of accounts on 2009-08-11		
transfer & bank costs	127.96 €	Current 431 0072711 28 (\$)		- €
IINCE contribution to publication and distribution of NNI	8,000.00 €	Current 431 0072711 28 (€)		993.85 €
honorarium NNI editor	2,000.00 €	Deposit 431 0072710 27		75,671.73 €
Support of LINCE to NNI from IN09 (estimation)	11,844.68 €	Deposit 431 0072719 36		69,247.50 €
ICA 2009 subscription	25.00 €			
cost treasurership (secretariat, mailing)	1,000.00 €			
different costs TSG's	2,000.00 €	expenses 2009 to come		- 22,869.68 €
special costs president	1,000.00 €	incomes to come (invoiced dues not yet paid)		4,550.00 €
travel support	5,000.00 €	Support NNI from IN 2009 (estimation)		11,844.68 €
		incomes 09 affected 08		- 825.00 €
		expenses 09 affected 08 (IN08 support to NNI)		7,063.80 €
Total expenses	30,997.64 €	TOTAL		145,676.88 €
(signed)				(signed)
prepared by J-P. Clairbois, treasurer, on 2009-08-11				still to be audited

ATTACHMENT 5 – 2010 ESTIMATED BUDGET

PRELIMINARY BUDGET 2010				EURO
revenues				
Expected membership fees				
	small	16	250.00	4,000.00
	medium	17	500.00	8,500.00
	large	8	750.00	6,000.00
Sustaining membership		9	520.00	4,680.00
Institutional membership		7	75.00	525.00
Estimated bank account interest				1,000.00
Estimated income Inter.Noise 2010				12,000.00
	Total estimated income			36,705.00
Expenses				
IINCE contribution to publication and distribution of NNI				8,000.00
honorarium NNI editor				2,000.00
Support of I.INCE to NNI from Inter.Noise 2010				12,000.00
ICA 2009 subscription				25.00
cost treasurership (secretariat, mailing)				1,000.00
different costs TSG's				2,000.00
special costs President				1,000.00
travel support				3,000.00
maintenance website 3500 \$ in € (only 2010)				3,000.00
Google sponsored link				0.00
contribution cost secretariat				0.00
support to young participants (transfer & bank costs)				6,000.00
	Total estimated expenses			38,025.00
Estimated results on 2010-12-31				-1,320.00

Congress Evaluation Report for INTER-NOISE 08

Introduction

The 37th annual INTER-NOISE Congress was held at the Shanghai International Convention Center, Shanghai, China from Sunday, 2008 October 26 through Wednesday, 2008 October 29 and included technical sessions, an exposition of acoustical and noise-control products, and social functions. The theme of the INTER-NOISE 08 Congress was “From Silence to Harmony”. In general, procedural details were well executed and the Congress was a great success.

The Congress was co-organized by the Institute of Acoustics, Chinese Academy of Sciences (IACAS) and the Acoustical Society of China (ASC) and sponsored by the International Institute of Noise Control Engineering (I-INCE). The Congress President was Jing Tian.

This report was prepared by the ad hoc Congress Evaluation Committee (CEC) appointed by the I-INCE President during the meeting of the Board of Directors in Shanghai. The primary purpose of the report is to assist organizers of future INTER-NOISE Congresses to recognize what is required to plan for, and carry out, a successful Congress, as well as to be aware of problems to be avoided. The INTER-NOISE 08 CEC strongly encourages future Congress organizers to refer to previous CEC reports for many excellent suggestions and recommendations that may have been implemented and hence are not repeated in this report. Evaluation Committee reports for previous INTER-NOISE Congresses are available from the I-INCE Secretary General.

Section 20 of this report gives summary details of the Congress.

Summary of recommendations from INTER-NOISE 08

Recommendation 1: Congress organizers should keep a detailed record of when, where, and how promotional materials are distributed. An electronic form should be developed and included in the Summary Data Sheet for INTER-NOISE XX to facilitate this record keeping. This information should be shared with the organizers of future Congresses. [This reinforces a similar recommendation from the previous CEC's.]

Recommendation 2: A comprehensive list of relevant meetings, seminars, conferences, etc. should be developed as a planning tool and provided to the Organizing Committee for each INTER-NOISE Congress. The list could be used to determine mail dates for promotional literature and also to more-accurately determine the quantity of the press run for each issue of the Call for Papers. A comprehensive I-INCE e-mail list should be developed by the I-INCE Board of Directors and periodically updated. [This reinforces a similar recommendation from the previous CEC's.]

Recommendation 3: It is essential that organizers of future INTER-NOISE Congresses give high priority to the timely creation of an Internet homepage for the Congress, with careful attention to the completeness of all web pages and links. Regular updates are required. [This reinforces a similar recommendation from the previous CEC's.]

Recommendation 4: Organizers of future INTER-NOISE Congresses should negotiate with their bank to waive the bank charges and commissions as compensation for keeping the Congress account in that bank.

Recommendation 5: All session rooms should have either a wireless lapel microphone or a wireless handheld microphone for those rooms that do not have a podium where a presenter is expected to stand. On screen clocks should not be used. Session Chairs should receive a one-page set of clearly written instructions. A Chairperson feedback document should be prepared by the Chairs and submitted to the Organizing Committee after close of a session.

Recommendation 6: Poster display areas should be in close vicinity to the main conference lobby; the display area should also enable easy access for all participants to all posters.

Recommendation 7: Information regarding local transportation options, particularly from the local airport to Congress hotels at various times of day, should be provided in a clear and comprehensive manner to registrants via the Congress website and by other appropriate means.

Recommendation 8: When selecting the venue for “The Chairperson’s Dinner,” good speech intelligibility is very important. Co-Chairs should be introduced to one another. A one page document clearly stating the duties of the Chairs should be prepared and given to Session Chairs during the dinner.

Pre-Congress Preparation by the Organizing Committee

First Announcement

The First Announcement was prepared in 2006 and presented during INTER-NOISE 06 from Sunday, 2006 December 03 through Wednesday, 2006 December 06. One colored brochure was designed as a two-sided, 130-mm by 185-mm 4-page sheet with basic announcements about INTER-NOISE 2008 in Shanghai, China. The “4-page booklet” announcement was also distributed at conferences where the Acoustical Society of China (ASC) had space on a literature table.

The following is a partial list of events where promotional materials and information about INTER-NOISE 08 were distributed:

- INTER-NOISE 06 in Honolulu, Hawaii
- INTER-NOISE 07 in Istanbul, Turkey

Recommendation 1: See the list in Section 2.

Second Announcement and Call for Papers

The Call for Papers was distributed in the period from 2007 August 28 to 31 during INTER-NOISE 2007 in Istanbul. The Second Announcement was prepared and distributed as an A4-size, colored, two-sided, 16-page brochure with detailed announcements about INTER-NOISE 2008 Shanghai, China. A short electronic version of the invitation letter was sent as an e-mail attachment to more than 5000 addresses compiled from address lists provided by the Organizing Committees for previous INTER-NOISE Congresses. The document was also e-mailed to I-INCE Member Societies for distribution to their members. These letters were sent three times on 2007 December 01, 2008 April 01, and 2008 March 01.

The following is a partial list of distribution dates and publications for the Call for Papers and final Congress information:

- 2007 December in *Noise News International*
- 2008 March in *Noise News International*
- 2008 June in *Noise News International*

Recommendation 2: See the list in Section 2.

Congress Internet Website

The website for INTER-NOISE 08 was launched in 2006 December before the distribution of the first announcement at INTER-NOISE 06 in Honolulu, Hawaii, USA. The initial site included only very basic information; more information was added as the site was updated. About 90 percent of the Congress information was available by 2008 March 15, achieving the Organizing Committee's goal of completing the site eight months prior to the opening of the Congress. On-line registration was available beginning in April 2008.

The website for INTER-NOISE 08 was regularly updated. The site was well designed and informative. It included the capability to register for the Congress, submit abstracts, review status of abstract acceptance, and reserve hotel rooms.

Online registration was implemented for INTER-NOISE 2008. All abstracts were submitted electronically from the website. More than 780 abstracts were submitted. There were no requests for assistance with the submission process. Authors received rapid notification that the abstract had been received. Manuscripts were directly downloaded to the database through the website or submitted as pdf documents attached to e-mail messages. This option was also chosen for those who found it too cumbersome to submit a pdf file directly from a website. The pdf format was preferred to ensure retention of the appearance of equations.

Recommendation 3: See the list in Section 2.

Submittals of Abstracts and Manuscripts

The date for the submittal of abstracts was initially set as 2008 March 31. The deadline for abstracts was officially extended twice; first to 2008 April 21 and subsequently to 2008 May 21. Deadline for the receipt of the complete manuscript was set as 2008 August 01. On a case-by-case basis, additional extensions were granted if the Congress Secretariat was notified in advance that the Abstract or Manuscript was going to be submitted late.

Registration Fees and Payment

Registration Fees

The registration fee for a regular Congress participant was 400 Euros for early registrants before 2008 June 19, 450 Euros for pre-registration between 2008 June 19 and October 15, and 500 Euros after 2008 October 15 and on-site.

The registration fee for a regular Congress participant included: Welcome Reception on Sunday evening, Exposition, lunch tickets for August 26 to 29, and Closing Reception on Wednesday afternoon. The registration fee also included: Congress Proceedings on a CD-ROM, use of the Internet and e-mail room, a Congress Registration Bag (containing the name badge holder, the Congress Program and Abstracts Book, and other Congress documents), and coffee breaks.

The fee for an accompanying person was 75 Euros, 100 Euros, and 125 Euros for the same three registration periods as for regular Congress attendees.

The registration fee for an accompanying person included: a name badge holder, the Welcome Reception and the Closing Reception. Additional activities for accompanying persons were separately priced.

The per-person Congress Banquet fee was 75 Euros.

The student registration fee was half the regular registration fee for all registration dates (200, 225, and 250 Euros). Students received the same registration material as regular registrants.

Payment of Fees

The on-line registration form was highly effective. Participants received a rapid confirmation of their registration via e-mail, as well as a personal registration number.

Payment was by either Bank Transfer or Credit Card. The following credit cards were accepted; MasterCard and Visa. Bank charges for bank transfers and credit card payments were around 4-5 % and paid by the participants.

Recommendation 4: See the list in Section 2.

Badges

Badges on lanyards worn around the neck were provided in the desired format for all registrants and were appropriate and effective.

Technical Activities

General

Technical activities are always the core of any international engineering convention. The quantity of technical presentations demonstrates the scope of general interest taken by experts worldwide in various fields. The quality of the presentations determines the overall reputation of a convention. The technical aspects of this Congress were generally successful.

In terms of quantity, there were 87 lecture style sessions including four distinguished lectures, five poster sessions covering essentially all areas of noise control engineering and attended by more than 700 participants from 39 countries.

The layout of the International Congress and Exhibition Center provided rooms for up to 11 lecture-style technical sessions in parallel.

The Organizing Committee arranged to have trained and helpful assistants in each technical session room. All assistants wore special red colored shirts emblazoned with the Congress logo.

Plenary Sessions

There were four well-attended plenary sessions featuring distinguished lectures during the opening ceremony and at the beginning of the morning on each Congress day. The plenary sessions were held in the large Mandarin Hall capable of seating 750 persons.

Technical Sessions: Lectures

The 87 technical sessions (excluding the plenary sessions) were arranged into 10 parallel sessions on each of the three mornings and three afternoons. I-INCE general principles, as given in the Instructions for session arrangement, were observed by the Organizing Committee. The overall procedures for session operation were well executed. A Forum was also arranged during the first day on "Noise Control Engineering" from 1000 to 1600 in Room 5A. The objectives of the forum were to study the demand for noise control engineers in Asia-Pacific countries, identify the components of a typical curriculum in noise control engineering, assess the ability of higher education to supply noise control engineers, and discuss the mathematical preparation that students need.

Lecture rooms had good air quality, reasonably low background noise, and adequate lighting. For most cases, divider walls between session rooms provided adequate acoustical isolation between adjacent rooms. Problems with sound transmission between adjacent rooms were noticed for a few rooms. As an example, noise from outside during Distinguished Lecture 2 was particularly disturbing. Some rooms were overcrowded, for example, the morning sessions in room 5I.

The time-synchronization system worked without noticeable problems and essentially all papers began on the scheduled time. All papers were scheduled for 15 minutes of presentation, 3 minutes for questions and answers, and an allowance of 2 minutes for participants to move to a different room to hear the next lecture, if desired.

Many, but not all, session rooms had a wireless microphone that a presenter could hold if he chose to stand and give the presentation. The wireless microphone supplemented the fixed and wired microphone on the table where the laptop computer for the presenter's slides was located. The combination of microphones created confusion and sound interference for the presenter.

Timing of the presentations was controlled by a digital display in the upper right corner of the slides. Some slides showed a round analog clock. These clocks were ignored by the presenters and were a distraction because they were often overlaid on some of the slide material. Timing hints provided by the chimes were useful but again were often ignored by the presenters and not enforced by some Co-Chairs. Timing signals consisted of; three notes which sounded at (Tend - 5) minutes, 2 notes which sounded at (Tend - 2) minutes and relatively loud female voice singing in Chinese starting at (Tend - 1) minutes. These timing signals were generally effective, though not enforced by all Chairs, possibly because the instructions at the Chairperson's Dinner were not understood. The prolonged singing at the end sometimes overlapped with the questions and answers period and created an unintelligible acoustical environment. The Chairs should have clarified the situation but did not know what action was expected.

To evaluate the quality of future INTER-NOISE Conferences, a Chairperson feedback document should be prepared. This document should give brief information on how a session was covered. No-show papers and the problems encountered during the session should be summarized in this useful document.

Recommendation 5: See the list in Section 2.

Technical Sessions: Posters

Poster sessions were held in parallel with the lecture sessions on the first, second and third Congress days. On those days, there was a single poster session in the morning and afternoon, with posters displayed from 1000 until 1600. There were 54 posters presented in the first day's poster sessions, 54 posters in the second day's poster sessions, and 23 posters in the third day's morning poster session.

The poster display area was not well planned for easy circulation by participants.

A total of 131 papers were presented in the five poster sessions. Authors who gave poster presentations appeared to enjoy the opportunities to have detailed discussions about their work.

Recommendation 6: See the list in Section 2.

Slide Preview Room

One easily accessible slide preview facility in the Congress entrance area was operated throughout the Congress from 0800 to 1700 on the first and second Congress days and from 0800 to 1500 on the last day. Registrants were encouraged to preview their presentations.

The preview room was equipped with about ten of PC computers and Internet access. The computers were equipped to display Microsoft PowerPoint charts as well as other types of files. An assistant was present in the area to help the presenters when needed.

Publications

Book of Abstracts

The Organizing Committee produced a printed book of the abstracts for the papers that were presented. This book was well done and was provided in the Congress Registration Bag.

Compact Disc with Manuscripts of Papers

The CD-ROM for the Proceedings of the Congress was well designed and easy to use. The CD contained all the papers presented during the Congress, including the four distinguished Lectures as well as an author index for cross checking. The CD was provided in the Congress Registration Bag.

Congress Logo

The Congress logo symbolized the Shanghai skyline with the name of Shanghai written in Kanji characters. The logo was placed on all publications and served as a unifying element.

Congress information

Information was included in the Congress Program and Abstracts showing the schedule for the sessions and all related activities of the Congress, from the Opening Ceremony to the Closing Ceremony, including the meetings of the Technical Divisions and the Social Affairs. A map was provided in the Program and Abstracts book showing the layout of the International Congress and Exhibition Center and all technical session rooms were located. Information about the Congress also was available from Congress staff persons stationed in the Registration area. Registration on the first day was very effective and waiting times were minimal.

Technical Division Meetings

The five Technical Divisions met over the noon hour from 1200 to 1250 hours: TD 1, 2, and 3 on Monday and TD 4 and 5 on Tuesday. Ideas for special sessions were proposed for INTER-NOISE 09 in Ottawa in 2009 August and for INTER-NOISE 10 in Lisbon in 2010 in the meeting entitled "Future Congress Technical Planners" was held on Wednesday, October 29 from 1300 to 1500.

Suggestions for special sessions were subsequently transmitted to the Presidents of INTER-NOISE 09 and INTER-NOISE 10.

Lunches

Lunches were provided as part of the registration fee on Monday, Tuesday, and Wednesday in a restaurant near the Congress Center. One criticism was that the only chopsticks were served and no forks and knives were available. More-substantial lunches could be

purchased in the restaurant located in the Hotel within the International Congress and Exhibition Center or in nearby hotels.

Exhibition

Exhibition booths were all centrally located on the main floor of the Congress and Exhibition Center, near the registration area. The layout was well organized to accommodate the 35 exhibitors and 6 sponsors. Exhibitors seemed generally pleased by the venue, layout, and opportunities to interact with attendees. Approximately 650 exhibition-only attendees augmented the volume of traffic in the exhibition area.

Internet and e-mail Room

A "cyber café" was provided by the Organizing Committee where attendees could access the Internet by means of a wireless connection. The cyber café was equipped with about five computers that were available for use of the registrants. Network printers were also available in the room.

The cyber café room was open from 0700 to 1800 h on the first and second Congress days and from 0700 to 1500 h on the last day. Security considerations required the room to be locked at other hours.

Hotel Accommodations

The Organizing Committee provided information on the Congress website about several hotels and other accommodations in the vicinity of the International Congress and Exhibition Center. The ratings of the hotels ranged from five stars to university guest housing. A "star" mainly reflected the features and amenities provided by the hotel. Participants could and did use the Congress website to make their own selection of hotel and their own reservation for a sleeping room. Direct reservations could also be made with Congress hotels by the participants themselves via links from the Congress website.

Transportation

The Congress website and the various pre-Congress announcements that were distributed provided information on air transportation to Shanghai. Information on ground transportation from the airport in Shanghai hotels was provided. Transfer to hotels was in general successful and no complaints were received. Taxis and low-cost bus service were readily available.

Recommendation 7: See the list in Section 2.

Congress Social Events

Opening Ceremony and Reception

The opening ceremony was held from 1600 to 1700 in the Auditorium of the Shanghai International Congress and Exhibition Center. The Opening Ceremony was followed by the first Distinguished Lecture then the Welcome Reception. The Opening Ceremony and the reception that followed were well attended and enjoyed by all.

Chairperson's Dinner

The Chairperson's Dinner was held in a local restaurant in Shanghai from 1900 to 2100 (approximately) and included various announcements. The food, venue and informational elements of the dinner were all excellent. However, speech intelligibility of the space was poor

and the announcements regarding the duties of Chairs were not clearly understood by most attendees. It is important that the Co-Chairs should be introduced to one another during this dinner. This obligation was omitted.

Recommendation 8: See the list in Section 2.

Congress Banquet

The Congress Banquet was held at the Shanghai Hall in the Congress Center. The dinner and the ambiance of the dinner were very nice. Entertainment included a number of traditional Chinese dance groups accompanied by traditional Chinese music.

Meals for the Board of Directors

Lunch and dinner were provided for Board members and accompanying persons on Saturday. The traditional Chinese food was very nice and much appreciated.

Accompanying Persons' Programs

The Organizing Committee together with the Professional Congress Organizer (PCO) arranged an interesting program of organized tours during the Congress for accompanying persons. Four local tours, two evening programs, three pre-congress tours and three post-congress tours were arranged. These tours covered various cultural centers and places of interest in China.

A wide range of additional activities was also available through the PCO desk in the registration area of the Congress Center.

Tours

Technical Tours

The Organizing Committee arranged a technical tour to China Automotive Technology and Research Center. A group of participants visited the center.

Pre- and Post-Congress Tours

A total of six formally organized pre- and post-Congress tours were offered ranging from two days to a week in length. Most tours were offered for both pre- and post-Congress dates. Additional individualized tours were also facilitated via the Congress website and the Congress Secretariat. The variety and scope of the opportunities were excellent and provided many attendees the opportunity to extend their enjoyable visit to China.

Closing Ceremony and Reception

The Closing Ceremony was held in the Mandarin Hall in the Congress Center on the last Congress day (Wednesday) from 1600 to 1700 h.

The Closing Ceremony was followed by a reception from 1700 to 1800 h in the exhibition area of the Congress Center. The reception was provided by the Organizing Committee for INTER-NOISE 09 in Ottawa, Canada, where Trevor Nightingale and Joe Cuschieri will be the Congress Co-presidents. The theme of INTER-NOISE 09 is "Innovations in Practical Noise Control."

Remarks

On behalf of the Board of Directors of I-INCE, we thank the President, the Organizing Committee and the representatives of the Institute of Acoustics, Chinese Academy of Sciences (IACAS) and the Acoustical Society of China (ASC) and the Congress Secretariat for a great job of arranging, planning, and carrying out the successful INTER-NOISE 08 Congress. The warm hospitality of the Chinese people was appreciated by all participants.

—The Ad Hoc Committee for Evaluation of the INTER-NOISE 08 Congress

Summary Data for INTER-NOISE 08

City and Country	:	Shanghai, China
Dates	:	2008 October 26 to 29 (Sunday-Wednesday)
Location	:	Shanghai International Convention Center (SHICC), From Silence to Harmony
Host organization	:	Acoustical Society of China (ASC) and Institute of Acoustics, Chinese Academy of Sciences (IACAS)
Sponsor	:	International Institute of Noise Control Engineering
Congress President	:	Jing Tian
Technical Program Chair	:	Xiaodong Li
Chair Internat. Advisory Committee	:	Hideki Tachibana
Treasurer	:	Xiaomei He
Exhibition Manager	:	Ying Li
Proceedings Editor(s)	:	Shunxin Ji
Number of countries	:	39
Number of paid registrants	:	507
Number of student registrants	:	163
Number of Accompanying Persons	:	156
Number pre-registered	:	602 (For paid registrants and students)
Number of on-site registrations	:	68
Number of Exhibitors	:	41 (35 Exhibitors, 6 Sponsors)
Number of Exhibition-only attendees	:	650 (approximately)
Abstracts received by final deadline	:	783
Abstracts received after final deadline	:	2 (For Distinguished Lectures)
Abstracts received after final deadline	:	3 approximately (For Invited papers)
Abstracts received after final deadline	:	29 approximately (For Contributed papers)
Number of abstracts accepted	:	764
Number of abstracts rejected	:	53
Number of MSS rec'd by deadline	:	617 (Before Sep.10, MSS = manuscripts)
Number of MSS rec'd after deadline	:	1 (Distinguished Lecture)
Number of MSS rec'd after deadline	:	4 (Invited papers)
Number of MSS rec'd after deadline	:	14 (Contributed papers)

Number of no-show presenters	:	32
Number of papers in Proceedings	:	505+131 Posters (Including Distinguished Lectures)
Number of CD ROMs produced	:	1000 (For the Proceedings)
Price of Proceedings (currency)	:	50 Euros (For those sold separately after the close of the Congress)
Number of Distinguished Lectures	:	4
Number of lecture sessions	:	87 (Including 4 Distinguished Lectures)
Number of parallel sessions	:	11
Number of structured sessions	:	33
Number of poster papers	:	131 (5 sessions)
Number of tutorial sessions	:	1
Number of luncheons	:	3
Number of dinners	:	3 (I-INCE Board of Directors, Session Chairs and Banquet); Also one dinner was hosted for the I-INCE Board of Directors. An optional dinner cruise was arranged for participants.
Number of receptions	:	2

Recommendations from previous INTER-NOISE Congresses

The Congress Evaluation Committee encourages future Congress organizers to refer to previous CEC reports, particularly the unusually comprehensive report from the CEC for INTER-NOISE 2006, for suggestions and recommendations that are not repeated in this report. Evaluation Committee reports for previous INTER-NOISE Congresses are available from the I-INCE Secretary.

ATTACHMENT 7
Report of the Vice President – Technical Activities

I-INCE Technical Activities since 2008 October: Report to the I-INCE Board of Directors, 2009 August 22

Rajendra Singh assumed duty as the new Vice President of Technical Activities on 2009 January. Many thanks to the previous Vice President (Alan Marsh) who transferred prior records and reports.

TSG 1: Noise of Recreational Activities in Outdoor Areas

Philip Dickinson, Convener

Alan Marsh has forwarded the draft of a report (dated Dec. 2006) from Philip Dickinson; he had been reviewing it for some time. The “comment draft” is now being prepared by Philip Dickinson and Raj Singh and it will be emailed to the member societies, without further delay, for their comments and suggestions along with a voting form.

TSG 3: Assessment of the Effectiveness of Noise Policies and Regulations

Hideki Tachibana and William Lang, Co-Conveners

The General Assembly approved the final report for publication on the I-INCE website, subject to incorporation of comments and any revisions to the data in Table D.3 of Appendix D. The final report has been posted on the I-INCE web site. It should also be included in the INTER-NOISE 09 CD. With publication of this report, the TSG has been disbanded with thanks.

TSG 6: Environmental Noise Impact Assessment and Mitigation

Lawrence Finegold, Convener

There was no meeting of TSG 6 during INTER-NOISE 2008 due to medical problems experienced by the Convener. The meeting during INTER-NOISE 2007, however, showed that there is good general agreement about the content of the Preliminary Comment Draft of Report 0A-B, Guidelines for Community Noise Impact Assessment and Mitigation”, which was circulated to all TSG members in 2007 July. The only request for change in this previous draft which was expressed during the INTER-NOISE 2007 TSG 6 meeting was for a section discussing the current state-of-knowledge concerning the effects of community noise on people in affected communities. In preparation for the planned meeting of this TSG during INTER-NOISE 2009, this section has been added using materials from an international Workshop sponsored by ICAO CAEP in Montreal during 2007 October. Thus, with this new addition to the TSG 6 Final Report, it is expected that there will be a TSG 6 consensus supporting I-INCE publication of this document, contingent upon the final review currently being conducted.

The next meeting of TSG 6 will be held on Sunday, 2009 August 23, in Ottawa.

TSG 7: Harmonization and Implementation of Global Noise Policies

William Lang and Tjeert ten Wolde, Co-Conveners

The third meeting of TSG 7 was held in Shanghai on 2008 October 26 with ten persons present and Bill Lang, co-convener, presiding. The redirection of TSG7 was discussed. First there was a presentation by Tor Kihlman on the CAETS organization and the supporting role I-INCE had been asked to take. The co-convener then described in depth the CAETS noise study project which started in 2008 June in Southampton, U.K., with a transportation noise source workshop and will be continued with a forum in Ottawa, Canada, in 2009 August which will cover other noise sources worldwide. Following the above two presentations, there was a discussion during which the TSG7 members asked questions to further clarify the new role of TSG7. There was an

enthusiastic response from the members regarding this new scope. The new mission of TSG7 is to prepare a report which will include the findings from both the Southampton workshop and the Ottawa forum using the information in the source books from both meetings. This report will have three chapters: Inform the Public, Inform the Engineers, and Inform the Policymakers. At this time drafts of Chapter 1 and Chapter 2 (Southampton results only) have been prepared. The purpose of this report will be to provide background material for the CAETS Council on the technology currently available and that which is needed to quiet the world's predominant noise sources. One of the results of the above activities will be a short statement from the CAETS Council to its member societies for dissemination to those policy makers, industries, and NGOs in their countries that are concerned with the noise issue.

The next meeting of TSG 7 will be held on Sunday, 2009 August 23, in Ottawa. The work of TSG7 will be discussed in the light of the comments received from the CAETS Council that will meet a month before INTER-NOISE 2009.

TSG 8: Noise Control Engineering Education Worldwide.

Keith Attenborough and William Lang, Co-Conveners

The initial scope of TSG 8 was to prepare a report of what is available for education worldwide in noise-control engineering. It was decided that such a report would be outdated before it was distributed; therefore, TSG 8 would not serve a worthwhile purpose and the effort to form an active Technical Study Group was abandoned. An alternative to the formation of an I-INCE Task Force for the distribution of information on education of noise-control engineers is to include a link on the I-INCE website for this information with further links to universities worldwide offering such a curriculum. (See the subsequent section on Education.)

TSG 9: Metrics for Environmental Noise Assessment and Control (*yet to be approved*)

Andre Fiebig and Paul Schomer, Co-Conveners

Scope: List, describe, and compare metrics based on non-A-weighted sound level that are potential supplements to A-weighting sound level for environmental noise assessment and control. See Appendix A for details.

Status: Voting forms and comments have been collected and forwarded to co-conveners, and encouraged to hold an informal meeting on 2009 August 23.

Recommendation: Approve TSG 9 subject to approval by the General Assembly.

I-INCE Education Task Force

David Holger, Chair

The following three workshops were held during 2007 and 2008 on noise control engineering education: (1) "U.S. Education in Noise Control Engineering", held during NOISE-CON 2007 in Reno, Nevada, 2007 October 23. (2) "European Education in Noise Control Engineering", held during ICA2007MADRID in Madrid, Spain, 2007 September 4. (3) "Asia-Pacific Education in Noise Control Engineering", held during INTER-NOISE 2008 in, Shanghai, China, 2008 October 27. Following each of these workshops a source book was written and distributed to panelists, attendees, and other interested individuals. These three source books were to provide background material for an in-depth study of the status of noise control engineering education worldwide. This was originally to be the focus of TSG 8, but much of the desired scope of TSG8 was impractical and this group was disbanded. Instead, a Task Force headed by Dave Holger was established at the Shanghai Board meeting to study this subject and prepare an I-INCE report by early 2010; see Appendix B for a statement of objectives for the Task Force. A preliminary, oral status report will be provided to the Board by Dave Holger.

Future Congress Technical Planners (FCTP) Meeting on 2009 August 26 (13:20 to 15:20)

Raj Singh and Jorge Patricio, Co-Chairs

The principal task of the Next Congress Planning Committee (NCPC) is to assist the Organizing Committees of future INTER-NOISE Congresses with planning for Structured (or Special) Sessions as well as Poster Sessions. The primary efforts will focus on the next Congress, but ideas may be considered for the next + 1 or even the next + 2 Congress. The Future Congress Technical Planners (FCTP) may offer advice on other aspects of a Congress including the maximum number of parallel sessions, the type of Structured Sessions, the need for Poster Sessions, etc. The FCTP may recommend new concepts for future INTER-NOISE Congresses. The concepts may involve items that are specific to a particular Congress and which depend upon local circumstances and local ideas. See Appendix C for more information on agenda and key contacts.

Next Tasks for the Vice President–Technical Activities

Raj Singh

- Prepare the “comment draft”, voting form and transmittal letter on the TSG 1 report and submit it to the Secretary General.
- Update the I-INCE web site on technical activities including TSGs.
- Coordinate the activities of TSGs and task force on education.
- Co-chair the Next Congress technical Planners meeting on 2009 August 26, and work with INTER-NOISE 09 and 10 organizers in developing the technical programs (see Appendix C).
- Assemble an ad-hoc group to advise INTER-NOISE 2010 and 2011 organizers; this will consist of previous congress technical program chairs and key leaders.

Submitted by:

Raj Singh

I-INCE Vice President–Technical Activities

2009 August 06

Appendix A: Proposal to Establish New I-INCE Technical Study Group 9

Andre Fiebig and Paul Schomer, Co-Conveners

1. Proposers: Paul Schomer, Brigitte Schulte-Fortkamp, Klaus Genuit, André Fiebig
2. TSG Title: Technical Study Group 9, “Metrics for Environmental Noise Assessment and Control”
3. Scope: List, describe, and compare metrics based on non-A-weighted sound level that are potential supplements to A-weighting sound level for environmental noise assessment and control.
4. Program: Collect detailed descriptions of all published data on metrics that are potential supplements for A-weighted sound level. Compile the literature that discusses these metrics, vis-à-vis one another and vis-à-vis the use of A-weighted sound level.
Critically evaluate, compare, and contrast the results. Prepare an I-INCE report that will include the metric descriptions, an analysis of the results, and a listing of positive and negative factors for each metric.
5. Schedule: The work of the proposed TSG 9 will be completed within four (4) years after authorization by the General Assembly.
6. Justification: Metrics that are functions of both sound pressure level and of frequency may be better than A-weighted sound level for assessment of some environmental sounds. This is especially true for sounds with strong low-frequency content or with prominent discrete tones or both. These issues are especially important for assessments of a whole environment (with sounds from industry, road traffic, airplanes, trains, etc.) rather than the sound from a single source category (e.g., just the sound from aircraft).
7. Priority and Resources: The work of the proposed TSG will have high priority as EU noise mapping, military installation noise assessment, and comprehensive land use planning all could benefit from the use of metrics for assessment of combined noise environment without *ad hoc* adjustments like those in ISO 1996/1.
8. Conveners: P. Schomer and A. Fiebig are proposed as Co-Conveners. The I-INCE Member Societies will be requested to name experts to participate.
9. Meetings: Most of the work of the TSG will be carried out by electronic mail. At most, one annual face-to-face meeting will be scheduled at the time of an INTER-NOISE Congress.

Appendix B: Objectives for the I-INCE Education Task Force

Prepared by W.W. Lang

At the second Board meeting in Shanghai on 2008 October 29, the formation of an education Task Force was approved.

Organization

Who? This will be a Task Force of the Board. Dave Holger as chair will select the members.

What? The Task Force will consider and report on the state of education in noise control engineering worldwide.

Where? The Task Force will communicate primarily by e-mail with the possibility of a face-to-face meeting in Ottawa during INTER-NOISE 2009 if needed.

When? The Task Force will start work immediately and brief the Board at its next meeting (Ottawa) on its progress. The completion of a first draft of its report is targeted for this meeting.

Why? Three workshops have now been held on the state of noise control engineering education in Europe, in North America, and in the Asia/Pacific region. The material collected as a result of these workshops (in the form of source books) is or shortly will be available for the use of the Task Force as the basis of its report.

Key Questions

Curricula: What are the essential components of degree programs specializing in noise control engineering?

- a. What background courses are needed for engineers in the psychological, physiological, and architectural fields?
- b. For engineering students studying to become general practitioners in noise control engineering, what courses are needed?
- c. For engineering students studying the design of low-noise machinery, equipment, and products, what courses are needed?

Mathematics: What mathematics preparation is required for a, b, and c above?

Supply: What is the supply and demand for noise control engineers trained as generalists and as product designers?

Incentives:

- a. What incentives are needed to encourage students to study noise control engineering?
- b. What incentives are needed to encourage academics to offer training in noise control engineering?

I-INCE: What could or should I-INCE do to increase or stimulate these incentives? How should the Task Force report be distributed to maximize its impact?

Appendix C: Future Congress Technical Planners (FCTP) Meeting

Link to FCTP: <<http://www.i-ince.org/rules4.htm>>

<i>Day/Date:</i>	Wednesday, 2009 August 26
<i>Time:</i>	1.20-3.20pm (13:20 to 15:20)
<i>Location:</i>	Oak Room, Westin Ottawa Hotel
<i>Theme:</i>	Technical Programs for: INTER-NOISE 2010, Lisbon, Portugal (2010 June 13-16) INTER-NOISE 2011, Osaka, Japan (2011 September 4-7)

FCTP Meeting Agenda

- Overview and introduction of participants (Raj Singh and Jorge Patrício) ~ 10 min
- IN 2009 experience (Brad Gover and Trevor Nightingale) ~ 10 min

- IN 2010 (<http://www.internoise2010.org>) planning process (Jorge Patrício) ~ 10 min
- IN 2010 technical program: current plans and needs (Sonia Antunes) ~ 10 min
- Q & A session, suggestions from the floor, and open discussion (all participants) ~ 30 min
- Summary of the discussion and action items (Sonia Antunes and Jorge Patrício) ~ 10 min

- IN 2011 technical program (Ichiro Yamada) ~ 10 min
- Suggestions from the floor, and open discussion (all participants) ~ 10 min

- Closing remarks and adjourn (Raj Singh and Jorge Patrício) ~ 5 min
- Off-line and informal discussions in the room ~ 15 min

Attendees will be asked to provide their contact information (email addresses) and suggestions for technical sessions for IN 2010, IN 2011 and beyond.

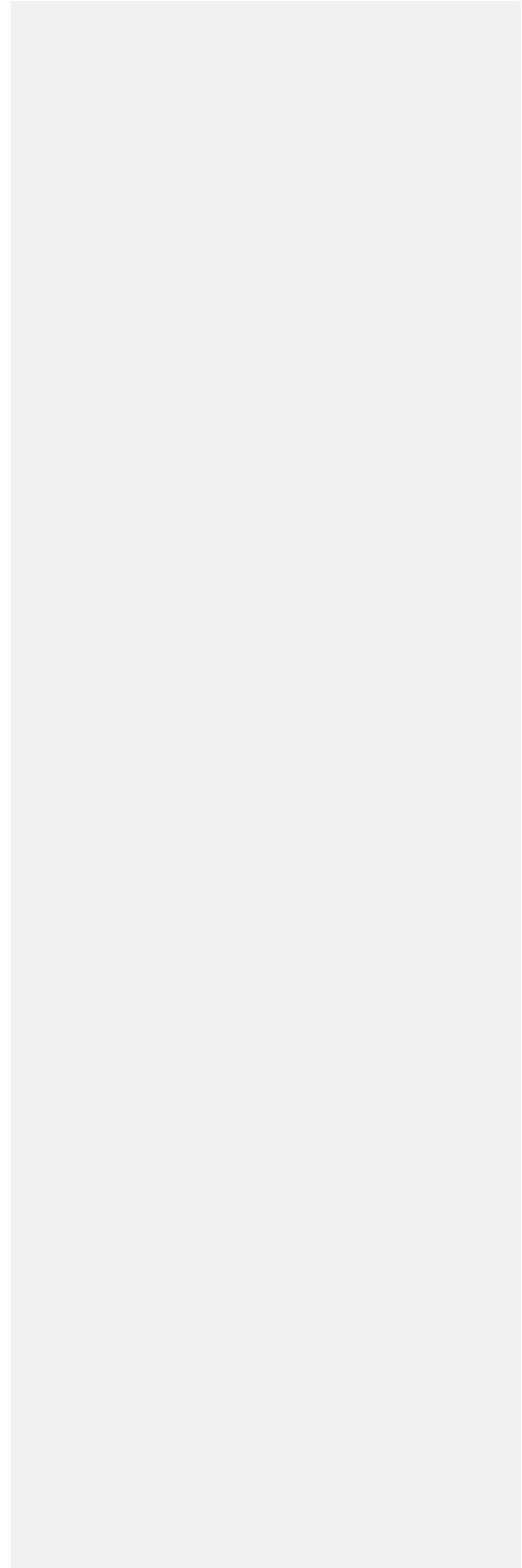
Key Contacts for Inter-Noise Congresses

IN 2009	Trevor Nightingale < Trevor.Nightingale@nrc-cnrc.gc.ca > Brad Gover < Bradford.Gover@nrc-cnrc.gc.ca >
IN 2010	Jorge Patricio < jpatricio@lnec.pt > Sonia Antunes < santunes@lnec.pt >
IN 2011	Ichiro Yamada < i-yamada@center.aeif.or.jp > Kohei Yamamoto < yamamoto@kobayasi-riken.or.jp >
I-INCE	Raj Singh < singh.3@osu.edu >

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Attachment 8 - Report on NNI



ATTACHMENT 9

Report of the VP Development

Follow up on Gille Daigle's strategic plan presented to the board during 2008 meeting

1. Continue to monitor the quality of the INTER-NOISE Congresses. In particular, to improve quality, revise the rules for the operation of the Congress Selection Committee, Congress Evaluation Committee, and the Next Congress Planning Committee.

A revised version of Part 4 of the I-INCE Rules that re-names the Next Congress Planning Committee as the Future Congress Technical Planners (FCTP) with a different leadership structure and a revised scope has been proposed. The Board has voted in favor of the revised version of Part 4. The General Assembly will be asked to approve the proposed action in Shanghai.

It is expected that at the GA of I-INCE in Ottawa new member of FCTP will be appointed based on the revised version of Part 4 of I-INCE Rules.

The FCTP meeting is planned at IN09 for Wednesday August 26 at 01:20 to 3:20 AM at Oak Room, Westin Ottawa hotel. The FCTP may offer advice on other aspects of a Congress including the maximum number of parallel sessions, the type of Structured Sessions, the need for Poster Sessions, etc. The FCTP may recommend new concepts for future INTER-NOISE Congresses. The concepts may involve items that are specific to a particular Congress and which depend upon local circumstances and local ideas.

2. Continue to improve the value of the I-INCE website for I-INCE Member Societies and noise professionals worldwide.

It has been noted that the I-INCE website is in need of revision. An agenda item has been added to the Board meeting in Shanghai.

Follow up with board approval in 2008 of the nomination of J. Cuschieri as Vice president-Internal Communications and Webmaster for plans to update the I-INCE website.

3. Through the Action Group formed in Prague in 2004 August, mount a campaign to implement the recommendations of "TSG 5: A Global Approach to Noise Control Policy," in cooperation with relevant organizations.

The Action Group will meet in Shanghai prior to the Board meeting and a report will be presented at the Board meeting.

Follow up with a new TSG 9 proposed by P. Schomer, B. Schulte-Fortkamp and K. Genuit was approved by the board in 2008 on "Metric for Environmental Noise Assessment and Control". The Secretary General will seek approval from Member Societies and seek nomination for members to joint TSG 9.

4. Continue enhancing the financial and organizational effectiveness of I-INCE. In particular, complete and distribute a promotional brochure to past and present INTER-NOISE exhibitors.

No further action was taken regarding this initiative.

Need action

5. Continue supporting the publication of *Noise/News International* by cooperating with INCE/USA in its publication. Also, initiate cooperation with INCE/USA regarding the publication of *Noise Control Engineering Journal* to improve its content with the goal that it becomes the journal of record for engineers in the field of noise control engineering worldwide.

This will be covered under item 12 of the agenda. In particular the future publication of NNI in pdf format only is being considered.

**Seeking better international indexing of NCEJ since it is improved in the last years with issues published in time and regularly.
NNI is published in PDF and in the future will be distributed by e-mail!!**

1. **Budget template**

Proposal for the proposals to host IN has agreed on the 2008 Board meeting. This helps the CSC to compare easier the different proposals: the following may be a starting point for a proposed Budget Template:

Revenues

- Registration fees (Early on site and at the congress) for participants, students and accompany persons
- Exhibition booth rent /m2
- Financial support (marketing for exhibitor, from local government, .etc.)
- Congress banquet
- ??

Expenses:

- Congress center rent
- Chairman's dinner
- I-INCE board meeting expenses
- Banquette
- PCO fees
- Postage, shipping. Storage
- Printing, telephone, travel, internet
- Payment I-INE 20 Euro/participants
- Bank and Credit card fees

2. **Looking for new members**

Continue contacting individuals in developing countries, not yet member of I-INCE to encourage them to form a local acoustic or technical society to joint I-INCE. A tentative is carried out with TUNIS by Samir Gerges and still waiting for reply.

Submitted by Samir Gerges
16 August 2009

ATTACHMENT 10

REPORT OF INCE VICE PRESIDENT [EUROPE AND AFRICA] August 2009

1. INCE/Europe <http://www.inceurope.org/>

This year the activities of INCE/Europe have been focused on the organization of the third International Conference on Wind Turbine Noise in Aalborg, Denmark, June 17 – 19 2009, following an invitation from Aalborg University Acoustics Department. More than 160 delegates from 25 countries participated in this 3 day meeting and 46 papers were presented covering all the fields of interest: effects of Wind Turbine Noise, regulations for noise limits, airfoils, modeling, instrumentation, measurements, propagation and prediction, planning, case studies.

INCE/Europe is now actively planning the fourth conference in this series.

Report at <http://www.windturbinenoise2009.org/>

2. EAA

Euronoise 2009 October 26-28 “Action on Noise in Europe”

Plans are well advanced for Euronoise 2009 in Edinburgh. organised by the UK Institute of Acoustics on behalf of the European Acoustics Association EAA. I am acting as General Chairman.

A meeting of some of the Euronoise 2009 Organizing Committee, together with key EAA representatives was held in Rotterdam Paris on March 26, during the NAG/DAGA meeting.

Close liaison is being maintained with the Technical Committee TC Noise of EAA, primarily through Joachim Scheuren and Jean Tourret, and with other EAA TCs.

The Conference programme will consist of 3 Plenary lectures, for which the speakers are already confirmed, invited and contributed papers in about 50 structured parallel sessions, special discussion groups/workshops and poster presentations [possibly using the “electronic poster technology” available at the Edinburgh International Conference Centre EICC www.eicc.co.uk

By the time that submissions closed there were about 570 abstracts. The Abstract book is currently being prepared for eventual publication in Acta Acustica. It is envisaged that 10 parallel sessions will be required with about 520 full papers, plus 25 posters. The Technical Exhibition is fully subscribed with 50 stands occupied by 48 exhibitors. Sponsorship has been provided by 5 Gold sponsors and 3 Silver sponsors

Further details are on the Conference website at www.euronoise2009.org.uk

Other forthcoming events on EAA Calendar

<http://www.eaa-fenestra.org/event-calendar/upcoming>

includes;

40th TechniAcustica 2009 <http://www.sea-acustica.es/Tecniacustica09/portada.htm>

DAGA Acoustic Conference 2010 <http://www.daga-tagung.de/2010>

IoA / ABAV joint meeting 2010. Noise in the Built Environment. Thursday 29 April 2010 - Friday 30 April 2010. Ghent University, Belgium. <http://www.ioa.org.uk/>

10th European Conference on Underwater Acoustics

<http://www.ecua-2010-istanbul.org/>

EAA's product Nuntius Acusticus.The "acoustic messenger", is published since the beginning of 2001 bimonthly in electronic format and distributed together with Acta Acustica united with Acustica. The Nuntius Acusticus provides news of acoustics: information on EU activities, on noise control policy or on other political topics, education in acoustics, education and research guides and news or publications from the Technical Committees, new products, instrumentation or materials.

<http://www.eaa-fenestra.org/products/nuntius>

3. ICBEN International Commission on the Biological Effects of Noise ICBEN 2011

At the July 2008 ICBEN Conference, held at the Foxwood Resort, near Mystic, Connecticut USA, a proposal was presented and accepted for the UK Institute of Acoustics, to host the 2011 ICBEN event in London, July 24-27 2011.

The Organising Committee is headed by Professor Bridget Shield, London South Bank University.

Details will appear at www.ioa.org.uk

Bernard Berry

Vice President – Europe and Africa

July 15 2009

bernard@bel-acoustics.co.uk

ATTACHMENT 11

Report of the Activities in the Pan America Region

I-INCE Board of Directors Meeting, August 22, 2009

Canada

The Alberta Acoustical and Noise Association organized and held the 6th Spring Noise Conference in Banff, Alberta, Canada, on May 19th through the 22nd. The theme of the conference was: Noise Awareness: Supporting Sound Partnerships. The conference featured six plenary speakers from four countries, a workshop on Practical Understanding & Application of Alberta's Environmental Noise Regulation, and two short courses on Acoustics.

The Canadian Acoustical Association (CAA) will be holding its annual conference in October (see below). It will feature four plenary speakers, over 125 contributed papers in technical sessions on a wide range of areas of acoustics, the CAA Annual General Meeting, an equipment exhibition, and the conference banquet and other social events. The CAA organizes an annual conference under the banner name *Acoustic Week in Canada*, as an opportunity for professional, scientific and technical exchange in all areas of acoustics and vibration. The CAA also publishes *Canadian Acoustics*, a quarterly journal of refereed articles, technical notes, case studies, book reviews and news items on all aspects of acoustics and vibration. The CAA also administers a number of prizes, awards, and travel grants annually to high school, undergraduate and graduate students, postdoctoral fellows and other researchers.

United States

The National Academy of Engineering (NAE) project entitled "Technology for a Quieter America" has completed all of its planned workshops to gather information for its final report. The report is currently being edited at the NAE. It will then go through an independent peer review process and comments will be answered prior to publication. Afterwards, it goes to the National Academies Press for printing. It should be available this fall. The report addresses the current state of the practice in noise control engineering, recommendations on how existing knowledge can address current challenges, and develops a research and education agenda that promotes the generation of new knowledge in the fields that can provide the greatest benefit to society. It also presents recommended policies that agencies can develop in order to further improve the American soundscape. There will be 11 chapters including one on the findings and recommendations.

The National Institute for Occupational Safety and Health (NIOSH), in partnership with the National Hearing Conservation Association (NHCA), announced the recipients of the first four Safe-in-Sound Excellence in Hearing Loss Prevention Awards™, honoring companies that have shown their dedication to the prevention of noise-induced hearing loss through excellent hearing loss prevention practices in the work environment. The awards were presented at the 34th Annual Hearing Conservation Conference held on February 12-15, 2009 in Atlanta, Georgia. The recipients included Pratt & Whitney - East Hartford Facility, CT, the Domtar Paper Company, Kingsport Mill, TN, the Montgomery County Water Services (MCWS), OH, and Sensaphonics Hearing Conservation, Inc., Chicago, IL.

The Committee on Noise and Vibration ADC-40 of the US Transportation Research Board met in Dayton, Ohio July 27 to 29, 2009. Thirty-three presentations were made on a variety of transportation noise topics including highway and tire/pavement noise, aircraft noise, rail vibration, and underwater pile driving noise. Time was also allocated for suppliers of sound walls to give brief presentations on their products as well. The technical presentations will be posted on the web at <http://www.adc40.org/>. More than 95 people participated in this conference with 17 state transportation agencies represented as well as the Federal Highway Administration. Other attendees and presenters were from academia, industry, and consulting.

The Noise and Vibration Committee of SAE International held its once every other year conference in May 2009 in St. Charles, IL. The conference featured 188 published papers with 170 presentations with generally an automotive N&V theme. In addition to sessions on vehicle systems and subsystem noise and vibration, sessions on N&V measurement, standards and processes, numerical methods, and passive and active control were organized. Although lower than previous years, the number of registrants was 676 representing 23 countries with a total of 60 exhibitors. Four workshops were also held in conjunction with the conference on Acoustical Materials, Sound Quality, Statistical Energy Analysis, and Structure Borne Noise and Vibration. The conference also featured a special tribute session to honor and remember the Ralph Hillquist who passed away in 2008.

Planned Conferences

- The 2009 annual conference of the Canadian Acoustical Association will be held in Niagara-on-the-Lake, Ontario from 14 to 16 October 2009.
- The 158th Meeting of the Acoustical Society of America will be held in San Antonio, Texas, 26-30 October 2009.
- The US Transportation Research Board Annual meeting will be held in Washington D.C. on January 10–14, 2010 with the theme of *Investing in Our Transportation Future – BOLD Ideas to Meet BIG Challenges*. In addition to covering the complete range of transportation issues, the meeting will include several sessions and workshops on transportation noise and vibration related to ground vehicles, rail, and aircraft sources.
- A joint conference including the 159th Meeting of the Acoustical Society of America and the INCE/USA Noise-Con 2010 will be held in Baltimore, Maryland, 19-23 April 2010.
- The 2nd Pan-American/Iberian Meeting on Acoustics will be held in Cancun, Mexico 15-19 November 2010. See the Acoustical Society of America website upcoming additional information.
- The next SAE International Noise and Vibration Conference will be held May 17-19, 2011 at the DeVos Convention Center in Grand Rapids, MI, USA.

ATTACHMENT 12

**I-INCE Board of Directors Meeting, August 2009
Report on the activities in Asia-Pacific Region
Marion Burgess**

A major activity for IINCE is the annual Internoise Conference and this was held in Shanghai, China 26 - 29 October 2008. The conference was well attended and with a high standard of technical program. In Oct 2009 the 13th International conference on low frequency noise and vibration was held in Tokyo. The *IEEE International Ultrasonic Symposium* was held 1 - 5 November 2008 in Beijing, China. During 2009 the following conferences have been held: 13 - 17 April, Shanghai, China. *2nd International Conference on Shallow Water Acoustics*, 19 - 24 April, Taipei, R.O.C. *International Conference on Acoustics, Speech, and Signal Processing*. As well the national societies held their annual or biannual conferences

Conferences planned from September 2009 include 14 - 18 September, Kyoto, Japan. *5th Animal Sonar Symposium*, 21 - 23 September, Beijing, China. *Western Pacific Acoustics Conference (WESPAC)* followed by 23 - 25 September, Xi'an, China *Pacific Rim Underwater Acoustics Conference (PRUAC)*. Conferences in Japan include 11 - 13 November, Miyagi,. *1st International Workshop on Principles and Applications of Spatial Hearing*. And 18 - 20 November, Kyoto,. *30-th Symposium on Ultrasonics Electronics*.) From 06 - 09 January in Sanya, China. *2nd International Conference on Vibro-Impact Systems* will be held.

Looking further to the future, the *International Congress on Acoustics* will be held in Sydney, Australia from 23 - 27 August, 2010. There will be four associated conferences: one on musical acoustics and one on room acoustics held in Australia one on acoustics and sustainability and held in New Zealand and one on non linear acoustics in Singapore. Associated with the Congress will be a major exposition of acoustics products and systems.

As the editor for the Asia Pacific News in Noise News International (NNI) I find it difficult to obtain reports on activities, with some international interest, from the various countries in our region. I welcome suggestions from the Board on strategies to improve communication within and without our region and also to expand the membership of IINCE to encompass other countries in the Asia Pacific area.

Marion Burgess
August 2009

ATTACHMENT 13 – LIST OF 2010 BOARD OF DIRECTORS

President	G. Daigle (2012)
President-elect	J. Scheuren (2012)
Secretary General	R. Bernhard (2012)
Treasurer	C. Clairbois (2010)
Vice President – Europe-Africa	L. Maffei (2012)
Vice President – Asia Pacific	M. Burgess (2011)
Vice President – Pan America	P. Donovan (2012)
Vice President – Communications	G. Maling (2013)
Vice President – Global Noise Policy	T. Kihlman (2013)
Vice President – Development	S. Gerges (2012)
Vice President – Technical Activities	R. Singh (2011)
Vice President – Rules & Governance	W. Lang (2013)
Vice President for Internal Communications and Webmaster	J. Cuschieri (2011)
Past President	H. Tachibana (2012)
Director, INTER-NOISE 2004	J. Novak (2010)
Director, INTER-NOISE 2006	D. Holger (2012)
Director, INTER-NOISE 2007	T. Belek (2013)
Director, INTER-NOISE 2008	J. Tian (2014)
Director INTER-NOISE 2009	T. Nightingale (2015)

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