

INTERNATIONAL INCE

MINUTES OF THE TWENTY-SEVENTH MEETING OF THE I-INCE BOARD OF DIRECTORS

**SUNDAY, 2001 AUGUST 26 and THURSDAY, 2001 AUGUST 30
DEN HAAG, NETHERLANDS**

Present

Members of the Board

Kihlman, T. – President
Bernhard, R. – Secretary-General and Vice President - Pan American Affairs
Vermeir, G. – Treasurer
Lang, W. – Immediate Past President
Daigle, G. – Vice President – Technical Initiatives
Embleton, T. – Vice President – Long Range Planning
Koyasu, M. – Vice President – Asia Pacific Affairs
Maling, G. - Vice President – Communications
Tachibana, H. – Vice President – International Relations
Tourret, J. – Vice President – European Affairs
Berry, B. – INTER-NOISE 96
Bruel, P. – Distinguished Board Member
Cuschieri, J. – INTER-NOISE 99
Marsh, A. – INTER-NOISE 95
Marshall, H. – INTER-NOISE 98
Vallet, M. – INTER-NOISE 2000

Guests

Eun, H.J. – INTER-NOISE 2003
Kim, Y.-H. – INTER-NOISE 2003
Singh, R. – INTER-NOISE 2002
Ten Wolde, T. – INTER-NOISE 2001

Members Absent

Illenyi, A. – INTER-NOISE 97

(Note: The Board met 09.05 to 18.35 on Sunday, August 26 and 17.30 to 19.05 on Thursday August 30)

1. **Opening.** President T. Kihlman opened the 27th meeting of the I-INCE Board of Directors at 09.05 Sunday, 2001 August 26.
2. **Approval of the Agenda.** Two additional items were added to the draft agenda to item 18. *Other business.* The approved agenda follows:

AGENDA of the I-INCE Board Meeting

Sunday, 26 August (09.00-18.00)

1. *Opening of the meeting.*
2. *Approval of the Agenda.*
3. *Approval of the minutes of the Meeting held in Nice, 26th August 2000.*
4. *Report of the Secretary-General on the affairs of I-INCE. (Bernhard)*
 - *Election of new Member Societies to I-INCE membership, and*
 - *Other matters relating to I-INCE membership.*
5. *Report of the Treasurer on the economic matters of I-INCE. (Vermeir)*
 - *Approval of the audited account for fiscal year 2000,*
 - *Approval of the budget for 2001, including cost of secretariat, and*
 - *Consideration of preliminary budget for 2002.*
6. *Report of the Nominating Committee. (Lang)*
7. *Decision on geographical region for INTER-NOISE 2006. (Kihlman)*
8. *Report of I-INCE Vice President - Long range planning. (Embleton)*
 - *Progress in preparing a long range plan for I-INCE,*
 - *Adoption of I-INCE vision, goals, mission, & principles, and*
 - *Adoption of I-INCE Strategic Plan: 2001-2004.*
9. *Consideration of By-Laws and Governance (incl. rules & policies). (Lang)*
 - *Review Rules, Part 4, Next Congress Planning Committee (NCPC),*
 - *Review job descriptions of officers,*
 - *Note any changes needed to implement Strategic Plan,*
 - *Approve travel support policy, and*
 - *Updating of Guidelines for Organization of I-N Congresses.*

10. *Report of I-INCE Vice President - European Affairs. (Touret)*
 - *Interactions with EAA, EAA Member Societies and I-INCE Member Societies in Europe,*
 - *Possible approval of I-INCE sponsorship of EuroNoise 2003,*
 - *Potential new I-INCE Member Societies in Europe, and*
 - *Any other European matters to be dealt with by the Board.*
11. *Report of I-INCE Vice President – Pan American Affairs (Bernhard)*
12. *Report of I-INCE Vice President – Asia-Pacific (Koyasu)*
13. *Report of I-INCE Vice President - International Relations (Tachibana)*
 - *Relations with International Commission on Acoustics (ICA),*
 - *Representation of I-INCE on ICA General Assembly, and*
 - *Affiliation of I-INCE with other organizations.*
14. *Report of I-INCE Vice President - Communications. (Maling)*
 - *Status report on NNI, including circulation and finances,*
 - *Status report on electronic publishing and website, and*
 - *Implementation of an international register of noise professionals.*
15. *Report of I-INCE Vice President - Technical Initiatives. (Daigle)*
 - *Confirm appointment of co-conveners of new TSG #5, "Noise as a Global Policy Issue,"*
 - *Review membership of TSG #5 prior to General Assembly approval,*
 - *Report on progress of TSG #1, #2, #3, #4 and #6, and*
 - *Publication schedule for I-INCE reports.*
 - *Meeting rooms for Technical Study Groups during INTER-NOISE Conferences.*
 - *Distribution plan for Report on Road Vehicle Noise*
16. *Reports on the INTER-NOISE Congress series: Approx. at 15.00 - 16.00*
 - *Report by a representative of INTER-NOISE 2001 (The Hague),*
 - *Report by a representative of INTER-NOISE 2002 (Dearborn), and*
 - *Report by a representative of INTER-NOISE 2003 (Chejudo Island).*
17. *Review of proposal(s) and decision on INTER-NOISE 2004 venue.*
18. *Other business.*
 - *Active 2002 Symposium*
 - *I-INCE-INCE/USA Committee for oversight of NNI*
19. *Closing of the meeting.*

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3. **Approval of the Minutes of the Last Meeting.** The minutes of the 2000 Board meeting in Nice, France were approved without comment.

4. **Report of the Secretary General.**

- The transition of the office of the Secretary General is almost complete. The office will be a resource for contact information for Board members and Member Societies. It will also have the archives of I-INCE and will provide content for the I-INCE web site.
- Member Society Activity.
 - a. The Sociedad Mexicana de Acustica has not responded to several attempts to contact them and has not paid their dues for several years.
 - b. The Instituto Mexicana de Acustica has applied for membership.
 - c. No other membership issues have arisen.

5. **Report of the Treasurer**

- Payment of Dues. A report of the current status of payment of dues was presented and is appended as Attachment 1.
 - Due to non-payment of dues, the Eastern European Acoustical Association will be written a letter by the President informing them that they will be dropped from membership.
 - The Russian Acoustical Society will continue as an Observing Member.
 - The Noise and Vibration Division of the South African Institution of Mechanical Engineering (SAIMEchE) will be dropped from membership at their request.
 - Due to non-payment of dues, the Sociedad Mexicana de Acustica will be written a letter by the President informing them that they will be dropped from membership.
 - Upon verification that a recent wire transfer of \$200 is from Instituto Mexicana de Acustica, this society will be added to membership in I-INCE.
- Financial Report. The financial report for the year ending 2000 December 31 was presented and is appended as Attachment 2. The balance in the I-INCE accounts as of 2000 December 31 was 70,822.75 euros.
- Budget 2001. The draft budget for the year 2001 January 1 to 2001 December 31 was presented. A budget item of \$500 for support of technical initiatives was added. Income to I-INCE of 14,250 euros from INTER-NOISE 2001 to support NNI was added to the budget. An expense of 14,250 euros to support NNI was added to the budget. Total budgeted income for the year is 34,520 euros. Total budgeted expenses for year 2001 is 26,063.66 euros. The approved budget is included as Attachment 3.
- Estimated Budget 2002. A draft estimated budget for the year 2002 January 1 to 2002 December 31 was presented. A budget item of 500 euros was added for Technical Initiatives. A budget item of 1000 euros for the expenses of the President was added. Income and expense associated with the contribution of INTER-NOISE 2002 to the support of NNI were added to the budget. The revised estimated budget for 2002 is appended as Attachment 4. It is expected that some income and expense items on this budget will change as a result of changes in the I-INCE support of NNI and other issues associated with implementing the long range plan of I-INCE.

6. Nominating Committee

- The terms of Board members Alan Marsh and Per Bruel expire this year.
- Per Bruel and Alan Marsh were proposed as Distinguished Members of the Board for 1 year terms and Tjert ten Wolde, as the INTER-NOISE 2001 Chairman, was proposed for a six year term. All three members were elected to the Board by unanimous vote.
- No offices of I-INCE are open and thus no additional nominations were placed before the Board.

7. **Decision of the geographical region for INTER-NOISE 2006.** Since INTER-NOISE 2005 will be in the Pan American region, INTER-NOISE 2006 should be in either the Asia-Pacific region or the European region. In consideration of other conferences (EuroNoise 05 and Forum Acusticum in Europe in 2005 and Westprac in Asia in 2003 and 2006) it was proposed and agreed that INTER-NOISE 2006 would be held in Europe.

8. Report of I-INCE Vice President – Long range planning.

- The draft Vision, Goals, Mission and Principles were presented and discussed. Discussion ensued about inserting design aspects into the vision and goals, about whether “quiet and tranquil” is always a desirable environment, and about the emphasis on interaction with other societies. The Board eventually agreed to accept the document provided a preamble is added and several of the agreed editorial changes were made. The updated and approved Vision, Goals, Mission and Principles document is included as Attachment 5.
- The draft Strategic Plan was presented and discussed. Items 1, 2, 5, 6, and 7 of the draft document were approved with minor editorial changes.
- Discussion of Items 3 and 4 was deferred until after discussion of Rules 6 and 7 under Item 9 of the Agenda. Eventually Items 3 and 4 of the Strategic Plan were also approved with minor editorial changes.
- The revised and approved Strategic Plan is included in the minutes as Attachment 6.

9. Consideration of By-Laws and Governance.

- Rules, Part 4 was published on page 43 of the 2001 March issue of NNI. The Board did not find any need for editorial changes, and the draft as published was to be confirmed by the General Assembly on 2001 August 27. (Note: The General Assembly confirmed the draft without comment.)
- The President noted that the job descriptions of the officers had been circulated by email with a request for discussion. There was limited discussion related to editorial changes. The job descriptions are approved and will continue to be revised as necessary.
- **Rules, Part 5: I-INCE Congress Evaluation Committee** – The proposed Rules, Part 5 was reviewed. It was agreed that a Congress Evaluation Committee (CEC) should be established but that Rule 5 would be tested and revised by a group of volunteers using INTER-NOISE 2001 as a test case before the final rules are presented to the Board and General Assembly. Various suggestions were made to improve the value of the CEC report. Bill Lang (Chair), R. Singh, Alan Marsh, and Michel Vallet volunteered to act as an ex officio CEC this year and to revise the document Rules, Part 5 for approval by the Board and the General Assembly. It

was agreed that the revised Rules, Part 5 would be circulated to the Board for comment before it is distributed to the General Assembly in preparation for approval at the 2002 meeting of the General Assembly.

- **Rules, Part 6: I-INCE International Register.** The primary purpose of the I-INCE International Register is to generate income for the operation of I-INCE, and, in particular, to support the publication of NNI. The International Register would be world wide web-based and run by a commercial vendor. It would list noise control engineering practitioners for a fee. Discussion of the proposed International Register included discussion of the success of national directories of some of the member societies and the financial situation that forces consideration of this issue. The Board agree unanimously to pursue the idea of establishing the International Register. A committee consisting of G. Daigle (Chair), B. Berry, W. Lang, H. Tachibana, and G. Maling was asked to pursue the details of establishing the International Register and to circulate a report to the Board by 2001 November 1 with the intent that the final Rules, Part 6 would be approved by the Board and General Assembly at the 2002 meeting. [*The International Register was discussed again in the second session of the Board meeting on 2001 August 30 with the following additional clarifications*] R. Bernhard was added to the committee to provide liaison to the office of the Secretary General. To speed up initiation of the International Register, it was agreed that the committee proceed with the announcement and set up phase of the International Register contingent on continuing Board review and approval on the basis of progress reports distributed by email up to the limit where General Assembly approval is required.
- **Rules, Part 7: I-INCE Technical Sections.** The proposed Rules, Part 7: Technical Sections was presented and discussed. The Board agreed unanimously to introduce the concept of technical sections. Since the issue is closely linked to the International Register, the final versions of Part 7 will be discussed and approved at the 2002 Board and General Assembly meetings.
- **Travel Support Policy.** Given the length of the Board meeting and the current uncertainty about the financial status of I-INCE, the proposed travel support policy was tabled for discussion at a future meeting of the Board.
- **Guidelines for Organization of I-N Congresses.** These Guidelines are being updated and no action is required at this time.

10. Report of I-INCE Vice President – European Affairs.

- EuroNoise 01 was held in Greece this past January.
- Forum Acousticum will be held in 2002 September 16-21 in Seville, Spain.
- No final information was available for EuroNoise 03.
- EuroNoise 05 has been proposed for Chalmers University of Technology in Gothenburg, Sweden.
- The Board agreed that I-INCE would co-sponsor EuroNoise 03 and 05 if I-INCE receives equal financial benefits with EAA and active participation by I-INCE Board members on the EuroNoise conference organizing committees.
- **The Initiative for Noise Control Engineering – Europe (INCE/Europe)**
 - INCE/Europe has been incorporated in the U.K. Because it is not permissible to use the term “Institute” in the name of an organization in the U.K., the organization has used the word “Initiative” in its name.

- INCE/Europe has activated a home page on the world wide web, defined and registered a logo, and started a free affiliates registration process (250 registered affiliates thus far). It has also sponsored 2 events; the *Forum on Materials and Products for Noise and Vibration Control of Machinery and Transportation* at CETIM in Senlis France and the *Symposium on Sound Insulation of Windows and Glazing in Practice* in The Hague, Netherlands. INCE/Europe plans to eventually apply for I-INCE membership after it has demonstrated its relationship with EAA and the member societies of I-INCE in Europe.
- It was agreed that the President of I-INCE would formally write to the leadership of INCE/Europe to ask for a response to the resolutions of the Board at the 1999 and 2000 meetings to clarify INCE/Europe's interaction with EAA and the I-INCE member societies in Europe.

11. Report of I-INCE Vice President – Pan American Activities.

- Noise-Con 2001 will be held in Portland, Maine, USA 2001 October 29-31.
- Noise-Con 2003 will be held in Cleveland, OH, USA in 2001 May.
- The 2001 Fall meeting of the Acoustical Society of America will be held in Fort Lauderdale, FL, USA 2001 December 3-7.
- The 2002 Spring meeting of the Acoustical Society of America will be held in Pittsburgh, PA, USA in 2002 June 3-7.
- The 2002 Fall meeting of the Acoustical Society of America will be co-sponsored by the IberoAmerican Federation of Acoustics and Instituto Mexicana de Acustica and will held in Cancun, Mexico in 2002 December 2-6.

12. Report of the I-INCE Vice President – Asia-Pacific Activities.

- Westprac VII was held in Kumamoto, Japan 2000 October 3-5.
- Westprac VIII will be held in Australia in 2003 April.
- The VP – Asia-Pacific Activities requested that the INTER-NOISE Congress series rotate to the Asia-Pacific region every fourth year. There was general consensus that this was consistent with the long term congress rotation plan.

13. Report of the I-INCE Vice president – International Relations.

- The 17th ICA meeting will be next week in Rome, Italy.
- The 2004 ICA meeting will be held in Kyoto, Japan.
- Future formal links with the World Health Organization and ICBEN were discussed with general consensus that such relationships should be investigated.
- It was also recommended that mutual links be established on the web sites with cooperating organizations.

14. Report of the I-INCE Vice President – Communications

- The finances of *Noise News International (NNI)* were discussed at length. The balance sheet for fiscal year 2000 April 1 to 2001 March 31 is included as Attachment 7. While this financial report appears to be quite positive, several issues are of significant concern. The

Board of Directors of INCE/USA has requested that I-INCE share a greater part of the funding of *NNI*. Distribution costs for international deliveries are high and distribution is complicated. In addition, the current editorial staff is volunteer. In the near future it may be necessary to hire professional editorial services. This is estimated to increase expenses by more than 20,000 USD.

- There was no report on the potential for electronic publishing of *NNI* or the amount of activity on the current internet supplement.
- Bernard Berry has taken over for Andre Cops as the European Editor. Anita Lawrence has asked to be relieved as the Asia-Pacific Editor. Marion Burgess was subsequently appointed as her replacement.

15. Report of the I-INCE Vice President – Technical Initiatives

- **Technical Study Group #5 (TSG #5) *Noise as a Global Policy Issue*.** Co-conveners of the new TSG#5 will be W. Lang and T. ten Wolde. The proposed membership and scope of the TSG is included as Attachment 8. The proposed TSG was approved and recommended for presentation to the General Assembly.
- **Technical Study Group #6 (TSG #6) *Community Noise*.** Co-conveners J. Ollerhead and N. Porter have resigned. L. Finegold has been asked to be the new convener and to develop a new scope and membership. A summary of a preliminary meeting of the membership and plan for TSG #6 *Guidelines for Effective Noise Management* was presented. This new proposal was not judged to be ready to be taken to the General Assembly. The primary concerns were that the proposal was too ambitious, that it proposes to move into non-engineering areas, and that there may be overlap with the work of TSG #5 and TSG #3. It was decided that L. Finegold should be asked to meet with the co-conveners of TSG #5, TSG #3 and others (W. Lang, H. Tachibana, G. Daigle, T. Kihlman, and M. Vallet) to help better define the scope of TSG #6 for discussion at the second session of the 2001 Board meeting. *[The following are the results of the discussion at the second session of the 2001 Board meeting]* A revised plan was presented. The original concerns still remain. It was agreed that VP Daigle will ask L. Finegold to develop a scope and a report outline by 2002 May 1 for distribution to the Board. The plan will be considered at the 2002 Board meeting.
- President Kihlman proposed a new TSG on *Effectiveness of Regulation on Emission of Selected Noise Sources*. This proposal was tabled until next year.
- The reports of the TSG's will be distributed as follows; published in *NNI*, put on the I-INCE web site in *pdf* format, and put on all future congress CD ROM's in *pdf* format.

16. Reports of the INTER-NOISE Congress Series.

- **INTER-NOISE 2001.** T. ten Wolde reported on the congress to date. 750 abstracts were submitted (100 of these preferred a poster presentation). 80-90 more abstracts were changed to posters. A group of approximately 20 refused when asked to convert to a poster. 450 papers and 100 posters were received. It is expected that there will be more than 950 registrants and 100 accompanying persons at the congress and 44 exhibits. CD ROM and hard copy proceedings are available at the congress. A press release had been published and press was expected at the congress. Interaction with ICA in Rome had gone well. The congress attracted many working groups and committee meetings as well as a workshop on

costs and benefits of noise control. The Board expressed its appreciation to T. ten Wolde and his staff for a job very well done.

- **INTER-NOISE 2002.** R. Singh reported on planning for INTER-NOISE 2002. The conference will be held 2002 August 19-21. 40 special sessions have been arranged. The congress will be preceded by a short course on acoustical materials. It will be followed by the sound quality symposium SQS 2002. R. Singh and his colleagues were applauded for their efforts.
- **INTER-NOISE 2003.** Dr. H. J. Eun, President of the Korea Research Institute of Standards and President of INTER-NOISE 2003, reported on preparations for INTER-NOISE 2003, which will be held 2003 August 25-27 on Jeju Island in southern South Korea. He was accompanied by Y.-H. Kim. The organizers are planning for 600 domestic participants and 600 international participants. The Board applauded the efforts of Dr. Kim and his colleagues for their plan to organize INTER-NOISE 2003.

17. **INTER-NOISE 2004.** The Congress Selection Committee (CSC) heard proposals to host INTER-NOISE 2004 from delegates from Spain, Italy and the Czech Republic. The CSC ranked the proposals Czech, Italy, and Spain and recommends an invitation be presented to the delegates of the Czech Republic to host the 2004 Congress in Prague. Between the CSC meeting and the second session of the Board meeting, President Kihlman met with Mr. Novak and others associated with the Czech proposal to resolve several issues which were unclear in the proposal. All of these issues were resolved and there appear to be no problems with the proposal. The Board agreed to follow the recommendation of the CSC and accept the invitation of the Czech Acoustical Society to host the INTER-NOISE 2004 Congress.

18. Other Business

- It was proposed by G. Maling that ACTIVE 2002 be approved as an I-INCE Symposium. The meeting will be 2002 July in Southampton, England. The Chairman will be Steve Elliott of the Institute for Sound and Vibration Research. The proposal was accepted.
- It was proposed by G. Maling that a joint committee of I-INCE and INCE/USA be established for oversight of NNI. The particular objectives of the committee will be to
 1. review cash flow on a quarterly basis
 2. look into the establishment of a formal agreement between INCE/USA and I-INCE for NNI
 3. look for better methods to distribute NNI to international recipients

The following were appointed as members of the NNI committee: the INCE/USA Treasurer, the INCE/USA VP for Publications, the INCE/USA Executive Director, the I-INCE Treasurer, the I-INCE President, J. Turret, and George Maling. The I-INCE members of the NNI Committee will await the invitation of the Board of INCE/USA to initiate deliberations.

19. **Closing of the Meeting.** The meeting was closed at 19.05 on 2001 August 30.

Respectfully submitted,

Robert J. Bernhard
Secretary General

Attachment 2: Financial Report

I-INCE FINANCIAL REPORT 2000			
EURO			
Revenues		Credit balance	
Transfer of credit balance 1999-12-31	60,055.89		
Member Society dues	14,258.51	Revenues-Expenses	70,822.75
Sustaining Member Contributions	2,487.28		
Institutional Member dues	451.51		
Subscribers NNI	78.00		
Interests 2000	1,656.02		
Total revenues	78,987.21		
Expenses		State of accounts	
I-INCE contribution for publication and distribution of the 200 issues of NNI (300000 BEF + USD 59,4 for website)	7,513.80	Current 431 0072711-28	929.56
Secretariat	250.00	Deposit 431 0072719 36	14,032.82
Mailing	57.41	Deposit 431 0072710 27	55,860.37
Special costs	330.70		
Bank charges	12.55		
Total expenses	8,164.46	TOTAL	70,822.75
prepared by Prof. André Cops , Secretary-General I-INCE (until 2000.12.31)		audited by Prof. G. Vermeir on 2001-1-9	

International INCE Financial Report for 2000.

The 2000 financial report for International INCE has been released with the following statement by the auditor.

We have examined the consolidated balance of the International Institute of Noise Control Engineering for the period of 2000 and the related statements of operation and retained earnings and changes in financial position for the year then ended. Our examination was made in accordance with the generally accepted auditing standards and, accordingly, included such tests of the accounting records and such other auditing procedures as we considered necessary in the circumstances. In our opinion, the aforementioned statements present fairly the financial position of the International Institute of Noise Control Engineering, and the results of its operations and changes in its financial position for the year then ended, in conformity with the general accepted accounting principles applied on a consistent basis.

Luven-Heverlee, 2001 January 09,

Prof Gerrit Vermeir

**Attachment 3:
Budget 2001**

I-INCE BUDGET FOR 2001				
				EURO
Credit balance 2000-12-31				70,822.75
Expected membership fees				
Members	small	17	200	3,400.00
	medium	15	400	6,000.00
	large	8	600	4,800.00
Sustaining membership		5	500	2,500.00
Institutional membership		9	70	630
Income contribution INTER.NOISE 2001 950x15 USD				15,390.00
Estimated bank account interest			1,800.00	1,800.00
			Total estimated income	34,520.00
Expenses				
renewing web address 2001 2002: 63 USD				68.04
costs production of 1400 copies of report I-INCE WORKING PARTY ON NOISE EMISSIONS OF ROAD VEHICLES (WP-NERV)				1,853.25
costs for delivery of 1100 reports to I.NOISE 2001				182.37
additional postsendings (EC, U. Sandberg, Gr. Flemming, B. Bernhard) 300 x 0.15 kg=45 kg total: 45 kg x 6 EURO/kg (av)=270 EUR				270
Support NNI INTER.NOISE 2001				15,390.00
IINCE contribution to publication and distribution of NNI				7,500.00
cost treasurership (secretariat, mailing)				300
different costs TC's (G. Daigle)				500
			Total estimated expenses	26,063.66
Estimated credit balance on 2001-12-31				79,279.09
1 USD = 1,08 EURO				
1 EURO = 40,3399 BEF				

**Attachment 4:
Estimated Budget 2002**

Tentative I-INCE BUDGET FOR 2002				
				EURO
Credit balance 2001-12-31				79,279.09
Expected membership fees				
Members	small	17	200	3,400.00
	medium	15	400	6,000.00
	large	8	600	4,800.00
Sustaining membership		5	500	2,500.00
Institutional membership		9	70	630.00
Estimated bank account interest			1,900.00	1,900.00
Income Dearborn INTER.NOISE 2002				pm
Total estimated income				19,230.00
Expenses				
Support NNI Dearborn INTER.NOISE 2002				pm
IINCE contribution to publication and distribution of NNI				7,500.00
cost treasurership (secretariat, mailing) 300.00				300.00
different costs TSG's (G. Daigle) 500.00				500.00
special costs President 1,000.00				1,000.00
initiative register as announced				
	register			1,000.00
	webdesign			1,000.00
	webmaster			10,000.00
Total estimated expenses				21,300.00
Estimated credit balance on 2002-12-31				77,209.09
1 USD = 1,08 EURO				
1 EURO = 40,3399 BEF				

Attachment 5:

Vision, Goals, Mission, and Principles International Institute of Noise Control Engineering

PREAMBLE

The vision of the International Institute of Noise Control Engineering (I-INCE), a worldwide consortium of professional organizations with a primary focus on unwanted sounds and on vibrations producing such sounds, is the ultimate objective of the organization that may only be attained in the far future. The goals represent closer-in objectives, but are general in nature. The mission defines specific tasks with which the organization is charged. The principles give the assumptions on which all activities to implement the mission are based.

VISION

For people in all countries, an environment free from the adverse effects of noise.

GOALS

The goals of I-INCE are to advance technical developments in the control of noise and vibration through engineering design, promote applications of these developments for the benefit of humankind, and undertake appropriate programs and activities that advance professionalism in noise control engineering.

MISSION

I-INCE provides leadership in achieving its goals by sponsoring the INTER-NOISE series of International Congresses on Noise Control Engineering, publishing the quarterly magazine *Noise/News International*, maintaining a website, and carrying out technical initiatives on important issues of international concern to noise control. I-INCE encourages cooperation with other organizations in activities related to noise control engineering, and communicates recommendations for noise control to decision makers and policy developers worldwide.

PRINCIPLES

- The adverse effects of noise and vibration on public health and on the quality of life are widely recognized and require continuous monitoring.
- Essential to reducing exposure to noise (*immission*) is noise control at the source (*emission*) as well as control along the path between source and receiver.

- Reduction of noise from a source (*emission*) is primarily an engineering problem for the manufacturer of the noise source, or for corrective action to be taken subsequent to manufacture.
- Reduction of environmental noise (*immission*) in communities involves political, regulatory, economic, social and consumer issues, as well as engineering considerations.
- Control of noise requires careful attention to the role of the market and participation by the consumer who needs to be well informed in order to effectively identify the requirements for quieter products, workplaces, homes, and public spaces.

2001.09.08

Attachment 6: Strategic Plan

International Institute of Noise Control Engineering STRATEGIC PLAN: 2001-2004

1. Monitor the quality of the INTER-NOISE Congresses and strive to increase their value to participants and concerned professionals worldwide.
2. Increase the value of the I-INCE website for I-INCE Member Societies and noise professionals worldwide.
3. Develop, announce, publish, and maintain an international register of noise professionals.
4. Establish technical sections within I-INCE to provide a sharper focus on activities in technical areas narrower than the broad field of interest of I-INCE.
5. Develop and work for the adoption of an international noise control policy in cooperation with relevant organizations.
6. Complete the restructuring of the I-INCE organization so that the Board of Directors and the General Assembly share more equally in its management.
7. Enhance the financial and organizational effectiveness of I-INCE to ensure that it will continue to serve future generations working toward the realization of the I-INCE vision and goals.

Attachment 7:
Financial Statement – *Noise News International*

EXPENSES	
Printing and mailing	\$ 50 336
Pre-press	12 868
Office expenses	965
Telephone	419
Postage	443
Shipping (overseas)	4771
Advertising	9023
TOTAL:	\$ 78 825
INCOME	
Advertising	\$ 37 067
Library subs (140)	7 690
IN 2000 contribution	13 000
I-INCE contribution (7454)	6 485
INCE/USA contribution (member dues)	14 583
TOTAL:	\$ 78 825

INCE/USA – 1082 members
\$13.48 per member

Attachment 8

I-INCE Technical Study Group #5 on Noise as a Global Policy Issue

Approved Members And Consultants

<i>Australia</i> (Australian Acoustical Society)	W. Les Huson wlhuson@gil.com.au
<i>Belgium</i> (Belgian Acoustical Association)	Jean-Pierre Clairbois a_technologies@compuserve.com
<i>Finland</i> (Acoustical Society of Finland)	Kari Pesonen kari.pesonen@hut.fi
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Note: At the General Assembly in Den Haag, additional members were proposed by Member Societies in Brazil, Korea, and New Zealand. These individuals will be invited to participate in the next meeting of TSG #5 to be held in Dearborn, USA, during 2002 August.

Scope

The task of TSG #5 is to take a global approach to noise in order to formulate and delineate the requirements for an effective international policy for noise control.

Many manufactured products (i.e., vehicles, machinery, devices and equipment) that emit audible sound are produced in two or more countries by companies with worldwide operations, and are traded internationally. The noise immissions resulting from the operation of these products are growing in severity as traffic flow and the pace of industrialization continue to increase in many parts of the world. The noise emissions of such products are appropriately the subject of international agreements and regulations.

To accomplish its task, TSG #5 shall study how global policies have been developed in the past. From this study, recommendations shall be developed for improving current procedures so that future policies may be effective in controlling noise. The roles of international bodies, national governments and local authorities shall be identified and, if necessary, clarified.

An I-INCE Technical Report shall be prepared that details what is needed to create an effective global noise control policy. The report shall include definitions of terms, a classification of noise policy areas, a summary of the adverse effects of noise, identification and intentions of global-policy issuing authorities, emission and immission recommendations, international trade and local jurisdictional issues, analyses of the policy development processes of existing organizations, and cooperative research and engineering programs by government, industry and universities. The report is also to include recommendations for the harmonization of noise emission and noise immission indices, including measurement and computation methods for determining their values. Recommendations may be extended to noise limit values and dose-effect relationships.