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(MAILED TO BOARD)  
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INTERNATIONAL INCE  
MINUTES OF THE TWENTY-THIRD MEETING  
OF THE BOARD OF DIRECTORS OF  
INTERNATIONAL INCE ON  
SATURDAY-SUNDAY, 1997 AUGUST 23-24,  
IN BUDAPEST, HUNGARY

Present

Members of the Board

- Lang, W. - President
- Cops, A. - Secretary-General (and representing INTER-NOISE 93)
- Brüel, P. - Director-at-Large
- Lawrence, A. - INTER-NOISE 91
- Embleton, T. - INTER-NOISE 92
- Koyasu, M. - INTER-NOISE 94
- Sone, T. - INTER-NOISE 94
- Berry, B. - INTER-NOISE 96 (N. Porter, alternate on 08.23)

Touane, J  
Guests

← MISSING

- Illenyi, A. - INTER-NOISE 97
- Kotschy, A. - INTER-NOISE 97
- Kihlman, T. - INTER-NOISE 90
- Hamonic, B - SFA
- Vallet, M. - SFA
- Houtsma, A. - Netherlands Acoustical Society
- ten Wolde, T. - Netherlands Acoustical Society
- Gerges, S. - SOBRAC
- Marshall, H. - INTER-NOISE 98
- Maling, G. - Managing Editor, *NNI*

Agenda. (The draft agenda was circulated before the meeting by fax.)

1. Opening of the meeting.
2. Approval of the Draft Agenda.
3. Approval of the minutes of the Twenty-Second Meeting of the Board.
4. Report of the Secretary General on the affairs of I-INCE.
5. Approval of the audited account for fiscal year 1996.
6. Approval of the budget for 1997.
7. Analysis of the I-INCE Opinion Survey.
8. Report of the Managing Editor of *Noise/News International*.
9. Report of the I-INCE Vice President - European Affairs.
10. Revision and updating of I-INCE Bylaws, including consideration of dues structure.
11. Revision of the INTER-NOISE Guidelines.
12. Report of the Nominating Committee.
13. Report from the International Commission on Acoustics and update on status of I-INCE application for affiliation with IUTAM.
14. Consideration of proposals received for INTER-NOISE 2000.
15. Reports on the INTER-NOISE Congress series.
16. Preliminary planning for INTER-NOISE 2001 and 2002.
17. Reports on EURO-NOISE and I-INCE Symposia.

18. Items to be delegated to the I-INCE Council.
19. Other business.
20. Closing of the meeting.

## Minutes

1. **Opening.** The President opened the meeting at 09.00 hours on Saturday, August 23.
2. **Approval of the Agenda.** The Draft Agenda was approved.
3. **Minutes of the Last Meeting.** The minutes of the Twenty-Second Meeting of the Board in Liverpool on 1996 July 28-29 were approved.
4. **Report of the Secretary General.**
  1. *Member Societies.* International INCE now has 41 Member Societies (38 P members and 3 O members: Russia, India and Yugoslavia). Applications for membership have been received from the acoustical societies of Portugal and Turkey. They have both been accepted and the number of Member Societies has been increased to 43.
  2. *Payments.* There has been difficulty with payments from some countries: Poland, China (with Professor Maa no longer active), Korea (no replies to letters), and Romania (foreign exchange problems). The membership continues to include 6 Sustaining Members and 9 Institutional Members.
5. **Approval of the Audited Account.** The audited financial statement for 1996 was discussed and approved.
6. **1997 and 1998 Budgets.** The budgets for 1997 and 1998 were discussed and approved.
7. **Analysis of I-INCE Opinion Survey.** Sixty-five questionnaires were returned out a total of 130 that were sent out. A majority in favor was received on all questions. However, some questions received very strong majorities, and weaker majorities were received on others. To establish a numerical rating, the number of "no" responses to a question was subtracted from the number of "yes" responses. The strongest response was on question #2 which received a plus 61; the weakest response was on question #26 which received a plus 10. Hence, the range of responses on the questions was from +10 to +61. This range was divided arbitrarily into "S" stronger responses (10 questions), "M" moderate responses (15 questions), and "W" weaker responses (5 questions). A question-by-question review was then undertaken of the responses with many comments being made by the members of the Board. No immediate action is necessary on any item, but the implications of the responses are important in the revision of the Bylaws and the INTER-NOISE Guidelines which will follow agenda items 10 and 11.
8. **Report of the NNI Managing Editor.**
  1. *Editorial Material.* Four issues were produced in 1996, each with a feature article. In 1997, features published were an article on ISO standards, an analysis of the cost of noise control, and an article on noise control in Japan.
  2. *Distribution.* There are four different ways in which *NNI* is distributed: in Europe, by ocean freight to England, then by truck to each country, a few copies are distributed by air, elsewhere the U.S. Mail is used with M-bags which are cheap but slow and costs will be increasing for this mode.
  3. *Finances.* INCE/USA has a fiscal year which ends in March, so the summary presented is through 1997 March. A line-by-line presentation was made of income and expenses, about USD 81K each.
  4. *Other.* Currently, the electronic version is essentially a supplement to the print version. It is hoped that it will be possible to move to a situation where the print version is a supplement to the electronic version. This will reduce costs, and make information available quicker. International INCE has its own home page at:

<http://users.aol.com/iince1/>

ACTIVE 97 and INTER-NOISE 97 are on a CD ROM which will be sold here in Budapest at a price of USD 70. Proceedings of INTER-NOISE 97 will be distributed to the attendees in the print version. For INTER-NOISE 98, the procedure may change and the handout at registration will be the CD ROM with attendees paying extra for the paper version which will be mailed to them following the Congress.

**9. Report of the I-INCE Vice President – European Affairs.**

1. *Interactions with EAA.* In Liverpool, J. Blauert gave his views of cooperation between EAA and I-INCE. A task force on which the I-INCE representatives were B. Berry and J. Tourret was established mainly to arrange for the the next EURO-NOISE conference. J. Blauert has accepted the minutes of the I-INCE Board meeting in Liverpool. There has been no feedback from the EAA Board on relations with I-INCE. J. Tourret feels that there may be some problem with EAA representatives to the joint task force and will explore this situation further. The organizers and EAA representatives are J. Scheuren and H. Fastl. The preliminary program will be distributed here at Budapest. The dates are 1998 October 04-07 in Munich, Germany. The conference hotel rate is about DEM 200 which is expensive but there are cheaper hotels nearby. J. Tourret then asked if I-INCE should or could do anything about use of a PCO and the associated expense. As far as venues for future EURO-NOISE conferences are concerned, it is important to maintain a geographical balance and to recall that ICA 2001 will be in Rome.

2. *Other matters.* As far as future INTER-NOISE Congresses in Europe are concerned, J. Tourret has been approached by the following candidates: Italy, France, Netherlands, and Russia. As far as new Member Societies are concerned, it is possible that Estonia, Latvia, Ukraine, and Romania may join.

**10. Revision of I-INCE Bylaws.** The draft of the revised Bylaws recently circulated to the Board was reviewed clause-by-clause. A number of changes were made.

Bylaw revision for Affiliated Organizations. S. Gerges made a presentation to the Board concerning his FIA. After his presentation, it was explained to him that the I-INCE Bylaws have been changed and FIA will be recognized as an Affiliated Organization and listed as such so that it will be permitted to have a representative at the I-INCE General Assembly, without vote.

(Action subsequent to Board meeting: in Budapest, and immediately following the Congress, a number of Board members participated in further refinements to the Bylaws. A version of the revised Bylaws will be circulated to the members of the Board in the near future.)

**11. Changes to I-INCE Rules.** There was a detailed discussion of the annual dues structure for the Member Societies. The dues structure should be tied to the number of votes that a Member Society has in the General Assembly. The discussion was expanded to include the escalation of meeting registration fees. A detailed analysis of this situation prepared by A. Marsh was presented. There were a number of important suggestions: (a) use the IUTAM voting scale and multiply by a unit price (USD 25-50), (b) use a voting scale from one to ten votes, with a dollar multiplier expanded so that the top class pays more than ten times the bottom class, i.e., the larger Member Societies get less for their money in voting, (c) must consider increased demand for *NNI* from Member Societies paying more money. It is important to keep in mind the expense deficit on *NNI*.

(During the Budapest Congress, W. Lang and T. Embleton worked to consolidate these suggestions into a proposal that will be drafted for circulation in 1997 December to the I-INCE Member Societies for approval.)

**12. Report of the Nominating Committee.** The 1997 Nominating Committee consisted of T. Embleton (Chair), A. Lawrence and J. Tourret. Following the revisions of the I-INCE Bylaws, approved by the Board, the Nominating Committee presented the following slate for the respective offices:

- Vice President – Communications: George C. Maling
- Vice President – Technical Initiatives: Gilles A. Daigle
- Vice President – Inter-Society Relations: Tor Kihlman

The nominees were elected to their respective offices by the Board. The terms for Daigle and Kihlman are for three years. The term for Maling is two years.

**13. IUTAM Situation.** A letter from T. Tatsumi to M. Koyasu dated 1997.08.16 partially explained the situation. IIAV has been admitted as an affiliated organization. The letter reads: "The proposals for affiliation by ICA and I-INCE have also been discussed in detail and I understand that Prof. M. Hayes, Secretary General, is taking contact with the representatives of ICA and I-INCE concerning these matters."

(Subsequent to the Budapest Congress, an e-mail was sent on August 29 by the IUTAM Secretary General to the I-INCE President which reads:

"I'm sorry to tell you that the IUTAM Bureau decided not to recommend I-INCE for affiliation. There was a very long discussion. The view is that I-INCE is more engineering oriented with emphasis on engineering solutions to noise control problems. I do hope that, notwithstanding this decision, relations between IUTAM and I-INCE will continue to be co-operative and cordial to our mutual benefit.")

**14. Proposals for INTER-NOISE 2000.** The Board has two serious proposals to consider, from The Hague and Nice. Prior to the formal presentations, there was a frank discussion of the pros and cons of each proposal, including hotels, budget, PCOs, organizing committee, timing of meeting (late August vs. September), control of meeting, database vs. PCO, etc. The background that had to be kept in mind by the Board was that the IIAV meeting will be in Garmisch, Germany on 2000 July 04-07, and it is anticipated that a member of the IIAV Board will at that time be the President of the NAG.

1. *Presentation from The Hague.* The presentation was made by A. Houtsma and T. ten Wolde. The possible conflict of interests between J. Verheij, a member of the IIAV Board, was explained to the Dutch representatives. They responded to the question of a conflict of interests. The intent is to organize the Congress in cooperation with the Netherlands Materials Society. The dates and alternates are September 04-06 and September 11-13. The names of the members of the organizing committee were given and there were about eight of them from various organizations. They will use PCOs and are well aware of the problems that may be created by PCOs. The budget was presented on income and expenses. Expected attendance at 900 would break even at 675 with 150 accompanying persons. Sixty exhibitors, registration fee USD 500, hotels - wide range from 5 star down at about DFL 200.

2. *Presentation from Nice.* The presentation was given by B. Hamonic, the president of SFA, and M. Vallet. Most of the presentation was by M. Vallet. A hand-out was distributed with a schedule of planning, budget, and theme: "Transport Noise". It was suggested that this could possibly be enlarged to "Transport and Community Noise" and this was accepted by M. Vallet with enthusiasm. The expected attendance is 800; the registration fee is proposed at USD 500, with 50 exhibitors. There will be some grant income (possibly USD 55K). The total income/expense budget is about USD 497K. The room layout was reviewed with an auditorium and as many as 15 break-out rooms with up to 100 seats each. M. Vallet was not aware of the IIAV meeting in Garmisch. When informed, his response was appropriate - be quick off the mark, and go for quality.

3. *Decision on INTER-NOISE 2000.* A secret straw poll was taken, and the results were: Nice 5, The Hague 2, and uncertain 2. Following a discussion which lasted approximately one hour, a final secret vote was taken; the results were: Nice 7, The Hague 1, and abstention 1. The decision of the Board to accept the French proposal was announced at the INTER-NOISE 97 Opening Ceremony; prior to that the Dutch proposers were informed.

**15. Reports on the INTER-NOISE Congress Series.**

1. *INTER-NOISE 97.* A. Illenyi showed the site plan for the meeting rooms, the exhibition, etc. He outlined the schedule for the entire Congress. Currently there are 643 registrants, and a total of 856 including students and accompanying persons. There were 175 at ACTIVE 97. He spoke of the difficulty of avoiding overlapping conferences, and of the problem of late submission of abstracts and papers. Through the extraordinary efforts of the sponsors, the Congress will probably not show a loss. There seem to be a number of problems with registration payments from France. There have been about 10 percent withdrawals of registration fees. Ten percent of the lectures are in poster format which will be on display for the entire Congress. Other problems included badly written (illegible) papers, authors wanting to change the order of the authors on their written manuscripts, or other changes after the deadline.

2. *INTER-NOISE 98.* A written report was distributed by H. Marshall which included the Queenstown Symposium. A mock-up of the first announcement and call for papers was reviewed and discussed. The budget is for a break-even at 300 paying registrants (the early bird is NZD 700 which is approximately equal to USD 442).

3. *INTER-NOISE 99.* G. Maling reported on the preparations for Fort Lauderdale in 1999 December. There will be seven meeting rooms, also a convention center nearby if more space is needed. The co-chairs are D. Yeager and J. Cuscheri. Cuscheri will also be the Technical Program chair; the secretariat will be in Poughkeepsie, NY. ACTIVE 99 will be in the same hotel on December 03-04. The hotel room rates



will be USD 130–140, single or double. There will possibly be a boat excursion on one of the evenings.

16. **Preliminary planning for INTER–NOISE 2001 and 2002.** ICA 2001 will be in Rome early in 2001 September. Our schedule is that INTER–NOISE will return to the Far East. There should be an ACTIVE 2001. A brief discussion was held to review the following possibilities: South Africa, Hong Kong, Singapore, China, and Korea. T. Sone has good contacts within Korea, and will explore further for 2001. Then 2002 will be back in North America, likely on the West Coast, Newport Beach and Hawaii were mentioned, but there are many other possibilities.

(Following the discussions in Budapest, W. Lang and T. Kihlman contacted T. ten Wolde. It appears that we may not have a viable invitation for INTER–NOISE 2001 from the Far East. In this case, the normal Board rotation scheme would bring us back to Europe. The possibility was explored with ten Wolde that the Dutch leave their rejected proposal for INTER–NOISE 2000 on the table, that the proposal be changed to INTER–NOISE 2001, and the Congress be held as a satellite to ICA 2001 or as an independent event, but in the same time frame, to maximize participation from outside Europe in both events.)

17. **EURO–NOISE.** The Board's guidance on the announcement of EURO–NOISE at the Budapest Congress was requested. It was decided that nothing would be said from the podium about EURO–NOISE 98 in order to avoid any possible conflicts with INTER–NOISE 98.

17a. **ACTIVE 99.** The Board approved ACTIVE 99 as an International INCE Symposium. It will be held in Fort Lauderdale, Florida, on 1999 December 03–04, immediately prior to INTER–NOISE 99.

18. **Items to be Delegated.** This item deleted as the I–INCE Council has been discontinued.

19. **Other business.** None.

20. **Closing.** The President adjourned the meeting at 15.35 on August 24.

Respectfully submitted,

William W. Lang, President

**HANDOUTS IN BUDAPEST:**

1. Financial statement as of 1996.12.31 (Agenda item 5).
2. Budget 1997 and preliminary budget 1998 (Agenda item 6).
3. Iberoamerican Federation of Acoustics (FIA) (Agenda item 10).
4. Report of the Nominating Committee in Budapest (Agenda item 12).
5. Letter from T. Tatsumi to M. Koyasu dated 1997.08.16 (Agenda item 13).
6. Report on INTER–NOISE 97 (Agenda item 15).
7. Report on planning for INTER–NOISE 98 (Agenda item 15).
8. EURO–NOISE 98 announcement and call for papers (Agenda item 17).