MINUTES OF THE TWENTY-FIRST MEETING OF THE BOARD OF DIRECTORS OF INTERNATIONAL INCE ON SATURDAY, 1995 JULY 08 IN NEWPORT BEACH, CALIFORNIA, U.S.A.

Present

Members of the Board

LANG, W.	President
COPS, A.	Secretary-General (and representing INTER-NOISE 93)
BRUEL, P.	Director-at-Large
MALING, G.	INTER-NOISE 89
KLEINER, M. (for T. Kihlman)	INTER-NOISE 90
LAWRENCE, A.	INTER-NOISE 91
EMBLETON, T.	INTER-NOISE 92
KOYASU, M.	INTER-NOISE 94
SONE, T.	INTER-NOISE 94

Guests

TOURRET, J.	INTER-NOISE 88
MARSH, A.	INTER-NOISE 95
BERRY, B.	INTER-NOISE 96

Agenda

1. Opening of the meeting.
2. Approval of the draft agenda.
3. Approval of the minutes of the Twentieth Meeting held in Yokohama, Japan, on 1994-08-27/28.
4. Report of the Secretary-General on the affairs of International INCE.
5. Approval of the audited account for fiscal year 1994.
6. Report of the nominating committee.
7. Report and action items from the I-INCE Council.
8. Report of the Managing Editor of *Noise/News International*.
9. Approval of the budget for 1995.
10. Revision and updating of I-INCE By-Laws.
11. Report from the International Commission on Acoustics.
12. Reports on the INTER-NOISE Congress series.
13. Reports on I-INCE Symposia.
14. Plans for INTER-NOISE 98, 99 and 2000.
15. Discussion of other new initiatives to be undertaken by International INCE.
16. Other business.
17. Closing of the meeting.

1. The President opened the meeting at 09.00 on Saturday, July 08, and welcomed the members.

2. The Draft Agenda was approved.

3. The Minutes of the Twentieth Meeting of the Board in Yokohama, Japan were approved.

4. Report of the Secretary–General.

   a. International INCE now has 38 Member Societies, the Hong Kong Institute of Acoustics and the Mexican Acoustical Society having joined the organization since the last meeting of the Board. There are also eight Institutional Members and six Sustaining Members.
   b. The Secretary General reviewed the balance sheet for 1994–12–31 line–by–line. (Attachment 1).
   c. In response to a question concerning surpluses from INTER–NOISE Congresses, he pointed out that the organizers of INTER–NOISE 94 (Yokohama) are in the process of putting the Proceedings on CD–ROM. Japanese law requires that an organization's books be balanced at the end of each fiscal year, so monies have been transferred to I–INCE which will be used for future CD–ROM projects.
   d. On a question concerning surpluses being transferred to I–INCE, it follows that I–INCE should be prepared to underwrite losses on an INTER–NOISE Congress (all previous I–N Congresses have shown surpluses, but this may not always be the case). The opinion was expressed that this could be risky because the financial base of I–INCE is relatively small given all that I–INCE does, or may in the future want to do.

5. The audited account for 1994 was accepted.

6. Nominating Committee Report. The members are Embleton (Chair), Kihlman and Lawrence. Nominations were presented for President and Director–at–Large to serve four year terms, starting 1996–01–01. Both being willing to serve, Lang and Bruel were nominated, and unanimously voted by the Board to fill these offices. (Attachment 2).

7. Report from the I–INCE Council.

   a. The President referred to the I–INCE Procedures document to identify the members of the I–INCE Council who were present at the meeting of 1995–07–07. They were: A. Cops, G. Daigle, P. Dickinson, T. Embleton, J. Ollerhead, U. Sandberg, A. Lawrence and W. Lang.
   b. Much of the discussion at the meeting of 1995–07–07 centered on the I–INCE Working Parties, especially on processing their draft reports to final publication. The "upper limits on noise" report is the first in the pipeline. To date, 12 affirmatives and no negatives have been received from the Member Societies.

Some of the affirmatives have been accompanied by many significant comments. The procedure for further processing of documents, and the "upper limits" document in particular, was discussed and the attached procedure was approved by the Council for presentation to the Board (Attachment 3). The Board subsequently agreed with the proposed procedure.

c. Two new Working Parties were off and running with their first meetings held on 1995–07–07 in Newport Beach, California. They are "Noise Barriers" (Gilles Daigle, convenor) with 14 members appointed, and 10 attending the first meeting and "Community Noise" (John Ollerhead, convenor) with 14 members appointed, and 9 attending the first meeting. The mission of the second working party is complicated as the topic involves the World Health Organization (WHO) which is revising its old criteria document "Noise," first published in 1980. We have been in contact with the WHO working party that has almost completed a second draft of the revision (the first draft was released at the time of the last ICBEN congress in Nice in 1993 July). There is a lot of dissatisfaction with the WHO revision, and our new working party will be attempting to define its role in this area during the next few months.

d. At the Board meeting in Yokohama last year, it was agreed that two additional working parties would be established, one on "Building Envelopes" and the other on "Consumer Products". The Council is working to prepare the background information, the concept and the action plans for the new working parties for early publication in NNI.

8. Report of the Managing Editor of *Noise/News International*.

a. Editorial matters. There has been a feature article in each issue, but problems persist in getting news from all three regions of the world (Pan–America, Asia–Pacific and Europe). There is an urgent need to get the Member Societies more involved in submitting news items for publication. The Managing Editor will bring this matter to the attention of the General Assembly. Advertising is steady, but more ads would be desirable. Ingemansson's cartoons will be collected when the series is completed. It may be possible to hold a design competition on simple and low–cost models to illustrate the principles that are pictured in the cartoons. Another possible option is to present the mathematical principles on which the cartoons are based.

b. Budget matters. The Member Societies are being invoiced for extra copies that they receive over and above the 100 copies that are free with the dues payments. Mail costs are high, and there continue to be problems with distribution overseas. For quick response items, it may be possible to put them on the WWW or Internet. We will follow closely what ASA is doing with its new home page, and perhaps put something there on noise.

c. Shipping and distribution. These are two separate problems – shipping the copies to the Member Societies, and then distribution within the countries by the Member Societies. The cost of sending individually–addressed copies from the U.S.A. would be prohibitive. We believe that the Member Societies taking large numbers of copies are distributing them promptly, but some other Member Societies are "stockpiling" copies for distribution at the next–following national meeting, which

frequently results in a long delay to the members of the society. We need more information to precisely define the problem. There is a lot of money involved, and the solution for one society/country may not work for other societies/countries. We should poll the Member Societies to find out what is currently being done to distribute copies of NNI. We should study the possibility of offering individual subscriptions to NNI outside North America for CHF 80 with the subscriptions being serviced and fulfilled by air from the U.S.A. In this way, timely delivery would be guaranteed to those subscribers willing to pay the CHF 80 annual subscription fee.

9. Budget for 1995. The Secretary General reviewed each item of the budget line-by-line. (Attachment 4).

10. Revision and updating of I-INCE By-laws, including consideration of dues structure. The financial situation for I-INCE is stable at this time. This item was tabled for reconsideration at the next Board meeting.

11. Report from the International Commission on Acoustics. None.

12. Reports on the INTER-NOISE Congress series.

a. I-N 95 report. Over 420 abstracts were accepted. The social program was described. The hotel is sold out with the overflow being accommodated in the Marriott Suites, about 4 miles distant from the Marriott Hotel, with the Marriott providing complimentary van service between the two locations. It appears that income will exceed expenses. The proceedings are printed in a new page format: A4 width by 11 inches high. The responsibilities of the Board were reviewed in supporting the various INTER-NOISE events. On Monday evening, the bar is being provided by the hotel, and the Organizing Committee pays for the food. The tote bag contains information regarding restaurants, mailing proceedings home, etc.

b. I-N 96 report (see Attachment 5). The revised timetable for the Congress was presented. The opening session is on Tuesday, July 30, then technical sessions from Wednesday, July 31 to Friday, August 02. The sample of the Call for Papers was discussed briefly (Attachment 6). The theme is "Noise Control – the Next 25 Years." Publicity has already been distributed at several meetings (Euronoise 95, Lyon; ASA Spring Meeting, Washington; ICA 95, Trondheim). British Airways is the designated air carrier. The technical program is now redesigned with 7 parallel sessions and a poster session throughout. Students will be encouraged to attend. The plenary speakers are W.W. Lang, Philip Nelson (ISVR, currently at Penn State) and a third speaker on the future of noise control still to be named. The target is to have 30 special sessions; organizers of the sessions have been identified, 15 have been invited so far and 12 have accepted. For the International Advisory Committee, 19 have accepted so far out of 27 who have been invited. The location of the exhibition has been changed, and only part is in the large, central, lobby area. A number of 3- and 4-day holiday packages (industrial heritage, old railways, stately homes, golf tours) has been arranged. There is a possibility that the proceedings will be put on CD-ROM. The registration fee will

be about GBP 300, and will not include the banquet. The additional banquet cost will be USD 50, or less.

c. Competition to I–N 96. Another St. Petersburg conference has been announced to take place just one month before I–N 96. The distribution of publicity materials to support this conference raises the question as to what advertising materials are permitted to be distributed at I–N Congresses. A possible addition to the I–N Guidelines is given in Attachment 7. The addition to the Guidelines met with the general agreement and support of the Board. It was subsequently strengthened and clarified by small editorial changes.

d. I–N 97 Report (see Attachment 8). The theme is "Help quiet the world for a higher quality life." The dates are 1997 August 25 to 27. Sample announcements and call for papers are found in Attachment 8. At present, communications by FAX are preferred over e–mail. The budget has only "income" items at the moment, but "expenses" will be added following the visit of the Secretary–General to Budapest in 1995 September. The Hungarian forint is not yet convertible. About 400 or more registrants are expected from Western countries, and about 100 registrants from Hungary and Eastern Europe. In response to a question from M. Koyasu concerning the number of free reprints for authors, it was agreed that we need to put in the I–N Guidelines that authors are to receive one clean, unfolded copy of their own papers.

13. Reports on I–INCE symposia.

a. Euronoise 95 in Lyon, France. The report in NNI was prepared by Managing Editor G. Maling. About 350 paying delegates attended. About 20% of the attendees were non–paying participants, mainly students and exhibitors. About 165–170 papers were presented in three parallel sessions. The papers were published in a proceedings book.

b. Transport Noise II in St. Petersburg, Russia. The conference was held during 1994 October 24–26. Only about 40 people from the West attended; the remaining 140 were from Russia and most of their papers were given in Russian. The second transportation noise symposium was better than the first one.

c. New proposals for I–INCE symposia. Transport Noise III will be held in St. Petersburg, Russia approximately 2 months after I–N 96. The I–INCE Board was asked to designate the third transportation noise symposium as an I–INCE Symposium. Attachment 9 lists relevant criteria, but this guideline is only a draft. After discussion, it was decided not to designate Transport Noise III as another I–INCE Symposium, but free advertising for the conference will be provided. It was further decided that Lang and Bruel should explore the possibility of a future I–INCE Symposium in South Africa.

14. Proposals for INTER–NOISE 98 and discussion of future conferences.

a. Singapore. Prof. K.K. Chin, president of the Environmental Engineering Society of Singapore, made the presentation with the assistance of Mr. S. Soon. One objective is to add short courses, etc., to increase noise control resources in Singapore and other countries in the region. The host would be the EESS; the

National University of Singapore, Nanyana Technological University, 3 polytechnic institutes and 2 government ministries (environment and labor) would also participate on the organizing committee. A balanced budget based on 1200 attendees plus accompanying persons was presented with income and expenses both at S$ 715,000 (about USD 500,000). The choices for dates are either mid-June or early September. Questions concerned the cost of airfares, the realism of the 1200 delegate estimate, and the closeness of hotels to the convention center.

b. New Zealand. Prof. Harold Marshall made the presentation, assisted by Alan Trotter. The New Zealand Acoustical Society would be the host. Currently, it has about 130 active members. The proposal is for I-N 98 to be held in Christchurch, NZ, during the period 1998 November 16-18, to be followed by a one-day symposium on "Recreational Noise" in Queenstown, NZ on November 20, jointly sponsored with ICBEN. The ICBEN congress will be held in Sydney, Australia during the following week: 1998 November 23-27. The budget has been prepared based on a minimum attendance of 325, with 500 a more likely number.

c. Decision on INTER-NOISE 98. The congress should be as far away in time and geography as possible from ICA 98 in Seattle. The Singapore proposal is for early September; the New Zealand proposal is for mid-November. Under the current rotation scheme, I-N 96 and I-N 97 are both in Europe. If we accept either Singapore or New Zealand, it will be four years (1999) before returning to North America. After much discussion, the consensus was to go to Christchurch, New Zealand in mid-November of 1998.

d. Future I-N Congresses. The decision for Christchurch, NZ, in 1998 means that I-N 99 will be in North America. If we return to the rotation scheme that has been practiced in the late 1980s and early 1990s, I-N 2000 will be in Europe, and I-N 01 will be in another part of the world, possibly, Singapore, Hong Kong, South Africa or Russia.

e. Euronoise 98 and 99. Should the Board be doing anything about Euronoise 98 and 99? During these years, the INTER-NOISE congresses will be held outside Europe. There was discussion about Berlin, Zurich, and England, as possibilities. A joint effort with FASE, or Forum Acusticum, or some other organization, such as DAGA. Euronoise will require that all papers be in English (same as for I-N congresses). The last Euronoise in Lyon was sponsored by I-INCE and billed as an I-INCE Symposium. Does I-INCE make the next Euronoise also an I-INCE Symposium, in 1998 March? Who owns the trademark "Euronoise," which the British decided not to file for after the first Euronoise in 1992?

Decision: Tourret and Maling will speak with Leventhall and the Institute of Acoustics representatives to decide on future action. It is important to act now, and I-INCE should exert its influence. Is it time for an INCE/Europe to be formed?

f. New INCEs to be formed? The receipt of a inquiry from a professor in Bologna asking for information on how to form an INCE/Italy was noted by the Board. This raises the question as to whether or not I-INCE should be promoting the formation of such groups in other countries.

15. <u>New initiatives</u>. No new initiatives were brought to the attention of the Board at the

meeting in Newport Beach.

16. Other business. Per Bruel's work on poster stands at ICA 95 in Trondheim was noted. The board design is a standard 4' x 8' and can be used on both sides.

17. The meeting of the Board was adjourned at 17.00 hours.

Respectfully submitted,

William W. Lang, President

I-INCE

ATTACHMENT 1

INTERNATIONAL INSTITUTE OF NOISE CONTROL ENGINEERING

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Tel.: +32-16-32.72.01
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F I N A N C I A L S T A T E M E N T A T 1994-12-31

REVENUES	Belgian Francs (BEF)
Transfer of credit balance 1993	1,193,931
Member Society dues	200,297
Sustaining Member contributions	98,593
Institutional Members dues	3,647
Subscribers NOISE/NEWS INTERNATIONAL	10,497
Inter-Noise '94, Yokohama,Japan	311,521
Payment Inter-Noise '79 Proceedings,Warsaw	3,585
Interest'94 (24,696 + 17,938)	42,634
	1,864,705

EXPENSES	
I.INCE contribution for the publication and distribution of the 1993 issues of NNI	300,951
Bank costs	2,156
	303,107

CREDIT BALANCE : Kredietbank, Leuven, on 1994-12-31

1,864,705 - 303,107 = 1,561,598 BEF

STATE OF THE ACCOUNTS

Current account (431-0072711-28)	16,024
Deposit account I (431-0072719-36)	545,574
Deposit account II (431-0072710-27)	1,000,000
	1.561,598 BEF
Note : 1 USD = 32 BEF	= 48.800 USD

Leuven-Heverlee, 1995-01-15
Professor Dr. André Cops

I-INCE

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F I N A N C I A L S T A T E M E N T A T 1994-12-31

AUDITORS REPORTS

We have examined the consolidated balance sheets of the International Institute of Noise Control Engineering for the period of 1994 and the related statements of operations and retained earnings and changes in financial position for the year then ended. Our examination was made in accordance with the generally accepted auditing standards and, accordingly, included such tests of the accounting records and such other auditing procedures as we considered necessary in the circumstances.

In our opinion, the aforementioned statements present fairly the financial position of the International Institute of Noise Control Engineering, and the results of its operations and changes in its financial position for the year then ended in conformity with the generally accepted accounting principles applied on a consistent basis.

Leuven, 1994, January 15th

Prof. Dr.Ir. Gerrit Vermeir, Auditor.

80 Sheardown Drive
P.O.Box 786 Nobleton
Ontario L0G 1N0
CANADA

1995 April 1

Professor Tor Kihlman
Chalmers University of Technology
Department of Building Acoustics
S-412 96 Gothenburg
SWEDEN

Professor Anita Lawrence
5 Warrabina Avenue
St. Ives
NSW 2075
AUSTRALIA

Dear Anita and Tor,

Re: Report of the Nominating Committee for I-INCE Officers and Directors, 1996

Thank you both for your prompt replies to my earlier letter of January 30, and your comments and suggestions re our candidates for the slate. I am pleased to report that our task is already completed, well ahead of time.

I contacted both of the candidates that we agreed upon, William Lang for President and Per Brüel for Director-at-Large, each for four-year terms beginning in January 1996. Both readily agreed to serve and both were enthusiastic about the future of I-INCE and their part in it.

Thank you for agreeing to serve on the Nominating Committee and for making the job so simple and pleasant.

I look forward to seeing Anita at INTER-NOISE 95 in Newport Beach in July. I am sorry that Tor will not be there, but well understand the importance of concentrating on ICA 95. It will be nice to meet Mendel Kleiner there - I am sure that we met at INTER-NOISE 90 in Gothenburg.

Yours sincerely,

Tony Embleton.

CHANGES TO "PROCEDURES OF INTERNATIONAL INCE FOR THE PREPARATION OF PUBLICATIONS"

Change the following two sections to read:

2.4.1 Voting procedures

The P-members are asked to reply within six months to the office of the President whether or not they agree that the draft is approved as an international document. Approval implies that the executive body of the Member Society agrees that the final publication is a contribution to the worldwide development of the field of noise control engineering. It does not imply that every individual member of the Member Society is in agreement with the technical content. Disapproval means that the executive body is of the opinion that that final publication is not appropriate at this time for the technical reasons that are appended to the ballot paper.

Votes submitted by P-members must be explicit: affirmative, negative, or abstention. An affirmative vote which is conditional on the acceptance of modifications shall not be cast. If a P-member finds a draft of an international document to be unacceptable, it shall vote negative and state the technical reasons which will be published with the results of the voting. A vote of disapproval without appended reasons will not be recorded. A vote to abstain means that the executive body does not wish to take a position regarding final publications of the draft. Ballot papers that are not returned shll be recorded as as abstentions.

2.4.3 Final review

The convenor of the technical working party will prepare a "marked up" version of the draft document following a vote by the Member Societies of approval for final publication. The following steps shall be taken:

a) the draft will first be modified to include those corrections and comments which are clearly editorial,

b) the editorially-improved draft will be marked up with those substantive changes that can be incorporated, and then circulated to the members of the technical working party for comments and approval,

c) after review by the technical working party, the "marked up" version will be circulated to the secretariats of those Member Societies that voted on the initial draft; each Member Society will receive a specific response to any substantive comments submitted by the Member Society with an indication of how these have been incorporated or rejected; the Member Societies will have a limited time to respond,

d) the "marked up' version, possibly with final modifications, will be finalized as the definitive version of the I-INCE Publication.

I-INCE

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B U D G E T 1995

ROUGH ESTIMATION

RECEIPTS	BELGIAN FRANCS	
Balance on 31.12.1994	1,561,598	BEF
Expected memberships 31 x 7000	217,000	
Expected sustaining memberships 6 x 20000	120,000	
Expected institutional members 6 x 2000	12,000	
Expected subscribers NNI : 4 x 1500	6,000	
Estimated interest	60,000	
	1,976,598	BEF

EXPENSES

EDITION NNI-contribution I.INCE to publication and distribution	350,000	BEF
Administration costs secretariat	30,000	
	380,000	BEF

Estimated credit balance on 31.12.1995 : 1,596,598 BEF

PROGRESS REPORT TO THE EXECUTIVE BOARD OF I/INCE ON INTER-NOISE '96

1. Introduction

1.1 General

As General Chairman of Inter-Noise '96, I am required to keep International INCE informed on progress. I gave a verbal report at Inter-Noise '94 in Yokohama. I sent a report by fax on March 13 1995, and a further report on April 25.

The Spring Conference of the UK Institute of Acoustics was held at the Inter-Noise '96 venue - the Britannia Adelphi Hotel - from May 9 to 11 1995. Nearly 200 delegates attended, and the occasion proved to be a very valuable guide to planning for 1996. Whilst the "technical" aspects of the conference venue - session rooms, AV facilities etc - proved to be generally successful, there were a number of problems with the "domestic" aspects of the Britannia Adelphi Hotel. It would not be appropriate for me to itemise these in this report, and I will restrict my comments to outlining the steps taken to deal with the problems. On the final afternoon of our Spring Conference, at a meeting which had been pre-arranged with the General Manager of the Hotel, and two of her Conference Managers, I, together with Mrs Cathy Mackenzie and Dr Roy Lawrence from the Institute of Acoustics, made our concerns very clear. We obtained verbal assurances of corrective action, and a number of specific changes in procedures, such as for hotel Checking-in, were identified and agreed.

Soon after the Spring Conference, a letter was sent to the Head Office of the Britannia Hotel Group in Manchester, and this was copied to a number of organisations such as the Liverpool Chamber of Commerce and the Merseyside Tourism and Convention Bureau. This resulted in a reply from the Managing Director of the Britannia Hotel Group, giving further assurances, including the involvement of the Head Office in future action. On Monday July 3, the General Manager of the Adelphi and one of the three Directors of the Britannia Group came to the Institute offices in St Albans for further discussions designed to ensure that everything is as it should be for Inter-Noise '96. The other Liverpool organisations have expressed their wish to be involved in this effort.

We are fully confident that, working in partnership with the hotel management, we can make sure this unique conference venue lives up to all our expectations

1.2 Organising Committee

Dr Roy Lawrence, who now works full-time for the Institute of Acoustics, and is on the Organising Committee for 1996, has been designated Inter-Noise '96 Conference Manager.

1.3 Conference Timetable

Dr Lawrence has prepared a detailed timetable of the conference which I will be happy to discuss with the Board. In summary,

Tuesday July 30

AM. Completion of exhibition set-up etc.

PM. Registration

Orientation tour of the city (1 hour)

Welcome Reception, followed by,

Chairman's Dinner/Mersey Ferry trip/Ruthin Castle excursion

Wednesday July 31

Day. Plenary and technical sessions

Evening. Organ Tour/ Liverpool Cathedral etc, followed by,

Banquet at St Georges Hall

Thursday August 1

Day. Plenary and technical sessions

Evening. Ferry trip/ Reception at Town Hall/ Ruthin Castle

Friday August 2

Day. Plenary and technical sesions

Closing Ceremony/Reception

2. Theme for Inter-Noise '96

Our theme, for which I/INCE approval has been obtained, is:

Noise control - the next 25 years (sub-theme: Scientists, engineers and legislators in partnership)

3. Publicity

An initial short piece was submitted for Noise News International (March 95).

The First Announcement and Call for Papers was sent for publication in the May issue of Noise News International. A further version has been prepared for general worldwide mailing.

We have prepared leaflets, posters etc, and together with tourist information provided by the Merseyside Tourism and Conference Bureau, these were used at Euronoise 95 in Lyon in March, at the Spring ASA meeting in Washington DC, the ICA '95 in Trondheim and of course Inter-Noise '95 in Newport Beach. At Inter-Noise '95, we will have an exhibition stand provided by the Merseyside Tourism and Conference Bureau, and I will be giving a 15 minute slide presentation.

Brief details have been inserted in Meetings Calendars in about 20 journals.

I have also put a notice, with a special Email contact address - **internoise96@newton.npl.co.uk** - in the Electronic Mail "Sound and Vibration Digest" issued by Auburn University. A "Home Page", a form of interactive electronic poster, is being prepared for the Internet.

4. Sponsorship

CEL Instruments Ltd have agreed to sponsor the "Invitation to Liverpool" at this year's Closing Ceremony.

Bose Loudspeakers provided equipment for the Spring Conference, and have agreed to do the same - on a bigger scale of course - at Inter-Noise '96.

British Airways will be Designated Carriers, with substantial discounts on air fares being available to delegates from all over the world.

5. Technical Programme

5.1 Structure

The programme is now designed around 7 parallel sessions, together with a sequence of poster sessions in one designated hall of the hotel. The target is 350 papers and 100 posters. An 8th parallel session could be accommodated. The paper sessions may consist of a mix of review-type papers plus invited/contributed papers. Students, the potential noise control engineers of tomorrow, will be especially encouraged to participate in Inter-Noise '96. A special student delegate rate will be set, and there will be sponsored prizes for best student paper/best poster etc. In order to attract potential financial support from the EC in Brussels, the possibility of a one-day Satellite Symposium, to be organised by the University of Liverpool on a topic yet to be decided, is being investigated. I/INCE approval for this will be sought in due course.

5.2 Distinguished Lecturers

Professor Bill Lang, President of I/INCE, has accepted an invitation to give the first of the Distinguished Lectures with an historical perspective. Professor Philip Nelson of ISVR, currently on sabbatical at Penn State, has also accepted. The third lecture may be directed towards "crystal-ball gazing", in view of the forward-looking theme of the conference. Suggestions for lecturers are welcome.

5.3 Special Sessions

A list of 30 special sessions and potential organisers has been prepared. A further 7 topics are at the "ideas" stage. There is an emphasis on looking to the future. Invitations to organise sessions, varying from written formal, to verbal informal, have been made to organisers associated with 15 of these sessions. Of these 12 have accepted. Nicole Porter (Technical Programme Manager of Inter-Noise '96) and I will be meeting as many potential organisers as possible at Newport Beach. We aim to complete the issuing of such invitations, together with the associated management database in August.

6. International Advisory Committee

In April we drafted an initial list covering about 27 countries. The list was approved by I/INCE. Letters of invitation were sent out in late April. 18 acceptances have been received.

7. Technical facilities and staffing

We have acquired from Professor Tachibana at the University of Tokyo, and converted for UK use, the software associated with the system used in 1994 at Yokohama. Similar, but simpler software has also been written at NPL. We may well however adopt the more down to earth approach to be used at Inter-Noise '95.

Plans for sound systems (including the Bose sponsored equipment), lighting etc were fully evaluated at our Spring Conference. We also employed, with great success, students on college courses in audio-visual techniques, as technicians in each session room.

8. Exhibition

A workplan has been produced by our Exhibition Manager. He attended the Euronoise '95 exhibition, to meet with potential exhibitors for 1996. A "Consultant's corner" may be included in the exhibition. We now plan to spread the Exhibition between the Main Lounge at the Adelphi and one of its adjacent rooms, in order to ensure adequate space for coffee tables etc, and hence facilitate "networking" i.e. meeting people.

9. Social Programme and Conference Tours

After detailed discussions with a Liverpool based tour operator, we are planning to offer delegates the opportunity to have a short holiday package (4 days/3 nights) just before, or after Inter-Noise '96. These will be based on a number of "themes" including,

Industrial Heritage
Historical Railways
Culture and Stately Homes
Golf

A full programme is being planned during the conference - see 1.3 above. Amongst other things, we may have musicians from the new Liverpool Institute of Performing Arts (LIPA), which has recently been founded, and funded directly by ex-Beatle Paul McCartney, playing at various times.

Bernard F Berry
General Chairman of Inter-Noise '96
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E-mail bfb@newton.npl.co.uk

5 July 1995

Offer of Paper

inter•noise 96, Liverpool, UK: 1996 July 30 – August 2

ABSTRACT

ATTACHMENT 6

Please use a photocopy of this form (type or print the information) – and fax to Miss Nicole Porter, Technical Programme Manager on Fax: +44 (0)181 943 6217 email internoise96@newton.npl.co.uk before 1995 December 1

Author(s) [*Type as:* J Bond (1), C More (1), L E Q Reading (1), L A Pink-Brown (2)]

Affiliation(s) [*Type as:* (1) Dept of xxx, University of xxx, Norway (2) Acme Sonic Cleaners Inc, New Durban, South Africa etc.]

Title of Paper (*20 words maximum: capital letters only*)

Abstract [*200 words maximum: capital letters only; indicate clearly the purpose and relevance of the work and the main conclusions*]

Correspondence address of first named author

☐ *Please list me for conference information as it becomes available*

☐ *My organisation is interested in the associated manufacturers exhibition*

For Office Use: Date received: Date of decision on acceptance: Result of decision:
Date decision notified to first named author: Date full paper received:

Institute of Acoustics, 5 Holywell Hill, St Albans AL1 1EU, UK
Tel: +44 (0)1727 848195 Fax: +44 (0)1727 850553 email: Acoustics@clus1.ulcc.ac.uk

Specially discounted fares from British Airways for delegates . Phone your local British Airways office for details.

BRITISH AIRWAYS

SECTION TO BE ADDED TO GUIDELINES FOR THE ORGANIZATION OF AN
****

INTER-NOISE CONGRESS
****

C20a. Distribution and Display of Materials

Organizers of INTER-NOISE Congresses are frequently requested to distribute, or to permit the distribution of, literature and other materials, such as posters, which advertise future events or publications that are neither sponsored by, nor are in any way connected with, I-INCE or the host Member Society. Requesters should be informed that the technical exhibition is an excellent vehicle for such distribution. Many requesters, however, do not wish to pay for the distribution. To handle such requests, the organizers may make available a table (not necessarily located in a central location or near the exhibition) on which a limited amount of material may be placed with the permission of the congress organizers. This table shall be the sole distribution point for such materials at an INTER-NOISE Congress. All such materials are to be placed on the table, and at no other locations within the INTER-NOISE venue. No posters or other visual displays of such materials are permitted anywhere within the venue location. No materials unrelated to the INTER-NOISE Congress or to the activities of the host Member Society are to be included in the information packages that are distributed to each attendee at registration. Materials that do not meet this guideline shall be confiscated by the INTER-NOISE organizers.

1995 July 08

HELP QUIET THE WORLD
FOR A HIGHER QUALITY LIFE

inter·noise 97

THE 1997 INTERNATIONAL CONFERENCE ON NOISE CONTROL ENGINEERING

BUDAPEST–HUNGARY

1997 AUGUST 25–27

INTER - NOISE 97

Report to the International INCE Board of Directors

Main organizers

- **Inter-Noise 97 - Organizing Committee**
- **First announcement (draft)**
- **Announcement and call for papers (draft)**
- **Proposed Incomes**

Budapest July 1995

ORGANIZED BY

THE ACOUSTICAL COMMISSION OF THE HUNGARIAN ACADEMY OF SCIENCES

THE SCIENTIFIC SOCIETY FOR OPTICS ACOUSTICS MOTION PICTURES AND THEATRE TECHNOLOGY (OPAKFI)

CONFERENCE SECRETARIAT

OPAKFI
H-1027 Budapest, Fő u 68
Hungary
Tel./fax: (36)-1-202-0452

HONORARY CONGRESS PRESIDENT
Tamas Tarnoczy

ORGANIZING COMMITTEE

GENERAL CHAIRMAN
Laszlo P Timar

SCIENTIFIC CHAIRMAN
Andras Illényi

GENERAL SECRETARY
Ferenc Kvojka

HEAD OF ADVISORY COUNCIL
Andras Kotschy

EXHIBITION MANAGER
István Antal

TREASURER
Ildiko Bába

The MAIN ORGANIZERS of INTER-NOISE 97

1. The Scientific Society for Optics, Acoustics, Motion Pictures and Theater Technology

The Scientific Society for Optics, Acoustics, Motion Pictures and Theater Technology (OPAKFI) is a non-profit organisation for several fields of science. It contains eight sections:

- acoustics,
- noise and vibration control,
- audio-visual- and videotechnics,
- electro-technology and mechatronics,
- film- and videodistribution,
- microtechnics,
- photo- and filmtechnics,
- theatertechnics,
- optics.

The Society is a member of I-INCE, FASE and EAA.

The Noise and Vibration Control Section and the Acoustics Section are representative basis of noise and vibration control work in Hungary. Experts of various field of national economy and science take part in the of the Section. The membership of the two Sections is about 250.

The activity of the Sections covers the followings:

- the organization of courses, seminars, national and international conferences;
- the members of the Section take part of the standardization on noise and vibration control;
- the experts of different fields of noise control carry on research work;
- the Section has a great part in the protection of the environment;
- one of the important field of the activity is the noise control in the work places (the safety of the labourers);
- the Society publishes professional proceedings;
- the Society makes the national and foreign scientific and technical achievements known widely.

The "Pro Silentio" medal is given periodically to the active specialist of the Noise and Vibration Control Section.

2. The Acoustical Commission of the Hungarian Academy of Sciences

The Hungarian Academy of Sciences (H.A.S.) is founded as the supreme scientific body in the Hungarian Republic. The task of H.A.S. is to study sciences in all branches of theme. In the interest of this objective are to organize , lead and co-ordinate research in the field of fundamental theoretical and experimental investigations within the scope of applied sciences.
The tasks in the field of sciences incumbent upon the H.A.S. are implemented through the Sections, the institutes directed by the Sections and Committees. The Sections of H.A.S. are as follows:

I. Linguistics and Literary Sciences
II. Philosophy and Historical Sciences
III. Mathematical and Physical Sciences
IV. Agricultural Sciences
V. Medical Sciences
VI. Technical Sciences
VII. Chemical Sciences
VIII. Biological Sciences
IX. Section of Economics and Law
X. Geo- and Mining Sciences

Upon the above detailed Sectional Boards the Presidium of the H.A.S. may organize groups for study of certain branches of science, within the Sections, fixed their duties and appoint the heads of groups. A Section or Committee of that character is working in the respective branch of science as Scientific Section; its tasks are fixed by the Presidium.
The H.A.S. has recourse to significant research potential in the field of natural and technical sciences in Hungary. Many famous were and are now members of the H.A.S. The Nobel-Price winner Prof. Békésy has been ordinary member of H.A.S. since 1942. The Acoustical Commission as the highest scientific forum in acoustics has been in action as a working panel of the III. Scientific Section of H.A.S. since 1961. this Commission organised the 7th International Congress on Acoustics with full success in Budapest in the year of 1971. There were more then 1400 participants from the world present. In 1991 the 9th FASE Symposium was organised in Hungary by the Acoustical Commission and the OPAKFI.

In 1981 the membership of the Commission was enlarged by the scientist of the Scientific Section coming from Sections of I., V., VI., VIII. Since this time the new name of this Commission is the Acoustical Commission of the Hungarian Academy of Sciences. Prof. Dr Tamás Tarnóczy was the first president of Commission. At present the president is Prof. Dr Peregrin László Timár, the vice-president is Dr András Illényi, the secretary is Dr Frigyes Reis. the Commission is supervised by the Section of Technical Sciences since 1994. The number of members is 32. The members are working within the Commission in special working panels as following:

1. Audiology and Hearing
2. Building Acoustics
3. Electroacoustics
4. Linguistics Acoustic and Speech Technology
5. Noise and Vibration Control
6. Machine Acoustics

INTER-NOISE 97 ORGANIZING COMMITTEE

HONORARY CONGRESS PRESIDENT
Tamás TARNÓCZY

GENERAL CHAIRMAN
László PEREGRIN TIMÁR

SCIENTIFIC COMMITTEE
head András ILLÉNYI
Fülöp AUGUSZTINOVICZ
László BORBÁS
Éva BORSI-ARATÓ
Béla BUNA
András MUNTAG
Frigyes REISS

GENERAL ORGANIZING COMMITTEE
head Ferenc KVOJKA
Mihály BERNDT
Erika DEMETER
Sándor GYÕRI
László KISS
Ágnes PÓTA

ADVISORY COUNCIL
head András KOTSCHY
Ildikó BÁBA
Mária BITE
Edit PÓTA

EXHIBITION MANAGEMENT
head István ANTAL
Árpád FODRÓCZY
Péter MÁRKUS
Tibor TÓTH

FIELD OF ACTIVITIES AND THE RESPONSIBILITIES

SCIENTIFIC COMMITTEE
- to select the theme (and the logo) of INTER-NOISE 97,
- to provide proposals for distingushed lectures, survey papers and invited papers,
- to select special topics and to invite experts in the fields of such topics to organize special sessionson these topics,
- to classify the papers in the technical sessions according to the INCE/USA Classification of Subjects,
- to edit the the Proceedings and to distribute it at the conference, to send a complimentary copy of the Proceedings to each Member Society and Sustaining Members of the Institute, a sufficiant number of books should be printed,
- to organize the technical visits.

GENERAL ORGANIZING COMMITTEE
- to edit and publish every printed documentes (Proceedings, Logo, First Announcement, Return Coupon, Announcement and Call for Papers, Reply Coupon, Abstract Cover Sheet, Invitation to Participate, Timetable, Guides and Maps, etc.)
- registration services (to record and to put on file of addresses, registrants, etc.; the correspondence)
- information services (Technical and touristical informations: in site and printed guides)
- to organize the cooperation of subcommittees, to control timeline sequence of events.

ADVISORY COUNCIL
- to help and coordinate different organizing activities,
- to find home- and foreign sponsors,
- to prepare the budget of the Congress and to coordinate it,
- to organize and prepare the spot of the congress and exhibition, meals, accomodations, etc.,
- to arrange the fluent correspondance and other affaires,
- to keep a regular contact with the International Advisory Council to get approval of all decision in connection with the organization,
- to deal with the financial affairs of the congress and to give regular information to the Committee about the income end expences.

EXHIBITION MANAGEMENT

- to collect and record the participants of technical Exhibition,
- the correspondence with the exhibitors (informations, special services)
- to calculate the budget of the Exhibition,
- to make the Catalogue of Exhibitors,
- to devide the territory of the Exhibition, (in order of the C20 pt.)
- to plan the order of building and taking down
- the fluent arrangement of the Exhibition at the site.

HELP QUIET THE WORLD
FOR A HIGHER QUALITY LIFE

inter·noise 97

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1997 AUGUST 25–27

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Ferenc Kvojka

HEAD OF ADVISORY COUNCIL
András Kotschy

EXHIBITION MANAGER
István Antal

TREASURER
Ildikó Bába

SPONSORED BY THE INTERNATIONAL

FIRST ANNOUNCEMENT

INTER-NOISE 97, the 1997 International Congress on Noise Contr Engineering, will be held at the Technical University of Budapest capital of Hungary from 1997 August 25 to 27. The Congress is spc by the International Institute of Noise Control Engineering, and is beir organized by the Acoustical Commission of the Hungarian Academy Sciences and the Hungarian Scientific Society for Optics, Acoustic Motion Pictures and Theatre Technology.

INTER-NOISE 97 will be the twenty-sixth in a series of internation congresses on noise control engineering that have been held all over tl world since 1972. The theme of INTER-NOISE 97 is: HELP QUIE THE WORLD FOR A HIGHER QUALITY LIFE.
Technical papers in all areas of noise control engineering will be considere for presentation at the congress and for publication in the Congre Proceedings.

An Announcement and Call for Papers will be Issued shortly; copies will b available from the Conference Secretariat at the address given below.

A major acoustical equipment, materials and instrument exhibition will b held in conjunction with INTER-NOISE 97. The exhibition will incluc materials and devices for noise control as well as instruments such as sour level meters, acoustical signal processing systems, and equipment for activ noise control.

Programs for "accompanying persons" and social activities for all del will be organized.

Further information on the Congress and the Exhibition may be obtaine from the INTER-NOISE Conference Secretariat

RETURN COUPON

Please return this coupon if you are interested in being added to the mailing list for INTER-NOISE 97.

- ☐ I am interested in attending INTER-NOISE 97
- ☐ I am interested in presenting a technical paper
- ☐ My company may be interested in participating in the equipment exhibition

NAME .....

ADDRESS.....

CITY.....POSTAL CODE.....

COUNTRY.....

Mail to: INTER-NOISE 97 Congress Secretariat

HELP QUIET THE WORLD
FOR A HIGHER QUALITY LIFE

inter-noise 97

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HEAD OF ADVISORY COUNCIL
András Kotschy

EXHIBITION MANAGER
István Antal

TREASURER
Ildiko Bába

Announcement and Call for Papers

INTER-NOISE 97 TO BE HELD IN BUDAPEST, HUNGARY

INTER-NOISE 97, the 1997 International Congress on Noise Contro Engineering, will be held at the Technical University of Budapest, in th capital of Hungary from 1997 August 25 to 27. The Congress is sponsore by the International Institute of Noise Control Engineering, and is bein organized by the Acoustical Commission of the Hungarian Academy o Sciences and the Hungarian Scientific Society for Optics, Acoustics, Motio Pictures and Theatre Technology.

INTER-NOISE 97 will be the twenty-sixth in a series of internationa congresses on noise control engineering that have been held all over th world since 1972.

The theme of INTER-NOISE 97 is **Help Quiet the World for a Higher Quality Life.**

The Honorary President is Tamás Tarnóczy, the General Chairman is László P. Timár and the Scientific Chairman is András Illényi. Ferenc Kvojka will serve as General Secretary, and he will also edit the Congress Proceedings. András Kotschy will be the Head of Advisory Council; the Exhibition will be managed by István Antal; Treasurer for the Congress will be Ildikó Bába.

Congress Secretariat:

Scientific Society for Optics, Acoustics, Motion Pictures and Theatre Technology (OPAKFI)
H-1027 Budapest
Fő u.68.
Hungary
Tel/Fax +36 - 1 - 202 0452

CONTRIBUTIONS INVITED

Proposals for papers in all areas of noise control engineering are welcome. Abstracts of papers proposed for presentation at INTER-NOISE 97 must be received by the Technical Program Chairman no later than **1996 November 30.** The abstract should be approximately 250 words in length, and must be submitted in the format attached to the announcement.

Technical papers in all areas of noise and vibration engineering will be considered for presentation at the congress. The following scientific and technical areas are of particular interest:

- Active Noise/Vibration Control: Smart and Adaptive Acoustical Materials and Stuctures
- Acoustical Simulation, Modelling, Identification and Prediction
- Aircraft and Airport Noise
- Building Acoustics: Sources and Transmission of Noise and Vibration
- Construction Equipment Noise and Vibration Control
- Effects of Noise: Physiological and Psychological
- Education, Public Relations for Noise and Vibration Control
- Flow Acoustics; Free space, Ducts and Ventilation Systems
- Low Frequency Noise and Vibration
- Measurements and Analysis Systems, Technology
- Noise Control; Noise and Vibration Design Methods
- Numerical Methods in Acoustics and Vibroacoustics
- Nonlinear Noise and Vibration Signal Processing
- Outdoor Sound Propagation Models
- Policy of Noise and Vibration Control, Scientific Management
- Standards and Regulations for Noise Control
- Subjective Evaluation: Sound Quality, Sound Quality Engineering
- Vehicle Noise Control

EQUIPMENT EXHIBITION

A major acoustical equipment, materials and instrument exhibition will be held in conjunction with INTER-NOISE 97. The exhibition will include materials and devices for noise control as well as instruments such as sound level meters, acoustical signal processing systems, and equipment for active noise control.

LOCATION, TRAVEL and ACCOMODATIONS

Budapest on the River Danube is the Capital of Hungary, and, with 2 million inhabitants, is the largest city in the country. Budapest is the center of Hungarian political and economical life and is certainly the scientifical, educational and cultural capital of the region. The city has many historical buildings, museums, thermal baths and interesting tourist attractions.
Budapest can be reached by plane, train and by car. The Congress will be held at the Technical University of Budapest. Near the congress venue, many hotels of various categories can be booked for registered delegates and their families before, during and after the Congress. Tourists can enjoy Hungarian hospitality: special dishes, wines of the Tokay region, and traditional gypsy music.

REPLY COUPON

Please return this coupon if you are interested in attending INTER-NOISE 97

NAME.....

ADDRESS.....

CITY.....

POSTAL CODE ..... STATE.....

COUNTRY .....

☐ I am interested in attending INTER-NOISE 97

☐ I am interested in presenting a technical paper

☐ My company may be interested in participating in the equipment exhibition

Mail to: INTER-NOISE 97 Congress Secretariat
OPAKFI H-1027 Budapest, Fő u. 68., Hungary

inter-noise 97

Subject Classification Number(s) (see reverse side)	**Abstract Cover Sheet** Attach this form to your INTER-NOISE 97 abstract. Limit the abstract to 250 words and type double spaced. See deadline below.	Please do not write in this b

Paper title: (20 words maximum)

Authors names and addresses: 1.	2.
3.	4.

Name, telephone number, FAX number of authors above for correspondence.

Describe briefly the problem that you have addressed.

Why is the problem important?

What is the original contribution of this work?

Summary of important conclusion.

Are the author(s) of this paper also authors or co-authors on other submissions? Which submissons?

INTER-NOISE 97, the 1997 International Congress on Noise Control Engineering
Budapest, Hungary - 1997 August 26-28

Attach this form to the original and two copies of your abstract.
Mail without a covering letter before 1996 November 30 to:

INTER-NOISE 97 Congress Secretariat
OPAKFI H-1027 Budapest, Fő u. 68., Hungary,

INCE CLASSIFICATION OF SUBJECTS

GENERAL

00 General
01 INTERNATIONAL/INCE
02 INTERNATIONAL/INCE (Continued)
03 INTERNATIONAL/INCE (Continued)
04 INTERNATIONAL/INCE (Continued)
05 Publications (other than technical articles)
06 History and philosophy
07 Education
08 Noise programs
09 Definitions and descriptors

EMISSION: NOISE SOURCES (Noise generation and Control)

10 General
11 Noise-generating devices (including components and subassemblies)
12 Stationary noise sources
13 Moving noise sources including aircraft
14 Specialized industrial machinery and equipment

PHYSICAL PHENOMENA

20 General
21 Physical mechanisms of noise generation
22 Natural sources of noise
23 Propagation, transmission & scattering of sound (general wave equation)
24 Sound propagation in the atmosphere
25 Sound propagation in enclosed spaces
26 Sound propagation in ducts

NOISE CONTROL ELEMENTS (Noise control by external treatments)

30 General
31 Barriers and screens, shielding
32 Enclosures for noise sources
33 Sound isolating elements (including panels, partitions and curtains)
34 Filters, mufflers, silencers and resonators (conventional types)
35 Absorptive materials
36 Hearing protective devices
37 Noise attenuation and transmission in ducts
38 Special treatments (including active noise control)

VIBRATION AND SHOCK: GENERATION, TRANSMISSION, ISOLATION AND REDUCTION

40 General
41 Characteristics of sources of vibration and shock
42 Vibrating surfaces and structures (beams, plates, shells)
43 Propagation in structures (structure-borne noise)
44 Balancing of rotating and reciprocating machines
45 Reduction of impact forces; shock isolation and absorption
46 Vibration isolators and attenuators
47 Vibration-damping materials and structures
48 Vibration generators, shake tables
49 Effects of vibration and mechanical shock (on man, on structures)

IMMISSION: PHYSICAL ASPECTS OF ENVIRONMENTAL NOISE

50 General
51 Building noise control
52 Community noise control
53 In-plant noise control
54 Shipboard and offshore platform noise control
55 Outdoor plant noise control (design and construction)
56 Noise surveys

IMMISSION: EFFECTS OF NOISE

60 General
61 Perception of sound
62 Physiological effects
63 Psychological effects
64 Effects of noise on physical structures
65 Effects of noise on animals and other wildlife
66 Sociological effects; community reaction to noise
67 Economic effects
68 Environmental impact statements
69 Criteria and rating of noise

ANALYSIS

70 General
71 Instruments for noise and vibration measurement
72 Measurement techniques
73 Test facilities (design and qualification)
74 Signal processing
75 Analytical methods
76 Modeling, prediction and simulation
77 Sampling and quality control procedures
78 Audiometry, dosimetry and hearing measurements
79 Psychoacoustical evaluations and testing

REQUIREMENTS

80 General
81 Standards
82 Federal government legislation and regulations
83 State legislation and regulations
84 Other legislation and regulations
85 Ordinances, including zoning requirements
86 Building codes
87 Specifications
88 Auditing, enforcement and certification
89 Labeling

RESERVED FOR FUTURE EXPANSION

90 - 99

INTER-NOISE 97

PROPOSED INCOMES (IN USD)

• Registration fees (500 * 400 USD)	200.000.-
• Registration fees for students (50 * 100 USD)	5.000.-
• Sponsors	30.000.-
TOTAL INCOMES:	**235.000.-**

95 MAY 02

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GUIDELINES FOR INTERNATIONAL INCE SYMPOSIA

INTRODUCTION. Requests are received by International INCE to cooperate in the sponsorship of technical conferences on subjects within the broad field of noise control engineering. To fulfill its responsibilities to the international engineering community, International INCE should participate in the organization and sponsorship of some technical conferences that are either held in conjunction with an INTER-NOISE Congress, or at times and places remote from an INTER-NOISE Congress. It is generally considered apppropriate if International INCE annually sponsors at least one, but usually not more than two such conferences. By limiting the number of conferences supported by International INCE, the resources of the Institute can be utilized for maximum effect. The purpose of these guidelines is to assist the I-INCE Board of Directors to reach a decision to support or not to support a conference which is managed by an organization outside International INCE.

INFORMATION NEEDED. To respond to a request for support, the I-INCE Board should receive in a timely fashion the following information concerning the proposed conference:

1. Name of conference.
2. Proposed dates, duration and location.
3. Statement that conference is being organized by, or with the approval of, an I-INCE Member Society of the country in which the conference will be held.
4. Topics to be covered by the conference.
5. Theme of the conference.
6. Names of members of the organizing committee.
7. Estimated number of participants.
8. Draft announcement of the conference.
9. Statement that the conference is not being organized for purely commercial (or profit-making) purposes.

TYPES OF CONFERENCES. To assist the I-INCE Board in evalating requests for support of future conferences, it is convenient to consider three different types of conferences which may be arbitarily identified as Type I, Type II and Type III. The President will assign a type number when a conference is to be presented to the Board for discussion. The type number is for internal use only and will not be announced publicly.

A TYPE I conference will normally be held in a country in which English is neither a national language, nor is it widely used as the spoken language of engineering and science. One purpose of such a conference is to encourage young engineers to present their work in English. Another is to make the latest developments in noise control available in English around the world. This facilitiates the participation of foreigners who have no knowledge of the national language of the country in which the conference is to be held. This type of conference would contribute to the development of an English-speaking technical infrastructure that is necessary to support a future INTER-NOISE Congress.

A TYPE II conference will normally be held in a country in which the use of English presents no problem to the majority of attendees. These will generally be specialist conferences which are focused on a relatively narrow area within the field of noise control engineering.

A TYPE III conference is an associated or "satellite" conference that is held immediately before or after an INTER-NOISE Congress. For such a conference to be identified as an International INCE Symposium requires the approval of both the INTER-NOISE Organizing Committee and the I-INCE Board.

There may be other types of conferences than those considered in these guidelines, e.g., conferences organized as commericial ventures, conferences organized by individuals, conferences organized by presumably non-profit institutions, but these will usually not be considered for support or sponsorship by International INCE.

COMMON REQUIREMENTS. If approved by the I-INCE Board, the following requirements are imposed on all three types of conferences:

1. The conference shall be held in the country of an I-INCE Member Society with the approval of that society.
2. An I-INCE representative shall be appointed to the organizing committee of the conference; this will preferably be a current or past member of the I-INCE Board.
3. The organizing committee assumes complete financial responsibility for the conference; I-INCE incurs no financial responsibility and is under no obligation to contribute to the finances, but may do so if the Board so directs.
4. The conference must be approved as an International INCE Symposium by the I-INCE Board.

SPECIAL REQUIREMENTS. In addition to the common requirements above, a number of special requirements are to be fulfilled depending upon whether the conference is a Type I, Type II or Type III. These special requirements are summarized in Table 1.

ANNOUNCEMENTS. No mention of I-INCE shall be made in any announcement related to a future conference, either printed or in an oral statement, until approval for such announcement has been received from the I-INCE President. When approved, the conference should be announced in all literature as "An International INCE Symposium," which should appear as a subtitle of the name of the conference. In all promotional material related to the conference, International INCE shall be identified as a sponsor. The statement shall be included that the conference is "organized with the support and participation of the International Institute of Noise Control Engineering."

DETERMINING FACTOR. In arriving at a decision whether or not to support an outside conference, the key question to be considered by the Board is the following: will the outside conference be complementary to I-INCE activities or will it be competitive? It makes no sense to lend the I-INCE name to a meeting that is clearly competitive. On the other hand, the Board should encourage the advancement of noise control engineering around the world, and activities that could be complementary should be considered in a favorable light.

TABLE 1.

	VENUE	TIME PERIOD	SCOPE OF MEETING (SUBJECTS COVERED)	SPECIAL REQUIREMENTS
TYPE I	ENGLISH NOT WIDELY USED	≧ 6 WEEKS BEFORE OR AFTER INTER-NOISE	BROAD OR NARROW	ALL ANNOUNCEMENTS, POSTERS, ABSTRACTS IN ENGLISH. ≧ 50% OF ORAL AND PROCEEDINGS PAPERS IN ENGLISH
TYPE II	ENGLISH WIDELY USED	≧ 6 WEEKS BEFORE OR AFTER INTER-NOISE	NARROW	ENGLISH USED EXCLUSIVELY
TYPE III	—	IMMEDIATELY BEFORE OR AFTER INTER-NOISE	NARROW	• ENGLISH USED EXCLUSIVELY • I-N ORGANIZING COMMITTEE APPROVES PROGRAM AND REGISTRATION FEE

Informal Pre-Board Discussion in Liverpool on 1996-07-27

Present:
Cops, A.
Embleton, T.
Koyasu, M.
Lang, W.
Lawrence, A.
Maling, G.
Marsh, A.

Need for Regional Advisory Councils. WL described the need to improve communications within I-INCE, and, in particular to have more regional information sources available to the Board. WL will propose to the Board tomorrow the creation of three new I-INCE Councils, one for Europe, one for Asia Pacific and one for Pan America. The councils would have an advisory role only; they would be advisers to the Board, and be appointed by the Board. The persons appointed would have a strong interest in noise, would be experienced with meetings, and would be from countries that have run an I-N or will run an I-N in the future. They would be appointed by the Board.

The purposes of the councils would be to:

1. Assist the editor in the region to collect articles for NNI.
2. Advise the Board on regional issues.
3. Advise the Board on future regional and international meetings, particularly INTER-NOISE Congresses and EURO-NOISE symposia.
4. Encourage Member Society participation in International INCE.
5. Recommend societies that should become I-INCE Member Societies.
6. Work with General Assembly members from each country to bring issues and proposed solutions to the attention of the Board.

The I-INCE European Council would develop recommendations and present them to the Board in the following areas:

- future EURO-NOISE venues,
- interactions with EAA, EAA Member Societies and I-INCE Member Societies in Europe,
- new I-INCE Member Societies in Europe,
- future I-INCE Symposia in Europe,
- future INTER-NOISE venues in Europe, and
- European matters to be dealt with by the Board.

There are two critical issues that need attention by an I-INCE European Council. They are the Italian situation and the EURO-NOISE situation.

The Italian Situation. The Italian situation is complex. Dr. Guido Lombardi was secretary of

the Noise & Planning conference held in Pisa, Italy last May where L. Sutherland gave the keynote address. Mixed report on this conference: few foreigners, perhaps 40, sessions not run on time, and talks added to the program at the last minute. Dr. Lombardi asked for the INCE/USA bylaws, translated them into Italian, and formed INCE/Italy at the end of June. Dr. Lombardi makes three demands upon I–INCE: immediate Member Society status for his INCE/Italy, his next Noise & Planning conference to be identified as an International INCE Symposium, and INTER–NOISE 2000 to be hosted by him in Italy (in any city the Board chooses). TE emphasized that we should encourage noise control engineering in each country, but we should do nothing to weaken our existing Member Societies. A new organization must have existed in its own country for 1, 2 or possibly 5 years. It must be capable of growth without impacting the existing I–INCE Member Society. We should review the existing guidelines on I–INCE membership.

Euro–Noise. WL hopes to have first meeting of I–INCE European Council the next day (Sunday evening), when J. Blauert will join the Board. J. Tourret and G. Leventhall will join the Board after lunch on Sunday. WL recounted the Euro–Noise situation. First Euro–Noise held in London in 1992 with G. Leventhall as initiator and organizer. Second Euro–Noise in Lyon, France in 1995 March with J. Tourret as chairman. WL and GM met with G. Leventhall, R. Lawrence, C. Mackenzie and B. Berry immediately after INTER–NOISE 95 in Newport Beach to discuss the future of the Euro–Noise series. Discussed the possible formation of an INCE/Europe which would have responsibility for the Euro–Noise series with IoA Council last December; no interest. Action must now be taken in Liverpool or Euro–Noise sponsorship will go to EAA by default. Those present recognized that action is needed, but there was little support for the creation of an I–INCE European Council which would make recommendations to the Board on how the matter should be handled.

IIAV Situation. The IIAV/IUTAM situation was reviewed in detail; the review will be repeated at the Board meeting on Sunday. At Malcolm's St. Petersburg congress, it was announced that IIAV has 120 individual members and 6 cooperating member societies. WL guesstimates that there were 147 papers from hard currency countries out of about 300 participants, yielding a maximum hard currency income of about USD 50K, out of which Malcolm had to pay for printing the proceedings, hall rentals, airport transportation, banquet, a/v equipment, staff compensation, travel expenses, v.i.p. perks and possibly bribes. More on this situation at the Board meeting.

INTER–NOISE Guidelines. A revision and updating is in order. AM has prepared material for presentation to the Board on the escalating registration costs and the recommendation that the local organization should not be in the hotel business. The ICA hotel situation in Trondheim was mentioned. The revision should be undertaken immediately as there is still time to influence the situation in Budapest.

The informal discussion started at 20.00 and wrapped up at 22.00.