

INTERNATIONAL INSTITUTE OF NOISE CONTROL ENGINEERING
TECHNICAL UNIVERSITY - BUILDING 352 - DK-2800 LYNGBY - DENMARK

FOURTH MEETING OF THE BOARD

Monterey, California, 11th and 12th May, 1978.

PRESENT:

F. Ingerslev, President, E.J. Rathe, Secretary-General, J.C. Johnson, W.W. Lang, O.J. Pedersen, J. Mattei, M. Koyasu (representing T. Nimura).

AGENDA:

1. Opening of the meeting
2. Approval of the draft agenda
3. Report by the President on the activities of I/INCE
4. Report of the Secretary on finances
5. Approval of the audited accounts for 1974, 1975, 1976, 1977.
6. Approval of revised BYLAWS
7. Discussion on the Newsletters
8. Report by a representative of INTER-NOISE 78
9. Report by a representative of INTER-NOISE 79
10. Discussion of future INTER-NOISE conferences
11. Election of President
12. Election of Secretary-General
13. Other items
14. Closing of the meeting

MINUTES:

1. The meeting was opened at 1700.
2. The draft agenda was approved.
3. The president presented the state of affairs as of April 15th, 1978. During INTER-NOISE 78 Mrs. Lang expressed an interest for Austrian membership. For Czechoslovakia it seems a question of time. Finland will not join unless Sweden does so. In France, the GALF is committed to the French language, and no solution has been found yet. New Zealand, India and Belgium have expressed concern for financial reasons.

The board discussed the possibility of lower membership fees, but the gain in membership would not compensate the loss of total income, so that this approach is not feasible.

4. The secretary presented the audited accounts for the years 1974 to 1977 (see annex). At the end of 1977, I/INCE had available the sum of SFr. 6223.05. The printing of one issue of the Newsletter including mailing is of the order of SFr. 2000.-. Since this is about two thirds of the income from member societies, it is not possible to publish four issues per year. The board agreed that the number of Newsletters per year must be reduced so that financial balance can be reached.

The board expressed the opinion that the societies should be reminded of their financial obligations, Starting next year the invoices will be mailed in January, and three months later a reminder will be sent by the secretary. If a Member Society does not pay before July 1st, the secretary shall report to the president. The president and the secretary will decide the action which shall be taken. New societies will be billed the full years fee, if they join within the first half of the calendar year.

The board approved that travelling expenses of the secretary to INTER-NOISE 78 in San Francisco were paid by I/INCE. Travelling expenses can only be paid in the future if approved in advance.

5. The board approved the audited accounts for the years 1974, 1975, 1976, and 1977.
6. The following changes to the BYLAWS were discussed and approved:

Generally to be added:

- The fiscal year shall be the calendar year.
- A draft budget must be prepared by the secretary and sent to the president by ultimo August. The president will send the final budget to the board members. The board members shall vote before January 1. Board members abstaining from a vote will be assumed to have approved.

Section VII, Newsletter:

- change "described format" to "formate"
- change "shall assume responsibility to "should assume..."
- delete "without charge"

Section VIII, Finances:

- No numbers are to be included in the BYLAWS, but a separate sheet will be issued together with the BYLAWS, stating the dues for each category of membership.

Based on the above changes, the BYLAWS were approved.

The board furthermore decided:

Fees:

- Member societies, fee of SFr. 300.-.
- Associate members, fee of SFr. 100.-
open to non-profit educational and to non-profit research organizations.
- Sustaining members, fee of SFr. 800.-
no restrictions on membership except that the member society in the same country should approve.

Particular procedures for election of associate members and sustaining members:

- Associate members will usually only be accepted, if I/INCE has a member society representing the country of the organization applying for associate membership.
- Sustaining members shall be approved by the member society in the same country.

The names of all member societies, associate members and sustaining members will be published in future INTER-NOISE proceedings.

7. The secretary explained the situation for procuring material for the Newsletters. The current contents and the format were approved. The board came to the conclusion that the Newsletter should not be abandoned, but kept up within the financial framework available. This means the number of issues per year must be adapted and may be reduced to two.

Dr. Koyasu stated that the Newsletter had been reproduced in Japan for distribution to the members of INCE/Japan. Since the costs of printing seemed lower in Japan than in Switzerland the board asked Dr. Koyasu and the secretary to investigate the possibility of printing in Japan and distributing the Newsletter from there.

8. Dr. Lang gave a summary of INTER-NOISE 78. The meeting had a good attendance and the financial obligations will be met.

The proceedings contained the names of societies that are at this time considering membership. They will receive a letter of invitation once more, but not be listed in any proceedings again, unless they decide to become members.

9. The members of the board will offer any help required by Poland. The president will make the suggestion of including J.C. Johnson and J.B. Large in the organizing committee.

10. The two-year sequence of conferences outside the USA will be kept. INTER-NOISE 80 will thus be in the USA. Holland has accepted to organize INTER-NOISE 81 in May, probably in Amsterdam.
- 11 and 12. The board reelected the president and the secretary-general for another three-year period.
13. The president invited Dr. Mattei to serve another term on the board, although the connections to ICA have become rather loose.

In the name of the board, the president thanked Prof. Johnson, who is about to leave the board, for all his services.
14. The meeting was closed at 1000 on May 12th, 1978.

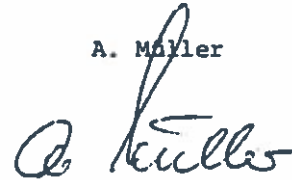
E.J. Rathe
Secretary-General

Auditors Report

We have examined the consolidated balance sheets of the International Institute of Noise Control Engineering for the period of 1974, 1975, 1976 to 1977 and the related statements of operations and retained earnings and changes in financial position for the years then ended. Our examination was made in accordance with generally accepted auditing standards and, accordingly, included such tests of the accounting records and such other auditing procedures as we considered necessary in the circumstances.

In our opinion, the aforementioned financial statements present fairly the financial position of the International Institute of Noise Control Engineering, and the results of its operations and the changes in its financial position for the years then ended in conformity with generally accepted accounting principles applied on a consistent basis.

A. Müller



Auditor of the Swiss Acoustical Society

Winterthur april 21, 1978

INTERNATIONAL INSTITUTE
of Noise Control Engineering
8332 Russikon

E R F O L G S R E C H N U N G

	<u>1974</u>	<u>1975</u>	<u>1976</u>	<u>1977</u>
<u>Erlöse</u>				
Mitgliedsbeiträge	300.--	1'200.--	1'500.--	2'400.--
Erlöse aus Einzelverkauf				1'440.--
Freiwillige Beiträge			4'000.--	15'150.35
Zinsen	1.65	60.70	93.60	306.90
TOTAL EINKOMMEN	<u>301.65</u>	<u>1'260.70</u>	<u>5'593.60</u>	<u>19'297.25</u>
 <u>Aufwände</u>				
Druck "Newsletter"	642.80	1'447.45	5'718.80	9'398.35
Reisespesen	100.--	200.--	250.--	500.--
Büro- und Verwaltungsspesen	22.90	601.30	552.--	732.--
Bankspesen	2.65	10.70	37.60	13.60
TOTAL AUFWÄNDE	<u>768.35</u>	<u>2'259.45</u>	<u>6'558.40</u>	<u>10'643.95</u>
 Verlust	 466.70	 998.75	 964.80	
Gewinn	=====	=====	=====	8'653.30 =====

Russikon, den 21 April 1978

S. J. Kuhn

Stenke Haus, den 21. April 1978

A. Kuller