

DRAFT AGENDA of the 2021 I-INCE Board of Directors Meeting - 2

Part 1: 27 July 2021; 08:00-10:00 (New York)

Location: Via Zoom video conference

- 10 min. 1. Call to order and opening remarks from the President. (Bernhard)
- 2 min. 2. Approval of the Agenda.
 - Comments and corrections to be forwarded to the Secretary General one week prior to the meeting
- 5 min. 3. Approval of the consent agenda (these items will be distributed at least one week prior to the meeting and will be approved without discussion unless there is objection):
 - *approval of the minutes of the 2020 Board meetings 1* and 2**
 - *approval of the minutes of the 2021 Board meetings 1**
 - *review of action items from the 2020 and 2021 Board meetings**
 - *approval of the audited account for fiscal year 2020**
 - *review of 2021 budget**
 - *report of the Secretary General*
 - *nominations to fill expiring terms of Officers and Directors**
 - *report of the 2020 Congress Evaluation Committee**
 - *report of the I-INCE VP – Development & Outreach**
 - *report of the I-INCE VP – Europe-Africa **
 - *report of the I-INCE VP – Pan America **
 - *report of the I-INCE VP – Asia-Pacific **
 - *report of the I-INCE VP – Communications and Webmaster **
- 5 min. 4. Report of the Secretary-General on the affairs of I-INCE. (Donavan)
 - *Report of the Secretary General**
 - minutes of the 2020 #1 and #2 and 2021 #1 meetings
 - status of Action Items from the 2020 meetings (reply complete, in progress, or remove)
 - other matters relating to the I-INCE Secretariat.
- 15 min. 5. Report of the Treasurer on the financial matters of I-INCE. (Manvell)
 - *approval of the audited account for fiscal year 2020**
 - *review of 2021 budget**
 - consideration of preliminary budget for 2022
 - appointment of auditor for 2021
- 10 min. 6. Report on INTER-NOISE 2021 (Singh)
- 15 min. 7. Report of the Congress Selection Committee (Maffei)
 - recommendation for INTER-NOISE 2024 and decision of the Board of Directors.
 - recommendation for invitations for proposals for INTER-NOISE 2025 and decision
- 5 min. 8. Decision on geographical region for INTER-NOISE 2026. (Maffei)
- 15 min. 9. Reports on the INTER-NOISE Congress series:
 - Report by a representative of INTER-NOISE 2022 (Glasgow)
 - Report by a representative of INTER-NOISE 2023 (Tokyo)

- 10 min. 10. Report of the Nominating Committee. (Burgess)
- *nominations to fill expiring terms of Officers and Directors**
- appointment of the Nominating Committee members for 2022
- 10 min. 11. Report of the I-INCE Vice President - Rules and Governance (Hambric)
- Requirements for complying with Swiss tax laws
- Proposed revisions to the Bylaws
- 5 min. 12. Report of I-INCE Vice President - Technical Activities. (Davies)
- future congress technical planner's meetings
- workshop for young professionals
- 5 min. 13. Report of the I-INCE Vice President –Communications and Webmaster (Cuschieri)
- Status of publication and budget of NNI
- 2 min. 14. Close of the meeting.

(*) consent agenda item

DRAFT AGENDA of the 2021 I-INCE Board of Directors Meeting - 3

Part 2: 9 August 2021; 08:00-10:00 (New York)

Location: Via Zoom video conference

- 5 min. 1. Call to order and opening remarks from the President. (Bernhard)
- 15 min. 2. Report of the Treasurer on the financial matters of I-INCE. (Manvell)
 - *approval of the audited account for fiscal year 2020 **
 - *review of the budget for 2021**
 - additional considerations and approval of the budget for 2022 and 2023 commitments
 - report from the Finance Committee (Mortiz)
 - other items
- 15 min. 3. Report of I-INCE Vice President – Development & Outreach. (van Blokland)
 - *report of the I-INCE VP – Development & Outreach**
 - report of the I-INCE Mission Statement Committee
 - report on Sustaining Members (Akkerman)
 - other topics
- 15 min. 4. Report of the Future Congress Committee (Maffei)
 - report of the I-INCE Future Congress Committee
 - review of draft guidance language for INTER-NOISE 2024
 - future congress logistics (Hambric)
- 15 min. 5. Report of the I-INCE Vice President - Rules and Governance (Hambric)
 - 2021 version of the congress guidance document
 - Posting of INTER-NOISE papers on university repositories and research websites
 - Update on generic INTER-NOISE website template
 - other topics
- 5 min. 6. Decision on geographical region for INTER-NOISE 2026. (Maffei)
- 10 min. 7. Report of I-INCE Vice President - Technical Activities. (Davies)
 - I-INCE Symposia- report on guidelines, accounting, and technical documentation
 - other topics
- 10 min. 8. Report of the I-INCE Vice President –Communications and Webmaster (Cuschieri)
 - status report on NNI, including managing editor, advertisement, and finances
 - other publications relevant to I-INCE
 - web listing of Member Societies
 - other topics
- 10 min. 9. Reports on the INTER-NOISE Congress series:
 - Report of the 2020 Congress Evaluation Committee* (Perez-Lopez)
 - Appointment of the 2021 Congress Evaluation Committee
- 5 min 10. Report of I-INCE Vice President – European-Africa. (Lavandier)
 - *report of the I-INCE VP – Europe-Africa **
 - other issues related to the Europe-Africa region

- 5 Min. 11. Report of I-INCE Vice President – Pan America. (Akkerman)
- *report of the I-INCE VP – Pan America* *
- other issues related to the Pan American region
- 5 Min. 12. Report of I-INCE Vice President – Asia-Pacific (Cheng)
- *report of the I-INCE VP – Asia-Pacific* *
- other issues related to the Asia-Pacific region
- 5 min. 13. Other business.
- status of the I-INCE history project (Bernhard)
- travel support
- 2 min. 14. Close of the meeting.

(*) consent agenda item