

## INTERNATIONAL I-INCE

### MINUTES OF THE 34<sup>th</sup> MEETING OF THE I-INCE BOARD OF DIRECTORS SATURDAY, 2008 OCTOBER 25 AND WEDNESDAY, 2008 OCTOBER 29 SHANGHAI, CHINA

#### **Present:**

##### **Members of the Board**

Tachibana, H. – President  
Kihlman, T. – Immediate Past President  
Burgess, M. – Vice President – Asia Pacific Region  
Bernhard, R. – Secretary-General  
Clairbois, J-P. – Treasurer  
Daigle, G. – Vice President – Development  
Lang, W. – Vice President - Global Noise Policy  
Marsh, A. – Vice President - Technical Activities  
Maling, G. - Vice President - Communications  
Donavan, P. – Vice President - Pan American Affairs  
Singh, R. – INTER-NOISE 2002  
Eun, H-J. – INTER-NOISE 2003  
Gerges, S. – INTER-NOISE 2005  
Holger, D. – INTER-NOISE 2006  
Belek, T. – INTER-NOISE 2007  
Kang, J. – sub for B. Berry

##### **Guests**

Yamada, I. – Personal Secretary to the President  
Tian, J. – INTER-NOISE 2008  
Cuschieri, J. – INTER-NOISE 2009  
Nightingale, T. – INTER-NOISE 2009  
Patrício, J. – INTER-NOISE 2010  
Burroughs, C. – **Noise Control Engineering Journal**

##### **Members Absent**

Berry, B. – Vice President – Europe/Africa Region  
Novak, J. – INTER-NOISE 2004

*(Note: The Board of Directors met from 13.20 to 18.00 on Saturday, 2008 October 25 and from 18.00 to 20.00 on Wednesday, October 29)*

1. **Opening.** President H. Tachibana opened the 34<sup>th</sup> meeting of the I-INCE Board of Directors at 13.20 on Saturday 2008 October 25.
2. **Approval of the Agenda.** The Secretary General discussed several of the agenda items in anticipation of which items were most important and which items would probably be covered in the Consent Agenda items. There were no additions to the agenda and the agenda was approved. The approved agenda is appended as Attachment 1.

3. **Approval of Consent Agenda Item.** Consent Agenda items were distributed prior to the meeting. The following items were approved without discussion.

- Minutes of the Meeting held in Istanbul, Turkey, 2007 August
- Approval of the audited account for fiscal year 2007
- Member dues report
- Report of the 2007 Congress Evaluation Committee (Istanbul)
- Brief report on progress of Technical Study Groups 1, 3, 6, 7, and 8
- Report of the I-INCE VP – International Relations
- Report of the I-INCE VP – Europe-Africa
- Report of the I-INCE VP – Asia-Pacific

4. **Report of the Secretary General.**

***Member Society Applications -***

- The Secretary General reported that the Acoustical Complex Committee of the Hungarian Academy of Sciences had written to the I-INCE President and the I-INCE Secretary General requesting that the Society be dropped from membership in I-INCE. The President of the Member Society remarked that the Society has difficulty paying dues. In addition, most of the noise control engineers in Hungary are already involved and represented at I-INCE by the Scientific Society for Optics, Acoustics and Film Technology (OPAKFI). The Board of Directors discussed this proposal briefly and agreed that the request be accepted effective 2008 January 1.
- The Secretary General had been approached by the President of DEGA (Deutsche Gesellschaft für Akustik) requesting that the DEGA be moved from classification as a medium Member Society of I-INCE to a large Member Society of I-INCE. The Board of Directors briefly discussed this request and agreed that the DEGA application should be accepted effective 2009 January 1 and congratulated DEGA on its growth in size and activity.
- There was discussion about some Member Societies that are currently delinquent in their payment of dues. In particular, the Member Societies from Lithuania and Mexico are both three years delinquent in dues. The Board of Directors recommended that each Society be contacted and asked what their intentions are with respect to paying their dues and participating in the activities of I-INCE. S. Gerges and G. Daigle will make a special effort to contact the President of the Mexican Acoustical Society. S. Gerges will also contact the President of the Lithuanian Acoustical Society. Depending on what type of reaction we get from those societies, the Board of Directors will decide at the next meeting in Ottawa whether or not those two societies will continue as Member Societies. Two other societies are two years delinquent on dues; the EEAA from Russia and OPAKFI from Hungary. Both of those societies will be contacted as well and the Board of Directors will address the situation next year if necessary.

***I-INCE Secretariat***

- The I-INCE Secretary General reported that the Secretariat has now moved to the University of Notre Dame. He reported that he is still working to improve administrative support at the University for the Secretariat and hoped that by the next BoD meeting many of these issues will be streamlined and more efficient. He also reported that his major challenge has been to keep contact information for the Member Society's secretariats updated as well as the addresses of their websites. Any assistance that the Board of Directors can provide would be much appreciated.

5. **Report of the Treasurer**

Many of the items of the Treasurer's report were included in the Consent Agenda and are summarized here for purposes of the minutes.

**Payment of Dues.** The current state of the dues is typical for the current year except for those items which were noted under the report of the Secretary General.

**Financial Report.** The financial report for the fiscal year 2007 was approved in the Consent Agenda. The credit balance at the end of fiscal years 2007 was 134,933.88 EUR. The financial report for 2007 is appended at Attachment 2.

**Budget 2008.** The draft I-INCE budget for 2008 January 01 to 2008 December 31 shows income estimated at 36,855.76 EUR; expenses estimated at 41,116.66 EUR; with a deficit of 4,260.90 EUR. The treasurer noted in particular that \$2000 was budgeted for technical activities and that a one-time fee of 66 EUR was paid in order to register the website address for the Institute for a 5-year period ending in 2013. The Treasurer also noted that the Google-sponsored link that had been budgeted for 2008 had been abandoned because Google had significantly raised the fees for that link. The budget for 2008 was approved. The approved budget for 2008 is appended as Attachment 3.

**Estimated Budget 2009.** A draft estimated I-INCE budget for the year 2009 January 01 to 2009 December 31 was presented by the Treasurer. The estimated budget assumed 2009 dues to be the same as the previous year at 250 EUR for small Member Societies, 500 EUR for medium Member Societies, 750 EUR for large Member Societies, 520 EUR for Sustaining Members and 75 EUR for Institutional Members. The budgeted estimated income was approximately 36,705 EUR, estimated expenses were approximately 33,225 EUR and the estimated net surplus was approximately 3,480 EUR. The approved estimated budget for 2009 is appended as Attachment 4.

At the second meeting of the Board of Directors, J-P. Clairbois noted that several people had raised concern to him about the low interest that I-INCE has been receiving from its bank account. J-P. Clairbois asked whether the Board felt that he should look for a bank with a better return on the investment. The Board agreed that this was a good idea. J-P. Clairbois assured the Board that his philosophy would be to make decisions conservatively to safeguard the resources of the Institute and that if he were to make any major decisions he would consult with either the Officers or the Board as he felt appropriate. He also noted that when he makes any of the changes in accounts, that there will need to be official paperwork presented to the banks. In addition, he noted that with the transition of the Presidency, there was going to have to be some new paperwork filed with the banks in Belgium to certify the new President.

## **6. Report on INTER-NOISE 2008 (Shanghai)**

J. Tian, President of INTER-NOISE 2008, reported that as of the date of the first Board of Directors meeting the following was the current state of preparations for INTER-NOISE 2008;

- The theme of the Congress was *Silence to Harmony*
- The Congress was sponsored by I-INCE, The Acoustical Society of China and the Institute of Acoustics of the Academy of Sciences of China
- The Congress was being run by 35 staff members and 57 volunteers. Most of the volunteers come from Tonji University.
- The Congress received 817 abstracts and 636 papers. Sixty-two percent of the papers were from Asia Pacific Region, thirty-two percent were from Europe and six percent were from Pan American Region.
- The original deadline for abstracts was March 31. It was later extended to April 21, and later to May 10. All but about 100 of the abstracts were received by the original due date
- The 87 sessions at the Congress were on 37 different topics.
- There were 35 exhibitors at the Congress and six of these were sponsors.
- As of the Board of Directors meeting, there were 795 pre-registered participants and 35 exhibitors.
- The Board of Directors remarked to the Congress President that the tours had probably not been as popular as expected, mostly because many of the delegates had been to China and had the opportunity to visit many of the sites that were offered. They also commented that the hotel of

the Congress had ended up being less expensive through outside means than through the Congress Secretariat.

- The Board concluded this item of the agenda by congratulating the Congress Organizing Committee on their efforts and wishing them great success for INTER-NOISE 2008.

President Tachibana appointed T. Belek (Chair), D. Holger, and S. Gerges as the Congress Evaluation Committee for INTER-NOISE 2008.

At the second meeting of the Board of Directors, J. Tian reported that the INTER-NOISE 2008 had been very successful. The Budget appeared to be break-even. There were questions raised about no-shows at the presentations. J. Tian provided the following additional information to the information he had provided at the first meeting.

- As he described in the original report, 280 abstracts did not result in papers. The Board remarked that this was not an unusual number.
- 48 Posters did not show at the poster display area. This particular matter was a bit of a surprise since many of these poster authors were actually known to have registered at the Congress.
- Somewhat less than 30 of the oral presentations did not present. This again was not thought to be an unusual number, although some members of the Board remarked that their sessions seemed to have more than a normal number of no-shows.
- J. Tian reported that there were 6 individuals who had paid full registration but cancelled at the last minute and asked for refunds on their registration. This is information that he passes along to future Congress organizers so that they can be aware of this kind of a request.
- There was some discussion about other issues that should be passed along to future Congress organizers. Some invited papers apparently were not recognized by the Technical Program Committee as invited papers and ended up either as being designated as contributed papers or were made poster papers. Future Congress Organizers should better communicate with the structured session organizers and the Technical Program Committee.
- A couple of Board Members reported some relatively significant Visa problems particularly when accompanying persons were joining them or when the name on the invitation letter was not the same as the name presented to the Embassy by the person traveling.

At the end of this report, H. Tachibana and the Board of Directors expressed their appreciation for all the work of the Organizing Committee of Inter-Noise 2008.

## **7. Report of the Congress Selection Committee**

G. Daigle reported that the Congress Selection Committee had received two formal proposals for INTER-NOISE 2011; one sponsored by the Hong Kong Institute of Acoustics to hold the Congress in Hong Kong and the other was a joint proposal by INCE/Japan and the Acoustical Society of Japan to hold INTER-NOISE 2011 in Osaka. The Congress Selection Committee reviewed the two formal proposals and recommended by an 8-3 vote that the proposal from Japan to hold INTER-NOISE 2011 in Osaka be accepted. The Board of Directors agreed to accept the recommendation of the Congress Selection Committee to hold INTER-NOISE 2011 in Japan on 2011 September 4-7. The President and Secretary-General were asked to negotiate an agreement with the proposed host societies. There was a discussion about the merits of the Hong Kong proposal and it was decided that the proposal team from Hong Kong should be encouraged to resubmit a proposal for a future INTER-NOISE Congress and that the members of the Board of Directors and the Congress Selection Committee would be pleased to provide them suggestions on how their proposal could be improved for a future INTER-NOISE Congress.

The Congress Selection Committee received two proposals for INTER-NOISE 2012 from INCE/USA. Since there was only one Member Society proposing to hold the Congress, INCE/USA had requested that there be feedback about which venue the Congress Selection Committee would

prefer and any suggestions that they might have for improvement of the proposal. There was no decision required, either of the Congress Selection Committee or the Board of Directors. The Congress Selection Committee discussed the merits of the two proposals. One proposal was to hold the INTER-NOISE 2012 Congress in the San Diego area. The other was to hold the Congress in New York City. In order to provide feedback, the Congress Selection Committee decided that they would hold a straw vote to indicate to the INCE/USA delegates which of the proposals they preferred. That vote was 7 in favor of the New York venue, 2 in favor of the San Diego venue and 2 had no preference. This information was given to the INCE/USA leadership. No action was required.

G. Daigle raised two suggestions that were voiced by the Congress Selection Committee to the Board of Directors. One was a suggestion that a budget template be prepared and included in the instructions for the Congress proposers in order that the members of the proposing teams better understand the budget information required for a Congress. This suggestion was enthusiastically supported by the Board. A second suggestion was that there would be more structured assessment criteria developed and given to the Board Members. After some discussion it was decided that the diversity of the Congress Selection Committee and its view, plus the existing instructions, represent the required criteria for the proposing teams. This suggestion was not viewed favorably by the Board of Directors. **G. Daigle will follow up on the implementation of these suggestions.**

Another issue raised to the Secretary General and to the Secretary of the Congress Selection Committee has been the lead time required for reserving a venue for the INTER-NOISE Congresses. Some teams have stated that it is very difficult to put a hold on a venue until the INTER-NOISE decision is made 3 years prior to the congress and have asked that a commitment be made earlier for the INTER-NOISE meetings. This issue is persistent but it is not certain that it is real because the pressure is being applied by marketing departments at hotels. The Board, if it were to change the schedule for decision of Congress Selection Committee, would have to significantly re-write the rules of I-INCE as well as the instructions. Such a decision would also stretch out the time period between the decision and the Congress, which would be undesirable. **A task force was created to look into whether it is necessary to extend the lead time between the decision and the Congress. The following volunteered to participate in the task force; G. Daigle, M. Burgess, R. Bernhard, and T. Belek. R. Bernhard agreed to chair the task force.**

#### **8. Decision on geographical region for INTER-NOISE 2013. (Daigle)**

G. Daigle proposed that I-INCE follow its progression of a 3-year cycle for geographic regions for INTER-NOISE and that INTER-NOISE 2013 be located in the Europe/Africa region. The proposal was accepted without discussion.

#### **9. Reports on the INTER-NOISE Congress series**

**INTER-NOISE 2009** T. Nightingale reported on preparations for INTER-NOISE 2009 to be held 2009 August 23-26 in Ottawa, Canada. The Congress venue will be the Westin Hotel in Ottawa. The room rates are expected to be approximately 199 CAD. The technical program of the Congress will include 3 plenary talks and 4 keynote lectures. Two keynote lectures will be held simultaneous on Monday and Tuesday mornings. The Congress Organizing Committee was planning 10 parallel sessions for the technical program plus posters. In addition to the technical program of the Congress, the organizing committee will host a workshop for CAETS, which will be on the topic of Worldwide Noise Sources. There will be a banquet on Tuesday evening of the Congress and a very flexible accompanying persons program which will allow the accompanying persons to choose to visit the many interesting sites in the city of Ottawa. The Active 2009 Conference will be held just prior to INTER-NOISE on 2009 August 20-22 at the same venue. The website for the INTER-NOISE Congress is currently active at [www.Internoise2009.com](http://www.Internoise2009.com). The registration fee for INTER-NOISE 2009 will be 525 USD. Expected revenue is in the range of 516,000 USD and expenses are estimated

to be 461,000 USD leaving a surplus of about 55,000 USD. Abstracts will be due approximately 2009 January 23 and papers will be due 2009 May 22. The Board of Directors raised several questions about the size of the rooms where the technical sessions would be located. The organizing committee felt the rooms would be very sufficient if scheduled carefully. The Board also asked for clarification for how the keynotes and plenary sessions would be organized. The organizing committee was asked to make sure the schedule for the meeting of the Future Congress Technical Planners would be for Wednesday afternoon. The report concluded with a thank-you from the Board of Directors for the great efforts being made by the organizing committee and best wishes for success of the INTER-NOISE 2009 Congress.

***INTER-NOISE 2010*** J. Patrício reported that INTER-NOISE 2010 will be held on 2010 June 13-16 in Lisbon, Portugal. The co-hosts are the Acoustical Society of Portugal and the Acoustical Society of Spain. The theme will be Noise and Sustainability. The website is currently active at [www.Internoise2010.com](http://www.Internoise2010.com). The contract has been signed with I-INCE and also with the Congress Center in Lisbon and with the hotels that will host the delegates of the Congress. The first announcement of the Congress is ready and will be published when INTER-NOISE 2008 is complete and the publicity for INTER-NOISE 2009 has been appropriately distributed. The Congress PCO is a company called Viagen Abreu. Two courses are planned in conjunction with the Congress, one on sound quality and the other on room acoustics. The Board of Directors thanked the Organizing Committee for INTER-NOISE 2010 for their efforts and wished them the best success.

***2007 Congress Evaluation Committee Report*** The 2007 Congress Evaluation Report was distributed prior to the meeting and was approved in the consent agenda. The report is appended as Attachment 5.

#### **10. I-INCE Governance**

Prior to the meeting a ballot had been distributed to all of the members of the Board of Directors to revise I-INCE Rules Part 4 and to withdraw I-INCE Rules Part 6, Operations of Technical Divisions. The Board of Directors had voted 16 in favor, 0 opposed and 1 abstention. This report had been approved in Consent Agenda and was approved without further discussion. The approved I-INCE Rules Part 4: Operation of the Future Congress Technical Planners is appended as Attachment 6.

W. Lang submitted a report of the status of governance documents prior to the meeting. The report was included on the Consent Agenda item and approved. The report is appended as Attachment 7.

#### **11. Report of I-INCE Vice President - Technical Activities.**

A. Marsh submitted a report of the activities of the Technical Study Groups prior to the meeting. The report was included on the Consent Agenda item and approved. The report is appended as Attachment 8.

T. Kihlman reported on the Task Force for encouraging participation of young engineers and cultivating the leadership of the future. The taskforce had discussed many ideas and alternatives and had decided that their focus would be on providing travel grants for young noise control engineers to attend INTER-NOISE Congresses. There was considerable discussion about the details of this proposal as well as the budget implications. It was decided that a proposal should be refined to be more specific and brought to the 2009 Board of Directors meeting in Ottawa where the plan could be approved and a budget established. The Task Force was also asked to continue to explore other ideas in addition to the travel grants idea. The task Force was slightly reconstituted to include T. Kihlman (Chair) G. Daigle, M. Burgess, S. Gerges, and R. Singh.



A. Marsh will report to the General Assembly that the TSG 8 on Noise Control Education had not been successful in developing a committee and will recommend that the effort be abandoned. A new alternative will be sought as a way of organizing and presenting the data that had been gathered from the Workshops and Forums that had been held on noise control education worldwide. A Task Force was created to include two members from the Pan American region, the Europe-Africa region and the Asia Pacific region. D. Holger will chair Task Force. A. Marsh and W. Lang will help to identify participants. The goal is to create an I-INCE report by early 2010.

A. Marsh reported that he had been approached by P. Schomer, B. Schulte-Fortkamp, and K. Genuit to form a new Technical Study Group on “Metrics for Environmental Noise Assessment and Control: Alternatives to A-Weighting.” The Board of Directors reviewed the proposal. They felt that the proposal was too much of a research study. The Board of Directors recommended that the work of the proposed Technical Study Group be formulated more as a synthesis of current information. Subsequently, the proposed conveners presented a revised proposal for a new Technical Study Group. The revised proposal was reviewed at the second meeting of the Board of Directors. The Board of Directors agreed that the new proposal was appropriate for a Technical Study Group and accepted the proposal to initiate a new TSG 9 on “Metrics for Environmental Noise Assessment and Control; Alternatives to A-Weighting.” The Secretary General will seek approval from the Member Societies by e-mail and then will seek nominations for members to join TSG 9 in order to start the effort prior to the next meeting in Ottawa in 2009.

A. Marsh reported that when he gave feedback from the Board of Directors to the proposed conveners of the Technical Study Group on Soundscapes that the proposed co-conveners decided that they would abandon the effort to form the proposed TSG.

A. Marsh also reported that the first meeting of the Future Congress Technical Planners will be held from 13.00 to 15.00 on Wednesday in Room 5I of the Congress venue and that all members of the BoD were encouraged to attend.

## **12. Report of I-INCE Vice President - Communications.**

C. Burroughs reported on the status of the *Noise Control Engineering Journal*. He reported that currently the Journal is publishing 5-10 papers per issue. The time to publication has been reduced to one year. It is now possible to subscribe to *NCEJ* for \$110 per year. This subscription also gives the subscriber on-line access to all of the past issues of *NCEJ* and electronic access to 5000 conference papers that have been published in either NOISE-CON or INTER-NOISE conference proceedings. The fee for downloading papers using the online service is 4 USD per paper. The website to access the papers is <http://scitation.aip.org/INCE/>. All past INTER-NOISE Congresses have been loaded except INTER-NOISE 2000 and INTER-NOISE 2007, which C. Burroughs will finish this year. C. Burroughs asked that future contracts for INTER-NOISE congresses include a clause that allows the papers to be transferred to Courtney Burroughs at INCE/USA with subsequent loading onto the online service one-year after the date of the Congress with the provision that the INCE/USA would sell only single copies of papers, not a complete CD ROM of the proceedings of the Congress.

G. Maling discussed the proposal that had been circulated prior to the meeting that starting in 2010 March, *Noise News International (NNI)* would be published only in PDF format. He asked that the proposal, which is appended as Attachment 9, be approved. There were no objections to the proposal and it was approved by the Board of Directors.

## **13. Report of the I-INCE Vice President - Development.**

A report from the I-INCE Vice President – Development had been submitted and circulated to the Board prior to the meeting and was approved in the Consent Agenda. The report is appended as Attachment 10.

S. Gerges will become the new Vice President – Development starting 2009 January 1. G. Daigle reported that he and S. Gerges had started the transition and were starting to discuss strategic planning and priorities for the Institute.

#### **14. Report of I-INCE Vice President – Global Noise Policy.**

W. Lang had circulated a report for the I-INCE Global Noise Policy prior to the meeting. The report was approved on the Consent Agenda and is appended as Attachment 11.

W. Lang reported that he and T. Kihlman had been invited by the International Council of Academies of Engineering and Technological Sciences (CAETS) to attend a meeting to describe the current situation of global noise control and policy implications. From that original meeting, T. Kihlman and W. Lang were invited to conduct a workshop and present the results of that workshop to the next CAETS meeting in order to demonstrate that there would be material eventually suitable for a CAETS report. The workshop was held at the Institute of Sound and Vibration Research at the University of Southampton in the summer of 2008. The results of the meeting were found to be very acceptable to CAETS. They asked that the topic of the meeting be expanded and that there be another workshop which would include additional aspects of noise control engineering. W. Lang asked for the support of I-INCE Board of Directors to continue this effort. No financial commitment is required. The objective is to create a two-page CAETS document that could be presented to policymakers. The document would have a working title “Technology for a Quieter World: Recommendations from a CAETS Study Group on the Noise Policy Issue.” The working document would result from a workshop that would be held at INTER-NOISE 2009 in Ottawa. The Board expressed its support for the effort and volunteered that some members of the Board of Directors would be willing to help to create the CAETS document, which would be a result of condensing all of the material collected at the two workshops. It was noted by H. Tachibana that some of the work of the new TSG 7 will be supportive of the CAETS report. W. Lang responded that in fact the scope and direction of TSG 7 would be adapted particularly to help with the CAETS report. The plan and the support of the I-INCE Board were approved.

#### **15. Report of I-INCE President – International Relations.**

A report of the I-INCE President – International Relations was circulated prior to the meeting and was included and approved in the Consent Agenda. The report is appended as Attachment 12.

H. Tachibana raised the issue of the dues to the International Congress on Acoustics (ICA). Currently the dues are 25 EUR. This rate seemed low and President Tachibana asked whether the dues for ICA should be raised. G. Daigle and S. Gerges, who participate on the ICA Board, reported that the dues increase can only be approved by the General Assembly of ICA and that the General Assembly will not meet until the next ICA Meeting in 2010. They requested that I-INCE provide a donation beyond the dues to help with the operations of ICA. It was proposed that in anticipation of an increase in ICA member dues that I-INCE will pay 500 EUR in 2009 and 2010 in support of ICA programs to provide travel assistance and other ICA activities that are important to I-INCE. There was considerable discussion about this proposal. The Board eventually took a straw vote where the vote was approximately 7 in favor, 2 opposed and 2 abstentions. The Board approved supporting additional ICA activities in 2009 and 2010 but will decide on the level of support at the next meeting of the Board of Directors.



President Tachibana noted that the 9<sup>th</sup> ICBEN conference will be held in July 2011. In the past, ICBEN conferences have been held every 5 years. At the last ICBEN meeting, it was decided that they should go to a 3-year cycle and therefore the next meeting will be held in 2011 July in London. It was noted that there may be a potential conflict in time between ICBEN in London and the INTER-NOISE 2011 which is proposed to be held in Osaka in September.

**16. Report of I-INCE Vice President – Europe-Africa.**

B. Berry had submitted a report from the Vice President – Europe-Africa prior to the meeting. The report was included on the Consent Agenda item and approved. The report is appended as Attachment 13.

**17. Report of I-INCE Vice President – Pan America.**

P. Donavan summarized a report that he had prepared about activities in the Pan-American Region. The report is appended as Attachment 14. There was no discussion about the report and the report was approved.

**18. Report of I-INCE Vice President – Asia-Pacific**

M. Burgess had submitted a report from the Vice President – Asia-Pacific Region prior to the meeting. The report was circulated and included on the Consent Agenda and approved. The report is appended as Attachment 13..

**19. Report of the Nominating Committee.**

T. Kihlman reported the following positions for Officers and Board of Directors have expired and recommended the following slate of candidates.

Director, INTER-NOISE 2008	J. Tian
Vice President – Asia-Pacific	M. Burgess (3 year term)
Vice President – Europe-Africa	B. Berry (1 year term)
Vice President – Communications	G. Maling (1 year term)
Vice President – Development	S. Gerges (3 year term)
Vice President – Technical Activities	R. Singh (3 year term)
Secretary General	R. Bernhard (1 year term)

In addition, W. Lang nominated T. Kihlman as the Vice President – Inter-organizational Liaison for a 3 year term. The slate as recommended by the Nominating Committee was approved. The entire slate of Officers and Directors for 2009 is listed in Attachment 16.

T. Kihlman noted that the nominating committee is in transition. He proposed that a new nominating committee be appointed with the following members: H. Tachibana (Chair), R. Bernhard, and B. Berry. This new nominating committee was approved.

T. Kihlman noted that with the transition of G. Daigle to the Presidency, the position of President-elect is open. The nominating committee did not have a recommendation for President-Elect. **The nominating committee will secure a nomination and report that at the next meeting in Ottawa in 2009.**

**20. Other Business.**

***I-INCE Website***

R. Bernhard noted that the condition of the I-INCE website is not in particularly good. There are essentially two aspects of the website that require attention. The first is that the information on the

website needs to be updated. R. Bernhard reported that he has been unable to keep up with changes in member contact information, links to INTER-NOISE Congresses and with up-to-date documents for Minutes and Rules. He has been seeking an alternative solution that would help to keep the website more current. He also reported that various people have suggested that the I-INCE website is in need of a redesign and facelift to make the appearance more compatible with modern websites and that this effort requires a fairly significant amount of design and development work.

R. Bernhard recommended the following proposal. That a new officer position be created for a Vice President – Internal Communications and Webmaster. This individual would be responsible for either updating or contracting to have the website updated. In 2009, this new Vice President would make a significant effort to get the current website completely updated and useful for the I-INCE user community. The new Vice President would also begin looking at a proposal to be made to the Board of Directors at its annual meeting in 2009 for a redesign and update of the I-INCE website.

R. Bernhard also reported that he had talked about this proposal with a number of potential candidates to see if he could find someone who would be both capable of performing the necessary work, knowledgeable about the I-INCE community and willing and able to do the required tasks. He reported that among all the people he talked to, the best candidate appeared to be J. Cuschieri. In J. Cuschieri's role as Executive Director of INCE/USA and as a former Director of I-INCE, he knows the organization well. He also has done similar web-based activities for INTER-NOISE 1999, INTER-NOISE 2009 and INCE/USA.

The Board had a brief discussion of this proposal. G. Maling emphasized that we need to be sure that the new design of the website be simple and easily updated and easily understood since the individuals who will be putting new material and updating the website probably will be different people. J-P. Clairbois noted that it is important that the redesign of the website be well thought out in order to facilitate straightforward development of the new website. He also recommended that we consider putting an FTP site associated with the website so we could transfer large documents to Board of Directors and others if needed. G. Maling noted that the design of any new website should anticipate that NNI would be available in PDF form and might be distributed through the website, perhaps through a password protected area of the website.

Following the discussion the Board approved the proposal presented by R. Bernhard to move forward to request J. Cuschieri to join the Board of Directors as the Vice President – Internal Communications and Webmaster and proceed with the plan that was presented to update the website.

### ***Travel Support***

President Tachibana reported that there was one application for Travel Support by an eligible Board of Directors member. The request was less than the amount that I-INCE had budgeted for travel support and that the request included only allowable expenses. He asked that the Board approve the request as submitted. The Board agreed.

### ***FCTP Meeting***

A. Marsh reported that 28 people, including 8 Board of Directors members, attended the first FCTP Meeting on Wednesday afternoon. He reported that the meeting was quite successful. There were many new ideas presented to the Organizing Committee of INTER-NOISE 2009 and that these ideas were well received by the Technical Committee. He remarked that the timing still is such that attendance is low. However it was agreed by both A. Marsh and others who attended the meeting that this alternative is much better than the old model of Technical Divisions. The one lesson learned in this meeting was how important it is to have the technical committee chairman of the INTER-NOISE Congress present because that added a great deal to the meeting. Another lesson learned is that there

needs to be an official invitation to the Organizing Committee for the INTER-NOISE two years out to attend the FCTP meeting since they will gain a great deal of insight about the technical program from attending this meeting.

***Appreciation***

President Tachibana noted that the term for A. Marsh as Vice President – Technical Activities was ending in 2008 and this would be his last meeting. He thanked Alan Marsh for all of his many efforts on behalf of I-INCE and the Board of Directors. The Board expressed their appreciation and thanks to Alan with a round of applause.

**21. Close of the Meeting**

President Tachibana declared the 34<sup>th</sup> Meeting of the International Institute of Noise Control Engineering Board of Directors adjourned at 20.02 on Wednesday 2008 October 29.

Respectfully submitted

Robert J. Bernhard  
Secretary General

Approved: 2009 August XX

## Attachment 1

### AGENDA of the 2008 I-INCE Board of Directors Meeting

\*\*\*\*\*

Saturday, 2008 October 25

Wednesday, 2008 October 29

Location: Shanghai International Convention Center (SHICC)/Oriental Riverside Hotel, Shanghai, China, Room 3B

- 13.00 1. Opening of the meeting.
- 13.05 2. Approval of the Agenda.
- 13.10 3. Approval of the consent agenda (these items will be distributed at least one week prior to the meeting and will be approved without discussion unless there is objection):
- *minutes of the Meeting held in Istanbul, Turkey, 2007 August 28\**
  - *approval of the audited account for fiscal year 2007, \**
  - *member dues report, \**
  - *Report of the 2007 Congress Evaluation Committee (Istanbul), \**
  - *brief report on progress of Technical Study Groups 1, 4, 6, 7, and 8*
  - *report of the I-INCE VP – International Relations \**
  - *report of the I-INCE VP – Europe-Africa \**
  - *report of the I-INCE VP – Asia-Pacific \**
- 13.15 4. Report of the Secretary-General on the affairs of I-INCE. (Bernhard)
- *minutes of the Meeting held in Istanbul, Turkey, 2007 August 28\**
  - Membership applications
  - Membership changes
  - other matters relating to the I-INCE Secretariat.
- 13.30 5. Report of the Treasurer on the financial matters of I-INCE. (Clairbois))
- *approval of the audited account for fiscal year 2007, \**
  - *member dues report, \**
  - approval of the budget for 2008, and
  - consideration of preliminary budget for 2009 including dues proposal for 2009,
- 13.45 6. Report on INTER-NOISE 2008 (Shanghai)
- Appointment of Congress Evaluation Committee (CEC) for INTER-NOISE 2008
- 14.15 7. Report of the Congress Selection Committee
- recommendation for INTER-NOISE 2011 and decision of the Board of Directors.
  - recommendation for invitations for proposals for INTER-NOISE 2012.
- 14.30 8. Decision on geographical region for INTER-NOISE 2013. (Daigle)
- 14.40 9. Reports on the INTER-NOISE Congress series: *Approx. at 14.00 - 15.00*
- 14.40 Report by a representative of INTER-NOISE 2009 (Ottawa),
  - 15.00 Report by a representative of INTER-NOISE 2010 (Lisbon),
  - *Report of the 2007 Congress Evaluation Committee (Istanbul), \**
- 15.30 Break
- 15.45 10. Consideration of By-Laws and Governance (incl. rules & policies). (Lang)
- revision I-INCE Rules Part 4, Future Congress Technical Planners
  - withdrawal of I-INCE Rules Part 6, Operation of Technical Divisions

- report of Kihlman committee on encouraging participation of young noise control engineers and cultivating leadership for the future (Kihlman)
- other policies

- 16.15 11. Report of I-INCE Vice President - Technical Activities. (Marsh)
- recommendation of approval of the report of TSG 3
  - *brief report on progress of Technical Study Groups 1, 4, 6, 7, and 8*
  - proposals for other new Technical Study Groups
  - potential publication schedule for I-INCE reports.
- 16.45 12. Report of I-INCE Vice President - Communications. (Maling)
- *status report on NNI, including circulation, advertisement, and finances\**
  - Future publication of NNI in pdf format only
  - NCEJ (Burroughs)
  - electronic access to NCEJ and congress proceedings papers
  - other I-INCE publications
- 17.00 13. Report of I-INCE Vice President - Development. (Daigle)
- *report of the I-INCE VP – Development \**
  - other issues related to Development
- 17.15 14. Report of I-INCE Vice President – Global Noise Policy. (Lang)
- *report of the I-INCE VP – Global Noise Policy \**
  - other issues related to Global Noise Policy
- 17.30 15. Report of I-INCE President - International Relations. (Tachibana)
- *report of the I-INCE VP – International Relations \**
  - contributions to ICA
  - other issues related to International Relations
- 17.40 16. Report of I-INCE Vice President – European-Africa. (Berry)
- *report of the I-INCE VP – Europe-Africa \**
  - other issues related to the Europe-Africa region
- 17.50 17. Report of I-INCE Vice President – Pan America. (Donavan)
- *report of the I-INCE VP – Pan America \**
  - other issues related to the Pan American region
- 18.00 18. Report of I-INCE Vice President – Asia-Pacific (Burgess)
- *report of the I-INCE VP – Asia-Pacific \**
  - other issues related to the Asia-Pacific region
- 18.10 19. Report of the Nominating Committee. (Kihlman)
- 18.20 20. Other business.
- I-INCE web site
- 18.30 21. Close of the meeting.

(\*) consent agenda item

Attachment 2

I-INCE FINANCIAL REPORT 2007		EURO	
<b>Revenues 2007</b>		<b>Credit balance 2007</b>	
Transfer of credit balance 2006-12-31		123,239,46 €	
Dues sustaining, institutional and sustaining members		22,343,42 €	
Interests on deposits 2006-2007		3,611,64 €	
Support of I-INCE to NNI from IN07 (656x20\$)		8,222,47 €	
<b>Total revenues</b>		157,416,99 €	
<b>Expenses 2007</b>		<b>State of accounts on 2007-12-31</b>	
transfer & bank costs		178,97 €	
Support of I-INCE for Noise News International +		8,000,00 €	
honorarium NNI editor		2,000,00 €	
Support of I-INCE to NNI from Inter.Noise 2007		8,222,47 €	
cost treasuryship (secretariat, mailing)		1,000,00 €	
travel support & TSG's costs		3,081,67 €	
		Current 431 0072711 28 (\$)	
		Current 431 0072711 28 (€)	
		Deposit 431 0072719 36	
		Deposit 431 0072710 27	
		expenses to come	
		expenses paid 07 affctd 2006	
		incomes rcvd 07 affctd 2006	
		incomes to come	
		TOTAL	
<b>Total expenses</b>		22,483,11 €	
		134,933,88 €	

prepared by J-P. Clairbois, treasurer, on 2008-06-30

audited by Prof. G. Vermeir on 2008-08-05



## **International INCE Financial Report for 2007.**

The 2007 financial report for International INCE has been released with the following statement by the auditor.

We have examined the consolidated balance of the International Institute of Noise Control Engineering for the period of 2007 and the related statements of operation and retained earnings and changes in financial position for the year then ended. Our examination was made in accordance with the generally accepted auditing standards and, accordingly, included such tests of the accounting records and such other auditing procedures as we considered necessary in the circumstances. In our opinion, the aforementioned statements present fairly the financial position of the International Institute of Noise Control Engineering, and the results of its operations and changes in its financial position for the year then ended, in conformity with the general accepted accounting principles applied on a consistent basis.

Leuven-Heverlee, 2008 August 05.



Prof. Gerrit Vermeir



### Attachment 3

<b>PROJECT I-INCE intermediate FINANCIAL REPORT 10-2008</b>	<b>EURO</b>	
<b>Revenues 2008</b>		<b>Credit balance 2008</b>
Transfer of credit balance 2007-12-31	<b>124,914.22 €</b>	
Dues sustaining, institutional and sustaining members	24,030.00 €	Revenues-Expenses <b>120,653.32 €</b>
Interests on deposits 2007	2,138.74 €	
Support of I.INCE to NNI from IN08 (700x20\$)	10,687.02 €	rate 1.31 \$ / €
<b>Total revenues</b>	<b>161,769.98 €</b>	
<b>Expenses 2008</b>		<b>State of accounts on 2008-08-14</b>
transfer & bank costs	113.17 €	Current 431 0072711 28 (\$) 177.55 €
Maintenance Website (july 2008/july 2013)	66.81 €	Current 431 0072711 28 (€) 439.47 €
cost treasurership (secretariat, mailing)	1,000.00 €	Deposit 431 0072719 36 68,771.44 €
different costs TSG's	2,000.00 €	Deposit 431 0072710 27 67,467.33 €
special costs President	1,000.00 €	
travel support	5,000.00 €	expenses 2008 to come - 30,909.49 €
contribution cost secretariat	1,000.00 €	incomes 2008 to come 4,450.00 €
Support of I.INCE for Noise News International +	8,000.00 €	support of I.INCE to come 10,687.02 €
honorarium NNI editor	2,000.00 €	incomes 2008 affected 2007 - 430.00 €
Support of I.INCE to NNI from IN08 (700x20\$)	10,687.02 €	
expenses NNI 07 paid 2008	9,249.66 €	
expenses 07 tresurship paid in 2008	1,000.00 €	
<b>Total expenses</b>	<b>41,116.66 €</b>	<b>TOTAL 120,653.32 €</b>
(signed)		(signed)
prepared by J-P. Clairbois, treasurer, on 2007-08-27		still to be audited

#### Attachment 4

PRELIMINARY BUDGET 2009				EURO
<b>revenues</b>				
Expected membership fees				
	small	16	250.00	4,000.00
	medium	17	500.00	8,500.00
	large	8	750.00	6,000.00
Sustaining membership		9	520.00	4,680.00
Institutional membership		7	75.00	525.00
Estimated bank account interest			1,800.00	1,800.00
Estimated income Inter.Noise 2009 (700x20 USD)			rate 1.25\$ / 1	11,200.00
Total estimated income				<b>36,705.00</b>
<b>Expenses</b>				
IINCE contribution to publication and distribution of NNI				8,000.00
honorarium NNI editor				2,000.00
Support of I.INCE to NNI from Inter.Noise 2009				11,200.00
ICA 2009 subscription				25.00
cost treasurership (secretariat, mailing)				1,000.00
different costs TSG's				2,000.00
special costs President				1,000.00
travel support				5,000.00
maintenance website (name paid 2008-2013)				2,000.00
contribution cost secretariat				1,000.00
Total estimated expenses				<b>33,225.00</b>

# Congress Evaluation Report for INTER-NOISE 07

## Introduction

The 36<sup>th</sup> annual INTER-NOISE 07 Congress was held at the International Congress and Exhibition Center, Istanbul, Turkey from Tuesday, 2007 August 28 through Friday, 2007 August 31 and included technical sessions, an exposition of acoustical and noise-control products, and social functions. Procedural details were well executed and the Congress was considered to have been a great success.

The Congress was organized by the Turkish Acoustical Society, and sponsored by the International Institute of Noise Control Engineering (I-INCE). The Congress President was H. Temel Belek.

This report was prepared by the ad hoc Congress Evaluation Committee (CEC) appointed by the I-INCE President during the meeting of the Board of Directors in Istanbul. The primary purpose of the report is to assist organizers of future INTER-NOISE Congresses to recognize what is required to plan for, and carry out, a successful Congress, as well as to be aware of problems to be avoided. The INTER-NOISE 07 CEC encourages future Congress organizers to refer to previous CEC reports, particularly the unusually comprehensive report from the CEC for INTER-NOISE 2006, for many excellent suggestions and recommendations that are not repeated in this report. Evaluation Committee reports for previous INTER-NOISE Congresses are available from the I-INCE Secretary General.

Section 20 of this report gives summary details of the Congress.

## Summary of recommendations from INTER-NOISE 07

*Recommendation: Information regarding local transportation, particularly from the local airport to Congress hotels, should be provided in a clear and comprehensive manner to registrants via the Congress website and other materials.*

*Recommendation: The opening day and morning of the next day of a Congress are times when large volumes of registration and other materials must be distributed to registrants in an efficient manner. Adequate numbers of volunteers and staff must be available during these high volume periods so that lines and wait times do not become excessive. Preassembly of materials to be distributed to pre-registered attendees into a single package, including materials for accompanying persons with those for the primary registrant, can greatly expedite the process of distribution.*

*Recommendation: The use of USB compatible memory devices, rather than connecting and disconnecting various laptop computers, is strongly encouraged for the General Assembly, I-INCE Board meetings, and other committee and group meetings.*

*Recommendation: Hotel and lodging arrangements should be made by attendees with the appropriate hotel/lodging management directly, rather than via payment to the Congress organizing committee. In rare cases where direct reservations are not possible, great care must be taken to document and confirm the exact status of reservations and payment.*

*Recommendation: Congress organizers should keep a detailed record of when, where, and how promotional materials are distributed. An electronic form could be developed to facilitate this*

*recordkeeping. This information should be shared with the organizers of the next two Congresses. [This reinforces a similar recommendation from the INTER-NOISE 06 CEC.]*

*Recommendation: A comprehensive list of relevant meetings, seminars, conferences, etc. should be developed as a planning tool and provided to the Organizing Committee for INTER-NOISE Congresses. The list could be used to determine mail dates for promotional literature and also to more-accurately determine the quantity of the press run for each issue of the Call for Papers. A comprehensive I-INCE e-mail list should be developed and periodically updated. [This reinforces a similar recommendation from the INTER-NOISE 06 CEC.]*

*Recommendation: It continues to be essential that organizers of future INTER-NOISE Congresses give high priority to the timely creation of an Internet homepage for the Congress, with careful attention to the completeness of all web pages and links. Regular updates are required. [This reinforces a similar recommendation from the INTER-NOISE 06 CEC.]*

## **Pre-Congress Preparation by the Organizing Committee**

### **First Announcement**

The initial announcement was prepared in June 2005 and presented during INTER-NOISE 05 from 2005 August 6-10, in Rio de Janeiro. Two versions were designed and distributed: an A5 size four-color, two-sided 148-mm by 210-mm 4 page sheet with basic announcements about INTER-NOISE 2007 Istanbul, Turkey was distributed together with a small CD containing; the Congress Poster, a movie about Turkey and a slide show containing pictures from Istanbul. The famous Turkish delight sweet was also distributed as promotional material during the conference. The “4 page booklet” announcement was distributed at conferences where Turkish Acoustical Society had space on a literature table. Promotional materials in specified quantities were sent to Forum Acusticum Budapest 2005 for distribution.

The following is a partial list of events where promotional materials and information about INTER-NOISE 07 were distributed:

- INTER-NOISE 05 in Rio de Janeiro, Brazil
- INTER-NOISE 06 in Honolulu, Hawaii

*Recommendation: Congress organizers should keep a detailed record of when, where, and how promotional materials are distributed. An electronic form could be developed to facilitate this recordkeeping. This information should be shared with the organizers of the next two Congresses. [This reinforces a similar recommendation from the INTER-NOISE 06 CEC.]*

### **Second Announcement and Call for Papers**

The Call for Papers was distributed from 2006 December 3-6 during INTER-NOISE 2006 in Honolulu. An A5 size four-color, two-sided 148-mm by 210-mm 16 page sheet with detailed announcements about INTER-NOISE 2007 Istanbul, Turkey was distributed together with a small CD containing; the Congress Poster, a movie about Turkey and a slide show containing pictures from Istanbul. Additionally promotional material such as four different styled bookmarks and coasters with pictures from Turkey were also distributed. Subsequently, a short electronic version of the invitation letter was sent as an e-mail attachment to more than 5000 addresses on a list compiled from the Organizing Committees for previous INTER-NOISE Congresses. The document was also e-mailed to member acoustical societies to I-INCE for



distribution to their members. These letters were sent three times on the following dates: 2006 December 30, 2007 February 01, and 2007 March 13-17.

The following is a partial list of distribution points for the Call for Papers and final Congress information:

- 2006 March in *Noise News International*
- 2006 September in *Noise News International*
- 2006 December in *Noise News International*
- 2007 March in *Noise News International*

In addition to international announcements INTER-NOISE 2007 was also announced locally in four different industrial magazines (Insulation sector, architectural acoustics, HVAC sector and automotive sector) in Turkey.

*Recommendation: A comprehensive list of relevant meetings, seminars, conferences, etc. should be developed as a planning tool and provided to the Organizing Committee for INTER-NOISE Congresses. The list could be used to determine mail dates for promotional literature and also to more-accurately determine the quantity of the press run for each issue of the Call for Papers. A comprehensive I-INCE e-mail list should be developed and periodically updated. [This reinforces a similar recommendation from the INTER-NOISE 06 CEC.]*

### **Congress Internet Website**

The initial website for INTER-NOISE 07 was launched on 2005 July 15, before the distribution of the first announcement. The initial site included only very basic information; more information was added as the site was updated. About 90 percent of the Congress information was available by 2007 January 15, achieving the Organizing Committee's goal of completing the site 8 months prior to the opening of the Congress. On-line registration was available beginning in January 2007.

The website for INTER-NOISE 07 was regularly updated. The site was well designed and informative. It included the capability to register for the Congress, submit abstracts, review status of abstract acceptance, and reserve hotel rooms.

An online event registration, abstract management and event management software hired from Shocklogic (<http://www.shocklogic.com/>) was implemented for the management of INTER-NOISE 2007. All abstracts were submitted electronically from the website. More than 740 abstracts were submitted; nobody requested assistance with the submission process. Authors received rapid notification that the abstract had been received. Manuscripts were directly downloaded to the database through the website or submitted as pdf documents attached to e-mail messages. This option was also chosen for those who found it too cumbersome to submit a pdf file directly from a website. The pdf format was preferred to ensure retention of the appearance of equations. Fewer than 20 authors required assistance with converting a manuscript file to a pdf version.

*Recommendation: It is essential that organizers of future INTER-NOISE Congresses give high priority to the timely creation of an Internet homepage for the Congress, with careful attention to the completeness of all web pages and links. Regular updates are required. [This reinforces a similar recommendation from the INTER-NOISE 06 CEC.]*

## **Submittals of Abstracts and Manuscripts**

Because of the short time between the original deadline for abstracts of 2007 January 31 and the previous INTERNOISE 2006 Congress in 2006 December, the deadline for abstracts was officially extended to 2007 March 19. On a case-by-case basis, additional extensions were granted if the Congress Secretariat was notified in advance that the Abstract or Manuscript was going to be submitted late.

## **Registration Fees and Payment**

### **Registration Fees**

The registration fee for a regular Congress participant was 400 Euro for early registrants before 2007 June 03, 450 Euro for pre-registration between 2007 June 04 and August 15, and 500 Euro after 2007 August 15 and on-site.

The registration fee for a regular Congress participant included: Welcome reception on Tuesday evening, exposition, box lunches on August 29-31, and closing reception on Friday afternoon.

The registration fee also included: Congress Proceedings on a CD-ROM, use of the Internet and e-mail room, Congress Bag (containing the name badge holder, the Congress Program and Abstracts Book, and other Congress documents), and coffee breaks.

The fee for an accompanying person was 75 Euro, 100 Euro, and 125 Euro for the same three registration periods as for regular Congress attendees.

The registration fee for an accompanying person included: a name badge holder, the welcome reception, informational materials about Turkey and Istanbul, a half day orientation tour of Istanbul on Tuesday, and the closing reception. Additional activities for accompanying persons were separately priced.

The per-person Congress Banquet fee was 75 Euro.

The student registration fee was half the regular registration fee for all registration dates (200, 225, and 250 Euro). Students received the same registration material as regular registrants.

### **Payment of Fees**

The on-line registration form was highly effective. Participants received a rapid confirmation of their registration via e-mail, as well as a personal registration number.

The following credit cards were accepted; MasterCard and Visa. Payment by bank transfer in Euro was also permitted.

## **Badges**

Badges were provided in the desired format for all registrants and were appropriate and effective.

## **Technical Activities**

### **General**

Technical activities are always the core of any international engineering convention. The quantity of technical presentations demonstrates the scope of general interest taken by experts worldwide in various fields. The quality of the presentations determines the overall reputation of a convention. The technical aspects of this Congress were generally successful.

In terms of quantity, there were 92 lecture style sessions, 2 poster sessions, and one workshop covering essentially all areas of noise control engineering and attended by more than 800 participants from 48 countries.

The layout of the International Congress and Exhibition Center provided rooms for up to 12 lecture-style technical sessions in parallel.

The Organizing Committee arranged to have trained assistants in each technical session room. All assistants wore special turquoise colored shirts emblazoned with the Congress logo. The assistants were equipped with walkie-talkie radios that could be used to request help as required.

## **Plenary Sessions**

There were four well-attended plenary sessions featuring distinguished lectures including at the opening ceremony and at the beginning of the morning on each Congress day. The plenary sessions were held in the large Anadolu Auditorium capable of seating two thousand persons.

## **Technical Sessions: Lectures**

The 92 technical sessions (excluding plenary sessions) were arranged into 11 parallel sessions on each of the three mornings and three afternoons. The I-INCE general principle, as given in the Instructions for session arrangement, was observed by the Organizing Committee. Overall procedures for session operation were well executed.

Lecture rooms had good air quality, reasonably low background noise, and adequate lighting. For most cases, divider walls between session rooms provided adequate acoustical isolation between adjacent rooms. However, problems with sound transmission between adjacent rooms were noticed for a few of the rooms.

The time-synchronization system worked without noticeable problems and essentially all papers began on the scheduled time. All papers were scheduled for 15 minutes of presentation, 3 minutes for questions and answers, and an allowance of 2 minutes for participants to move to a different room to hear the next lecture, if desired.

## **Technical Sessions: Posters**

Poster sessions were held in parallel with the lecture sessions on the first and second Congress days. On those days, there was single poster sessions, with posters displayed from 10:00 until 16:00. There were 32 posters in each poster session. Poster presenters were asked at the time the manuscript was accepted if they would be willing to present their paper as a poster instead of as a lecture.

Posters were conveniently located in the Congress Center and participants interacted informally and effectively with the authors.

A total of 64 papers were presented in the two poster sessions. Authors who gave poster presentations appeared to enjoy the opportunities to have detailed discussions about their work.

## **Preview Room**

One easily accessible preview room was operated throughout the Congress from 0800 to 1700 on the first and second Congress days and from 0800 to 1500 on the last day. Registrants were encouraged to preview their papers.

The room was equipped with three PC computers, computer projector, and screen, but no Internet access. The computer was equipped to display Microsoft PowerPoint charts as well as other types of files. An assistant was present in the room to help the presenters as needed.

## **Publications**

### **Book of Abstracts**

The Organizing Committee produced a printed book of the abstracts for the papers that were presented. This book was well done and was provided in the Congress Registration Bag.

### **Compact Disc with Manuscripts of Papers**

The CD-ROM for the Proceedings of the Congress was well designed and easy to use. The CD contained all the papers presented during the Congress, including the four distinguished Lectures as well as an author index for cross checking. The CD was provided in the Congress Registration Bag.

### **Congress Logo**

The Congress logo was a stylized rendition of the Istanbul skyline. The logo was placed on all publications and served as a unifying element.

## **Congress information**

Information was included in the Congress Program and Abstracts showing the schedule for the sessions and all related activities of the Congress, from the Opening Ceremony to the Closing Ceremony, including the meetings of the Technical Divisions and the Social Affairs. A map was provided in the Program and Abstracts book showing the layout of the International Congress and Exhibition Center and all technical session rooms were located. Information about the Congress also was available from Congress staff persons stationed in the Registration area.

*Recommendation: The opening day and morning of the next day, of a Congress are times when large volumes of registration and other materials must be distributed to registrants in an efficient manner. Adequate numbers of volunteers and staff must be available during these high volume periods so that lines and wait times do not become excessive. More than three registration lines must be staffed during these peak times. Preassembly of materials to be distributed to pre-registered attendees into a single package, including materials for accompanying persons with those for the primary registrant, can greatly expedite the process of distribution.*

## **Technical Division Meetings**

The five Technical Divisions met over the noon hour from 1200 to 1250 hours: TD 1, 2, and 3 on Wednesday and TD 4 and 5 on Thursday. Ideas for special sessions were proposed for INTER-NOISE 08 in Shanghai in 2008 October and for INTER-NOISE 09 in Ottawa in 2009 August. Suggestions for special sessions were subsequently transmitted to the Presidents of INTER-NOISE 08 and INTER-NOISE 09.

## Lunches

Box lunches were provided as part of the registration fee on Wednesday, Thursday, and Friday. More substantial lunches could also be purchased in a restaurant located in the International Congress and Exhibition Center or in nearby hotels.

## Exhibition

Exhibition booths were all centrally located on the main floor of the Congress and Exhibition Center, near the registration area. The layout was well organized to accommodate the 52 exhibitors. Exhibitors seemed generally pleased by the venue, layout, and opportunities to interact with attendees. Approximately 600 exhibition-only attendees augmented the volume of traffic in the exhibition area.

## Internet and e-mail Room

A "cyber café" where attendees could access the Internet by means of a wireless connection was provided by the Organizing Committee. The cyber café was equipped with four computers that were available for use of the registrants. One network printer was available in the room. Registrants who brought their own laptop computer having wireless Internet connection capability were free to make use of the wireless connectivity that was available throughout the Congress Center.

The cyber café room was open from 0700 to 1800 h on the first and second Congress days and from 0700 to 1500 h on the last day. Security considerations required the room to be locked at other hours.

## Hotel Accommodations

The Organizing Committee provided information on the Congress website about several hotels and other accommodations in the vicinity of the International Congress and Exhibition Center. The ratings of the hotels ranged from five stars to university guest housing. A "star" mainly reflected the features and amenities provided by the hotel. Participants could and did use the Congress website to make their own selection of hotel and their own reservation for a sleeping room. Because of the Grand Prix auto race the weekend preceding the Congress, a system of hotel booking and prepayment to the Congress Secretariat was implemented. Although this procedure resulted in modestly reduced hotel rates, it is generally not viewed as a good practice. Direct reservations with Congress hotels by the participants themselves via links from the Congress website are preferred so that communications issues involving the Congress Secretariat as an intermediary are avoided.

*Recommendation: Hotel and lodging arrangements should be made by attendees with the appropriate hotel/lodging management directly, rather than via payment to the Congress organizing committee. In rare cases where direct reservations are not possible, great care must be taken to document and confirm the exact status of reservations and payment.*

## Transportation

The Congress website and the various pre-Congress announcements that were distributed provided information on air transportation to Istanbul. Information on ground transportation

from the airport in Istanbul hotels was provided, but in a few instances there was confusion regarding some of the Congress provided transportation. Taxis and lower-cost bus service were readily available.

*Recommendation: Information regarding local transportation, particularly from the local airport to Congress hotels, should be provided in a clear and comprehensive manner to registrants via the Congress website and other materials.*

## **Congress Social Events**

### **Opening Ceremony and Reception**

The opening ceremony was held from 1600 to 17:30 in the Anadolu Auditorium of the International Congress and Exhibition Center. The reception followed the opening ceremony in the Center and served as the opening reception of the Exhibition. Both the opening ceremony and the reception that followed were well attended and enjoyed by all.

### **Chairperson's Dinner**

The Chairperson's Dinner was held in the Hilton Altinkubbe on the top floor of the Istanbul Hilton from 1930 to 2200 (approximately), including various announcements. The food, venue and informational elements of the dinner were all excellent.

### **Congress Banquet**

The Congress Banquet was held outdoors on Thursday evening at the Archeological Museum of Istanbul. On arriving, participants had the very interesting opportunity to tour the Museum prior to partaking in a pre-dinner drink. Guests were seated at long tables. Food was served from buffets and carried to your seat at the table. The banquet included an excellent selection and variety of delicious Turkish foods, including tempting desserts. Entertainment included a number of traditional dance groups accompanied by traditional music.

### **Meals for the Board of Directors**

Lunch and dinner were provided for Board members and accompanying persons on Monday. In addition, the organizing committee hosted a farewell dinner for the Board members and accompanying persons on Friday. These meals were all excellent and much appreciated by the members of the Board.

## **Accompanying Persons' Programs**

The Organizing Committee arranged an interesting program of organized tours during the Congress for accompanying persons. The program included a half day orientation tour of Istanbul on Tuesday at no charge to registered accompanying persons. In addition, 9 other formally organized tours within Istanbul and the surrounding area were offered for various fees during the August 28 to August 31 period of the Congress. Comprehensive information on Istanbul and Turkey was also provided and enabled individuals or small groups to easily plan their own program of cultural, shopping, and social excursions.

A wide range of additional activities was also available through a desk in the registration area of the congress Center.



## **Tours**

### **Technical Tours**

The Organizing Committee arranged for three technical tours for the Monday preceding the Congress. Tours of Tubitak UME Acoustical Group Laboratories, the Arcelik Acoustics Laboratory, and Ford Otosan were offered. Although more than 40 people were registered to these tours only 15 turned up hence Arcelik and Ford Otosan tours were cancelled. The group visited TUBITAK UME Acoustical Group Laboratories only.

### **Pre- and Post-Congress Tours**

A total of twelve formally organized pre- and post-Congress tours were offered ranging from two days to a week in length. Most tours were offered for both pre- and post-Congress dates. Additional individualized tours were also facilitated via the Congress website and Secretariat. The variety and scope of the opportunities were excellent and provided many attendees the opportunity to extend their enjoyable visit to Turkey.

## **Closing Ceremony and Reception**

The Closing Ceremony was held in the Anadolu Auditorium in the Congress Center on the last Congress day (Friday) from 1615 to 1700 h.

The Closing Ceremony was followed by a reception from 1700 to 1800 h in the registration area of the Congress Center. The reception was provided by the Organizing Committee for INTER-NOISE 08 in Shanghai, China, where Jing Tian will be the Congress President. The theme of INTER-NOISE 08 is "From silence to Harmony."

## **Remarks**

On behalf of the Board of Directors of I-INCE, we thank the President, the Organizing Committee, the representatives of the Turkish Acoustical Society, and the Congress Secretariat for a great job of arranging, planning, and carrying out the successful INTER-NOISE 07 Congress. The warm hospitality of the Turkish people was evident throughout the Congress and was appreciated by all.

—The Ad Hoc Committee for Evaluation of the INTER-NOISE 07 Congress

## Summary Data for INTER-NOISE 07

City and Country:	Istanbul, Turkey
Dates:	2007 August 28-31 (Tuesday-Friday)
Location:	International Congress and Exhibition center
Theme:	Global Approaches to Noise Control
Host organization:	Turkish Acoustical Society
Sponsor:	International Institute of Noise Control Engineering
Congress President:	H. Temel Belek
Technical Program Chair(s):	N. Özgüven, M. Ş. Sözen, S. Y. Demirkale, E. Sadıkoğlu
Chair Internat. Advisory Committee:	Hideki Tachibana
Treasurer:	Uğur Özoğuz, Ahmet Güney
Exhibition Manager:	Ahmet Arısoy
Proceedings Editor(s) :	H. Temel Belek, Ahmet Güney, Zerhan Can
Number of countries:	48
Number of paid registrants:	656
Number of student registrants:	152
Number of Accompanying Persons:	79
Number pre-registered:	768
Number of on-site registrations:	52
Number of Exhibitors:	52 (between 60 and 70 exhibitor personnel)
Number of Exhibition-only attendees:	600 (approximately)
Abstracts received by final deadline:	692
Abstracts received after final deadline:	1 (For Distinguished Lecturers)
Abstracts received after final deadline:	16 approximately (For Invited papers)
Abstracts received after final deadline:	35 approximately (For Contributed papers)
Number of abstracts accepted:	739
Number of abstracts rejected:	5
Number of MSS rec'd by deadline:	559 (MSS = manuscripts)
Number of MSS rec'd after deadline:	2 (Distinguished Lecturers)
Number of MSS rec'd after deadline:	14 (Invited papers)
Number of MSS rec'd after deadline:	22 (Contributed papers)
Number of no-show presenters:	44
Number of papers in Proceedings:	535+64 Posters (Including 4 Distinguished Lectures)
Number of CD ROMs produced:	1000 (For the Proceedings)
Price of Proceedings (currency):	60 Euros (If sold separately after the Congress)
Number of Distinguished Lectures:	4
Number of lecture sessions:	96 (Including 4 Distinguished Lectures)
Number of parallel sessions:	11+ 1 Workshop
Number of structured sessions:	56
Number of poster papers:	64 (2 sessions)
Number of tutorial sessions:	2
Number of luncheons:	3
Number of dinners:	2 (Sunday: Session Chairs; Tuesday: Banquet); Also 2 dinners were hosted for the I-INCE Board of

Number of receptions:

Directors and an optional dinner cruise was arranged  
for participants

4

## **Recommendations from previous INTER-NOISE Congresses**

The INTER-NOISE 07 CEC encourages future Congress organizers to refer to previous CEC reports, particularly the unusually comprehensive report from the CEC for INTER-NOISE 2006, for many excellent suggestions and recommendations that are not repeated in this report. Evaluation Committee reports for previous INTER-NOISE Congresses are available from the I-INCE Secretary General.

## **Attachment 6**

# **Part 4 of the I-INCE Rules for Operation of the FUTURE CONGRESS TECHNICAL PLANNERS**

## **Article 1. INTRODUCTION**

The Next Congress Planning Committee (NCPC) was established by the I-INCE General Assembly on 2001 August 27. Seven NCPC meetings were held at INTER-NOISE Congresses from 2001 through 2007. The operation and scope of the NCPC were given in the 2001 edition of Part 4 of the I-INCE Rules.

Five I-INCE Technical Divisions were established by the General Assembly on 2002 August 18. Six meetings of each Technical Division were held at INTER-NOISE Congresses from 2002 through 2007. The operation and scope of the Technical Divisions were given in the 2002 edition of Part 6 of the I-INCE Rules.

In 2008, it became apparent that the objectives of the NCPC and the Technical Divisions had not been achieved and that changes were needed to provide meaningful assistance to the Organizing Committees of future INTER-NOISE Congresses as well as to provide a means for wide participation in the planning process. This 2008 edition of Part 4 of the I-INCE Rules creates the Future Congress Technical Planners (FCTP) and replaces the 2001 edition.

## **Article 2. SCOPE OF THE FCTP**

The scope of the FCTP includes at least the following tasks. Other tasks may be undertaken as situations evolve for future Congresses.

The principal task of the FCTP is to assist the Organizing Committees of future INTER-NOISE Congresses with planning for Structured (or Special) Sessions as well as Poster Sessions. The primary efforts will focus on the next Congress, but ideas may be considered for the next + 1 or even the next + 2 Congress.

A technical session (Structured or Poster) may be limited to the time available in a morning or afternoon (or even part of a morning or afternoon of a Congress). Technical sessions may also be developed as special multi-session “tracks” with related presentations in a series of mornings and afternoons.

The FCTP may offer advice on other aspects of a Congress including the maximum number of parallel sessions, the type of Structured Sessions, the need for Poster Sessions, etc.

The FCTP may recommend new concepts for future INTER-NOISE Congresses. The concepts may involve items that are specific to a particular Congress and which depend upon local circumstances and local ideas.

### **Article 3. LEADERSHIP OF THE FCTP**

Each meeting of the FCTP shall have two Co-Chairs.

One Co-Chair shall be the I-INCE Vice President–Technical Activities; the other Co-Chair shall be the President of the next INTER-NOISE Congress.

The I-INCE Vice President–Technical Activities provides continuity and a link to the I-INCE Board of Directors and the I-INCE General Assembly.

The President of the next INTER-NOISE Congress provides the direct link to the next Congress and its technical program.

### **Article 4. MEMBERS OF THE FCTP AND TERMS OF SERVICE**

Member Societies of I-INCE shall be requested by the I-INCE Secretary General to appoint one or at most two experienced persons to serve as appointed members of the FCTP.

The standard term of service shall cover four consecutive INTER-NOISE Congresses.

An appointed member may be re-appointed by a Member Society.

It is expected that appointed members will actively participate in the meetings of the FCTP during the member's term.

For the first and second Congresses after adoption of this Part 4 of the Rules, the term of service may be either two or four years as follows.

When a Member Society appoints one person to be an appointed member of the FCTP, the Member Society may specify a term of two or four years, as appropriate.

When a Member Society appoints two persons to be appointed members of the FCTP, the term of service shall be two years for one person and four years for the other person, as specified by the Member Society.

A Member Society shall provide the I-INCE Secretary-General with the name and e-mail address of the appointees.

### **Article 5. MEETINGS OF THE FCTP**

To provide sufficient time for the development and discussion of ideas and recommendations, FCTP meetings shall be scheduled for a two-hour period in the afternoon of the last day of a Congress. In the Program for a Congress, an FCTP meeting shall be considered to be equivalent to a technical session. The meeting shall be held in one of the technical session rooms of moderate seating capacity and equipped with the same audio-visual facilities as the other session rooms, as requested by the Co-Chairs of the FCTP.

An FCTP meeting shall end at least 30 minutes prior to the start of the Closing Ceremony.

Attendance at FCTP meetings is not limited to members appointed by the Member Societies, but is open to all attendees of an INTER-NOISE Congress.

The Co-Chairs of an FCTP meeting shall prepare the Agenda for the meeting.

Sign-up sheets shall be provided for recording names and e-mail addresses of the attendees at a meeting of the FCTP.

After introductory remarks by the Co-Chairs, the Agenda shall provide an opportunity for the Technical Program Chair of the next Congress to make a presentation about plans for the technical program consistent with the chosen theme and including deadline dates for receipt of abstracts and manuscripts.

Ideas and suggestions for technical sessions at future Congresses may be offered by any attendee at a meeting of the FCTP.

At least six months before the scheduled date of a meeting of the FCTP, the I-INCE Secretary-General shall notify the appointed members of the FCTP and the members of the I-INCE Board of Directors about the meeting.

The President, the Technical Program Chair, and representatives of the Organizing Committee for the next + 1 and next + 2 INTER-NOISE Congresses shall also be invited by the I-INCE Secretary General to attend the meeting of the FCTP.

## **Article 6. FCTP REPORT**

Within 30 days after a meeting of the FCTP, the Co-Chairs shall prepare and transmit a report to document the suggestions that were made for the next and future INTER-NOISE Congresses. A copy of the report shall be transmitted via e-mail to the President of the next and future Congresses, with a copy to each appointed member of the FCTP.

The report shall list the names and e-mail addresses for those persons who were recommended as possible organizers for the Structured Sessions.

It is the responsibility of the Organizing Committee for the next Congress to follow up and contact the persons suggested as organizers and then to develop the various Structured Sessions or Poster Sessions.

## **NOTES**

(1) This edition of Part 4 of the I-INCE Rules for Operation of the Future Congress Technical Planners was accepted by the I-INCE Board of Directors at its meeting on 2008 October 25 and by the I-INCE General Assembly at its meeting on 2008 October 26 in Shanghai, China.

(2) Part 6 of the I-INCE Rules for Technical Divisions was canceled and withdrawn by action of the General Assembly on 2008 October 26.



## **Attachment 7**

### **Board and General Assembly Documents**

#### **BY-LAWS** (Action by General Assembly needed)

- The version approved by the Board on 2003 August 24 is up to date and needs no changes.
- This version should be distributed and placed on a future agenda for General Assembly review in accordance with By-law 12.3.9.

#### **RULES 1: I-INCE General Assembly**

- Minor editorial changes were approved by the Board on 2006 December 2.
- The version of 1998 November 15 posted on the website needs to be updated.

#### **RULES 2: I-INCE Technical Work**

- Minor editorial changes were approved by the Board on 2006 December 2.
- The version of 1998 November 15 posted on the website needs to be updated.

#### **RULES 3: I-INCE Congress Selection Committee**

- Revisions to Rules 3 were approved by the Board and General Assembly on 2005 December 7.
- The website has been updated to indicate the approval date.

#### **RULES 4: I-INCE Future Congress Technical Planners**

- This version of Rules 4 replaces the former version that was entitled: Next Congress Planning Committee.
- This version was approved by the General Assembly on 2008 October 26.

#### **RULES 5: I-INCE Congress Evaluation Committee**

- Minor editorial changes were approved by the Board on 2006 December 2.
- The version of 2001 August 26 posted on the website needs to be updated.

#### **RULES 6: I-INCE Technical Divisions**

Part 6 of the I-INCE Rules for Technical Divisions was canceled and withdrawn by action of the General Assembly on 2008 October 26.

Board Documents
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## **INSTRUCTIONS**

- Extensive changes were made to the Instructions and itemized in a voting paper which was distributed to the Board by the Secretary-General on 2006 September 10.
- The Secretary-General reported at the Board meeting in Honolulu that the revised Instructions had been approved.
- Another major revision of the Instructions was completed on 2008 October 7 and circulated prior to INTER-NOISE 2008 as part of the Consent Agenda.

## **TRAVEL SUPPORT POLICY**

A revised Travel Support Policy was part of the Consent Agenda for the Honolulu Board meeting. The Secretary-General reported at the Board meeting that the Travel Support Policy had been approved.

## **VISION, GOALS, MISSION, AND PRINCIPLES**

The latest revision was presented and approved at the Board meeting in 2006.

## **STRATEGIC PLAN (Board Action)**

The latest version for the years 2005-2008 was approved at the Honolulu Board meeting and now needs to be updated for the period 2009-2012.

## **FUNCTIONS OF OFFICERS (Board Action)**

- The latest revision of the Officers' Functions was sent to the Secretary-General on 2006 August 10.
- A revision of the Officers' Functions will be prepared during 2009.

## Attachment 8

### **Activities of I-INCE Technical Study Groups since 2007 August: Report to the I-INCE Board of Directors, 2008 October 25**

#### TSG 1: Noise of Recreational Activities in Outdoor Areas, Philip Dickinson, Convener

A draft of a report from TSG 1 was received and is under review.

#### TSG 3: Assessment of the Effectiveness of Noise Policies and Regulations, Hideki Tachibana and William Lang, Co-Conveners

A Comment Draft of the report from TSG 3 was circulated in 2007 December to the Member Societies for review and comment. All comments received were incorporated into a Voting Draft that was circulated in 2008 August. The General Assembly will be asked on 2008 October 26 to approve the final report for publication on the I-INCE website, subject to incorporation of comments and any revisions to the data in Table D.3 of Appendix D.

With publication of this report, the work of TSG 3 is complete and the TSG should be disbanded with thanks.

#### TSG 6: Environmental Noise Impact Assessment and Mitigation, Lawrence Finegold, Convener

No report was received from the Convener. TSG 6 is not expected to meet during INTER-NOISE 08.

#### TSG 7: Harmonization and Implementation of Global Noise Policies, William Lang and Tjeert ten Wolde, Co-Conveners

At the second meeting of TSG 7 in Istanbul on 2007 August 28 with 16 persons present, the lack of response from the members to e-mail communications was discussed. It was agreed that efforts would be made to stimulate improved responses.

Early in 2008 the Co-Conveners asked the task team leaders if, due to lack of interest, the efforts of TSG 7 should be disbanded. Two team leaders considered that the work should continue, but one team leader replied in an e-mail on 2008 March 28: “. . . there is by no means an enthusiastic crowd out there pushing the work in our TSG forward . . .” The Co-Conveners agreed with this assessment.

A copy of the final report from TSG 5 was provided to the International Council of Academies of Engineering and Technological Sciences (CAETS Council) in response to a request for background information relevant to a Workshop to be held in 2008 June. The Workshop was held in Southampton, England under the auspices of the CAETS Council on “The design of low-noise vehicles for air, road, and rail transportation.”

At its meeting on 2008 June 29, the CAETS Council was informed that I-INCE is currently working on a study of issues related to global noise-control policy. The Board of Directors of I-INCE was encouraged by the CAETS Council to expedite the revision and updating of the 2005 version of the TSG 5 Report to provide background information on global noise-control policy.

At the next meeting of TSG 7 to be held on Sunday, 2008 October 26, a re-direction of the work of TSG 7 will be discussed in light of the comments from the CAETS Council.

#### TSG 8: Noise Control Engineering Education Worldwide,

Keith Attenborough and William Lang, Co-Conveners

Following the decision of the General Assembly in 2006 December, invitations to appoint experts to be members of TSG 8 were sent to the I-INCE Member Societies.

The I-INCE Secretary-General mailed out a nomination form to the Member Societies requesting nominations by 2007 January 31. Only five Societies responded with nominations of experts to be members of TSG 8. In view of this inadequate response, the first meeting of TSG 8 in Istanbul in 2007 was considered to be premature and was not scheduled.

A workshop entitled "Education in Noise Control Engineering" was held during ICA2007 in Madrid following the Istanbul INTER-NOISE 07 Congress. Panelists from a dozen European countries participated. There appeared to be considerable interest in this subject in Europe.

The initial scope of TSG 8 was to prepare a report of what is available for education worldwide in noise-control engineering. It was decided that such a report would be outdated before it was distributed; therefore, TSG 8 would not serve a worthwhile purpose and the effort to form an active Technical Study Group was abandoned.

An alternative to the formation of an I-INCE Technical Study Group for the distribution of information on education of noise-control engineers is to include a link on the I-INCE website for this information with further links to universities worldwide offering such a curriculum.

The Co-Conveners recommend that (1) the attempt to form TSG 8 be abandoned, (2) the project be canceled, and (3) the above-described link on the I-INCE website be established.

Submitted by:

Alan Marsh

I-INCE Vice President–Technical Activities

2008 October 25

## Attachment 9

### Distribution of Noise/News International in PDF Format

**The INCE/USA Board (and in October, the I-INCE Board) should consider distribution of *Noise/News International* in PDF format only.**

#### **What would the timetable be?**

This proposal is being circulated for comments and then discussion at the INCE/USA Board meeting in Dearborn. If the INCE/USA Board approves, and the proposal will be brought before the I-INCE Board in Shanghai. Then, if approved, a revised proposal will be reviewed by the INCE/USA Board at its Annual Meeting in 2009. The final *modus operandi* would be agreed upon by both Boards when they meet in Ottawa in 2009. The first PDF-only edition will be published in March, 2010.

#### **Why not just fold everything into a web site?**

*Noise/News International* and its predecessor, *Noise/News* have a 37-year history of being a “product.” Many persons would prefer to read a magazine that is delivered to their door, and even object to PDF format. However, using PDF format means that readers still get a “product” which they can print if necessary. When notified, readers can download the issue. This differs greatly from a web site which is updated regularly but requires users to go there and see what’s new – if they can find it. With a “soft” magazine, the news is carefully edited and placed in front of the reader at regular intervals.

#### **What would NNI look like in PDF format?**

Glad you asked. You can view the covers and the insides on the Internet:

Covers:

<http://users.aol.com/nnipdf/covers.pdf>

Insides:

<http://users.aol.com/nnipdf/insides.pdf>

It looks the same as the printed version. Several years of back issues of NNI in PDF format are now available. Contact me for additional copies.

#### **How big are the files?**

The files posted on the Internet are about 1.9 megabytes for the insides and 0.5 megabytes for the covers. These are the files that are transmitted back and forth for comments and editorial corrections. Adobe Acrobat allows files to be converted to PDF using different resolutions, so we could put a low resolution version on the Internet and high-resolution versions on a CD.

I have now received both high and low resolution PDF files for all of the issues that were done at Iowa State University. The low resolution files (suitable for screen viewing) run about 2.5 megabytes. High resolution files (suitable for high quality printing) run about ten times as large.

### **What has changed since the launch of *NNI* in 1993?**

- 9/11. Shipping is not as easy as it used to be. Our ocean freight shipper is now demanding telephone numbers for every shipment.
- The Internet. Very few organizations had web sites in the early 1990s. Now everyone does.
- INTER-NOISE Congresses depended on *NNI* for widespread dissemination of information. Today, the information is on the congress web site.
- High speed Internet connections are common. In the early days, connection was usually through a voice-grade line.
- Printing and shipping costs have risen rapidly. Rising energy costs will only make things worse.
- Advertisers are increasingly depending on the Internet to disseminate information.
- All photos are digital. In the old days, scanning was required.
- Productivity of graphics designers has greatly improved. Composition charges per page have not changed much. In 1993, the IEEE charged \$60 per page. For the March 2008 issue, Iowa State University charged \$70 per page.

### **What has not changed?**

- The need to keep noise control engineers around the world informed of recent developments in the field.
- The need for both INCE/USA and International INCE to have a publication that is distributed widely.

### **What would be the advantages of having *NNI* in PDF format only?**

- We would save on printing and distribution costs. A budget summary is below.
- There is no constraint on page count. Currently, the issue must be a multiple of four pages.
- We could have color throughout the issue.
- We could forget about the “Internet Supplement,” which is not being maintained today. The PDF could have links to items of interest such as the Standards News Department of the *Journal of the Acoustical Society of America*.
- We could have a live link to “Surf the Web for News on Noise.”
- Distribution would be immediate. If we start with the date that the PDF is available, printing takes about three weeks. M-bag shipments take 4-6 weeks to reach their destination. Ocean freight takes at least three additional weeks after the issue is printed.
- Advertising revenues are going down. We could offer advertising at a lower cost and include links to advertiser web sites.
- Advertisers could simply submit a JPEG image of their ad. No cost differential between grayscale and color.
- Sales of conference and congress CDs would be better since there would be a direct link to the INCE/USA page at the Atlas Bookstore.
- We could have a Directory of Noise Control Services that could be a one-line description and a link to the service provider’s web site. We would probably increase the number of listings at a lower cost. The listing could be offered as an addition to member annual invoices.

- A collection of back volumes could be distributed on a CD, and would be searchable. We have PDFs of each issue beginning in 2002. A future project could be to scan the hard copies of earlier editions – as we did for NCEJ. Then we could offer an annual CD with all issues on it.
- With lower costs, it should be possible to pay a future editor an honorarium.
- If someone *really* wants hard copy, they can print it on their own printer.

#### **What would be the disadvantages of having *NNI* in PDF format only?**

- We would lose library subscribers. For *NNI*, however, this would be a small number.
- We would lose advertising income.
- It would be less convenient for readers to have a soft version rather than hard copy.

#### **How would the PDF of *NNI* be distributed?**

There are many possibilities. We could use all of the following channels:

1. We could include the current issue on the NCEJ CD at little cost. The link could be from a small notice on the home page of the CD.
2. We could send it as an e-mail attachment to our membership.
3. We could send it to a world-wide mailing list which we have from previous conferences and congresses.
4. We could easily develop a list of “electronic subscribers,” and offer to send them a link to the latest issue when it is available. Or, we could send *NNI* as an attachment.
5. We could post it for download on the INCE/USA web site and have other sites create links. These would include I-INCE and all of the I-INCE Member Societies.
6. It could be posted on congress web sites.
7. We could ask educational institutions and consulting firms to distribute it to students and clients.

#### **What is the approximate difference with income and expense?**

1. Let’s assume that we reduce charge to INTER-NOISE Congresses from 20 USD to 10 USD, but we keep the I-INCE charge at 8000 Euros per year.
2. Let’s assume that current display advertising revenue drops to 5000 USD (after commission) per year. That is net after promotional expenses. However, our current assumption of 20,000 USD (after commission) is probably very optimistic.
3. Let’s assume that additional income can be generated from the Directory of Noise Control Services. Assume 2500 USD. Say 50 USD for a four-time listing.
4. Printing bills run about 12,000 USD per issue, including distribution by postal mail which runs about 3000 USD per issue.

The numbers have to be improved, but here is a rough estimate. The figures are for four issues.

<b>First Estimate of Cost Differential by going to NNI in PDF Format Only</b>	
Savings in printing and shipping by mail	48000 USD
Savings in shipping single copies overseas	1700 USD
Savings in shipping bulk copies by ocean freight	5300 USD
(Lost) revenue from library sales	(3000) USD
(Lost) advertising revenue	(15000) USD
Increase in DNCS income	2500 USD
(Lost) revenue from airmail surcharges	(2000) USD
(Lost) income from INTER-NOISE Congress	(7000) USD
Total funds saved	30,500 USD

**What would an annual budget look like:**

<b>Draft Annual Budget for Publication of NNI in PDF Format Only</b>			
<b>Expense</b>	<b>USD</b>	<b>Income</b>	<b>USD</b>
Composition 184 pages per year (including covers) @70 USD per page	12880	INCE/USA credit from member dues 1000@10 USD	10000
Advertising expense	5000	International INCE Contribution 8000 Euros	12000
Distribution over the Internet	2000	INTER-NOISE contribution at 10 USD per paid registrant	7000
Internet connection and office expense	1000	Advertising income	10000
IBO Expenses	2000	Directory of Noise Control Services	2500
Travel expenses	1500		
<b>TOTAL EXPENSE</b>	<b>24380</b>	<b>TOTAL INCOME</b>	<b>41,500</b>

With this change, it would clearly be possible to pay an honorarium to a future *NNI* editor. Currently, International INCE gives an honorarium of 2000 Euros per year to the managing editor

George Maling  
October 16, 2008



## Attachment 10

### Report of the VP Development (I-INCE 2008 BoD meeting)

#### From the 2005-2008 STRATEGIC PLAN:

1. Continue to monitor the quality of the INTER-NOISE Congresses. In particular, to improve quality, revise the rules for the operation of the Congress Selection Committee, Congress Evaluation Committee, and the Next Congress Planning Committee.

*A revised version of Part 4 of the I-INCE Rules that re-names the Next Congress Planning Committee as the Future Congress Technical Planners (FCTP) with a different leadership structure and a revised scope has been proposed. The Board has voted in favor of the revised version of Part 4. The General Assembly will be asked to approve the proposed action in Shanghai.*

2. Continue to improve the value of the I-INCE website for I-INCE Member Societies and noise professionals worldwide.

*It has been noted that the I-INCE website is in need of revision. An agenda item has been added to the Board meeting in Shanghai.*

3. Monitor the work of the Technical Divisions within I-INCE to improve their effectiveness and, in particular, encourage the formation of Focus Groups within the divisions to focus on new or especially active technical subjects for which the scope is narrower than the scope of a Technical Division.

*A recommendation to abandon the concept of Technical Division by canceling and withdrawing Part 6 of the I-INCE Rules has been approved by the Board and the General Assembly will be asked to approved the proposed action in Shanghai.*

4. Through the Action Group formed in Prague in 2004 August, mount a campaign to implement the recommendations of "TSG 5: A Global Approach to Noise Control Policy," in cooperation with relevant organizations.

*The Action Group will meet in Shanghai prior to the Board meeting and a report will be presented at the Board meeting.*

5. Continue enhancing the financial and organizational effectiveness of I-INCE. In particular, complete and distribute a promotional brochure to past and present INTER-NOISE exhibitors.

*No further action was taken regarding this initiative.*

6. Continue supporting the publication of *Noise/News International* by cooperating with INCE/USA in its publication. Also, initiate cooperation with INCE/USA regarding the

publication of *Noise Control Engineering Journal* to improve its content with the goal that it becomes the journal of record for engineers in the field of noise control engineering worldwide.

*This will be covered under item 12 of the agenda. In particular the future publication of NNI in pdf format only is being considered.*

Respectfully submitted,

Gilles Daigle  
I-INCE Vice-President – Development  
2008 October 14

## Attachment 11

### Report of the I-INCE Vice President – Global Noise Policy

The following two workshops on noise control engineering education were held during 2007:

- Madrid, Spain, on September 4, during ICA2007MADRID, the 19th International Congress on Acoustics. The theme of this workshop was "Education in Noise Control Engineering" and focused on academic training—current and future—in the technical aspects of noise control in leading European universities.
- Reno, Nevada, USA, October 22, during NOISE-CON 2007. The theme of this workshop was "U.S. Education in Noise Control Engineering." Panelists from U. S. academia described the course offerings and research at their institutions, the current demand for noise control engineers in the public and private sectors, and assessed the capability of higher education to supply these specialists.

In addition, a forum entitled "Asia-Pacific Education in Noise Control Engineering" will be held here in Shanghai, on 2008 October 27 during INTER-NOISE 2008. The goals are to determine if the demand for noise control engineers in Asia-Pacific countries is greater than the supply provided by the universities, to identify the components of a typical curriculum in noise control engineering, and to assess the ability of higher education to supply noise control engineers and identify the universities that offer curricula on noise control engineering.

Following the Shanghai forum, a report will be prepared to present the status of NCE education worldwide and suggest an ideal curriculum to prepare students for a career in this field.

Because of the impact of the workshop in Istanbul on public involvement in quieting our world, a follow-up forum entitled "How Do We Stimulate Collective Action to Motivate the Public to Demand Quiet?" was held in Dearborn, MI, on July 29 during NOISE-CON 2008. The methods available to educate and motivate the public on the effects of excessive noise and the availability of low-noise products were addressed. Following the third forum session, a work session was held during which the focus was to determine a feasible plan to reach the public through the media. As a result of this final session, a committee was formed to be lead by Mandy Kachur, INCE/USA V.P. of Public Relations, and several interested volunteers including a public relations consultant from Michigan.

A CAETS workshop on transportation noise sources in Europe was held at the Institute of Sound and Vibration Research, Southampton, UK, on 2008 June 2 - 4. The title was "The Design of Low-noise Vehicles for Road, Rail, and Air Transportation" and was sponsored by the Royal Swedish Academy of Engineering Sciences and the Royal Academy of Engineering (UK). The goal of the workshop was to identify and prepare an inventory of the technology available today for the design of low-noise vehicles, and to assess what needs to be developed in future technology for the reduction of transportation noise.

Following this workshop, a five-page report was prepared and presented to the CAETS Council on June 27. The result was that the scope of this study be expanded to consider global technology in other areas besides transportation. This follow-on study will take place during a three-day workshop in Ottawa, Canada, during INTER-NOISE 2009. The other areas which will be studied are:

- Low-noise machinery and equipment for workplace and home
- Building noise and recommended practices
- Standards and test codes needed for evaluation of equipment and environments
- Future requirements in standards and test codes for technology

Because of this, the scope and operating procedures for TSG7 will be revised at its Shanghai meeting. Response to the TSG7 secretariat from its members has been poor, and no significant technical work has been accomplished to date. The new scope for TSG7 will be to revise the original TSG5 Report so that it will provide effective reference material for the future CAETS study in its efforts to raise awareness of what is available in technology to quiet the world and what future technology will be required.

William W. Lang  
VP – Global Noise Policy  
2008 October 25

## **Attachment 12**

### **Report of I-INCE President – International Relations**

#### **(1) ICA (International Commission on Acoustics)**

2008 ICA Board Meeting was held on 28 June, 2008, in Paris.

Matters related to I-INCE

- Affiliate member due : 25 Euros per year (not changed till the next ICA GA).
- Donations from International Affiliates for the Young Scientists Grant and Young Scientist Conference Attendance Grants
- Conference Coordination Committee
- Associate Member Status in ICSU

#### **(2) Plans of International Congresses**

##### **Inter-noise congress series:**

37<sup>th</sup> inter-noise : 26-29 October, 2008, in Shanghai, China

38<sup>th</sup> inter-noise : 23-26 August, 2009, in Ottawa, Canada

39<sup>th</sup> inter-noise : 13-17 June, 2010, in Lisbon, Portugal

40<sup>th</sup> inter-noise : in 2011, in the Asia-Pacific region

41<sup>st</sup> inter-noise : in 2012, in the Pan-American region

**Active 09** : just before inter-noise 2009, I Ottawa, Canada

##### **ICA (International Congress on Acoustics)**

20<sup>th</sup> ICA (ICA 2010) : 23-27 August, 2010, in Sydney, Australia

21<sup>st</sup> ICA (ICA 2013) ; in 2013, in Montreal, Canada

**WESPAC X 09** (10<sup>th</sup> Western Pacific Acoustics Conference) : 21-23 September, 2009, in Beijing

**9<sup>th</sup> ICBEN** (9th International Congress on Noise as a Public Health Problem) : 21-25 July, 2008, in Foxwoods, Connecticut, USA

Special Joint EAA, ASA, SFA **Forum Acousticum (Acoustics' 08)**, 29 June – 4 July, 2008, in Paris

Forum Acousticum 2011 : 27 June – 1 July, in Aalborg, Denmark

**EURONOISE** : 26-28 October, 2009, in Edinburgh, UK

**NAG/DAGA 2009** (International Conference on Acoustics) : 23-26 March, 2009, in Rotterdam

##### **ICSV (International Congress on Sound and Vibration)**

15<sup>th</sup> ICSV (ICSV 15) : 6-10 July, 2008. in Daejeon, Korea

16<sup>th</sup> ICSV (ICSV 16) :

**IEC/TC29 Plenary Meeting** ; 9-13 November, 2009, in Japan

**ISO/TC43 Plenary Meeting** : 15-20 November, 2009, in Korea

Submitted by

Hideki Tachibana

October 8, 2008

## Attachment 13

### REPORT OF I-INCE VICE PRESIDENT [EUROPE AND AFRICA] October 2008

#### 1. INCE/Europe <http://www.inceeurope.org>

INCE/Europe was actively involved in the third Fan Noise Symposium co-organized by CETIAT and CETIM in Lyon 17-19 Sept 2007. This event attracted over 200 participants from 25 countries.

In the second part of the same week (20-21 September), also in Lyon, INCE/Europe organized its second Wind Turbine Noise conference. More than 150 delegates from 24 countries around the world attended this very successful meeting. The third conference is planned in Aalborg, Denmark 17-19th June 2009.

Two special issues of the Noise Control Engineering Journal are in preparation to cover the Noise at work Symposium organized by INCE/Europe in July 2007 in Lille (a unique event that attracted 500 participants) as well as the third Fan Noise Symposium.

#### 2. EAA

##### **Euronoise 2008 / Acoustics 08**

The special joint EAA, ASA, SFA event was held from 29 June to 4 July 2008 in Paris, and attracted over 5000 delegates.

See <http://www.acoustics08-paris.org/>

Euronoise 2008 was integrated within the overall programme - with more than 80 noise-related sessions and poster sessions

As General Chairman of *Euronoise 2009* I was pleased to be invited to give a short presentation/invitation on Euronoise 2009 as part of the Closing ceremony of Acoustics 08

##### **Euronoise 2009**

Plans are well advanced for Euronoise 2009 in Edinburgh. organised by the UK Institute of Acoustics on behalf of the European Acoustics Association EAA.

An International Advisory Network has been set up of contacts in 27 countries worldwide. The role of Network Members, who will work by email, is actively to promote the conference in their country and help develop the conference programme,

See

<http://www.euronoise2009.org.uk/about-euronoise/international-advisory-network.asp>

A meeting of the Euronoise 2009 Organizing Committee, together with key EAA representatives was held in Paris on July 4<sup>th</sup>, during Acoustics 08.

Close liaison is being maintained with the Technical Committee TC Noise of EAA, primarily through Joachim Scheuren and Jean Tourret, and with other EAA TCs.

The Conference programme will consist of 3 Plenary lectures, for which the speakers are already confirmed, invited and contributed papers in about 50 structured parallel sessions, special discussion groups/workshops and poster presentations [possibly using the "electronic poster technology" available at the Edinburgh International Conference Centre EICC

[www.eicc.co.uk](http://www.eicc.co.uk)

Further details are on the Conference website at [www.euronoise2009.org.uk](http://www.euronoise2009.org.uk)

**Other forthcoming events on EAA Calendar**

<http://www.eaa-fenestra.org/event-calendar/upcoming>

**EAA SOUNDSCAPES**

EAA TC Noise Interdisciplinary Symposium

This event is a special EAA event.

SOUNDSCAPES - Concepts, Approaches, Analysis and Applications Scientific Organising Committee: Brigitte Schulte-Fortkamp, Daniele Dubois, Beat Hohmann, Hugo Fastl

What	Event
When	Jan 29, 2009 12:00 AM to Jan 31, 2009 12:00 AM
Where	Rotes Rathaus, Berlin, Germany

Contact Email [brigitte.schulte-fortkamp@tu-berlin.de](mailto:brigitte.schulte-fortkamp@tu-berlin.de)

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**NAGDAGA2009**

What	International Conference on Acoustics
When	Mar 23, 2009 12:00 AM to Mar 26, 2009 12:00 AM
Where	Rotterdam, Netherlands, Europe
Contact Name	Martijn Vercammen
Postal Code or P.O. Box	P.O. Box 66
Location	ZH Mook, Netherlands, Europe
Contact Email	<a href="mailto:seccr@nag-daga.nl">seccr@nag-daga.nl</a>

<http://www.nag-daga.nl/>

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**NOVEM 2009**

**Noise and Vibration: Emerging Methods**

Keble College, Oxford. 5<sup>th</sup> – 8<sup>th</sup> April 2009

<http://www.isvr.soton.ac.uk/novem2009/>

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**Auralization 2009**

**EAA Symposium on Auralization 2009**

This single-track conference will feature keynote addresses, oral presentations and posters. The theme of the event is auralization, i.e. making acoustic modeling and measurement results audible. Original submissions in all areas related to auralization are invited.

[More information about this event...](#)

What	Event
When	Jun 15, 2009 09:00 AM to



Jun 17, 2009 04:00 PM

Where Espoo

Contact Name Tapio Lokki

Contact Email [tapio.lokki@tkk.fi](mailto:tapio.lokki@tkk.fi)

Contact Phone +358 9 4514737

<http://auralization.tkk.fi/EAAsymposium09>

### **3. ICBEN International Commission on the Biological Effects of Noise ICBEN 2011**

At the July 2008 ICBEN Conference, held at the Foxwood Resort, near Mystic, Connecticut USA, a proposal was presented and accepted for the UK Institute of Acoustics, to host the 2011 ICBEN event in London, July 24-27 2011.

The Organising Committee will be headed by Professor Bridget Shield, London South Bank University.

Given that ICBEN 2008 was held in one of the biggest gambling casinos in the USA, the IoA are totally confident that ICBEN have “placed their bet” on a winner for 2011 !

[www.ioa.org.uk](http://www.ioa.org.uk)

<http://www.icben.org/>

***Bernard Berry***

Vice President – Europe and Africa

October 16 2008

[bernard@bel-acoustics.co.uk](mailto:bernard@bel-acoustics.co.uk)

## **Attachment 14**

### **Report of the Activities in the Pan America Region**

I-INCE Board of Directors Meeting, October 25, 2008

#### Canada

The Canadian Acoustical Association held its Acoustics Week in Canada conference October 6-8, 2008 in Vancouver, B.C. The conference consisted of three parallel sessions covering 21 different topics. The conference featured three plenary speakers from the University of Victoria and Simon Fraser University. An equipment exposition was part of the Acoustics Week in Canada conference. Murray Hodgson was the Conference Chair and Kimary Shahin was the Technical Program Chair.

#### Brazil

The Society of Automotive Engineers Brazil held its Noise and Vibration Conference March 30 to April 01, 2008 in Florianópolis, Santa Catarina, Brazil. The conference included two parallel sessions with over 60 technical presentations. Session topics were on source identification, measurement technology, community and aircraft noise, powertrain and component NVH, sound quality, modeling, and active and passive noise control. There were four distinguished lectures on automotive interior noise prediction, aircraft noise, vehicle sound quality and acoustic beamforming. There were also workshops on sound quality and statistical energy analysis.

#### Argentina

The Iberoamerican Congress on Acoustics, the VI Congreso Iberoamerica de Acústica – FIA 2008, will be held November 5-7, 2008 in Buenos Aires, Argentina organized by the Asociación de Acústicos Argentinos (AdAA). Over 130 paper/presentations are planned along with over 50 poster presentations. There will also be three distinguished lecture presentations.

#### United States

The automotive noise control community in the US lost one of its pioneering members on July 23, 2008. Ralph Hillquist, retired from General Motors, passed away on that date at an age of 70 years. Ralph was a founding and Board-certified member of the Institute of Noise Control Engineering and a Fellow of the Society of Automotive Engineers, and the Acoustical Society of America. He was also the driving force behind the establishment and continuing success of the SAE Noise and Vibration Conference series held every other year.

The National Academy of Engineering project entitled "Technology for a Quieter America" has completed all of its planned workshops to gather information for its final report. The report will address the current state of the practice in noise control engineering, recommendations on how existing knowledge can address current challenges, present a research and education agenda that promotes the generation of new knowledge in the fields that can provide the greatest benefit to society (employees, corporations and manufacturers, and members of communities), and recommend policies that agencies can develop in order to further improve the American soundscape.

The International Commission on Biological Effects of Noise (ICBEN) held its 9th International Congress on Noise as a Public Health Problem on July 21-25, 2008, in Foxwoods, Connecticut. The congress was successful with many interesting new results presented by the members of 8 International

Noise Teams. The abstracts of the contributions are available at <http://www.icben.org/>. As soon as the written summaries of each single team and the global summary by Stephen Stansfeld are available, the proceedings and the summaries will also be available at this website. The congress was characterized by an open and friendly atmosphere that led to new friendships and perhaps scientific co-operations.

July 21 to 23, 2008, the Committee on Noise and Vibration, ADC-40 of the US Transportation Research Board met in Key West, Florida. Twenty-nine presentations were on a variety of transportation noise topics and are now available at <http://www.adc40.org/>. Approximately 85 people participated in this conference representing federal and state transportation agencies, academia, industry, and consulting.

NOISE-CON 2008 was held in Dearborn, Michigan July 28-30, 2008 immediately followed by Sound Quality Symposium 2008 (SQS 2008) on the 31st. The INCE/USA conference was held in conjunction with American Society of Mechanical Engineers (ASME) Noise Control and Acoustics Division (NCAD) and had over 400 participants. The conference had 41 sessions and four plenary speakers including one at SQS 2008 and an exhibition with 42 exhibitors. The sessions were made up of 208 paper/presentations, 49 of which were from ASME. NOISE-CON 2008 was chaired by Teik Lim with Jay Kim as the Technical Chair while SQS was co-chaired by Patricia Davies and Gordon Ebbitt.

#### Planned Conferences

- The US Transportation Research Board Annual meeting in Washington D.C. on January 11–15, 2009 which include several sessions on transportation noise and vibration related to ground vehicles, rail, and aircraft sources.
- The Acoustical Society of America 156th Meeting, Miami, Florida, 10-14 November 2008.
- The Acoustical Society of America 157th Meeting, Portland, Oregon, 18-22 May 2009.
- SAE 2009 Noise and Vibration Conference and Exhibition in St. Charles, Illinois, on May 19-21, 2009 at the Pheasant Run Resort
- The Acoustical Society of America 158th Meeting, San Antonio, Texas, 26-30 October 2009.

## Attachment 15

### **I-INCE Board of Directors Meeting, October 2008 Report on the activities in Asia-Pacific Region Marion Burgess**

A major activity for IINCE is the annual Internoise Conference and this is being held in Shanghai, China 26 - 29 October 2008. It is anticipated that this will be a very successful conference in spite of the problems with the international financial markets and the increases in air fares.

Since the August 2007 Board meeting the following conferences have been held in the Asia Pacific region: *Oceans'08* in Kobe, Japan from 08-11 April; *ICSV 15* in Korea in July; *10th International Conference on Music Perception and Cognition* 25 - 29 August in Sapporo, Japan; *INTERSPEECH 2008* from 22 - 26 September in Brisbane, Australia and *13th Conference on Low Frequency Noise and Vibration* 21 - 23 October in Tokyo, Japan.

The *IEEE International Ultrasonic Symposium* will be held 1 - 5 November 2008 in Beijing, China. During 2009 the following conferences are planned: 13 - 17 April, Shanghai, China. *2nd International Conference on Shallow Water Acoustics*, 19 - 24 April, Taipei, R.O.C. *International Conference on Acoustics, Speech, and Signal Processing*, 14 - 18 September, Kyoto, Japan. *5th Animal Sonar Symposium*, 21 - 23 September, Beijing, China. *Western Pacific Acoustics Conference (WESPAC)* followed by 23 - 25 September, Xi'an, China *Pacific Rim Underwater Acoustics Conference (PRUAC)*

Looking further to the future, the International Congress on Acoustics will be held in Sydney, Australia from 23 - 27 August, 2010. There will be four associated conferences one on musical acoustics and one on room acoustics held in Australia one on acoustics and sustainability and held in New Zealand and one on non linear acoustics in Singapore.

I return to the success of the 2007 European forum on managing Occupational Noise. This forum provided an opportunity for the diverse range of people working in the area of occupational noise management to meet and exchange information. While some countries in the Asia Pacific area have robust legislation limiting noise exposure in the work place there could certainly be some benefit in IINCE supporting a similar forum for the Asia Pacific region.

As the editor for the Asia Pacific News in Noise News International (NNI) I find it difficult to obtain reports on activities, with some international interest, from the various countries in our region. I welcome suggestions from the Board on strategies to improve communication within and without our region and also to expand the membership of IINCE to encompass other countries in the Asia Pacific area.

Marion Burgess  
September 2008

## Attachment 16

### I-INCE Officers and Directors (2009)

<b>Office:</b>	<b>Office holder:</b>	<b>Term (yrs.):</b>	<b>Ending:</b>
President	Gilles Daigle	4	2012.12.31
President-Elect		4	2012.12.31
Immediate Past President	Hideki Tachibana	4	2012.12.31
Secretary General	Robert Bernhard	1	2009.12.31
Treasurer	Jean Pierre Clairbois	4	2009.12.31
VP Asia-Pacific	Marion Burgess	3	2011.12.31
VP Europe Africa	Bernard Berry	1	2009.12.31
VP Pan-America	Paul Donavan	3	2009.12.31
VP Publications & E-in-C NNI	George Maling	1	2009.12.31
VP Development	Samir Gerges	3	2011.12.31
VP Technical Activities	Raj Singh	3	2011.12.31
VP Global Noise Policy	Bill Lang	3	2009.12.31
VP Inter-Organizational Liaison	T. Kihlman	3	2011.12.31
VP Internal Communications and Webmaster	J. Cuschieri	3	2011.12.31
Director rep. I-N 03	Hee Joon Eun	6	2009.12.31
Director rep. I-N 04	Josef Novak	6	2010.12.31
Director rep. I-N 05	Samir Gerges	6	2011.12.31
Director rep. I-N 06	David Holger	6	2012.12.31
Director rep. I-N 07	Temel Belek	6	2013.12.31
Director rep. I-N 08	Jing Tian	6	2014.12.31