

INTERNATIONAL INCE

MINUTES OF THE THIRTIETH MEETING OF THE I-INCE BOARD OF DIRECTORS

**SATURDAY, 2004 AUGUST 21 and WEDNESDAY, 2004 AUGUST 25
PRAGUE, CZECH REPUBLIC**

Present

Members of the Board

Tachibana, H. – President
Kihlman, T. – Immediate Past President
Bernhard, R. – Secretary-General
Vermeir, G. – Treasurer
Daigle, G. – Vice President - Development
Lang, W. – Vice President - Global Noise Policy
Marsh, A. – Vice President - Technical Activities
Berry, B. – Vice President - Europe/Africa
Donavan, P. – Vice President - Pan American Affairs
Maling, G. - Vice President - Communications
Marshall, H. – INTER-NOISE 98
Schomer, P. – INTER-NOISE 99 (representing J. Cuschieri)
Vallet, M. – INTER-NOISE 2000
ten Wolde, T. – INTER-NOISE 2001
Holger, D. – INTER-NOISE 2002 (representing R. Singh)
Eun, H-J. – INTER-NOISE 2003
Brueel, P. – Distinguished Board Member

Guests

Jiricek, O. – INTER-NOISE 2004
Gerges, S. – INTER-NOISE 2005
Ishida, K. – Personal Secretary, I-INCE President
Kuwano, S. – INTER-NOISE 2006
Tourret, J. – INCE/Europe

Members Absent

Koyasu, M. – Vice President – Asia Pacific Affairs
Cuschieri, J. – INTER-NOISE 99
Singh, R. – INTER-NOISE 2002

(Note: The Board met from 09.00 to 18.00 on Sunday, 2004 August 21 and from 17.30 to 20.00 on Wednesday, 2004 August 25)

1. **Opening.** President H. Tachibana opened the 30th meeting of the I-INCE Board of Directors at 09.08 on Saturday, 2004 August 21.
2. **Approval of the Agenda.** Additional items were added to the draft agenda
 - under **12. Report of the VP for Europe/Africa**, Proposal for I-INCE Symposium
 - the last item under **17. INTER-NOISE Congress Series, Special Proposal for INTER-NOISE 2010** was moved to item **16. Region for INTER-NOISE 2009**The approved, revised agenda is appended as Attachment 1.
3. **Approval of the Consent Agenda.** The Consent Agenda items were distributed prior to the meeting. The following items were approved without discussion.
 - the minutes of the 2003 Board of Directors meeting
4. **Report of the Secretary General.**
 - Member Society Applications-***
 - The Eastern European Acoustical Association (EEAA), which was dropped from membership in I-INCE in 2001 for non-payment of dues, has paid past dues and 2004 dues and has requested to be reinstated as a member of I-INCE. It was agreed that the proposal for reinstatement be presented to the General Assembly with the Board's recommendation that it be approved. The Secretary General was also requested to ask the EEAA to provide information about membership and activities that are provided by other new members.
 - The South African Acoustical Institute (SAAI) has notified the Treasurer that the Societies financial status is such that starting in 2005 they would not be able to pay their I-INCE dues. They requested to be dropped from membership. The Board of Directors proposed that the General Assembly approve a change in status from Member to Observer.
 - No other applications for membership or change in status have been received.
 - Sustaining Members***
 - There was a relatively short discussion of continuing efforts to increase the number of Sustaining Members
 - Institutional Members***
 - There was a very brief discussion of the dues for Institutional Members but no action was proposed
 - I-INCE Secretariat***
 - The Secretariat is well established at Purdue University. The biggest challenge is maintaining email contact and web site information for the Member Societies.
5. **Report of the Treasurer**
 - Payment of Dues.*** A report of the current status of dues was presented by the Treasurer. Dues payments are typical of normal years. The summary report is appended as Attachment 2.

Financial Report. The financial report for the Institute for fiscal year 2003 was presented

by the Treasurer and approved. The credit balance at the end of fiscal year 2003 was 91,650.30 euros. The financial report is appended as Attachment 3.

Budget 2004. The draft I-INCE budget for the year 2004 January 1 to 2004 December 31 was presented. For the revised budget, income was estimated to be 30,280 euros, expenses were estimated to be 29,818.28 euros, and the net balance was estimated to be 461.72 euros. The approved, revised budget is appended as Attachment 4.

Estimated Budget 2005. A draft estimated I-INCE budget for the year 2005 January 01 to 2005 December 31 was presented. The Board approved a recommendation to increase the dues for 2004 to 230 euros for small societies, 460 euros for medium societies, and 690 euros for large societies in order to continue the policy of indexing dues with inflation. Adjustments to the proposal were made to add 1000 euros for the budget of Technical Activities to cover publication costs in 2004. For the revised budget, estimated income will be approximately 31,650 euros, estimated expenses will be approximately 31,000 euros, and there will be a net balance of approximately 1650 euros. The revised estimated budget for 2005 is appended as Attachment 5.

6. By-Laws and Governance

- Previously approved changes to the Rules and Governance have been sent to the Secretary General and have been incorporated and posted.
- The Instructions for Organizing an INTER-NOISE Congress were discussed. It was decided that the Instructions would not be made publicly available, but will be distributed by the Secretary General to potential hosts of the Congress. It was also recommended that the Instructions be reviewed and updated. In particular the discussion in C28 about finances and budgets and the section C26 about registration of officers of I-INCE need attention.

7. Report of the I-INCE VP – Technical Initiatives

A report of Technical Activities was published in the March 2004 issue of NNI. All six Technical Study Groups (TSG) and the five Technical Sections (TS) will meet in Prague. The current status of the TSG's is as follows:

- TSG 1 (convener Dickinson) has a complete draft and is expecting to finish the report in 2005.
- TSG 2 (convener Berry) is making limited progress toward the original objectives. The TSG may write a report summarizing the current status.
- TSG 3 (co-convener Tachibana and Lang) completed a draft several weeks before the Congress and is expecting to complete the report in 2005.
- TSG 4 (new convener Svensson) has gathered data and has a partial draft. However, interest and momentum are low and the scope is very large. VP Marsh will continue to discuss plans with the convener.
- TSG 5 (co-conveners Lang and ten Wolde) are making good progress and may have a draft complete by late 2004.
- TSG 6 (convener Finegold) has not reported on progress but will meet at the Congress.

There was significant discussion of publicity for the TS meetings at the Congress and the agenda for each of the meetings. Plans were finalized at the Board meeting.

Continuation of Item 7 at the 2nd meeting of the Board on 2004 August 25

Attendance at the TS meetings was mixed. Several people remarked that there was confusion between “Technical Sections” and “Technical Sessions”. Bill Lang agreed to develop an amendment for the Rules to change the name of the Technical Sections and also to change TS 2 from Vibration and Shock to something more representative of vibration and structural acoustics.

8. Report of the I-INCE VP – Communications

The report focused exclusively on *Noise News International*. The status of NNI is:

- Gordon Ebbitt is the new Features Editor of NNI.
- Paul Donovan will become the new Pan American editor starting with the 2004 December issue
- Publication is currently being handled by the INCE/USA Business Office at Iowa State University. This arrangement is working well.
- Obtaining content for Member Society Profiles has been difficult. Assistance is requested.
- Advertising has been managed since 2003 March by Rich Peppin and is in good shape.
- The NNI web site was recently updated.
- Distribution remains the same, European issues are sent by ocean freight and are distributed within Europe by mail. Only CD copies are distributed to Observer societies.
- Due to recent publication cost reductions, improvements in advertising revenue, and increased contributions from I-INCE and the INTER-NOISE Congress series, the financial situation of NNI is stable.
- The long term concern for NNI is editorial leadership and content generation.

9. Report of the I-INCE VP Development

G. Daigle circulated a report on progress toward achieving the three year strategic plan initiated in 2001. The report is appended as Attachment 6. In general progress has been excellent.

VP Daigle continues to work on increasing the number of Sustaining Members. He has circulated a listing of exhibitors at the last several INTER-NOISE Congresses and requests that Board members contact individuals to encourage Sustaining Membership.

An *ad hoc* committee chaired by G. Daigle and consisting of W. Lang and P. Donovan will review the Instructions for Organizing INTER-NOISE Congresses to update the document. They will use recent Congress Evaluation Committee reports as a guide. In particular it was recommended that additions be made to the Instructions to address scheduling of Technical Section meetings.

10. Report of the I-INCE VP Global Noise Policy (*conducted at the second Board meeting on 2004 August 25*)

Based on sessions on Global Noise Policy at INTER-NOISE 2004, the effort to gather information for the final report of TSG 5 appears to be complete.

W. Lang moved that the draft report be approved for distribution to the Member Societies in first quarter of 2005 with the intent of bringing the report for approval at the 2005 meeting of the General Assembly. This motion was approved with no dissent.

W. Lang then moved that an “action group” be formed to promote the development of worldwide noise policies as described in the draft report. The proposed group would consist of W. Lang, B. Berry, T. ten Wolde, H. Tachibana, and T. Kihlman. In addition, it was proposed that 1000 euros from the travel budget be allocated for travel for the action group. This motion was approved without dissent.

W. Lang then moved that a new Technical Study Group, TSG 7, be formed on the topic of “Promotion of Global Noise Policy.” The proposal for TSG 7 will be presented to the General Assembly in 2005. This motion was approved without dissent.

11. Report of the I-INCE VP – International Relations

The new President of ICA, Dr. P. Nelson, has requested a letter of support from I-INCE for its application to become a full member of the ICSU (the International Commission of Scientific Unions). The Board gave the President the authority to write a letter on behalf of the Institute in support of the application.

G. Daigle continues to be the I-INCE liaison on the Board of Directors of the ICA.

12. Report of the I-INCE VP – European Africa

INCE/Europe is profiled in the most recent issue of NNI. INCE/Europe hosted a successful Fan Noise meeting in Senlis in 2003 and will propose a new I-INCE Symposium for 2005.

INCE/Europe has begun to officially collaborate with EAA as planned. INCE/Europe is now a Sustaining Member of EAA.

INCE/Europe will also propose an I-INCE Symposium under item 19 of the agenda.

A more detailed report of the Vice President for Europe Africa is appended as Attachment 8

13. Report of the I-INCE VP – Pan American Affairs

P. Donovan reported on NOISE-CON 2004 (joint with TRB Transportation Noise committee, 550 attendees, 130 papers), the award of the National Medal of Science to Leo Beranek and a partial listing of conferences scheduled for the Pan American region. A written version of the report is appended as Attachment 7.

P. Donovan also reported that the long term plan of INCE/USA is to hold the NOISE-CON series in the Detroit area in even numbered years to alternate with the SAE Noise and Vibration conference in Traverse City in odd numbered years.

14. Report of I-INCE VP – Asia-Pacific Affairs

H. Tachibana reported a partial list of events in the Asia-Pacific region follows:
The ICA meeting was held 2004 April 4-9, Kyoto, Japan [H. Tachibana, chair].

Attendance was 1600. The technical program consisted of 1047 papers from 47 countries.

WESPRAC 2006, Korea

Joint meeting ASA/ASJ, 2006 November 28 – December 2, Honolulu, Hawaii,

INTER-NOISE 2006, 2006 December 3-6, Honolulu, Hawaii {joint meeting of
INCE/USA and INCE/Japan}

15. Nominating Committee (Kihlman)

The Nominating Committee consisted of T. Kihlman (chair), W. Lang, T. ten Wolde, and M. Koyasu. The officers and directors proposed by the 2004 Nominating Committee follows.

<i>Office:</i>	<i>Present office holder:</i>	<i>Nominated for the office:</i>
<i>Secretary General</i>	<i>Robert Bernhard</i>	<i>Robert Bernhard (2005/01 – 2008/12)</i>
<i>Treasurer</i>	<i>Gerrit Vermeir</i>	<i>Gerrit Vermeir (2005/01 – 2005/12)</i>
<i>VP Publications & E-in-C</i>	<i>George Maling</i>	<i>George Maling (2005/01 – 2005/12)</i>
<i>Director representing I-N 04*</i>		<i>Josef Novak (2005/01 – 2010/12)</i>
<i>Distinguished Board Member</i>	<i>Per Bruel</i>	<i>Per Bruel (2004/01 – 2004/12)#</i>

* *Designated Alternates are O. Jiricek, J. Tichy*

The slate of officers and directors was elected without dissent. The complete list of officers and Directors to serve commencing 2005 January 01 is listed in Attachment 9.

16. Region of INTER-NOISE 2009 It was agreed that informal proposals for INTER-NOISE 2009 would be invited from the Pan American region.

INTER-NOISE 2010 Prior to the Board meeting, the Australian Acoustical Society sent a proposal to the Secretary General, which was distributed to the Board, to host INTER-NOISE 2010 in Sydney in August 2010. Australia had recently been awarded the ICA Congress for the same time period and proposed to host either joint or appended congresses in Sydney. The Board discussed the proposal at length particularly in light of rotation of the INTER-NOISE Congresses between the three geographic regions. It was decided that the disruption of the rotation cycle was too significant. The Board expressed its appreciation to the Australian Acoustical Society for its efforts and committed to cooperate with the ICA 2010 organizing committee in its efforts to host a successful congress.

17. INTER-NOISE Congress Series

2003 Congress Evaluation Committee The final report of the 2003 CEC was only a minor revision of the preliminary report distributed after the Congress. The report was accepted.

2004 Congress Evaluation Committee A. Marsh (chair), H-J. Hun and T. Kihlman were appointed the CEC for INTER-NOISE 2004. A draft CEC report for INTER-NOISE 2004 will be distributed by the end of October 2004.

INTER-NOISE 2004 Preliminary information about the Congress was presented by J. Novak. At the time of the Board meeting the Congress included approximately 660 papers of which 93 will be presented as posters. 800 individuals had completed advance

registration. The exhibition included 37 displays. Other details about the opening ceremony, transportation, lunches, and the Accompanying Persons program were also discussed. The Board expressed their appreciation for a job well done.

INTER-NOISE 2005 INTER-NOISE 2005 will be held in Rio de Janeiro, Brazil, 2005 August 6-10. The theme of the Congress will be *Environmental Noise Control*. S. Gerges updated the Board about budget revisions and abstract-submittal dates. There was a lengthy discussion about hotel accommodations near the Congress hotel, the Sofitel. The *Next Congress Planning Committee* (NCPC) was appointed. It included S. Gerges (chair), B. Berry, H-J. Eun, P. Schomer, T. Kihlman, J. Novak, A. Marsh, and G. Maling. The NCPC arranged to meet at 17:30-18:30 on Tuesday evening.

INTER-NOISE 2006 INTER-NOISE 2006 will be jointly organized by INCE/USA and INCE/Japan. The theme will be *Engineering a Quieter World*. D. Holger and S. Kuwano, the Co-Chairs of the Congress, gave a summary of meeting preparations. The meeting will be held 2006 December 03-06 in Honolulu, Hawaii, USA immediately following a joint meeting of ASA and ASJ. Publicity flyers were distributed.

18. Report of the Congress Selection Committee (CSC)

INTER-NOISE 2007 The Congress Selection Committee reviewed three formal proposals for INTER-NOISE 2007. In a relatively close vote, the CSC ranked Istanbul first, Munich second, and St. Petersburg third. A discussion ensued about various unanswered questions of the proposals. It was decided that these questions were important and the only resolution would be to have an *ad hoc* subcommittee of the Board of Directors visit Istanbul with a set of questions and issues developed by the Board. The *ad hoc* committee would collect information and report to the Board. The Board would make final determination by the end of October, 2004 by email correspondence. The committee was identified as B. Berry (chair), D. Holger, T. ten Wolde, H. Tachibana, and M. Vallet (alternate). The budget for travel was to come first from potential overlap with other activity or from the hosts. If these fail, the President's budget would be used.

INTER-NOISE 2008 Two informal proposals for INTER-NOISE 2008 were reviewed by the Congress Selection Committee. The CSC unanimously recommended that formal proposals be invited next year from the Acoustical Society of China and the Acoustical Society of New Zealand. The Board accepted the recommendation of the CSC and agreed to invite proposals from both member societies.

19. Other Business

I-INCE Symposium J. Tourret presented a proposal on behalf of INCE/Europe to designate a proposed congress on *Managing uncertainties in noise measurements and prediction* as an I-INCE Symposium. The dates of the conference will be 2005 June 27-29 and it will be held in Le Mans, France. The Board of Directors agreed to designate the conference an I-INCE Symposium and identified B. Berry, T. ten Wolde, and H-J. Eun as the liaison between the Board and the conference organizers.

Congress Evaluation Committee Report A draft report of the 2004 Congress Evaluation Committee has been initiated. A short discussion of the Congress was held. The draft report will be distributed to the Board of Directors. The final draft will be distributed to future Congress organizing committees.

Travel Support Two requests for travel support for Board members were received by the President at least 90 days prior to the meeting. .The Treasurer proposed that the two Board Members receive the equivalent for coach air fare from their home location. There was a lengthy discussion about the existing travel policy. The Board agreed that the Treasurer, with the consent of the President, would develop proposals for payment of travel to the two eligible Board members for this year and that the travel policy would be revised by the Treasurer and distributed to the Board of Directors for email ballot approval in time for the revised policy to be in effect for the 2005 Board of Directors meeting. .

CSC Rules G. Maling brought up various concerns about the Congress Selection Committee. In particular, he requested that a more formal process be developed to nominate and elect members to the CSC. This process should include a process for nominations in advance and advanced distribution of credentials of potential nominees prior to the General Assembly meeting. It was also suggested that proposals be distributed in advance and more widely distributed than current practice. In addition, there needs to be a more explicit charge to the CSC to clarify their purpose and ensure that decisions are made for the benefit of I-INCE. An ad hoc committee consisting of G. Maling, W. Lang, and G. Daigle agreed to revise Part 3 of the Rules about the Congress Selection Committee.

20. Closing of the Meeting

The 30th Meeting of the I-INCE Board of Directors was adjourned at 20.00 hours on 2004 August 25.

Respectfully submitted

Robert J. Bernhard
Secretary General

Approved : I-INCE Board of Directors, 2005 August 6

Attachment 1

Board of Directors Meeting Agenda

AGENDA of the 2004 I-INCE Board of Directors Meeting

Saturday, 2004 August 21 (09.00-18.00)

Wednesday, 2004 August 25 (17:30-19:00))

Location: Faculty of Electrical Engineering Building, Room 80

1. Opening of the meeting.
2. Approval of the Agenda.
3. Approval of the consent agenda*:
 - minutes of the Meeting held in Jeju Island, 2003 August 24/28
 - other pre-meeting items distributed for inclusion in the consent agenda*
4. Report of the Secretary-General on the affairs of I-INCE. (Bernhard)
 - Membership applications
 - Membership changes
 - other matters relating to the I-INCE Secretariat.
5. Report of the Treasurer on the economic matters of I-INCE. (Vermeir)
 - approval of the audited account for fiscal year 2003,
 - member dues report,
 - approval of the budget for 2004, and
 - consideration of preliminary budget for 2005,
6. Consideration of By-Laws and Governance (incl. rules & policies). (Lang)
 - approval of Job Descriptions of I-INCE Officers
 - other changes to Rules, By-Laws, Instructions, or Policies
7. Report of I-INCE Vice President - Technical Activities. (Marsh)
 - brief report on progress of Technical Study Groups #1, #2, #3, #4, #5 and #6,
 - proposals for new Technical Study Groups
 - brief report on Technical Sections
 - potential publication schedule for I-INCE reports.
 - report of ad hoc committee to establish milestones for TSG's
8. Report of I-INCE Vice President - Communications. (Maling)
 - status report on NNI, including circulation, advertisement, and finances,
 - I-INCE web site (Bernhard)
 - other I-INCE publications
9. Report of I-INCE Vice President - Development. (Daigle)
 - progress in preparing a long range plan for I-INCE
10. Report of I-INCE Vice President – Global Noise Policy. (Lang)
 - progress toward establishing a global noise policy
11. Report of I-INCE President - International Relations. (Tachibana)
 - relations with International Commission on Acoustics (ICA),
 - representation of I-INCE on ICA General Assembly, and

12. Report of I-INCE Vice President – European-Africa. (Berry)
- Proposal for I-INCE Symposium
13. Report of I-INCE Vice President – Pan America. (Donavan)
14. Report of I-INCE Vice President – Asia-Pacific (Koyasu)
15. Report of the Nominating Committee. (Kihlman)
16. Decision on geographical region for INTER-NOISE 2009. (Tachibana)
- Special proposal for INTER-NOISE 2010
17. Reports on the INTER-NOISE Congress series: *Approx. at 15.00 - 16.00*
- Report of the 2003 Congress Evaluation Committee (Jeju Island),
- Appointment of Congress Evaluation Committee (CEC) for INTER-NOISE 2004
- Report by a representative of INTER-NOISE 2004 (Prague),
- Report by a representative of INTER-NOISE 2005 (Rio de Janeiro),
- Appointment of Next Congress Planning Committee (NCPC) for INTER-NOISE 2005, and
- Report by a representative of INTER-NOISE 2006 (Honolulu).
18. Report of the Congress Selection Committee
- recommendation for INTER-NOISE 2007 and decision of the Board of Directors. *Wednesday*
- recommendation for invitations for proposals for INTER-NOISE 2008. *Wednesday*
19. Other business.
- co-sponsorship of I-INCE affiliated conferences
20. Close of the meeting.

(*) = additional information to follow before Board meeting.

Attachment 2

Member Dues Payment History

[illegible]

				2003	2004
SUSTAINING					
GRAS					
LMS					
B&K					
RION					
NORSONIC					
ECOPHON					
Institutional				2003	2004
Sista, Argentina					
LATF, Belgium					
CETIM, France					
Sone Lab, Japan					
KAIST, Korea					
Engenhari Civil, Portugal					
Dept. Appl. Ac., Chalmers, Sweden					
Pennstate, USA					
Massey New Zealand					
Dassault NNI					

Attachment 3 2003 Financial Report

I-INCE FINANCIAL REPORT 2003	EURO			
Revenues 2003		Credit balance 2003		
Transfer of credit balance 2002-12-31	92104.21			
Dues sustaining, institutional and sustaining members (with various transfer costs)	15025.80	Revenues-Expenses		91,650.30
Interests on deposits 2003	1709.69			
Contribution INTER.NOISE 2003 Jeju Korea (712x15\$) approx equiv EURO	9000.00			
Total revenues	117839.70			
Expenses 2003		State of accounts on 2003-12-31		
Support of I.INCE for Noise News International (27/03)	7754.39			
Support of I.INCE for Noise News International (16/10)	7513.80			
Support to I.INCE for NNI from INTER.NOISE 2003	9000.00			
Costs treasurer	200.00	Current 431 0072711 28		1,085.73
Travel Expenses Support to President Cancun,Jeju and Prague)	1117.45	Deposit 431 0072719 36		29,269.05
Travel Support Eligible Board Member	545.00	Deposit 431 0072710 27		61,295.52
Fedex	58.76			
Total expenses	26189.40	TOTAL		91,650.30
(signed)				(signed)
prepared by Prof. G. Vermeir, treasurer, on 2004-08-01				audited by Prof. A. Cops on 2004-08-14

International INCE Financial Report for 2003.

The 2003 financial report for International INCE has been released with the following statement by the auditor.

We have examined the consolidated balance of the International Institute of Noise Control Engineering for the period of 2003 and the related statements of operation and retained earnings and changes in financial position for the year then ended. Our examination was made in accordance with the generally accepted auditing standards and, accordingly, included such tests of the accounting records and such other auditing procedures as we considered necessary in the circumstances. In our opinion, the aforementioned statements present fairly the financial position of the International Institute of Noise Control Engineering, and the results of its operations and changes in its financial position for the year then ended, in conformity with the general accepted accounting principles applied on a consistent basis.

Leuven-Heverlee, 2004 August 14,

(signed)

Prof. André Cops

Attachment 4 2004 Budget

IINCE BUDGET FOR 2004				EURO
Expected membership fees				
	small	16	225.00	3600.00
	medium	17	450.00	7650.00
	large	8	675.00	5400.00
Sustaining membership		6	500.00	3000.00
Institutional membership		9	70.00	630.00
Estimated bank account interest			2000.00	2000.00
Estimated income from INTER.NOISE 2004				8000.00
	Total estimated income			30280.00
Expenses				
IINCE contribution to publication and distribution of NNI				8000.00
Contribution from INTER.NOISE 2004 to NNI				8000.00
Cost treasurership (secretariat, mailing)				300.00
Different costs TSG's (G. Daigle)				500.00
Special costs President				1000.00
Travel support				6000.00
Maintenance website				2018.28
Contribution cost secretariat Purdue Univ.				4000.00
	Total estimated expenses			29818.28
Balance				461.72

Attachment 5 2005 Preliminary Budget

PRELIMINARY BUDGET 2005				EURO
Expected membership fees				
	small	16	230.00	3680.00
	medium	17	460.00	7820.00
	large	8	690.00	5520.00
Sustaining membership		8	500.00	4000.00
Institutional membership		9	70.00	630.00
Estimated bank account interest			2000.00	2000.00
Estimated income from INTER.NOISE 2005				8000.00
	Total estimated income			31650.00
Expenses				
IINCE contribution to publication and distribution of NNI				8000.00
contribution from INTER.NOISE 2005 to NNI				8000.00
cost treasurership (secretariat, mailing)				500.00
different costs TSG's				1500.00
special costs President				1000.00
travel support				6000.00
maintenance website				1000.00
contribution cost secretariat Purdue Univ.				4000.00
	Total estimated expenses			30000.00
Balance				1650.00

Attachment 6

REPORT OF I-INCE VP DEVELOPMENT

Prague, 2004 August 21

The I-INCE Strategic Plan (2001-2004) was approved by the Board during its meeting in Den Haag in 2001 and was initially monitored and reviewed by former VP Long Range Planning, Tony Embleton. This year signals the completion date of the current Strategic Plan and the following is a brief summary of progress.

I-INCE STRATEGIC PLAN: 2001-2004

1. Monitor the quality of the INTER-NOISE Congresses and strive to increase their value to participants and concerned professionals worldwide.

A Congress Evaluation Committee (CEC) was appointed in 2001 and INTER-NOISE 2001 was used as a test case. The CEC has since been appointed by the Board for the subsequent INTER-NOISE Congresses. We note that it may now be time to use the accumulated reports to revise the guidelines.

2. Increase the value of the I-INCE website for I-INCE Member Societies and noise professionals worldwide.

The SG is the webmaster and the web pages are maintained on a server in Canada (NRC). The website is now updated regularly.

3. Develop, announce, publish, and maintain an international register of noise professionals.

This initiative has been put on ice for an indefinite period of time,

4. Establish technical sections within I-INCE to provide a sharper focus on activities in technical areas narrower than the broad field of interest of I-INCE.

Technical sections meetings were held during INTER-NOISE 2002 in Dearborn. Four of the five petitions had more than the required signatures, but subsequently, the requirement was also met for the fifth section. The five Technical Sections were approved unanimously by the General Assembly in 2003. The sections met during INTER-NOISE 2003 in Jeju and will meet again during INTER-NOISE 2004 in Prague. Participation in section meetings in Jeju was disappointing in a few cases and some thought could be given to improving the situation.

5. Develop and work for the adoption of an international noise control policy in cooperation with relevant organizations.

The position of VP Global Policy was established and approved by the Board in Jeju last year. A proposal to establish an Action Group on global noise policies and a supporting Technical Study Group has been submitted for consideration by the Board in Prague.

6. Complete the restructuring of the I-INCE organization so that the Board of Directors and the General Assembly share more equally in its management.

The I-INCE organization has been restructured by the approval of Rules Part 2-6. In particular, Rules Part 2: I-INCE Technical Work, Part 3: I-INCE Congress Selection Committee, and Part 6: I-INCE Technical Sections are now in place and involve the active participation of the General Assembly.

7. Enhance the financial and organizational effectiveness of I-INCE to ensure that it will continue to server future generations working toward the realization of the I-INCE vision and goals.

The production of NNI has now been shifted to Iowa State University at a significant cost savings. Responsibility for obtaining advertisements has been taken over by Richard Pepin. A detailed list of Exhibitors that participated during the last three INTER-NOISE Congresses has been compiled and constitute a listing of potential new Sustaining Members.

Respectfully submitted,

Gilles Daigle
VP Development

Attachment 7

Report of the I-INCE Vice President of the Pan Americas

I-INCE Board of Directors Meeting, 21 August 2004
Prague, the Czech Republic

The INCE/USA sponsored NOISE-CON 2004 was held in Baltimore, Maryland, USA, on 12-14 July 2004 under the chairmanship Prof. Courtney Burroughs. This was a joint meeting with the Transportation-Related Noise Committee of the (U.S.) Transportation Research Board (TRB A1F04). The meeting consisted of approximately 130 technical papers and was attended by approximately 550 persons. The conference included an Exposition in which 41 exhibitors of noise control products and services participated. The conference was also preceded by a short course on transportation noise fundamentals. Copies of the CD containing the proceedings are available from INCE/USA.

As reported in Noise/News International, it should be noted that Dr. Leo Beranek received (U.S.) National Medal of Science as presented personally by the U.S. President, George W. Bush. Leo's accomplishments and contributions to the field of Noise Control Engineering are many and well noted throughout the entire I-INCE community. This was a great honor for Leo as well as rewarding recognition of Noise Control Engineering.

Future Events – a partial list of future events in the Pan American region follows:

- 06-08 October 2004 annual conference of the Canadian Acoustical Association, Ottawa, Canada
- 05- 8 October 2004, 11th Mexican International Congress on Acoustics, Morelia, Mexico.
- 20-22 September 2004, ACTIVE 2004, International Symposium on Active Control of Sound and Vibration, Williamsburg, VA, USA
- 15-19 November 2004, 148th Meeting of the Acoustical Society of America. San Diego, CA, USA.
- 16-19 May 2005, Society of Automotive Engineers Noise & Vibration Conference and Exhibition, Traverse City, MI, USA
- 16-20 May 2005, 149th Meeting of the Acoustical Society of America, Vancouver, BC, Canada.
- 18-21 July 2005, 17th International Symposium on Nonlinear Acoustics, Pennsylvania State University, PA, USA
- 06-10 August 2005, Inter-Noise 2005, Rio de Janeiro, Brazil.
- 17-21 October 2005, NOISE-CON 2005 joint with 150th Meeting of the Acoustical Society of America, Minneapolis, Minnesota, USA.
- 05-09 June 2006, 151st Meeting of the Acoustical Society of America, Providence, RI, USA.
- 28 Nov- 02 Dec 2006, 152nd Meeting of the Acoustical Society of America joint with the Acoustical Society of Japan, Honolulu, HI, USA.
- 03-06 December, Inter-Noise 2006, Honolulu, HI, USA..
- 17-20 April 2007, IEEE International Conference on Acoustics, Speech, and Signal Processing, Honolulu, HI, USA.

Attachment 8
Report of the Vice President for Europe Africa

I-INCE BOARD PRAGUE

AUGUST 21 2004.

Report of Bernard Berry - Vice President, Europe and Africa

1. EAA

Key points from the EAA 15th General Assembly, Strasbourg, March 21, 2004.

- EAA Board for the next three years is Michael Vorlander (President), Eugeniusz Kozaczka and Jean-Dominique Polack (VPs), Luigi Maffei (General Secretary) and Salvador Santiago (Treasurer).
- Preparations for Forum Acusticum 2005 [Budapest, August 28-Sept 2] , and Forum Acusticum Paris 2008 were presented by Hungary and France.
- EAA Board noted that the agreement with INCE/Europe is now official, and internal regulations are now established. Societies are asked to motivate their members to participate in the EAA Technical Committee "Noise".
- Internal regulations were adopted on issues such as Associate Members, Individual Members, Sustaining Members, Technical committees, Election procedures. Details available on request.

2. INCE/Europe

Through Roy Lawrence, and others, I heard that Jean Turret, INCE/Europe President, had left his job with CETIM at short notice, as a consequence of major cutbacks in French national research funding.

INCE/Europe is progressing very slowly, with emphasis on specialist meetings. The most recent issue, June 2004, of the I-INCE magazine NNI, features INCE/Europe in its regular column - Member Society Profile. This refers to INCE/Europe involvement with EAA in the next Euronoise in 2006. There have been joint negotiations on the venue for EuroNoise 2006. INCE/Europe initiated a Finnish bid, which led to the acceptance of the city of Tampere by the EAA Board as the site of the next Euronoise. Other meetings said to be in the planning stage are;

- Guidance on EU Directives for Accession States – end of 2004.
- The role of Urban Noise Monitoring stations in support of the EU Directive, Lyon, October 2004.
- Accuracy in acoustic and vibration measurement, 2005

An informal meeting of the INCE/Europe Board is planned during Internoise 2004.

An informal agreement on co-operation has also been reached with the French Centre d'Information et de Documentation sur le Bruit (CIDB) which promises to be very fruitful in terms of publicity distribution.

3. IIAV

Through the outgoing President, Professor Barry Gibbs, who reports to UK IoA on IIAV matters, I have details of the IIAV Board of Directors meeting held in St Petersburg on July 4.

Dates for future Congresses, with key contacts, were agreed;

Twelfth Congress, ICSV12, Lisbon, 11-14 July 2005. J L Bento Coehlo

Thirteenth Congress, ICSV13, Vienna, 3-7 July 2006. Franz Ziegler

Fourteenth Congress, ICSV14, Cairns, 9-12 July 2007. Nicole Kessissoglou

The new IIAV president is Jan Verheij for 2004-6; president

elect is Franz Ziegler. Five new directors were elected (from 9 nominations): Chris Fuller, Guiseppe Miccoli, Thomas Lago, Osman Tokhi, Brian Mace. Barry Gibbs is Past President responsible for relations with other societies.

The St Petersburg event had about 480 papers from about 530 attending authors and co-authors, with 110 accompanying persons. There were also about 50 specially invited members of the Russian Acoustical Society, mainly for the first day. Yuri Bobrovnitskii was awarded the IIAV Honorary Fellowship

Attachment 9
I-INCE Officers and Directors (2005.01.01)

Office:	Office holder:	Term (yrs.):	Ending:
President	Hideki Tachibana	4	2007.12.31
President-Elect	Gilles Daigle	4	2007.12.31
Immediate Past President	Tor Kihlman	4	2007.12.31
Secretary General	Robert Bernhard	4	2008.12.31
Treasurer	Gerrit Vermeir	1	2005.12.31
VP Asia-Pacific	Masaru Koyasu	3	2005.12.31
VP Europe Africa	Bernard Berry	3	2005.12.31
VP Pan-America	Paul Donovan	3	2006.12.31
VP Publications & E-in-C	George Maling	1	2005.12.31
VP Development	Gilles Daigle	3	2005.12.31
VP Technical Activities	Alan Marsh	3	2005.12.31
VP Global Noise Policy	Bill Lang	3	2006.12.31
Director rep. I-N 99	Joseph Cuschieri	6	2005.12.31
Director rep. I-N 00	Michel Vallet	6	2006.12.31
Director rep. I-N 01	Tjeert ten Wolde	6	2007.12.31
Director rep. I-N 02	Raj Singh	6	2008.12.31
Director rep. I-N 03	Hee Joon Eun	6	2009.12.31
Director rep. I-N 04	Josef Novak	6	2010.12.31
Distinguished Board Member	Per Bruel	1	2005.12.31