

MINUTES OF THE NINETEENTH MEETING OF THE BOARD OF DIRECTORS  
OF INTERNATIONAL INCE ON SATURDAY, 1993 AUGUST 21, AND  
SUNDAY, 1993 AUGUST 22, HELD IN LEUVEN, BELGIUM

Present

**Members of the Board**

LANG, W. W.	President
MYNCKE, H.	Secretary-General
BRUEL, P. V.	Director at Large
TOURRET, J.	INTER-NOISE 88
MALING, G. C.	INTER-NOISE 89
KIHLMAN, T.	INTER-NOISE 90
LAWRENCE, A.	INTER-NOISE 91
EMBLETON, T.	INTER-NOISE 92

**Guests**

COPS, A.	INTER-NOISE 93
KOYASU, M.	INTER-NOISE 94
SONE, T.	INTER-NOISE 94
SANDBERG, U.	I-INCE Working Party

Agenda

1. Opening of the meeting
2. Approval of the Draft Agenda
3. Approval of the minutes of the Eighteenth Meeting held in Toronto, Canada, on 1992-07-18
4. Report by the President on the activities of I-INCE
5. Report of the nominating committee
6. Approval of the audited account for the fiscal year 1992
7. Report of the Editor of the International INCE newsletter
8. Report of the Managing Editor of NOISE/NEWS International
9. Finances and copy distribution of NOISE/NEWS International
10. Approval of the budget for 1994
11. Report by a representative of INTER-NOISE 93
12. Report by a representative of INTER-NOISE 94 to be held in Yokohama, Japan, on 1994 August 29-31
13. Report by a representative of INTER-NOISE 95 to be held in Newport Beach, California, USA, on 1995 July 10-12.
14. Discussion of plans for INTER-NOISE 96, 97, and 98
15. Assessment of current activity of I-INCE Working Parties
16. Discussion of future I-INCE Working Parties
17. Discussion of other, new initiatives to be taken by I-INCE
18. Other business
19. Closing of the meeting

## Minutes

1. The President opened the meeting at 18.00 hours on Saturday, August 21, and welcomed the members and guests.
2. The Draft Agenda was approved.
3. The Minutes of the Eighteenth Meeting of the Board held in Toronto, Canada, were discussed. On page 3, item 10, line 14, correct the spelling of Fahy. With this correction, the Minutes were approved.
4. The President reported that operations of International INCE have proceeded smoothly since the last meeting of the Board in Toronto, Canada. Both the President and G. Maling retired from IBM two weeks after the last meeting of the Board in Toronto, and both are now devoting more time to International INCE through the publication of NOISE/NEWS International.
5. Report of the Nominating Committee. In the absence of the Chairman of the Nominating Committee, F. Ingerslev, the recommendations and action taken at the Toronto meeting were reviewed. It was moved by G. Maling, seconded by P. Bruel that H. Myncke remain as Secretary-General until the end of 1993; at that time he will become I-INCE Director responsible for ICA Liaison. He will be succeeded by A. Cops as Secretary-General for a term that will expire at the end of 1996. The motion carried.
6. Audited Account. T. Embleton moved and J. Turret seconded the motion to accept the audited account for the fiscal year ending 1992-12-31 as presented (see Attachment 1).
7. International INCE Newsletter. A. Cops gave the report on the International INCE Newsletter. The first 20 issues of the newsletter were edited by E. Rathe. Issues No. 22 through 68 were edited by A. Cops. The distribution of the copies of the final issue (No. 68) was reviewed. The President expressed the appreciation of the Board for A. Cops' outstanding efforts as editor of the International INCE Newsletter.
8. Publication of NOISE/NEWS International. G. Maling reported at length as the Managing Editor of NOISE/NEWS International. P. Bruel remarked that there are too many meetings and too many journals; our main task should be to reduce the number. A. Lawrence remarked that it is hard to get the news for NNI and also hard to get subscriptions.

The overview of G. Maling's presentation is included as Attachment 2. The details are given in Attachments 3

through 8. All monetary amounts are in USD, unless otherwise noted. The action items required to support NNI are listed in Attachment 3.

There is need for policies to guide the publication and editing of NNI. Two I-INCE Policy Statements were discussed and adopted as follows: Attachment 9 is entitled, "Publication of Noise/News International" and Attachment 10 is entitled, "Editorial Content of Noise/News International."

The circulation for Issue No. 2 is summarized in Attachment 8. In addition to the 2919 copies distributed to the I-INCE Member Societies outside the U.S.A., 1170 copies were mailed within the U.S.A. for a total circulation of 4089.

Advertising income is summarized in Attachment 7. The marginal cost of printing is given in Attachment 4; shipping costs per issue are given in Attachment 5; actual printing and IEEE expenses for the first two issues are given in Attachment 7. The NNI budget (income and expenses) for calendar year 1993 which was presented to the INCE/USA Board on 1993-05-02 is Attachment 6.

It was noted that according to the budget (Attachment 6), the organizers of INTER-NOISE 93 agreed to contribute the sum of BEF 250 per registered attendee to support the publication and distribution of NNI. The estimate was that this would amount to USD 5200 for 1993. For this sum, the organizers of INTER-NOISE 93 received:

- mailing lists to publicize the Congress
- detailed write-ups in NNI to promote the Congress
- planning and registration information
- copies of Issue No. 2 to distribute to Congress attendees
- post-conference write-up in NNI.

Approval was given in principle for requiring financial support from the organizers of future INTER-NOISE Congresses to support the publication and distribution of NNI.

Summarizing the Saturday night discussion, a resolution as follows was unanimously adopted by the Board:

The Board expresses its strong endorsement of the work that has been accomplished since the last Board meeting on 1992-07-18 to create NOISE/NEWS International. The Board agrees that I-INCE will pay its fair share of the expenses to support the production and distribution of copies of NNI to the I-INCE Member Societies. The Board will make a detailed review of the progress of NNI, both



editorially and financially, at its next meeting in Yokohama, Japan, on 1994-08-27/28.

9. Distribution of NOISE/NEWS International. There was an extended discussion of the distribution of copies of NNI to Member Societies. J. Tourret said there had been a positive response in SFA, but that it is expensive to distribute. M. Koyasu said that INCE/Japan would poll its membership to ask members if they would like to have copies and perhaps ask those receiving copies to pay the postage. The President will ask the Member Societies to review their distribution policies and will remind them that their CHF 300 dues cover as many as 100 copies. If the Member Societies decide to receive more than 100 copies, then they will be expected to pay the marginal costs of production and shipment. Those receiving fewer than 100 copies may increase their allocation up to 100. J. Tourret suggested that we ask each Member Society how they distribute their copies and how many they need. P. Bruel pointed out that it is up to the Member Societies to take care of distribution and they should collect whatever money they require to support this distribution. Perhaps the Board should give recommendations on how much the Member Societies should charge. J. Tourret said we should try to get the names of the individual subscribers, not for purposes of NNI distribution, but for promotion purposes. H. Myncke concluded this part of the discussion by pointing out that bank costs paid by I-INCE are up considerably. We should insist that the Member Societies pay the bank costs so that CHF300 is actually received by International INCE.
10. 1994 Budget. Following the approval of the above resolution concerning NNI, the 1994 budget (Attachment 11) was approved. The budget allots BEF 300,000 to NNI for calendar year 1994.  
  
(The Board meeting adjourned at 23.00 hours and reconvened at 09.00 hours on Sunday, August 22.)
11. INTER-NOISE 93. A. Cops, General Chairman, presented a detailed report on the Leuven congress. There were 520 abstracts received by the secretariat; 490 were accepted and 407 manuscripts were received, plus 6 late papers. Twenty-five authors submitted too late for inclusion on the program. The International Advisory Committee consisted of 18 persons, many from Eastern countries. E. Rathe will give the opening plenary lecture on the theme of INTER-NOISE 93, and he will be followed by T. Embleton, U. Sandberg, and M. Vallet who will report on I-INCE working parties and the Nice congress. There will be 47 technical sessions, with 10 in parallel. The briefing dinner for the session chairmen will be on Monday evening; a reception will be held on the following night, the 24th, and the banquet will be held on the 25th. There will be two technical tours on Friday. An

accompanying persons program has been arranged with tours to several Belgian cities. As of the Wednesday prior to INTER-NOISE 93, there were 640 registered participants, 30 exhibitors (1192 persons), 65 accompanying persons, 37 countries represented. Of the 640 registrants, the largest delegation was from Belgium (96), followed by France (71), Japan (61), Netherlands (56), Germany (50), U.K. (40), Sweden (35), U.S.A. (29), Denmark (27), Hungary (20), Italy (20), Russia (17 plus 9 more expected), Poland (16). The proceedings have been published in three volumes with 407 papers, plus six late papers in a separate booklet. There are 1,896 pages in the proceedings. The International Science Foundation, New York, provided registrations and travel for the Russians. Some from Eastern countries paid one-half the registration price. It is estimated that 100-150 participants were lost because of NOISE 93 in St. Petersburg.

12. INTER-NOISE 94. M. Koyasu presented the report summarizing the planning for the Yokohama congress. The Announcement and Call for Papers has been printed and 6,500 copies have been distributed. 1993 December 15 is the deadline for abstracts. There will be special sessions for exhibitors. The most important problem at the present time relates to the economic situation; everything possible will be done to reduce expenses. Five categories of hotels will be available to registrants. M. Koyasu provided the Board with a table listing the hotels and their categories. The proposed registration fee is 45,000 yen before 1994 June 01 and 4,000 yen for accompanying persons. The student fee will be half the registration fee or 22,000 yen and will include the proceedings. Six months ago the registration fee was U.S.Dollars 370. The proposed tours are listed on the report. G. Maling noted that it would be appropriate if the half-day tour were included in the 4,000 yen for the accompanying persons. M. Koyasu replied that it may require a small increase in price. The sake brewery in Tokyo may be a 1-day tour. J. Turret noted that WESTPRAC and the Second Conference on Vibration Control (Yokohama Prince Hotel) will be held before and after INTER-NOISE 94. A. Cops asked for the prices of tours and was informed they were under consideration. A. Lawrence noted that if a banquet is held, the cost should be extra. The SC2 Plenary will be held in Japan after INTER-NOISE 94.
13. INTER-NOISE 95. G. Maling reported on advance planning for INTER-NOISE 95. He mentioned that a conference on Active Noise Control will be held in the same hotel immediately prior to INTER-NOISE 95.
14. Future Conferences. The President had scheduled quarter-hour presentations, starting at 11.00 hours on Sunday, August 22, by delegations from Germany, England, Hungary, and Russia, in that order. The German delegation did not

appear. There was a brief discussion of the Russian situation. T. Kihlman agreed to help Nikiforov if the October, 1994, transportation noise meeting is scheduled as an I-INCE Symposium, but there is no way to make reservations in hotels for Western people in St. Petersburg. T. Kihlman emphasized that communications are difficult; he will keep contact with Nikiforov and Bobrovnitskii, but it is difficult to communicate with Ivanov (who attended the 1992 transport noise symposium, but didn't show up for his own paper).

On schedule, Messrs. Berry and Lawrence, and Ms. MacKenzie made the presentation for INTER-NOISE 96 to be held in Liverpool, England.

Then followed the presentation by Professor P. Timar summarizing the invitation of two I-INCE Member Societies to hold INTER-NOISE 96 in Budapest, Hungary.

The Russian presentation was made by J. Bobrovnitskii and T. Tomolina for the Russian Acoustical Society. Their new society is cooperating closely with the EEAA in St. Petersburg, but their society is not yet ready to organize an INTER-NOISE congress which they view as complicated and difficult. Their society which is an offshoot of the Russian Academy of Sciences is more science-oriented than is the EEAA which is tied to the Krylov Institute and tends to emphasize more applied acoustics. Nonetheless, they wish to cooperate with I-INCE and all acoustical societies and will assist with the 1994 transportation noise symposium in St. Petersburg. P. Bruel asked what had happened to the All-Union Acoustics Congresses. The answer was that the congresses were organized by a council which is part of the USSR Academy of Sciences; this council was operating close to a ministry; there was no acoustical society of the USSR, but rather these All-Union meetings were organized for the USSR Academy of Sciences.

After lunch, there was an extended discussion of options for INTER-NOISE 96 and INTER-NOISE 97. As far as INTER-NOISE 97 is concerned, it appears that it would probably best be held in Europe, but that decision should be postponed until the Board meets in Yokohama in 1994. It was pointed out that careful planning is needed for INTER-NOISE 98 as in that year the ICA will be held in Seattle, U.S.A., and we want to avoid any possible conflicts with the ICA. For 1998, there was discussion of INTER-NOISE being held on the west coast of the U.S.A. or Puerto Rico or South Florida or in the Pacific area (possibly in cooperation with ICBEN).

After further discussion, the Board voted its unanimous approval of Liverpool, England, as the venue for INTER-NOISE 96 with the rationale that the U.K. proposal was more comprehensive and the Hungarians did not yet appear to be



ready. It was agreed that P. Bruel would visit Budapest within the next 30-60 days to discuss possible arrangements for an INTER-NOISE congress there in 1997. His findings will be brought to the Board at the time of the Yokohama meeting when a decision must be made on the venue for INTER-NOISE 97. The President will not solicit any additional proposals for INTER-NOISE 97 pending receipt of the recommendations of P. Bruel. In closing this part of the discussion, the President mentioned that the guidelines for organizing an INTER-NOISE congress are dated 1989 and must be brought up to date.

Still on the discussion of future meetings, the Board discussed at length the proposal that the Transport Noise and Vibration symposium organized by the East-European Acoustical Association to be held 1994 October 4-6 in St. Petersburg, Russia, be named an International INCE Symposium. T. Kihlman recommended that the Board accept the proposal and he and J. Tourret, who are named for the Scientific Advisory Committee for the symposium, will be the representatives of the I-INCE Board. It was emphasized that the conference should be restricted to papers on transportation noise and further that 50 percent of the papers should be presented in English. It was agreed that the President would inform A. Nikiforov that the Board has accepted his proposal for an I-INCE symposium with certain restrictions. T. Kihlman and J. Tourret will discuss the arrangements with A. Nikiforov while the three of them are in Leuven. M. Crocker is identified as the Chairman of the Scientific Advisory Committee on Circular No. 2. The President will request that the text for Circular No. 3 be approved in advance and that the reply coupon be addressed either to the EEAA in St. Petersburg or to Professor T. Kihlman in Gothenburg, Sweden. With the above restrictions, the Board voted to approve A. Nikiforov's request for identification of the St. Petersburg conference as an I-INCE symposium.

J. Tourret distributed a proposal about the next EuroNoise meeting. This meeting will be organized by the French Acoustical Society in association with the European Acoustics Association and International Institute of Noise Control Engineering. The theme of the conference will be "Computing Tools for Noise Control". J. Tourret will be the Chairman of the Conference. He reported that the organization of the conference is in response to pressure from the Institute of Acoustics (U.K.), the organizers of the first EuroNoise in 1992. J. Tourret agreed to organize EuroNoise under several conditions : Approval both by International Institute of Noise Control Engineering and the European Acoustics Association ; EuroNoise to be held in those years when the InterNoise Congress is not held in Europe and preferably in North America ; EuroNoise to be focused on a narrowly-defined subject. In this respect the next EuroNoise should be organized before the end of 94. The time allowed for organization seemed very short to the members of the Board who agreed to leave open to postpone the meeting to the beginning of 95 even if in contradiction with one of the rules. Finally the Board agreed informally to support the sponsorship of EuroNoise.

A policy statement on sponsorship of EURO-NOISE conferences (Attachment 12) is subject to confirmation by the Board.

The discussion then turned to the development of a policy to control the proliferation of meetings. In reference to the Crocker congresses, T. Embleton distinguished between a conference organized by "legitimate" organizations and those organized by institutions such as Auburn. M. Koyasu recommended action by the I INCE Board and by each Member Society. The President proposed to send the action taken by the Board in Leuven to all Member Societies of I-INCE. An International INCE policy statement on the sponsorship of technical conferences was drafted and proposed by T. Embleton, seconded by J. Tourret and unanimously approved by the Board (Attachment 13). The President will inform the I-INCE Member Societies of the new policy as soon as possible.

There was discussion of the following. the actions of the Editor-in-Chief of NOISE CONTROL ENGINEERING JOURNAL to promote his own meetings as well as NOISE 93 in Russia are in conflict with the interests of International INCE. A resolution to be forwarded to the Board of INCE/USA was drafted and proposed by A. Lawrence, seconded by P. Bruel, and unanimously adopted by the Board. The resolution follows:

The Board of I-INCE, concerned at the proliferation of meetings and publications in the area of noise control engineering, recommends to the Board of INCE/USA that it reconsider the position of the Editor-in-Chief of NOISE CONTROL ENGINEERING JOURNAL, an internationally refereed journal. The present incumbent is persisting in activities which are in conflict with the interests of I-INCE and its Member Societies, and he should be required to make a choice between ceasing these activities or relinquishing his position as Editor-in-Chief.

15. I-INCE Working Parties. The President reviewed the events following the last meeting of the I-INCE General Assembly in Toronto to establish two Working Parties to carry out the initiatives that were agreed upon at the Board meeting in Toronto. U. Sandberg, the chairman of the Working Party on Motor Vehicle Noise reviewed the situation in his working party. Unfortunately, there has been poor representation from the U.S.A. but response from other countries has been good. There are some effects of the regulations at low speed; new data will supplement that which is already available and the original regulations may be modified. Tire/road noise is not regulated at the present time. The convener is concerned about the future program of the Working Party. The date of 1993 Sept 01 for the interim report will mean that the report given will be the same as the one given at INTER-NOISE 93. There will be a similar problem in 1994. He suggested that the due date



for the final report be changed to 1994 October 01 so that inputs received prior and during INTER-NOISE 94 can be factored into the final report. The key question still to be answered is whether the working party can influence standardization. There is a deadline of 1993 December to get tire noise into a specification but the success of this effort is still to be determined.

T. Embleton, chairman of the I-INCE Working Party on Workplace Noise Limits summarized the efforts to date of his group. He is optimistic that a final report can be prepared by the working party in time for the Yokohama meeting.

17. New Initiatives. There was a brief discussion of new initiatives to be taken by International INCE. The President stated that an important one concerns environmental noise (immission problems in everyday life). T. Kihlman noted that in social surveys around the world, noise ranks at the top of the list, both at the workplace and in everyday life. He asked why noise was not mentioned at the Rio de Janeiro conference last year and why there is so little interest in the subject. P. Bruel noted that at a recent UNESCO conference in which countries of the Third World asked for help, noise was not mentioned. J. Tourret noted that noise is not visible, that costs are high after it is too late to take engineering action and that new methods must not only reduce noise but produce other benefits. T. Kihlman noted that the negative effects of noise are not well understood. What can we do to make things better? This is a subject for next year's discussion.
18. Other Business. M. Koyasu asked that the Board meeting to be held in Yokohama on Saturday, 1994 August 27, and be concluded not later than 21.00 hours due to the need for set-up time. The President stated that the meeting that day would start at 15.00 hours.
19. Closing of the Meeting. The President, after thanking all Board members for their participation, closed the meeting at 18.00 hours on Sunday, August 22.

Respectfully submitted,

William W. Lang, President

## INTERNATIONAL INSTITUTE OF NOISE CONTROL ENGINEERING

GENERAL SECRETARIAT : Celestijnenlaan 200 D B - 3030 HEVERLEE - LEUVEN ( Belgium )

BALANCE.31 12.1992Belgian francsRECEIPTS

Transfer credit balance 1991	1.248.890
25 member societies	168.712
5 sustaining members	91.859
Sales of Inter noise Proceedings (165 dollars)	4.639
Extra Newsletter Ince USA	4.800
Extra Newsletter France	4.831
Extra Newsletter Switzerland	4.900
Newsletter corresponding members	5.896
Subscribers Newsletter	1.220
Interest 1992	<u>53.086</u>

1.588.833

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EXPENSES

Printing of Newsletter 64	39.737
Printing of Newsletter 65	58.814
Printing of Newsletter 66	33.527
Printing of Newsletter 67	39.438
Shipment of Newsletter 64	13.741
Shipment of Newsletter 65	21.290
Shipment of Newsletter 66	15.815
Shipment of Newsletter 67	25.467
Travel grants 1991 Sydney	31.517
Travel grants 1992 Toronto	30.793
Packaging and office equipment (correction 1991)	12.000
Packaging and office equipment (1992)	12.000
Secretariat costs	6.000
Stamps	15.854
Bank costs	<u>1.100</u>
Total	357.093
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Credit balance (Kredietbank Leuven)  
on 31.12.92

1.588.833 - 357.093 =

1.231.740  
(37.325 \$)

Leuven, 10.2.1993

Prof. Dr. H. Myncke  
Secretary General

## **NOISE/NEWS INTERNATIONAL**

- O Overview and History**
- O Editorial Policy** (ATTACHMENTS 9 and 10)
- O Circulation** (ATTACHMENT 8)
- O Advertising** (ATTACHMENT 7)
- O Principles of Cost Sharing**
- O How the System "Works"**
- O Cost Analysis**
  - Marginal cost of printing** (ATTACHMENT 4)
  - Shipping costs per issue** (ATTACHMENT 5)
  - Discussion of alternative publication methods**
- O Budget Given to INCE/USA Board** (ATTACHMENT 6)
- O Actual Printing & IEEE Expenses, #1, #2** (ATTACHMENT 7)
- O IINCE Costs (Considering Principle)**
- O INTER-NOISE Organizers Contribution**
  - Mailing lists**
  - Publication of initial promotional material**
  - Planning and registration information**
  - Delivery of copies to attendees**
  - Post conference write-up**



## **ACTION ITEMS**

- Approval of NNI in its Present Form**
- Approval of Editorial Policy**
- Approval of the I-INCE Portion of the NNI Budget**
- Approval (in Principle) of Support from the INTER-  
NOISE Organizers**

## **MARGINAL COST OF PRINTING (ALL IN USD)**

**O Base cost is 2500 copies**

**Total cost is  $2500A + NB$**

**where**

**$A = 1.88$  for the first issue**

**$A = 2.26$  for the second issue**

**$B = 0.68$  for the first issue**

**$B = 0.76$  for the second issue**

**$N$  is the number of excess copies printed**

**COSTS PER ISSUE FOR MAILING  
NUMBERS 1 AND 2  
(ALL COSTS IN U.S.DOLLARS)**

**SURFACE PRINTED MATTER**

One copy to a single address = 0.82

Cost per copy in M-Bag (>6.8 kg) = 0.28

**AIR PRINTED MATTER**

One copy to a single address (P.O.):

Europe = 3.67

Pacific = 4.77

One copy to a single address, but bulk ISAL:

Europe = 2.08

Pacific = 2.36

Cost per copy in an M-Bag (> 6.8 kg):

Europe = 1.58

Pacific = 2.27

**OCEAN FREIGHT (EUROPE)**

Cost per copy for 1685 copies:

US to UK = 0.27

European Postage = 0.49

Total is 0.76

**CONCLUSIONS**

**O Ship in surface M-Bags except:**

–When timely delivery to Europe is essential

–When small numbers are being shipped (to Editors)



**NNI: summary of estimated income for INCE Calendar 93**

1.	Individual subscribers (1030 @ 10)	10,300
2.	Libraries	5250
3.	Airmail postage surcharge (Canada + overseas)	3100
4.	ASA liaison	1000
5.	I-INCE (300,000 BEF)	8955
6.	INTER-NOISE 93 (250 BEF/attendee)	5200
7.	Advertising	25,100
<b>Total</b>		<b>58,905</b>

**NNI: summary of estimated expenses for INCE Calendar Year 1993**

1.	printing	30,000
2.	shipping + postage	10,500
3.	editorial office	4000
4.	composition + layout (IEEE)	12,800
5.	advertising retainer (IEEE)	4000
6.	subscription fulfillment (Poughkeepsie)	2400
<b>Total</b>		<b>63,700</b>

1993 January 01 to 1993 December 31

## **IMPORTANT ACTUAL EXPENSES IN USD**

### **Issues #1 and #2**

**Printing issue #1 = 7496**

**Printing issue #2 = 9201**

**IEEE expenses (60.0 per page + "extras")**

**#1: 54 pages + 876 extra = 4116**

**#2: 63 pages + 940 extra = 4720**

## **ADVERTISING INCOME IN USD**

### **Issues #1 and #2**

**O Dollar amounts are NET after 1) 15% Agency & 25% sales commissions**

**O Numbers are NOT exact, but are very close**

**Issue #1: 5230**

**Issue #2: 6197**

**O Projected 1993 total is about 23000 – close to budget**

## SUMMARY OF SHIPPING OF NOISE/NEWS INTERNATIONAL BY ALL METHODS

## MAILING OF INTERNATIONAL INCE COPIES OF NNI, VOLUME 1, NUMBER 2

country	name	how ship?	copies	copies (for label)
Australia	Prof. Anita Lawrence	air PM	10	10 copies
Australia 2010	Mr. R.A. Plesse	MBAG	50	50 copies
Austria	Osterreichische Arbeitsring	ocean fr	50	50 copies
Belgium	Assn. Belge des Acousticiens	ocean fr	200	200 copies
	Prof. Andre Cops	air PM	10	10 copies
Brazil	Prof. Samir N. Gerges	MBAG	50	50 copies
Canada	Winston V. Sydenborgh	MBAG	30	30 Copies
China	Acoustical Society of China	MBAG	80	80 copies
Czech Republic	Czech Acoustical Society	MBAG	50	50 copies
Denmark	Bruel & Kjaer	ocean fr	10	10 copies
	Mr. O.J. Pedersen	ocean fr	65	65 copies
Finland	The Acoustical Society	ocean fr	50	50 copies
France	Groupe Acoustique Industriel	ocean fr	600	PACKAGE 2 - 100 OF 600 COPIES
	Groupe Acoustique Industriel	ocean fr		PACKAGE 3 - 100 OF 600 COPIES
	Groupe Acoustique Industriel	ocean fr		PACKAGE 4 - 100 OF 600 COPIES
	Groupe Acoustique Industriel	ocean fr		PACKAGE 5 - 100 OF 600 COPIES
	Groupe Acoustique Industriel	ocean fr		PACKAGE 6 - 100 OF 600 COPIES
	Groupe Acoustique Industriel	ocean fr		PACKAGE 1 - 100 OF 600 COPIES
Germany	NALS im DIN und VDI	ocean fr	50	50 copies
Hungary	Dr. Judith Angster	surface PM	20	20 copies
	Laslo Fuszfas, Gen. Secty.	MBAG	100	100 copies
I	Dr. S.S. Agrawal	MBAG	100	100 copies
Italy	Prof. Roberto Pompoli	ocean fr	100	100 copies
Japan	Acoustical Society of Japan	MBAG	30	30 copies
	INCE/Japan, Prof. M. KONISHI	MBAG	100	100 Copies
	Rion Co., Ltd.	surface PM	10	10 copies
Korea	Prof. C.K. UN	MBAG	50	50 copies
New Zealand	Malcolm Hunt	MBAG	100	100 copies
Norway	International INCE	ocean fr	75	75 copies
	Norsonic AS	air PM	3	3 copies
Poland	Comm. on Acoustics of Polish	MBAG	50	50 copies
Romania	Academia Republicii Romania	surface PM	20	20 copies
Russia	East European	MBAG	100	100 copies
	Noise Control Association of	surface PM	20	20 copies
	Russian Acoustical Society	MBAG	100	100 copies
Singapore 9111	The Environmental Eng.	MBAG	50	50 copies
South Africa	Mr. Fred Anderson	MBAG	100	100 copies
Sweden	Acoustical Society of Sweden	ocean fr	15	15 copies
Switzerland	Schweizerische Gesellschaft	ocean fr	330	PACKAGE 2 - 110 OF 330 COPIES
	Schweizerische Gesellschaft	ocean fr		PACKAGE 3 - 110 OF 330 COPIES
	Schweizerische Gesellschaft	ocean fr		PACKAGE 1 - 110 OF 330 COPIES
The Netherlands	Bond voor Materialenkennis	ocean fr	10	10 copies
	Nederlands Akoestisch	ocean fr	50	50 copies
United Kingdom	Institute of Acoustics	ocean fr	70	70 copies
	Lucas CEL Instruments Ltd.	ocean fr	10	10 copies
Yugoslavia	Acoustical Society of Yugo-	air PM	1	1 copy

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Total: 2,919  
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INTERNATIONAL INCE POLICY STATEMENT  
PUBLICATION OF NOISE/NEWS INTERNATIONAL  
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CONCEPT

NNI is the successor to two newsletters: the Newsletter of International INCE (published 1975-1992) and Noise/News, the newsletter of INCE/USA (published 1972-1992). The following publication policy guidelines have been adopted for NOISE/NEWS INTERNATIONAL.

POLICY (1993 August 21)

NOISE/NEWS INTERNATIONAL, a quarterly news magazine, shall be published jointly by International INCE and INCE/USA. The two organizations share responsibilities for the editing, printing, and distribution of the magazine. Financial responsibility is also shared by the two organizations. The Editorial Staff of NNI shall be headed by a Managing Editor who shall submit a written report at least once a year to the Boards of Directors of the two organizations. The report shall include: a) the number of pages published (or projected to be published) in the current calendar year; b) a projection of the number of pages to be published in the next calendar year; c) the composition of the NNI Editorial Staff; d) a summary of the editorial content of the last four issues of NNI; and e) a summary of budgeted and actual expenses. The cost of NNI publication is offset in part by paid advertising.

The NNI Managing Editor is responsible for the editorial, administrative, and financial operations, as well as for the content, format, timely publication, and worldwide distribution of the quarterly issues.

The Boards of Directors of the two organizations are responsible for the overall editorial policies that govern the content and format of NNI. The Presidents of the two organizations shall represent their respective Boards of Directors in all matters related to the publication and distribution of quarterly issues.

## INTERNATIONAL INCE POLICY STATEMENT

EDITORIAL CONTENT OF NOISE/NEWS INTERNATIONAL  
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## CONCEPT

The policy guiding the publication of Noise/News International is described in another International INCE Policy Statement. There is need for a separate policy to provide guidelines for the editorial content of NNI.

## POLICY (1993 August 21)

NNI includes topical items of general interest to persons engaged in noise control engineering. Sections of the magazine (departments) which are considered appropriate may include, but are not limited to, the following:

- o editorials
- o member society profiles
- o people
- o news items from different areas of the world
- o books
- o product news
- o world conference calendar
- o specialized meetings calendar
- o government reports
- o standards news
- o feature articles

The content of the each department is described by its title. All material published is subject to the decisions of the editorial staff.

The books department contains short reviews of books related to noise control, acoustics, signal processing, instrumentation, and related fields. The articles in this department are not signed, and therefore contain few judgmental commentaries. Each article gives a factual account of the contents of the book, and states the intended audience if the preface or foreword of the book contains this information.

The calendars contain information on meetings related to noise control, subject to space limitations. Meeting announcements and post-meeting summaries appear in other departments.

Feature articles may have significant technical content, especially if they are of broad interest to the noise control community. Articles that are narrowly devoted to topics in noise control engineering, as well as those relying on display mathematics, are more appropriate for publication in Noise Control Engineering Journal. NNI feature articles are characterized by a) broad interest, b) a significant number of photos, figures, and tables, and c) few or no equations.

**I - INCE****INTERNATIONAL INSTITUTE OF NOISE CONTROL ENGINEERING**

GENERAL SECRETARIAT : Celestijnenlaan 200 D B - 3030 HEVERLEE - LEUVEN ( Belgium )

**B U D G E T 1 9 9 4****Rough Estimation****Belgian Francs**

Estimated balance on 31.12.1993	1.300.000
Expected memberships 25 x 300 SF	170.000
Expected sustaining memberships 5 x 800 SF	100.000
Expected subscriptions to Newsletter 4 x 20 SF	2.000
Estimated interest	<u>50.000</u>
	1.622.000

Edition of four "Noise News International"	
4 x 45.000 (rough estimation)	180.000
Travel grants	40.000
Administration costs and stamps	<u>120.000</u>
	340.000

Estimated credit balance on 31.12.1994	1.282.000 BF
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INTERNATIONAL INCE POLICY STATEMENT

SPONSORSHIP OF EURO-NOISE CONFERENCES

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CONCEPT

The first Euro-Noise conference (Euro-Noise 92) was held in London and was organized by the Institute of Acoustics (U.K.). There appears to be a need for a series of Euro-Noise conferences, and International INCE has been requested to be "associated with" the next conference in the series. For this reason, a policy is needed to define the conditions under which the Institute will act as a co-sponsor of a Euro-Noise conference.

POLICY (Date of approval by I-INCE Board)

International INCE will agree to act as co-sponsor of a Euro-Noise conference under the following conditions:

- o The primary sponsor (organizer) is an I-INCE Member Society.
- o In addition to the primary sponsor (organizer), there are no more than two principal co-sponsors (I-INCE and EAA).
- o The I-INCE Board of Directors is represented on the organizing committee for the conference.
- o The theme of the conference is focused on a specialized topic within the broad field of noise control engineering.
- o Efforts will be made to maintain the narrow focus by rejecting abstracts that are proposed on subjects outside the special topic.
- o The principal language of the conference is English.
- o The Euro-Noise conference is, in principle, held in those years when the INTER-NOISE Congress is not held either in Europe or in North America.
- o Any partial responsibility for finances can only be assumed by I-INCE following review and approval by the I-INCE Board.

## INTERNATIONAL INCE POLICY STATEMENT

### SPONSORSHIP OF TECHNICAL CONFERENCES

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#### CONCEPT

The Board of Directors of I-INCE supports the mission of the I-INCE Member Societies to promote the exchange of information in the technical areas of noise control engineering.

#### POLICY (1993 August 22)

1. I-INCE will use its best efforts to promote the optimal scheduling of technical conferences (including meetings, symposia, congresses, etc.) so as to minimize any adverse effects on technical content, attendance or finances of such conferences.
2. I-INCE sponsorship of any such conference requires one or more of the following: representation on the conference organizing committee, organization of technical sessions, some degree of financial responsibility, etc.
3. While recognizing the important role played by narrowly-focussed conferences in promoting new technologies within noise control engineering, I-INCE will carefully evaluate the need for conferences of broad scope which compete directly or indirectly with established international and national conferences of I-INCE and its Members Societies.
4. I-INCE will not, in general, provide support of any kind (including the use of its name as sponsor, co-sponsor, or as being "in cooperation with") to any conference that is organized by an individual (person or institution).
5. The Board of Directors of I-INCE recommends that the I-INCE Member Societies consider the adoption of similar policies.