

INTERNATIONAL INSTITUTE OF NOISE CONTROL ENGINEERING

MINUTES OF THE 44th MEETING OF THE GENERAL ASSEMBLY

SUNDAY, 2018 August 26, 13.00 to 15.30

Chicago, USA

**1. Opening:**

The 44th meeting of the General Assembly of the International Institute of Noise Control Engineering was convened at 13:00 on Sunday, 2018 August 26 by Marion Burgess at the Marriot Downtown Magnificent Mile Hotel, Chicago, USA.

**2. Roll Call of Delegates:**

The roll call of the Member's Societies Delegates was conducted by the Secretary General, Paul Donovan. Attendance of representatives of Member Societies was recorded from verbal responses and sign in sheet as follows:

Country	Member Society	Present Yes/No
Australia	Australian Acoustical Society	Yes
Austria	Österreichische Arbeitsring für Lärmbekämpfung	Yes
Belgium	Association Belge des Acousticiens / Belgische Akoestische Vereniging	Yes
Brazil	Sociedade Brasileira de Acustica	Yes
Brazil	Pro Acustica	Yes
Canada	Canadian Acoustical Association	Yes
China	Acoustical Society of China	No
Croatia	Hrvatsko akusticko društvo	No
Czech Republic	Czech Acoustical Society	Yes
Denmark	Danish Acoustical Society	Yes
Europe	INCE/Europe	Yes
Finland	Acoustical Society of Finland	No
France	Societe Francaise d' Acoustique	No
Germany	Deutsche Gesellschaft für Akustik	Yes
Germany	NALS im DIN und VDI	No
Hong Kong	Hong Kong Institute of Acoustics	Yes
Hungary	OPAKFI	No
Israel	Israeli Acoustical Association	Yes
Italy	Associazione Italiana de Acustica	Yes
Japan	Acoustical Society of Japan	Yes
Japan	INCE/Japan	Yes
Korea	Acoustical Society of Korea	No
Korea	Korean Society for Noise and Vibration Engineering	No
Lithuania	Lithuanian Acoustical Society	No
Netherlands	Nederlands Akoestisch Genootschap	No
New Zealand	New Zealand Acoustical Society	No
Norway	Acoustical Society of Norway	Yes
Poland	Committee on Acoustics - Polish Academy of Sciences	Yes
Portugal	Sociedade Portuguesa de Acustica	Yes
Romania	Academia Romana Comisia d' Acustica	No
Singapore	The Environmental Engineering. Society of Singapore	No
Slovakia	Slovak Acoustical Society	No

Slovenia	Slovenian Acoustical Society	No
Spain	Sociedad Espanola de Acustica	Yes
Sweden	Swedish Acoustical Society	No
Switzerland	Schweizerische Gesellschaft Fur Akustic (SGA-SSA)	No
Turkey	Turkish Acoustical Society	No
United Kingdom	Institute of Acoustics	Yes
United States	Acoustical Society of America	Yes
United States	Institute of Noise Control Engineering of the USA	Yes
United States	ASME Noise Control and Acoustics Division	Yes

### 3. Adoption of the Agenda:

The Secretary General, Paul Donavan, presented the *agenda* of the meeting and asked if there were any additional items for the agenda. President Burgess noted that there will be an election of a Director-at-Large under the under item 5, the President's Report and specifically, under the composition of 2019 Board of Directors. This item will be moved back in the agenda. There were no further modifications of the Agenda.

### 4. Approval of the minutes of the 43rd Meeting held in Hong Kong China, 2017 August 27

The Secretary General asked for any comments or suggestions for the Minutes of the 2017 General Assembly meeting which had been circulated. Hearing none, the Minutes were approved as written.

### 5. Report of the President

President Burgess reported that I-INCE is in a quite healthy position regarding membership with over 40 Member Societies and will continue to recruit additional organizations to join I-INCE. She then gave an overview of I-INCE activities including the Young Professionals program and grant system, the I-INCE technical lectures that are available on the web, and the I-INCE Practice of Noise Control school which will be again at the next Congress. She also discussed the I-INCE participation and support of Noise News International which is available online. President Burgess also reported that the database of papers from past Congresses is now provided to all Member Societies and is accessible to the individual members of these societies without charge.

President Burgess presented the report of the *nominating committee*. The Officers and Directors for 2019 are shown below with bold text identifying new officers and directors, those reappointed to the Board, or those taking on new roles:

President	Marion Burgess (2017 - 2019)
President-elect	Robert Bernhard (2017 - 2019)
Immediate Past President	Joachim Scheuren (2017 - 2019)
Secretary General	Paul Donavan (2016 - 2019)
Treasurer	Doug Manvell (2016 - 2019)
Vice President, Europe-Africa	<b>Catherine Lavandier</b> (2019 - 2021)
Vice President, Asia Pacific	Yeon June Kang (2018 - 2020)
Vice President, Pan America	Davi Akkerman (2019 - 2021)
Vice President, Development & Outreach	<b>Luigi Maffei</b> (2019 - 2021)
Vice President, Technical Activities	Patricia Davies (2018 - 2020)
Vice President, Rules & Governance	<b>Steve Hambric</b> (2019 - 2021)
VP for Communication and Webmaster	Joe Cuschieri (2016 - 2020)
Director, INTER-NOISE 2016	Otto von Estorff (2017 - 2019)
Director, INTER-NOISE 2017	Li Cheng (2018 - 2020)
Director, INTER-NOISE 2018	<b>Charlie Mortiz</b> (2019 - 2021)

Director-at-large, Asia Pacific  
Director-at-large, Europe-Africa  
Director-at-large, Pan America  
Distinguished Board Member

Kohei Yamamoto (2015 - 2019)  
André Fiebig (2018 - 2020)  
**Stuart Bolton** (2019 - 2021)<sup>1</sup>  
**Dave Holger** (2019)

President Burgess thanked those retiring from the board for their services to I-INCE: Dick Botteldooren, Vice President Europe-Africa, Dave Holger, Vice President Rules and Governance, Samir Gerges Vice President Membership, and Yang-Hann Kim, Director, INTER-NOISE 2015. She also pointed out the position of VP Membership will be eliminated to be replaced by shared responsibility of the Regional VPs and the Directors-at-Large for each region. Current Board Members taking on new or continuing roles in 2019 through 2021 included Davi Akkerman as Vice President Pan America, Luigi Maffei continuing as VP Development and Outreach, Steve Hambric as VP Rules and Governance, and Charlie Mortiz who has agreed to serve as Director, INTER-NOISE 2018. Dave Holger has also agreed to serve as a Distinguished Board Member for 2019 to assist in the transition of the Vice President, Rules and Governance. Marion then acknowledged the service of Raj Singh as a 2018 Distinguished Board Member who assisted in the transition of VP Technical Activities duties during 2018. The position of Director-at-Large, Pan America needed election by the General Assembly at this meeting as three nominees were identified by Member Societies of the region. These were Stuart Bolton of the United States, Marcos Holtz of Brazil, and Mehrzad Salkhordeh of Canada. The *biographical information* for each of these candidates was provided. Each candidate was given the opportunity to introduce themselves to the General Assembly and discuss their qualifications for the position. After this, the representative of each Member Society present and each of the members of the Board of Directors voted by secret ballot on their choice to fill the position. Stuart Bolton was elected to serve as the Director-at-Large, Pan America.

Regarding future INTER-NOISE Congresses, Marion noted that for 2019, it will be held in Madrid, Spain, and for 2020, it will be in Seoul, South Korea. For 2021, there was only one proposal to be considered which was for Washington, D.C. hosted by INCE-USA and ProAcústica. The I-INCE Board accepted this proposal which will be the 50<sup>th</sup> INTER-NOISE and will be held in Washington, D.C. where the first INTER-NOISE was held. For INTER-NOISE 2022, Europe-Africa was the region identified for the Congress and informal proposals were evaluated by the Congress Selection Committee at their meeting. For 2023, proposals will be solicited in 2019 from the Asia-Pacific geographical region.

## **6. Report of the Secretary General**

The Secretary General, Paul Donovan reported that the Slovak Acoustical Society is seeking reinstatement of their Member Society status in I-INCE. This was approved by the Board of Directors and is discussed further in the report of the Treasurer. Paul reported that Tunisian Society of Industrial Acoustics and Vibration has made no progress on their application for Observer status in I-INCE which was initiated in 2017. They still have not supplied an English version of their bylaws as required to complete their application. Paul also welcomed the Israeli Acoustical Association as a new I-INCE Member Society upon payment of their 2018 dues and their application as presented in 2017 General Assembly meeting.

## **7. Report of the Treasurer:**

The I-INCE Treasurer, Doug Manvell, presented the *Treasurer's Report* for 2018. Prior to reviewing the 2017 financial report, he stated that email communication with the Member Societies has been generally successful and much better than the previous year. With the help of the Regional Vice Presidents, Doug was able reduce the amount of outstanding fees in comparison to last year. He also reported the effort to define I-INCE's legal status as a non-profit institution is still ongoing, but almost complete. He also

---

<sup>1</sup> Elected at the 2018 General Assembly

noted that a new bank account was started in Germany so that I-INCE assets will be completely insured as the assets no longer exceed the 100,000€ insurance limit at individual banks. Doug then presented the audited income and expenses for 2017. He noted that there were written off losses of 4,639€ which were due to waving of past unpaid fees for Member Society from Hungary, the Scientific Society for Optics, Acoustics, Motion Pictures and Theatre Technology (OPAKFI) as agreed at the last GA meeting. In addition, the audit revealed that some credits should be handled differently, and this is also reflected in the losses written off. Under the Conference Database, the income reported is also reported as a cost as the income is transferred to INCE-USA and thus it is cost neutral to I-INCE. Doug presented the full Final I-INCE Balance 2017 sheet and also a simplified version that compared the assets, liabilities, and equity for 2016 and 2017.

Doug then reviewed the 2018 budget and current expenses and revenues through 30 June 2018. He noted that he had received almost 95% of the member dues which was a significant improvement over 2017. Although most of the expenses had not occurred at the time of budget update, Doug stated that he expected to have losses written off again in 2018 that are not currently included in the 2018 budget. One of these is the proposed reinstatement of the Slovak Acoustical Society that has been delinquent in dues payments for five years. Under this proposal, the Society will pay their 2019 dues and again be a full member as opposed to an Observer Member. This was approved by the I-INCE Board and not objected by the those present at the GA. With other expected written off losses, Doug expects the total amount to be about 1,700€. He also noted that the given the current information on INTER-NOISE 2018 attendance, he expects that income to be lower than budgeted. As he expected all other posts to meet budget, he expected the year to end with a lower loss.

Doug presented the initial draft budget for 2019 which was still under development by the Board. This budget indicated a 19,400€ loss. After the Board meeting on 29 August, this was reduced to 10,830€.

Doug reported that the Board had recommended Gijsan van Blokland as the auditor for the I-INCE 2018 finances. This was approved by General Assembly.

## **8. Membership of the Congress Selection Committee (CSC)**

The Chairman of the Congress Selection Committee, Bob Bernhard reported on the proposed composition of the CSC for 2019. Every year one regional member from each of the three regions needs to be elected to serve on the committee. The terms are for three years and there are 3 members from each region. Membership is restricted to two terms. Candidates are identified and nominated by the three I-INCE regional Vice Presidents and the committee Chair. For 2019, the following candidates were nominated for the three-year terms:

- Europe/Africa Region – Dick Botteldooren was nominated. He is completing his term as the Regional Vice President Europe/Africa and has served on the CSC in that capacity for the past three years. He is familiar with the CSC and the duties of being a member of the committee.
- Pan America – Steve Colon is completing his first term on the CSC and is nominated to continue for a second term. Steve was the Technical Chair of INTER-NOISE 2012 and is the General Chair for INTER-NOISE 2021.
- Pacific Region – Maurice Yeung is completing his first term on the CSC and is nominated to continue for a second term was nominated. Maurice was involved with the planning of INTER-NOISE 2017.

These nominations were accepted without comment or further discussion.

## **9. Report on INTER-NOISE 2018, Chicago**

Charles Moritz, Congress Co-President, provided information on the *INTER-NOISE 2018* being held August 26-29 in Chicago.

## **10. Report on planning for INTER-NOISE 2019 (Madrid) and INTER-NOISE 2020 (Seoul)**

Antonio Pérez-López, the President of *INTER-NOISE 2019* reported on the plans for the Congress to be held in 2019 Madrid June 16-19. More information can be found on the Congress website, [www.internoise2019.org](http://www.internoise2019.org).

There was not a representative present to report on *INTER-NOISE 2020*. Marion Burgess gave a brief update on the status of the Congress based on their presentation at the preliminary Future Congress Technical Planners (FCTP) Meeting. The Congress will be held August 23-26 in Seoul, Korea.

## **11. I-INCE Governance**

Dave Holger, Vice President, Rules & Governance, reported that after the major revisions of the I-INCE Rules in 2016-2017, there are no proposed changes at this time. Internal to the I-INCE Board, the duties and responsibilities of the I-INCE officers and Board members were updated in 2017-2018.

## **12. Report of the Vice President for Technical Activities**

Vice President for Technical Activities, Patricia Davies, reported on the *technical activities* of the I-INCE. She reported that 19 I-INCE travel awards were given to young professionals for 2018 and commented that the number of applications was lower than in previous years. Patricia requested that the General Assembly representatives relay this to their Member Society to encourage their young professions to apply for these awards as posted on the I-INCE website. She reported that inaugural Practice of Noise Control school was quite successful and is planned for Madrid in 2019. She also announced the Future Congress Technical Planners meeting to be held later in the week and encouraged participation. Patricia also said that I-INCE Lecture series will continue with her presentation at INTER-NOISE 2018 and one by André Fiebig at INTER-NOISE 2019. The I-INCE Lecture from 2017 is on the I-INCE website along with an video presentation from the 2017 I-INCE Symposium.

## **13. Report of the I-INCE Vice President for Communications and Webpage**

Joe Cuschieri, Vice President for Communication and Webmaster, reported on the activities relating to *communications* and the web page including Noise News International (NNI), Noise Control Engineering Journal (NCEJ), the On-line Digital Library, and the I-INCE web site. For NNI, Joe requested the support of those present in identifying potential advertisers which would help lower the costs to I-INCE and INCE-USA. For NCEJ, he noted that there is a new online paper submission process and that Associate Editors are now in place. In regard to the Digital Library, Joe reminded the Member Societies that the database is available without charge to I-INCE Member Societies and their members through a link on the I-INCE website and a password from the Member Society.

## **14. Other Business**

This time was used to discuss several topics in response to questions from the attendees. It was noted that the I-INCE Symposia opportunity is still available, however, there have not been any recent valid proposals and that the funds available for the symposia were used to fund the Practice of Noise Control School for 2018. Marion Burgess reported on the International Year of Sound status which is now planned for 2020 as weeks of sound in which INTER-NOISE 2020 will be one of those weeks. In response to a question, Steve Hambric reported that there is activity addressing a common INTER-NOISE website template and possibly later, a standardization of abstract and paper submission.

**15. Next Meeting**

The 2019 meeting of the General Assembly of I-INCE is tentatively planned for 2019 June 16 at 1400, prior to the opening of INTER-NOISE 2019 in Madrid. The location will be determined and announced when available.

**16. Close**

The meeting was adjourned at 15.00 by President Burgess.

Respectfully submitted,

Paul Donovan  
Secretary General  
Approved: 2019 June XX