

INTERNATIONAL I-INCE

MINUTES OF THE 35th MEETING OF THE GENERAL ASSEMBLY SUNDAY, 2009 AUGUST 23 OTTAWA, CANADA

1. Opening:

President G. Daigle opened the General Assembly meeting at 13.05 on Sunday, 2009 August 23 in the Governor General 2 Room in the Westin Ottawa Hotel in Ottawa, Canada.

2. Roll Call: The roll call of the Member's Societies was conducted by sign up sheet.

Representatives of the following Member Societies were present:

Australia:	Australian Acoustical Society
Austria:	Österreichische Arbeitsring für Lärmbekämpfung
Belgium:	Association Belge des Acousticiens
Brazil:	Sociedade Brasileira de Acustica
Canada:	Canadian Acoustical Association.
Czech Republic:	Czech Acoustical Society
Denmark:	Danish Acoustical Society
Europe	INCE/Europe
France:	Societe Francaise d' Acoustique
Germany:	Deutsche Gesellschaft für Akustik
Germany:	NALS im DIN und VDI
Hong Kong:	Hong Kong Institute of Acoustics
International:	Iberoamerica Federation of Acoustics (FIA)
Italy	Associazione Italiana de Acustica
Japan:	Acoustical Society of Japan
Japan:	INCE/Japan
Korea:	Acoustical Society. of Korea
Korea:	Korean Society for Noise and Vibration Engineering
New Zealand:	New Zealand Acoustical Society
Norway:	Acoustical Society of Norway
Poland:	Committee on Acoustics - Polish Academy of Sciences
Portugal:	Sociedade Portuguesa de Acustica
Sweden:	Swedish Acoustical Society
Switzerland:	Schweizerische Gesellschaft für Akustik
Turkey:	Turkish Acoustical Society
United Kingdom:	Institute of Acoustics
United States:	Acoustical Society of America
United States:	Institute of Noise Control Engineering of the USA

Absent:

Chile	Acoustical Society of Chile
China:	Acoustical Society of China
Finland:	Acoustical Society of Finland

Greece:	Hellenic Acoustical Society
Hungary:	Acoustical Commission of the Hungarian Academy of Sciences
Hungary:	OPAKFI
India:	Acoustical Society of India
Lithuania:	Lithuanian Acoustical Society
Mexico:	Instituto Mexicana de Acustica
Netherlands:	Nederlands Akoestisch Genootschap
Romania:	Academia Romana Comisia d'Acoustica
Russia	Eastern European Acoustical Association
Singapore:	The Environmental Engineering. Society of Singapore
Slovakia:	Slovak Acoustical Society
Slovenia:	Slovenian Acoustical Society
Spain:	Sociedad Espanola de Acustica

3. Adoption of the Agenda:

The draft agenda was reviewed and approved. The approved agenda is appended as Attachment 1.

4. Minutes:

The President asked for comments or corrections to the Draft Minutes of the 34th Meeting of the General Assembly (Shanghai, China) as distributed and posted on the I-INCE website. There were no comments. The minutes were approved without modification.

5. Report of the President

President Daigle reported on the current state of the International Institute of Noise Control Engineering as follows:

- I-INCE currently has 42 Members from 36 countries, 8 Sustaining Members and 6 Institutional Members.
 - A new initiative of the Institute is to provide young scientists/engineers grants of approximately 500 EUR to attend Inter-Noise Congresses. 10-12 grants will be made for the 2010 Inter-Noise Congress in Lisbon, Portugal. Details will be posted on the website and distributed to the member societies by email.
 - President Daigle noted that there will be a CAETS Forum on Monday through Wednesday of the Congress. It is chaired by T. Kihlman. Information was also provided in the congress registration information packets.
 - The President reported that the Board of Directors elected the following Officers and Directors of the Institute.
 - President-Elect – J. Scheuren (3 year term)
 - Secretary General – R. Bernhard (3- year term)
 - Treasurer – J.P. Clairbois (1-year term)
 - Vice President – Europe/Africa Region, L. Maffei (3-year term)
 - Vice President – Pan-America Region, P. Donovan (3-year term)
 - Vice President – Communications, G. Maling (4-year term)
 - Vice President – Global Noise Policy, T. Kihlman (4-year term)
 - Vice President – Rules & Governance, B. Lang (4-year term)
- The entire slate of Officers and Directors is appended as Attachment 2.
- The President reported on Inter-Noise series planning

- Inter-Noise will be held 2010 June 13-17 in Lisbon, Portugal
- Inter-Noise will be held 2011 September 4-7 in Osaka, Japan
- Inter-Noise 2012 will be held in the Pan America Region. The board is currently in negotiations with the host society. The date and venue will be announced as soon as possible.
- Inter-Noise 2013 will be held in the Europe/Africa Region. The Congress Selection Committee reviewed three informal proposals. These three Member Societies will be invited to make formal proposals next year and a final selection will be made based on those proposals.
- Inter-Noise 2014 will be held in the Asia/Pacific Region.

6. Report of the Secretary General:

I-INCE Secretariat

The Secretary General reported that the Secretariat is at the University of Notre Dame. The Secretariat is functioning well. The immediate challenge of the Secretariat is communications with Member Societies. Anyone interested in being a friend of the International Institute of Noise Control Engineering who would like to receive copies of emails distributed to Member Societies to follow-up on those actions is invited to offer their email address on the roster form so that they can be informed of future activities.

The Secretary General reported that there are no Member Society actions required.

7. Report of the Treasurer:

Financial Report

The Treasurer gave the report of the 2008 budget which has been closed. The report is appended as Attachment 3. The Treasurer reported on the status of the 2009 budget. Budget items seemed to be in line with the projected budget shown a year ago. The 2009 budget is appended as Attachment 4. The proposed 2010 budget was discussed. Each of the significant items of that budget was discussed by the Treasurer. The projected budget for 2010 is appended as Attachment 5. There were no comments or questions from the General Assembly delegates

8. Election of Membership of the Congress Selection Committee

The slate of members of current Congress Selection Committee was reviewed. It was noted that there are three open positions on the member slate; R. Hellweg from the Pan America Region, Y.H. Kim from Asia Pacific Region, and T. Gjestland from the Europe/Africa Region. It was also noted that the Vice President for Europe/Africa for 2010-2012 will be L. Maffei and the Vice President for Pan America for 2010-2012 will be P. Donovan. Three nominations were presented from the floor; T. Gjestland from the Europe/Africa, C. Burroughs from the Pan American Region and T. Ho from the Asia Pacific Region. No other nominations were offered. Since there three positions to be filled, the slate was accepted by acclamation. The membership of the 2010 Congress Selection Committee is appended as Attachment 6.

9. Inter-Noise 2009

T. Nightingale, President of Inter-Noise 2009 reported at the time of the meeting there were 657 papers at the conference; 575 of these would be presented as oral papers, 75 as posters and 7 as distinguished lectures. The CAETS forum would be conducted in parallel with the technical sessions of the congress. The Exhibition has 56 booths. The attendance preregistered for the

Congress includes 815 individuals including 626 full registrants, 123 students and 66 accompanying persons.

10. Inter-Noise 2010

J. Patricio, President of Inter-Noise 2010, gave a presentation on the status of planning for Inter-Noise 2010. The Congress will be held in Lisbon, Portugal 2010 June 13-17. The theme of the Congress is Noise & Sustainability. President Patricio presented a video description of the city and the venue for the Conference.

11. Governance

W. Lang reported that over the next year a review will be conducted of the By-Laws of the Institute, the Rules of the Institute and the duties and responsibilities of the Officers. As appropriate, changes will be brought to the General Assembly for review and/or approval.

12. Report of the Vice President for Technical Activities

Technical Study Groups

R. Singh reported on the progress of the Technical Study Groups (TSG).

- TSG1 has prepared a comment draft which is currently being edited and will be sent to the Member Societies for review.
- The TSG3 report is posted on the I-INCE website. The effort is complete and the TSG has been disbanded.
- The effort of TSG6 is 99% complete. They expect to have a comment draft available to be sent to the Member Societies soon.
- TSG7 has developed a new mission which has been approved by the Board of Directors. TSG7 will include contributions from the CAETS Forum. The information gathered at the CAETS Forum will be included in the TSG7 report.
- TSG8 has been abandoned. The preliminary findings of TSG8 have been distributed to an 'education' task force chaired by D. Holger.
- The proposal for TSG9 – Metrics for Environmental Noise Assessment & Control has been distributed to the Member Societies. The Member Societies voted 11 for, 1 against. The General Assembly was asked to approve the formation of TSG9. The General Assembly approved by acclamation. TSG9 met on Sunday morning.

Future Congress Technical Planning Committee (FCTP)

R. Singh reported that there will be a Future Congress Technical Planning Committee (FCTP) on 26 Aug from 13.40 – 15.20. The organizers of Inter-Noise 2009 report that approximately one-third of the technical program of the congress came from the FCTP that was conducted in 2008 in Shanghai. The meeting of the FCTP will consider the technical programs for both Inter-Noise 2010 and 2011.

R. Singh also reported the future tasks of the Vice President for Technical Activities will include updating the I-INCE website technical activities sections and to finish the Technical Study Group reports that are currently in progress.

13. Report of the Vice President for Communications

Noise News International (NNI)

G. Maling reviewed all of the details of current NNI distribution. He then reviewed the budget for

NNI. For last fiscal year, NNI ran a greater than 31,000 USD shortfall, which was paid up by INCE/USA.

Starting next year, NNI will be distributed in pdf format only. There are many advantages of this type of distribution. We will be able to achieve wider circulation and delivery will be immediate. We will be able to provide hot links to advertisers, use color throughout, cost will be lower and we will be able to find money in the budget to hire a professional editor. The format will also allow us to add issues of NNI to the archives that date back to 2003. A draft media kit for advertisers has been prepared. A website has been created by J. Cuschieri at noisenewsinternational.net. Distribution for INCE/USA would be accomplished by informing members about possible download of the document. For all Member Societies of I-INCE there will be a location on the website to register if they want email delivery of NNI or to receive notification that the issue has been posted. The NNI issue will be posted on a website, and those who register, will be notified when it is posted so they can do their own download.

Noise Control Engineering Journal (NCEJ)

C. Burroughs reported on the status of the Noise Control Engineering Journal (NCEJ). In 2008 there were more than 100 submissions. In 2009 there are projected to be more than 100 submissions as well. The last three issues have had more than 10 papers each. The time from submission to publication is approximately 9-10 months. This year there were three special issues; one on tire pavement noise that had 11 papers, one on fan noise that had 10 papers and one on workplace noise that had 6 papers. The Journal is on schedule. There are three special issues planned; one on soundscapes, one on military noise and one on wind turbines. By the end of the year, the CD ROM for NCEJ will hold approximately 200 papers.

C. Burroughs also reported that NCEJ subscriptions are now available to individuals. INCE/USA members, plus Member Societies of INCE currently receive NCEJ. INCE/USA is making a stand-alone subscription possible. Interested individuals can contact INCE/USA. Libraries with subscriptions now receive only electronic copies of NCEJ. Individual NCEJ papers are available on-line for \$4USD per download. The fee is priced specifically to only cover costs.

On-line

C. Burroughs also reported on online access to INCE documents. Currently all 750 papers of NCEJ are available. There are 8227 conference papers, including all conference papers from Inter-Noise 1995 – Inter-Noise 2007. Papers from Inter-Noise 94 and Inter-Noise 2008 are ready to be posted. This will add 1100 more papers. In the future, additional Inter-Noise papers will be added back to Inter-Noise 92 and there will be additional historical NCEJ papers added to the electronic database.

14. Other Business

There was a discussion about the I-INCE effort to write a report for CAETS. The findings of the workshops thus far have pointed out that a 10-20 dB reduction of noise is needed at the source. Policy changes are needed in order to accomplish this goal. The second CAETS forum will be this week at the Congress venue. The two CAETS workshops will be summarized for CAETS. In order to implement the recommendation, it would be useful if practitioners from several countries would volunteer to pursue and test the recommendations of the report.

15. Time and place of the next meeting

The next meeting of the I-INCE General Assembly will be 2010 June 13 in Lisbon, Portugal . Time and place will be announced.

16. Closing of the meeting

I-INCE President Daigle closed the 35th meeting of the I-INCE General Assembly at 14.40.

Respectfully submitted,

Robert J. Bernhard
Secretary-General
Approved: 2010 June 13



INTERNATIONAL INSTITUTE OF NOISE CONTROL ENGINEERING

Draft Agenda
2009 General Assembly Meeting

Place: Governor General II Room
Westin Ottawa Hotel,
Ottawa, Canada

2009 August 23
Time: 13.00-15.45

1. Opening of the meeting by the President.
2. Roll call of delegates. (Bernhard)
3. Adoption of the Agenda. (Bernhard)
4. Approval of the minutes of the Thirty-fourth Meeting held in Shanghai, China, 2008 October 26 (*The draft minutes are posted on the I-INCE web site at <http://www.i-ince.org/links/2008-minutes%20draft.pdf>.*) (Bernhard)
5. Report of the President. (Daigle)
 - current state of the International Institute of Noise Control Engineering
 - new initiatives of the Institute
 - report of the Nominating Committee
 - planning for INTER-NOISE 2010, INTER-NOISE 2011, INTER-NOISE 2012, INTER-NOISE 2013, and INTER-NOISE 2014.
6. Report of the Secretary-General on the affairs of I-INCE. (Bernhard)
 - Report of the Secretariat
 - Matters relating to I-INCE membership
7. Report of the Treasurer of I-INCE (Clairbois)
 - Review of the audited account for fiscal year 2008.
 - Report on the budget for 2009.
 - Consideration of preliminary budget for 2010.
8. Membership of the Congress Selection Committee (CSC). (Daigle)

According to the procedures of the CSC (I-INCE Rules, Part 3) as posted on the I-INCE web site on 2006.01.23, the General Assembly shall appoint members who shall serve for a three-year term. The membership of the current CSC is

President: G. Daigle	2009-2012
VP Europe/Africa: B. Berry	2009-2009
VP Pan America: P. Donavan	2010-2012

VP Asia/Pacific: M. Burgess 2009-2011

Europe/Africa

T. Gjestland 2007-2009
B. Schulte-Fortkamp 2008-2010
M. Berengier 2009-2011
J. Turret 2009-2011

Pan America

R. Hellweg 2007-2009
S. Gerges 2008-2010

Asia-Pacific

Y.-H. Kim 2007-2009
J. Lai 2008-2010
S. Kuwano 2009-2011

Nominations shall be called for under this item of the agenda for the CSC members with terms expiring in 2009. Each nominated candidate or the nominator should be prepared to summarize their experience in international congress selection and organization.

9. Report on INTER-NOISE 2009 (Ottawa, Canada) by a member of the Congress Organizing Committee.
10. Report on planning for INTER-NOISE 2010 (Lisbon, Portugal) by a member of the Congress Organizing Committee.
11. Changes in I-INCE Governance (Lang)
12. Report on status of current I-INCE technical activities by the Vice President for Technical Activities. (Singh)
 - Report on the establishment of TSG 9 “Metrics for Environmental Noise Assessment and Control”.
 - Report on the status of the work of the other Technical Study Groups
 - First meeting of the Future Congress Technical Planners
13. Report of the I-INCE Vice President for Communications on the current status of *Noise News International*, the *Noise Control Engineering Journal*, electronic availability of journal and conference papers and other I-INCE publications. (Maling)
14. Other business.
15. Time and place of the next meeting.
16. Closing of the meeting.



Robert J. Bernhard
Secretary General

Attachment 2

I-INCE Officers and Directors (2010)

<u>Office</u>	<u>Office Holder</u>	<u>Term (years)</u>	<u>Ending</u>
President	Gilles Daigle	4	2012.12.31
President-Elect	Joachim Scheuren	3	2012.12.31
Immediate Past President	Hideki Tachibana	4	2012.12.31
Secretary General	Robert Bernhard	3	2012.12.31
Treasurer	Jean Pierre Clairbois	1	2010.12.31
VP Asia-Pacific	Marion Burgess	3	2011.12.31
VP Europe-Africa	Luigi Maffei	3	2012.12.31
VP Pan-America	Paul Donovan	3	2012.12.31
VP Communications	George Maling	4	2013.12.31
VP Technical Development	Samir Gerges	3	2011.12.31
VP Technical Activities	Raj Singh	3	2011.12.31
VP Global Noise Policy	Tor Kihlman	4	2013.12.31
VP Internal Communications & Webmaster	Joe Cuschieri	3	2011.12.31
VP Rules and Governance	Bill Lang	4	2013.12.31
Director Representing I-N 04	Josef Novak	6	2010.12.31
Director Representing I-N 05 and VP Technical Development	Samir Gerges	6	2011.12.31
Director Representing I-N 06	David Holger	6	2012.12.31
Director Representing I-N 07	Temel Belek	6	2013.12.31
Director Representing I-N 08	Jing Tian	6	2014.12.31
Director Representing I-N 09	Trevor Nightingale	6	2015.12.31

2008 Financial Report

I-INCE FINANCIAL REPORT 12-2008	EURO	
Revenues 2008		Credit balance 2008
Transfer of credit balance 2007-12-31	124 736.67 €	
Dues sustaining, institutional and sustaining members effectively paid	21 835.00 €	Revenues-Expenses 134 378.05 €
Interests on deposits	3 445.15 €	
Support of I.INCE to NNI from IN08 (507x20\$)	7 063.80 €	
Total revenues	157 080.62 €	
Expenses 2008		State of accounts on 2008-12-31
transfer & bank costs	164.78 €	Current 431 0072711 28 (\$) - €
Maintenance Website (july 2008/july 2013)	66.81 €	Current 431 0072711 28 (€) 1 013.68 €
treasurership 2008	1 000.00 €	Deposit 431 0072710 27 67 467.33 €
travel support	3 072.07 €	Deposit 431 0072719 36 71 133.66 €
Support of I.INCE to NNI from IN08 (507x20\$)	7 063.80 €	
Support Noise News International+	8 000.00 €	
NNI Editor	2 000.00 €	incomes affected 07received 08 - 8 222.47 €
ICA 2008 subscription	25.00 €	expenses affected 07paid 08 10 249.66 €
Board meeting	1 310.11 €	expenses to come - 8 088.80 €
		incomes to come 825.00 €
Total expenses	22 702.57 €	TOTAL 134 378.06 €
(signed) 		 (signed)
prepared by J-P. Clairbois, treasurer, on 2008-12-31		still to be audited

International INCE Financial Report for 2008.

The 2008 financial report for International INCE has been released with the following statement by the auditor.

We have examined the consolidated balance of the International Institute of Noise Control Engineering for the period of 2008 and the related statements of operation and retained earnings and changes in financial position for the year then ended. Our examination was made in accordance with the generally accepted auditing standards and, accordingly, included such tests of the accounting records and such other auditing procedures as we considered necessary in the circumstances. In our opinion, the aforementioned statements present fairly the financial position of the International Institute of Noise Control Engineering, and the results of its operations and changes in its financial position for the year then ended, in conformity with the general accepted accounting principles applied on a consistent basis.

Leuven-Heverlee, 11th August 2009,

(signed) 

Prof. Gerrit Vermeir

Attachment 4

2009 Intermediate Financial Report

I-INCE intermediate FINANCIAL REPORT 2009	EURO			
Revenues 2009		Credit balance 2009		
Transfer of credit balance 2008-12-31	139,614.67 €			
Dues sustaining, institutional and sustaining members (invoiced)	23,435.00 €	Revenues-Expenses		
Interests on deposits	1,780.17 €			
Support of I.INCE to NNI from IN09 (estimation)	11,844.68 €			
Total revenues	176,674.52 €			
Expenses 2009		State of accounts on 2009-08-11		
transfer & bank costs	127.96 €	Current 431 0072711 28 (\$)		
IINCE contribution to publication and distribution of NNI	8,000.00 €	Current 431 0072711 28 (€)		
honorarium NNI editor	2,000.00 €	Deposit 431 0072710 27		
Support of I.INCE to NNI from IN09 (estimation)	11,844.68 €	Deposit 431 0072719 36		
ICA 2009 subscription	25.00 €			
cost treasurership (secretariat, mailing)	1,000.00 €			
different costs TSG's	2,000.00 €	expenses 2009 to come		
special costs president	1,000.00 €	incomes to come (invoiced dues not yet paid)		
travel support	5,000.00 €	Support NNI from IN 2009 (estimation)		
		incomes 09 affected 08		
		expenses 09 affected 08 (IN08 support to NNI)		
Total expenses	30,997.64 €	TOTAL		
(signed)				
prepared by J-P. Clairbois, treasurer, on 2009-08-11				still to be audited

Attachment 5

2010 Proposed Budget

PRELIMINARY BUDGET 2010				EURO
revenues				
Expected membership fees				
	small	16	250.00	4,000.00
	medium	17	500.00	8,500.00
	large	8	750.00	6,000.00
Sustaining membership		9	520.00	4,680.00
Institutional membership		7	75.00	525.00
Estimated bank account interest				1,000.00
Estimated income Inter.Noise 2010				12,000.00
Total estimated income				36,705.00
Expenses				
IINCE contribution to publication and distribution of NNI				8,000.00
honorarium NNI editor				2,000.00
Support of I.INCE to NNI from Inter-Noise 2010				12,000.00
ICA 2009 subscription				25.00
cost treasurership (secretariat, mailing)				1,000.00
different costs TSG's				2,000.00
special costs President				1,000.00
travel support				3,000.00
maintenance website 3500 \$ in € (only 2010)				3,000.00
Google sponsored link				0.00
contribution cost secretariat				0.00
support to young participants (transfer & bank costs)				6,000.00
Total estimated expenses				38,025.00
Estimated results on 2010-12-31				-1,320.00

Attachment 6

2010 Congress Selection Committee

<i>President-Elect:</i>	J. Scheurem	2010-2012
<i>VP Europe/Africa:</i>	L. Maffei	2010-2012
<i>VP Pan America:</i>	P. Donovan	2010-2012
<i>VP Asia/Pacific:</i>	M. Burgess	2009-2011
<i>Europe/Africa</i>		
T. Gjestland		2010-2012
B. Schulte-Fortkamp		2008-2010
M. Berengier		2009-2011
J. Tourret		2009-2011
<i>Pan America</i>		
C. Burroughs		2010-2012
S. Gerges		2008-2010
<i>Asia-Pacific</i>		
T. Ho		2010-2012
J. Lai		2008-2010
S. Kuwano		2009-2011