

INTERNATIONAL I-INCE

MINUTES OF THE 34th MEETING OF THE GENERAL ASSEMBLY SUNDAY, 2008 OCTOBER 26 SHANGHAI, CHINA

1. **Opening:**

President H. Tachibana opened the General Assembly meeting on Sunday, 2008 October 26, in Room 3B of the Shanghai International Convention Center (SHICC)/Oriental Riverside Hotel, Shanghai, China.

2. **Roll Call:**

The roll call of the Member's Societies was conducted by sign up sheet.

Representatives of the following Member Societies were present:

Australia:	Australian Acoustical Society
Austria:	Österreichische Arbeitsring für Lärmbekämpfung
Belgium:	Belgische Akoestische Vereniging
Brazil:	Sociedade Brasileira de Acustica
Canada:	Canadian Acoustical Association.
China:	Acoustical Society of China
Denmark:	Danish Acoustical Society
Europe	INCE/Europe
France:	Societe Francaise d' Acoustique
Germany:	Deutsche Gesellschaft für Akustik
Hong Kong:	Hong Kong Institute of Acoustics
Japan:	INCE/Japan
Japan:	Acoustical Society of Japan
Korea:	Acoustical Society. of Korea
Korea:	Korean Society for Noise and Vibration Engineering
New Zealand:	New Zealand Acoustical Society
Norway:	Acoustical Society of Norway
Portugal:	Sociedade Portuguesa de Acustica
Slovenia:	Slovenian Acoustical Society
Spain:	Sociedad Espanola de Acustica
Sweden:	Swedish Acoustical Society
Turkey:	Turkish Acoustical Society
United Kingdom:	Institute of Acoustics
United States:	Acoustical Society of America
United States:	Institute of Noise Control Engineering of the USA

Absent:

Chile	Acoustical Society of Chile
Czech Republic:	Czech Acoustical Society
Finland:	Acoustical Society of Finland
Germany:	NALS im DIN und VDI
Greece:	Hellenic Acoustical Society
Hungary:	Acoustical Commission of the Hungarian Academy of Sciences
Hungary:	OPAKFI
Italy	Associazione Italiana de Acustica

Lithuania:	Lithuanian Acoustical Society
Mexico:	Instituto Mexicana de Acustica
Netherlands:	Nederlands Akoestisch Genootschap
Poland:	Committee on Acoustics - Polish Academy of Sciences
Romania:	Academia Romana Comisia d'Acoustica
Russia:	Eastern European Acoustical Association
Singapore:	The Environmental Engineering. Society of Singapore
Slovakia:	Slovak Acoustical Society
Switzerland:	Schweizerische Gesellschaft für Akustik

3. **Approval of the Agenda:**

The draft agenda was reviewed and approved with special emphasis on preparation for agenda item #8, Election of New Members of the Congress Selection Committee. The approved agenda is appended as Attachment 1.

4. **Minutes:**

Draft minutes of the Thirty-Third Meeting of the General Assembly (Istanbul, Turkey, 2007, as distributed and posted on the I-INCE website) were approved without discussion.

5. **Report of the President**

President Tachibana reported on the current state of the International Institute of Noise Control Engineering as follows:

- I-INCE currently has 41 Member Societies from 33 countries, 12 Sustaining Members and 6 Institutional Members.
- I-INCE is considering several new initiatives which will be discussed under Item 11 & 12 of the Agenda
- Report of the Nominating Committee
 - President, G. Daigle
 - Past President, H. Tachibana,
 - Vice President – Technical Activities, R. Singh (3-year term)
 - Vice President – Development, S. Gerges (3-year term)
 - Vice President – Asia Pacific Region, M. Burgess (3-year term)
 - Vice President – Europe/Africa Region, B. Berry (1-year term)
 - Director representing Inter-Noise 2008, Jing Tian (6-year term)
 - Secretary General, R. Bernhard (1-year term)

The complete slate of Officers and Directors of I-INCE is appended in Attachment 2.

- Inter-Noise Series Planning
 - Inter-Noise 2009 – Ottawa, Canada, 2009 August 23-26
 - Inter-Noise 2010 – Lisbon, Portugal, 2010 June 13-17
 - Inter-Noise 2011 – 2 formal proposals were reviewed at the Congress Selection Committee. The Board of Directors was in formal negotiations with the top ranked proposal. The venue and date will be announced as soon as possible.
 - Inter-Noise 2012 – Two preliminary plans were reviewed by the Congress Selection Committee and feedback was given to the Member Societies
 - Inter-Noise 2013 – A decision has been made that the Congress will be held in the Europe/Africa Region.

6. **Report of the Secretary General:**

I-INCE Secretariat

The I-INCE Secretariat has moved to the University of Notre Dame. The Secretariat seems to be functioning reasonable well. The immediate challenge for the Secretariat is to maintain current contact information for the Member societies. The delegates of the General Assembly were asked to please forward any new contact information if the member society changes Presidency or changes their Secretariat location or contact information. Also, any new web site locations should be reported as they occur.

Member Society Applications

- The member society from the Acoustical Commission of the Hungarian Academy of Sciences contacted the President and Secretary General of I-INCE requesting that they be dropped from membership in the I-INCE as a result of duplicate representation with the other Hungarian Society, OPAKFI. They did not request Observer status. The Board of Directors' has recommended this request be accepted and so the Acoustical Commission of the Hungarian Academy of Sciences will be dropped from Membership.
- The German Society Gesellschaft für Akustik (DEGA) has requested that they be changed from medium classification to large classification. The Board of Directors of DEGA has approved this request and the Board of Directors of I-INCE has approved this request. The Secretary General and the Secretariat of DEGA will resolve the formalities of this change of status to large society of I-INCE. The Secretary General congratulates DEGA on its growth in size and activity such that it now merits large society status in I-INCE.
- The Member Societies in Mexico and Lithuania were delinquent in dues and have been identified as in troubled status with I-INCE. Delegates were encouraged to contact any members they know in either of these societies to encourage them to reactivate membership and to be greater participants in I-INCE. Action will be deferred until next year at this time and the Secretary General and the Officers of I-INCE will attempt to make contact with the member societies to find out their intentions.

7. Report of the Treasurer:

Financial Report

The Treasurer reported on the financial status of the Institute.

Payment of Dues

The Treasurer reported that dues payments were typical of a normal year. The Treasurer continues to work with members on the collection of dues.

Budget 2008

The current I-INCE budget for 2008, January 1 – December 31 was presented. The budget income was estimated to be 36,856 EUR and the budgeted expenses to be 41,117 EUR.

Estimated Budget 2009

A draft estimated I-INCE budget for the year 2009 January 01 to 2009 December 31 was presented. The dues for 2009 will be 250 EUR for small Member Societies, 500 EUR for medium Member Societies, and 750 EUR for large Member Societies. These dues are unchanged from 2008. The budget was estimated to be 36,705 EUR revenue and 33,225 EUR expenditures. A question was asked from the floor about how I-INCE should use the large balance that has accumulated in its accounts. The response from T. Kihlman was that the Board has considered several proposals to assist young members in participating in I-INCE activities, including travel support. The Board of Directors was not able to develop all of the details of this proposal in order for it to be approved by the Board of Directors and the General Assembly for the current year so it will not be active for 2009. Such a proposal will be developed and brought to the I-INCE General Assembly meeting in 2009.

The Treasurer's report was approved.

Supporting data for the report of the Treasurer is posted on the I-INCE website at www.i-ince.org under "Finances".

8. Membership of the Congress Selection Committee

The 2008 Congress Selection Committee membership was

President-elect: G. Daigle	2004-2008
VP Europe/Africa: B. Berry	2006-2008
VP Pan America: P. Donovan	2007-2009
VP Asia/Pacific: M. Burgess	2006-2008

Europe/Africa

A. Guney	2006-2008
T. Gjestland	2007-2009
B. Schulte-Fortkamp	2008-2010

Pan America

P. Schomer	2006-2008
R. Hellweg	2007-2009
S. Gerges	2008-2010

Asia-Pacific

S. Kuwano	2006-2008
Y.-H. Kim	2007-2009
J. Lai	2008-2010

The President-Elect had not been identified and therefore the Chair of the Congress Selection Committee was currently open. Two of the members of the Congress Selection Committee were Vice Presidents for regions. Both of those candidates have been reelected and will continue to serve on the Congress Selection Committee. Those members were B. Berry and M. Burgess.

The following terms were expiring; the term for A. Guney, the term for P. Schomer, the term for S. Kuwano. Nominations were requested from the floor. The following were nominated; J. Cuschieri, P. Schomer, S. Kuwano, J. Tourret, and M. Berengier. Since there were more than three nominations, the General Assembly held a written ballot. Each representative of the Member Society was requested to vote for three of the candidates.

In the first round of elections, the votes were as follows: Kuwano-20, Schomer 14, Tourret-14, Berengeir-14, Cuschieri-10. Kuwano was elected to the Congress Selection Committee and Cuschieri was removed from the slate.

In the second round of voting, the delegates were asked to vote for two candidates from Schomer, Tourret and Berengier. The results were as follows: Tourret-18, Schomer-15, Berengier-15. Tourret was elected to the Congress Selection Committee.

A third vote was taken to break the tie between Schomer and Berengier. In the third round of voting, Berengier received 12 votes and Schomer received 9 votes. Therefore the new members of the Congress Selection Committee were S. Kuwano, J. Tourret and M. Berengier.

9. Inter-Noise 2008

The President of Inter-Noise 2008, Jing Tian reported on the current state of the 2008 Inter-Noise Congress. He reported that the sponsors were I-INCE, the Acoustical Society of China and the Institute of Acoustics of the Chinese Academy of Sciences. He reported that the Technical Committee had received 817 abstracts and 636 papers. Sixty-two percent of the papers were from Asia Pacific Region, thirty-two percent were from Europe and six percent were from Pan American Region. The Congress had 87 oral and poster sessions on 37 topics. He reported that the budget was projected to have 2,770,000 RMB for income and 2,747,000 RMB in expenses. The Congress was expected to break even. He reported that at the time of the General Assembly meeting there have been 795 pre-registrants and 35 exhibitors. When attendance includes also accompanying persons and students, as well as complimentary registrations, the total attendance was projected to be close to 1000 people.

10. Inter-Noise 2009

Trevor Nightingale, co-President of Inter-Noise 2009 made a presentation to the General Assembly. The presentation provided information about the organizing committee, travel arrangements, and the venue, which is the Westin Hotel in Ottawa, Canada. The Congress will have 3 Plenary Sessions and 4 Keynote Sessions. The Keynote sessions will be held concurrently on Monday and Tuesday morning. He also talked about the social events that will accompany Inter-Noise 2009. Active 2009 will be held just prior to the Inter-Noise at the same venue in Ottawa, Canada. Important dates for the Congress are as follows: abstracts will be due 2009 January 23, papers will be due 2009 May 22, and the Congress will be held 2009 August 23-26.

11. I-INCE Governance

As Member Societies had been notified prior to the meeting, the Board of Directors was interested in making changes to I-INCE Rules Parts 4 and Part 6, related to the Congress Planning Committee and Technical Divisions. The Board of Directors recommends that I-INCE Rules Part 6 be withdrawn and that a modified version of I-INCE Rules Part 4 be approved.

The proposal to change the I-INCE rules were accepted without discussion.

12. Technical Activities

A. Marsh reported that a voting draft has been circulated for Technical Study Group 3; "Survey of Legislation, Regulations and Guidelines to Control Community Noise". He noted that two changes had been received since the voting draft was distributed; one from France describing the z-rating network for music recordings and the other from New Zealand to fill in open information in the tables in the final report related to legislation regulations for community noise in New Zealand. Both of these sets of new information can be easily added to the final report of TSG 3. The representative from the Member Society in Denmark reported that he had not received the voting draft and would abstain from the vote. The Secretary-General commented that he would follow up with the representative from Denmark to find out why they did not receive the voting draft. There was no further discussion of the final report of TSG 3 and the voting draft was approved.

A. Marsh then described the activities of the other Technical Study Groups. The work of TSG 3 is done and the TSG is discharged. TSG 1 has begun a draft. The Vice President of Technical Activities will review this draft and circulate it as appropriate. The convener of TSG 6 has had recent health problems and the Technical Study Group has not been able to meet. The Vice President of Technical Activities will follow-up to ensure that the work of TSG 6 continues. The work of TSG 7 has not been progressing well. The conveners and the Vice President have reviewed the situation and planned to redirect the work of the TSG 7 with a new approach and will anticipate that the TSG

activities will be reenergized in the next year. TSG 8 on Noise Control Education had a proposal approved last year at the General Assembly with co-conveners K. Attenborough and W. Lang. However, when the Member Societies were asked to nominate members to the Technical Study Group they received very low response. It was proposed that the conveners would abandon this effort and look for alternative ways for the Noise Control Education Initiative to be moved forward. The General Assembly approved the proposal to abandon TSG 8 on Noise Control Engineering Education. A brief report of the activities of the Technical Study Groups is appended as Attachment 3.

A. Marsh reported that the first meeting of the Future Congress Technical Planners (FCTP) was to be held on Wednesday 2008 October 29 from 13.00 – 15.00. The purpose of the FCTP is to get more people involved in conference planning and to help the congress organizing committee. A. Marsh invited all members attending the General Assembly to try and attend the FCTP meeting on Wednesday.

13. Communications

The Vice President for Communications, G. Maling, reported that the Board of Directors of INCE/USA and I-INCE have approved that Noise News International (NNI) move from printed copy to electronic copy in pdf format starting in March 2010. Advantages of this change include the fact that more copies of NNI will be possible, distribution will be faster and more complete and difficulties with shipping will be avoided. The disadvantages are that NNI will receive less advertising income and less library subscriptions, but these items were offset by the significant savings in publication cost that will be achieved with the change to an electronic format.

There were no comments from the General Assembly about this change.

Online Paper Availability

C. Burroughs reported that there are currently 5,000 conference papers available online for a download cost of 4.00 USD per paper. These conference papers include all of the NOISE-CON papers going back to the beginning of the series and all Inter-Noise papers, except for Inter-Noise 2000 and Inter-Noise 2007 which will be added shortly. Very soon there will be 6,000 conference papers available that will be searchable by Author, Title and INCE classification. In addition, papers of Noise Control Engineering Journal are also online and available. The website for this electronic access is <http://scitation.aip.org/INCE/>.

C. Burroughs was asked about the copyright and cost equity for the online version. He reported that copyrights for Inter-Noise proceedings are owned by the Member Societies and the Member Societies had given I-INCE rights to distribute individual papers of the congress proceedings, but not the right to market and sell the entire CD ROM proceedings of the conference. He also reported that the 4.00 USD download fee covers the cost of publication of the papers online and that INCE/USA is not making a profit on the online access of these papers.

Noise Control Engineering Journal

C. Burroughs reported that papers published in the *Noise Control Engineering Journal* have risen from 76 in 2006, to 69 in 2007, to 90 in 2008. His goal is to publish approximately 100 papers per year. Currently each issue of the *Noise Control Engineering Journal* has between 5 and 10 papers and the Journal was on schedule relative to its publication dates. Publication time has been reduced to one year. C. Burroughs reported that special issues are in development for the Journal for quiet pavement noise, for fan noise and for workplace noise. He was discussing special issues for the future in soundscapes and noise barriers. C. Burroughs also reported that it is now possible to subscribe directly to *NCEJ* to receive the Journal directly. The subscription fee is 110 USD and gives

the subscriber access to the online archives of 6,000 papers and *NCEJ* papers as well. C. Burroughs was asked about the impact factor for NCEJ. He reports that he believes the impact factor was 0.7.

14. Other Business

President Tachibana asked for other business. There was no other business raised.

15. Next Meeting

The next meeting of the I-INCE General Assembly will be 2009 August 23 in Ottawa Canada from 13.00-15.00. Location is to be determined.

16. Close of the Meeting

I-INCE President closed the 34th meeting of the I-INCE General Assembly at 15.30.

Respectfully submitted,

Robert J. Bernhard
Secretary-General

Approved: 2009 August 23

Attachment 1

Agenda 2008 General Assembly Meeting

Place: Shanghai International Convention Center (SHICC)/Oriental Riverside Hotel
Shanghai, China

2008 October 26
Time: 13.00-15.45

1. Opening of the meeting by the President.
2. Roll call of delegates. (Bernhard)
3. Adoption of the Agenda. (Bernhard)
4. Approval of the minutes of the Thirty-second Meeting held in Istanbul, Turkey, 2007 August 28 (The draft minutes are posted on the I-INCE web site at <http://www.i-ince.org/2007-minutes.pdf>) (Bernhard)
5. Report of the President. (Tachibana)
 - current state of the International Institute of Noise Control Engineering
 - new initiatives of the Institute
 - report of the Nominating Committee
 - planning for INTER-NOISE 2009, INTER-NOISE 2010, INTER-NOISE 2011, INTER-NOISE 2012, and INTER-NOISE 2013.
6. Report of the Secretary-General on the affairs of I-INCE. (Bernhard)
 - Report of the Secretariat
 - Matters relating to I-INCE membership
7. Report of the Treasurer of I-INCE (Clairbois)
 - Review of the audited account for fiscal year 2007.
 - Report on the budget for 2008.
 - Consideration of preliminary budget for 2009.
8. Membership of the Congress Selection Committee (CSC). (Tachibana)

According to the procedures of the CSC (I-INCE Rules, Part 3) as posted on the I-INCE web site on 2006.01.23, the General Assembly shall appoint members who shall serve for a three-year term. The membership of the current CSC is

President-elect: G. Daigle	2004-2008
VP Europe/Africa: B. Berry	2006-2008
VP Pan America: P. Donovan	2007-2009
VP Asia/Pacific: M. Burgess	2006-2008

Europe/Africa	
A. Guney	2006-2008
T. Gjestland	2007-2009

B. Schulte-Fortkamp	2008-2010
Pan America	
P. Schomer	2006-2008
R. Hellweg	2007-2009
S. Gerges	2008-2010
Asia-Pacific	
S. Kuwano	2006-2008
Y.-H. Kim	2007-2009
J. Lai	2008-2010

Nominations shall be called for under this item of the agenda for the CSC members with terms expiring in 2008. Each nominated candidate or the nominator will be asked to summarize their experience in international congress selection and organization.

9. Report on INTER-NOISE 2008 (Shanghai, China) by a member of the Congress Organizing Committee.
10. Report on planning for INTER-NOISE 2009 (Ottawa, Canada) by a member of the Congress Organizing Committee.
11. Changes in I-INCE Governance (Lang)
 - Changes in I-INCE Rules, Part 4
 - Withdrawal of I-INCE Rules, Part 6 (Technical Divisions)
12. Report on status of current I-INCE technical activities by the Vice President for Technical Activities. (Marsh)
 - Approval of the Voting Draft for **SURVEY OF LEGISLATION, REGULATIONS, AND GUIDELINES FOR CONTROL OF COMMUNITY NOISE** (Final report of TSG 3).
 - Report on the status of the work of the other Technical Study Groups
 - First meeting of the Future Congress Technical Planners
13. Report of the I-INCE Vice President for Communications on the current status of *Noise News International*, the *Noise Control Engineering Journal*, electronic availability of journal and conference papers and other I-INCE publications. (Maling, Burroughs?)
14. Other business.
15. Time and place of the next meeting.
16. Closing of the meeting.

Robert J. Bernhard
Secretary General

Attachment 2

I-INCE Officers and Directors (2009)

Office:	Office holder:	Term (yrs.):	Ending:
President	Gilles Daigle	4	2012.12.31
President-Elect		4	2012.12.31
Immediate Past President	Hideki Tachibana	4	2012.12.31
Secretary General	Robert Bernhard	1	2008.12.31
Treasurer	Jean Pierre Clairbois	4	2009.12.31
VP Asia-Pacific	Marion Burgess	3	2011.12.31
VP Europe Africa	Bernard Berry	1	2009.12.31
VP Pan-America	Paul Donavan	3	2009.12.31
VP Publications & E-in-C NNI	George Maling	1	2009.12.31
VP Development	Samir Gerges	3	2011.12.31
VP Technical Activities	Raj Singh	3	2011.12.31
VP Global Noise Policy	Bill Lang	3	2009.12.31
VP Inter-Organizational Liaison	T. Kihlman	3	2011.12.31
VP Internal Communications and Webmaster	J. Cuschieri	3	2011.12.31
Director rep. I-N 03	Hee Joon Eun	6	2009.12.31
Director rep. I-N 04	Josef Novak	6	2010.12.31
Director rep. I-N 05	Samir Gerges	6	2011.12.31
Director rep. I-N 06	David Holger	6	2012.12.31
Director rep. I-N 07	Temel Belek	6	2013.12.31
Director rep. I-N 08	Jing Tian	6	2014.12.31

Attachment 3

Activities of I-INCE Technical Study Groups since 2007 August: Report to the I-INCE Board of Directors, 2008 October 25

TSG 1: Noise of Recreational Activities in Outdoor Areas, Philip Dickinson, Convener

A draft of a report from TSG 1 was received and is under review.

TSG 3: Assessment of the Effectiveness of Noise Policies and Regulations, Hideki Tachibana and William Lang, Co-Conveners

A Comment Draft of the report from TSG 3 was circulated in 2007 December to the Member Societies for review and comment. All comments received were incorporated into a Voting Draft that was circulated in 2008 August. The General Assembly will be asked on 2008 October 26 to approve the final report for publication on the I-INCE website, subject to incorporation of comments and any revisions to the data in Table D.3 of Appendix D.

With publication of this report, the work of TSG 3 is complete and the TSG should be disbanded with thanks.

TSG 6: Environmental Noise Impact Assessment and Mitigation, Lawrence Finegold, Convener

No report was received from the Convener. TSG 6 is not expected to meet during INTER-NOISE 08.

TSG 7: Harmonization and Implementation of Global Noise Policies, William Lang and Tjeert ten Wolde, Co-Conveners

At the second meeting of TSG 7 in Istanbul on 2007 August 28 with 16 persons present, the lack of response from the members to e-mail communications was discussed. It was agreed that efforts would be made to stimulate improved responses.

Early in 2008 the Co-Conveners asked the task team leaders if, due to lack of interest, the efforts of TSG 7 should be disbanded. Two team leaders considered that the work should continue, but one team leader replied in an e-mail on 2008 March 28: “. . . there is by no means an enthusiastic crowd out there pushing the work in our TSG forward . . .” The Co-Conveners agreed with this assessment.

A copy of the final report from TSG 5 was provided to the International Council of Academies of Engineering and Technological Sciences (CAETS Council) in response to a request for background information relevant to a Workshop to be held in 2008 June. The Workshop was held in Southampton, England under the auspices of the CAETS Council on “The design of low-noise vehicles for air, road, and rail transportation.”

At its meeting on 2008 June 29, the CAETS Council was informed that I-INCE is currently working on a study of issues related to global noise-control policy. The Board of Directors of I-INCE was encouraged by the CAETS Council to expedite the revision and updating of the 2005 version of the TSG 5 Report to provide background information on global noise-control policy.

At the next meeting of TSG 7 to be held on Sunday, 2008 October 26, a re-direction of the work of TSG 7 will be discussed in light of the comments from the CAETS Council.

TSG 8: Noise Control Engineering Education Worldwide,

Keith Attenborough and William Lang, Co-Conveners

Following the decision of the General Assembly in 2006 December, invitations to appoint experts to be members of TSG 8 were sent to the I-INCE Member Societies.

The I-INCE Secretary-General mailed out a nomination form to the Member Societies requesting nominations by 2007 January 31. Only five Societies responded with nominations of experts to be members of TSG 8. In view of this inadequate response, the first meeting of TSG 8 in Istanbul in 2007 was considered to be premature and was not scheduled.

A workshop entitled "Education in Noise Control Engineering" was held during ICA2007 in Madrid following the Istanbul INTER-NOISE 07 Congress. Panelists from a dozen European countries participated. There appeared to be considerable interest in this subject in Europe.

The initial scope of TSG 8 was to prepare a report of what is available for education worldwide in noise-control engineering. It was decided that such a report would be outdated before it was distributed; therefore, TSG 8 would not serve a worthwhile purpose and the effort to form an active Technical Study Group was abandoned.

An alternative to the formation of an I-INCE Technical Study Group for the distribution of information on education of noise-control engineers is to include a link on the I-INCE website for this information with further links to universities worldwide offering such a curriculum.

The Co-Conveners recommend that (1) the attempt to form TSG 8 be abandoned, (2) the project be canceled, and (3) the above-described link on the I-INCE website be established.

Submitted by:

Alan Marsh

I-INCE Vice President-Technical Activities

2008 October 25