

INTERNATIONAL INCE
MINUTES OF THE GENERAL ASSEMBLY MEETING
SUNDAY, 2004 AUGUST 22
PRAGUE, CZECH REPUBLIC

1. **Opening:** President H. Tachibana opened the General Assembly meeting of the International Institute of Noise Control Engineering (I-INCE) at 13.00 on Sunday, 2004 August 22.

2. **Roll Call:**

Representatives of the following Member Societies were present:

Australia:	Australian Acoustical Society
Austria:	Österreichische Arbeitsring für Lärmbekämpfung
Belgium:	Belgische Akoestische Vereniging
Brazil:	Sociedade Brasileira de Acustica
Canada:	Canadian Acoustical Association.
China:	Acoustical Society of China
Czech Republic:	Czech Acoustical Society
Denmark:	Danish Acoustical Society
Europe	INCE/Europe
France:	Societe Francaise d' Acoustique
Germany:	Deutsche Gesellschaft für Akustik
Hungary:	Acoustical Commission of the Hungarian Academy of Sciences
Hungary:	OPAKFI
Italy:	Associazione Italiana di Acoustica
Japan:	INCE/Japan
Japan:	Acoustical Society of Japan
Korea:	Korean Society for Noise and Vibration Engineering
Netherlands:	Nederlands Akoestisch Genootschap
New Zealand:	New Zealand Acoustical Society
Poland:	Committee on Acoustics - Polish Academy of Sciences
Portugal:	Sociedade Portuguesa de Acustica
Russia	Eastern European Acoustical Association
Spain:	Sociedad Espanola de Acustica
Sweden:	Swedish Acoustical Society
Switzerland:	Schweizerische Gesellschaft für Akustik
United Kingdom:	Institute of Acoustics
United States:	Acoustical Society of America
United States:	Institute of Noise Control Engineering of the USA

Absent:

Finland:	Acoustical Society of Finland
Germany:	NALS im DIN und VDI
Greece:	Hellenic Acoustical Society
Hong Kong:	Hong Kong Institute of Acoustics
Korea:	Acoustical Society. of Korea
Lithuania:	Lithuanian Acoustical Society
Mexico:	Instituto Mexicana de Acustica
Norway:	Acoustical Society of Norway
Romania:	Academia Romana Comisia d' Acoustica
Singapore:	The Environmental Engineering. Society of Singapore

Slovakia:	Slovak Acoustical Society
Slovenia:	Slovenian Acoustical Society
South Africa:	South African Acoustics Inst.
Turkey:	Turkish Acoustical Society

3. Agenda:

The draft agenda was approved. The approved final agenda is appended as Attachment 1.

4. Minutes:

The draft Minutes of the 29th meeting of the General Assembly (2003) were distributed by email. The Minutes were approved without discussion.

5. Report of the President:

President Tachibana reported as follows:

- INTER-NOISE 2004 is being held in Prague and seems to be starting well.
- INTER-NOISE 2005 will be held in Rio de Janeiro, Brazil, 2005 August 7-10.
- INTER-NOISE 2006 will be held in Honolulu, Hawaii, USA, 2006 December 3-6.
- INTER-NOISE 2007 will be held in Europe. A decision about the venue will be made this year.
- INTER-NOISE 2008 will be held in the Asia-Pacific region. A decision about the venue will be made in 2005.
- INTER-NOISE 2009 will be held in the Pan-American region. A decision about the venue will be made in 2006.
- The Technical Sections will have meetings in Prague. Technical Section 1 (TS 1) Emissions and Noise Control Elements, TS 2 Vibration and Shock, and TS 3 Immission will meet on Monday. TS4 Instruments and Analysis and TS 5 Requirements and Policies will meet on Tuesday.
- The Technical Study Group #6 meeting announcements are posted.
- Gilles Daigle, I-INCE VP – Development is leading an initiative to increase the number of Sustaining Members.
- The 2004 Nominating Committee consisted of T. Kihlman (chair), W. Lang, T. ten Wolde, and M. Koyasu. The officers and directors proposed by the 2004 Nominating Committee were presented to the Board of Directors. The following were elected as new officers of I-INCE at the Board of Directors meeting:

Office:	Office holder:	Nominated for the office:
<i>Secretary General</i>	<i>Robert Bernhard</i>	<i>Robert Bernhard (2005/01 – 2008/12)</i>
<i>Treasurer</i>	<i>Gerrit Vermeir</i>	<i>Gerrit Vermeir (2005/01 – 2005/12)</i>
<i>VP Publications & E-in-C</i>	<i>George Maling</i>	<i>George Maling (2005/01 – 2005/12)</i>
<i>Director representing I-N 04*</i>		<i>Josef Novak (2005/01 – 2010/12)</i>
<i>Distinguished Board Member</i>	<i>Per Bruel</i>	<i>Per Bruel (2004/01 – 2004/12)#</i>

* Designated Alternates are O. Jiricek, J. Tichy

The complete slate of Officers and Directors of I-INCE for 2005 is appended as Attachment 2.

6. Report of the Secretary General:

Member Society Applications

- The Eastern European Acoustical Association (EEAA) has applied for reinstatement as a Member Society of I-INCE. The EEAA has paid back dues owed to the Institute. The Board approved reinstatement of EEAA effective immediately.
- The South African Acoustical Institute (SAAI) has informed the Board that it no longer has the financial means to pay dues. The Board approved the change of SAAI to Observer status.

- No other applications for membership or requests for change of the status of a Member Society were received by the Secretary General.

I-INCE Secretariat

The I-INCE Secretariat at Purdue University has taken over the archives of I-INCE.

I-INCE web site

The I-INCE web site is well established. The Secretary-General is the Webmaster and is responsible for development of content. The National Research Council of Canada, through G. Daigle, is the host for the web site. The address of the web site is www.i-ince.org.

7. Report of the Treasurer:

The supporting data for the report of the treasurer is posted on the I-INCE web site at www.i-ince.org under "Finances".

Payment of Dues. A report of the current status of dues was presented by the Treasurer. Dues payments are typical of normal years.

Financial Report. The financial report for the Institute for fiscal year 2003 was presented by the Treasurer and approved. The credit balance at the end of fiscal year 2003 was 91,650.30 euros.

Budget 2004. The draft I-INCE budget for the year 2004 January 1 to 2004 December 31 was presented. For the revised budget, income was estimated to be 30,280 euros, expenses were estimated to be 29,818.28 euros, and the net balance was estimated to be 461.72 euros.

Estimated Budget 2005. A draft estimated I-INCE budget for the year 2005 January 01 to 2005 December 31 was presented. The Board approved a recommendation to increase the dues for 2004 to 230 euros for small societies, 460 euros for medium societies, and 690 euros for large societies in order to continue the policy of indexing dues with inflation. Adjustments to the proposal were made to add 1000 euros for the budget of Technical Activities to cover publication costs in 2004. For the revised budget, estimated income will be approximately 31,650 euros, estimated expenses will be approximately 31,000 euros, and there will be a net balance of approximately 1650 euros.

8. Membership of the Congress Selection Committee

The current Congress Selection Committee membership is

President: Hideki Tachibana 2004-2008
 VP Europe/Africa: B. Berry 2003-2005
 VP Pan America: P. Donovan 2004-2006
 VP Asia Pacific: M. Koyasu 2003-2005

Europe-Africa
 B. Schulte-Fortkamp 2002-2004
 N. Porter 2003-2005
 J. P. Clairbois 2004-2006

Pan America
 S. Gerges 2004-2004
 P. Schomer 2003-2005
 B. Hellweg 2004-2006

Asia-Pacific
 M. Burgess 2002-2004
 S. Kuwano 2004-2004
 Y.-H. Kim 2004-2006

Nicole Porter has informed the Secretary General that she will be unable to complete her term. At the

2005 meeting it was necessary to elect two representatives from Europe-Africa, one for a one year term and one for a three year term, two representatives from the Asia-Pacific region, one for a one year term (S. Kuwano's position was mistakenly identified last year as expiring in 2004 rather than 2005) and one for three years, and one for the Pan-American region for three years.

Nominations for each of the positions were accepted in sequence from the floor. B. Schulte-Fortkamp was nominated to represent Europe-Africa for the 2005-2007 term, B. McKell was nominated to represent Europe-Africa for 2005, S. Gerges was nominated to represent the Pan-American region for 2005-2007, S. Kuwano was nominated to represent the Asia Pacific region for 2005, and K. Ballard was nominated to represent the Asia-Pacific region for the 2005-2007 term. All were elected unanimously.

9. INTER-NOISE 2005

S. Gerges reported on planning for the INTER-NOISE 2005, which will be held in Rio de Janeiro, 2005 August 7-10. He invited the delegates to attend the Next Congress Planning Committee meeting at 17:30-18:30 on Tuesday evening and to attend the announcement and reception at the closing ceremony of INTER-NOISE 2004.

10. INTER-NOISE 2006

INTER-NOISE 2006 will be held in Honolulu, Hawaii, USA on 2006 December 3-6. INCE/USA and INCE/Japan will jointly organize INTER-NOISE 2006. D. Holger and S. Kuwano, will be Co-Presidents of the Congress. The meeting will immediately follow a joint meeting of the Acoustical Society of America and the Acoustical Society of Japan. The web site for the Congress will be operational in September 2004.

11. Technical Activities

No new Technical Activities were presented for approval at the General Assembly meeting. The Technical Section meetings will be held at the Congress and the delegates were encouraged to attend.

VP for Technical Activities A. Marsh reported on the progress of the Technical Study Groups (TSG).

- TSG 1 (convener Dickinson) has a complete draft and is expecting to finish the report in 2005.
- TSG 2 (convener Berry) is making limited progress toward the original objectives. The TSG may write a report summarizing the current status.
- TSG 3 (co-convener Tachibana and Lang) completed a draft several weeks before the Congress and is expecting to complete the report in 2005.
- TSG 4 (new convener Svensson) has gathered data and has a partial draft. However, interest and momentum are low and the scope is large. VP Marsh will continue to discuss plans with the convener.
- TSG 5 (co-conveners Lang and ten Wolde) are making good progress and may have a draft complete by late 2004.
- TSG 6 (convener Finegold) will meet at INTER-NOISE 2004.

12. Communications

VP for Communications G. Maling reported on the status of *Noise News International* (NNI).

Editorial Staffing: M. Burgess is the Associate Editor for the Asia-Pacific region. B. Berry is the Associate Editor for Europe-Asia. Paul Donovan is the newly appointed Associate Editor for the Pan-American region and G. Ebbitt is the newly appointed Features Editor.

Finances: The financial situation continues to improve. The publication costs have been reduced since publication was moved to Iowa State University. Rich Pepping has taken over as Advertising Manager and advertising income has increased. The financial situation is stable.

Distribution: Shipping is being changed away from the US Postal Service to reduce costs. This transition will continue. Observer societies now receive a CD ROM instead of paper copy. The *NNI* staff is also increasing its capability to post a web version.

Member Society Profiles: Member Society profiles are welcome. P. Reinig of the publication office will assist member societies by conducting an interview and writing the profile if desired.

13. Other Business

It was announced that Forum Acoustica will be held in Budapest, Hungary 2005 August 29 to 2005 September 2. No other business was proposed from the floor.

14. Next Meeting

The next meeting of the I-INCE General Assembly will be 2005 August 7 in Rio de Janeiro, Brazil at the Sofitel Hotel at a time to be announced.

15. Close of the Meeting

President Tachibana closed the 30th meeting of the I-INCE General Assembly at 14.05.

Respectfully submitted,

Robert J. Bernhard
Secretary General

Approved: I-INCE General Assembly, 2005 August 7

Attachment 1



Agenda
General Assembly Meeting

Room: First floor
Faculty of Electrical Engineering Building
Czech Technical University
Prague, Czech Republic

2004 August 22; 1230-1530

1. Opening of the meeting by the President.
2. Roll call of delegates.
3. Adoption of the Agenda.
4. Approval of the minutes of the Twenty-eighth Meeting held in Jeju Island, Republic of Korea, 2003 August 24. (The draft minutes are posted on the I-INCE web site at www.i-ince.org)
5. Report of the President.
 - current state of the International Institute of Noise Control Engineering
 - new initiatives of the Institute
 - report of the Nominating Committee
 - planning for Inter-Noise 2007, Inter-Noise 2008, Inter-Noise 2009
6. Report of the Secretary-General on the affairs of I-INCE.
 - Report of the Secretariat
 - Matters relating to I-INCE membership
 - Petitions for change in member category status (if any).
 - Report on the I-INCE web site
7. Report of the Treasurer of I-INCE
 - Review of payments by Member Societies.
 - Review of the audited account for fiscal year 2003.
 - Review of the budget for 2004.
 - Consideration of preliminary budget for 2005.
 - Finances of I-INCE
8. Membership of the Congress Selection Committee (CSC).

According to the procedures of the CSC (I-INCE Rules, Part 3) as posted on the I-INCE web site on 2000.01.23, the General Assembly shall appoint members who shall serve for a three-year term. The current CSC is

President: Hideki Tachibana 2004-2008
VP Europe/Africa: B. Berry 2003-2005
VP Pan America: P. Donovan 2004-2006
VP Asia Pacific: M. Koyasu 2003-2005

Europe-Africa
B. Schulte-Fortkamp 2002-2004
N. Porter 2003-2005
J. P. Clairbois 2004-2006

Pan America
S. Gerges 2004-2004
P. Schomer 2003-2005
B. Hellweg 2004-2006

Asia-Pacific
M. Burgess 2002-2004
S. Kuwano 2004-2004
Y.-H. Kim 2004-2006

Nominations shall be called for under this item of the agenda for the terms expiring in 2004.

9. Report on planning for INTER-NOISE 2005 (Rio de Janeiro, Brazil) by a member of the congress organizing committee and a report of the Next Congress Planning Committee (NCPC).
10. Report on planning for INTER-NOISE 2006 (Honolulu, Hawaii, USA) by a member of the congress organizing committee.
11. Report on status of current I-INCE technical initiatives by the Vice President for Technical Activities.
12. Report of the I-INCE Vice President for Communications on the current status of *Noise News International*.
13. Other business.
14. Time and place of the next meeting.
15. Closing of the meeting.

Robert J. Bernhard
Secretary General

Attachment 2

I-INCE Officers and Directors (2005.01.01)

Office:	Office holder:	Term (yrs.):	Ending:
President	Hideki Tachibana	4	2007.12.31
President-Elect	Gilles Daigle	4	2007.12.31
Immediate Past President	Tor Kihlman	4	2007.12.31
Secretary General	Robert Bernhard	4	2008.12.31
Treasurer	Gerrit Vermeir	1	2005.12.31
VP Asia-Pacific	Masaru Koyasu	3	2005.12.31
VP Europe Africa	Bernard Berry	3	2005.12.31
VP Pan-America	Paul Donovan	3	2006.12.31
VP Publications & E-in-C	George Maling	1	2005.12.31
VP Development	Gilles Daigle	3	2005.12.31
VP Technical Activities	Alan Marsh	3	2005.12.31
VP Global Noise Policy	Bill Lang	3	2006.12.31
Director rep. I-N 99	Joseph Cuschieri	6	2005.12.31
Director rep. I-N 00	Michel Vallet	6	2006.12.31
Director rep. I-N 01	Tjeert ten Wolde	6	2007.12.31
Director rep. I-N 02	Raj Singh	6	2008.12.31
Director rep. I-N 03	Hee Joon Eun	6	2009.12.31
Director rep. I-N 04	Josef Novak	6	2010.12.31
Distinguished Board Member	Per Bruel	1	2005.12.31